

NOTICE IS HEREBY GIVEN THAT THE JESUP CITY COUNCIL WILL MEET IN REGULAR SESSION ON TUESDAY, MAY 3, 2016, AT 7:00 O'CLOCK P.M., JESUP CITY HALL, 791 6<sup>TH</sup> STREET, JESUP, IOWA

PLEASE NOTE: ELECTRONIC DEVICES ARE NOT TO BE USED DURING COUNCIL MEETINGS.  
PLEASE TURN OFF CELL PHONES, PDA'S, ETC. THANK YOU

TENTATIVE AGENDA  
MAY 3, 2016

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF COUNCIL
4. APPROVAL OF AGENDA
5. APPROVE CONSENT AGENDA: ALL ITEMS ON THE CONSENT AGENDA WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THOSE ITEMS UNLESS A REQUEST IS MADE PRIOR TO THE TIME THE CITY COUNCIL VOTES ON THE MOTION ITEMS
  - A. ACCEPT THE MINUTES OF THE APRIL 17, 2016 CITY COUNCIL MEETINGS
  - B. ACCEPT THE CITY CLERK/TREASURER REPORT AS OF APRIL 30, 2016 AND PLACE ON FILE
  - C. APPROVE THE CLAIMS AS PRESENTED AND GIVE DIRECTION TO PROCESS AND PAY
  - D. APPROVE LIQUOR LICENSES, LEGACYS SPORTS BAR & GRILL
  - E. RESOLUTION APPROVING PAY REQUEST #1 – 4<sup>TH</sup> 5<sup>TH</sup> & PURDY STREET RECONSTRUCTION PHASE III

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6. PUBLIC HEARING AMENDING BUDGET FOR FISCAL YEAR 2015-2016
  - A. RESOLUTION ADOPTING BUDGET AMENDMENT FOR FISCAL YEAR 2015-2016
7. PUBLIC HEARING ON THE AUTORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOTES EVIDENCE THE GENERAL OBLIGATION OF THE CITY THEREUNDER
  - A. RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$1,500,000 GENERAL OBLIGATION CAPITAL LOAN NOTES
8. CITIZEN'S INPUT – PLEASE LIMIT COMMENTS TO 3 MINUTES
9. PUBLIC SAFETY (POLICE, FIRE, AMBULANCE, BUILDING)
  - A. DEPARTMENTAL REPORTS
10. CULTURE & RECREATION (LIBRARY & PARKS)
  - A. DEPARTMENTAL REPORTS
11. PUBLIC WORKS (STREETS, WATER, SEWER)
  - A. DEPARTMENTAL REPORTS
  - B. RESOLUTION ACCEPTING IMPROVEMENTS – SOUTH STREET RECONSTRUCTION PHASE III
  - C. RESOLUTION APPROVING PAY REQUEST #11 – SOUTH STREET RECONSTRUCTION PHASE III
  - D. CHANGE ORDER #1 – 4<sup>TH</sup> 5<sup>TH</sup> & PURDY STREET RECONSTRUCTION PHASE II
  - E. RESOLUTION ACCEPTING IMPROVEMENTS – 4<sup>TH</sup> 5<sup>TH</sup> & PURDY STREET RECONSTRUCTION PHASE II
  - F. RESOLUTION APPROVING PAY REQUEST #2 – 4<sup>TH</sup> 5<sup>TH</sup> & PURDY STREET RECONSTRUCTION PHASE II
  - G. QUOTES FOR SEAL COATING PROJECT
12. ADMINISTRATION
  - A. DEPARTMENTAL REPORT
13. ADJOURN

# CITY COUNCIL

## APRIL 19, 2016

Jesup City Council met in regular session on Tuesday, April 19, 2016, at 7:00 o'clock p.m. in the Jesup City Hall Council Chambers, 791 6<sup>th</sup> Street, Jesup, Iowa.

Mayor Larry Thompson called the meeting to order at 7:00 p.m.

Members present: Russ Solomon, Jill Chemin, Dawn Vogel, Richard Mott and Melissa Trumbauer.

Absent: None

Motion by Mott, seconded by Trumbauer to approve the agenda. Motion carried 5:0.

Motion by Trumbauer, seconded by Mott, to approve and adopt the following items on the consent agenda: 1. Approve the minutes of the April 5, 2016 City council meeting. 2. Approve the city expenditures as presented and give direction to process and pay. 3. Approve the liquor license applications of Wapsipinicon Snowmobile Club, Caseys General Store and Jesup Fireman's Association. 4. Resolution approving pay request #1 for 4<sup>th</sup>, 5<sup>th</sup> and Purdy Street Reconstruction Phase II project. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

### CLAIMS PRESENTED TO THE CITY COUNCIL FOR APRIL 19, 2016

#### WARRANTS WRITTEN SINCE THE APRIL 5, 2016 MEETING:

Jesup Postmaster	April Water Bills	302.08
Jesup Land Improvement	Pay Req # 7 - 4th, 5th & Purdy St	2,145.00
Accounts Payable	Payroll ACH - 4-15-16	14,434.72
IPERS	City and employee share, retirement	6,877.55
Treasurer, State of Iowa	State payroll withholding tax	1,786.00
AFLAC	Employee paid insurance	443.06
Teamsters Local 238	Police Union Dues	253.00
Wellmark	City and employee share - Blue Cross Blue Shield	11,671.80
Bank Iowa	Payroll Taxes - Federal, Medicare, Social Security	4,982.65
Hartford Life Insurance	Life Insurance	165.00

### CLAIMS PRESENTED FOR APRIL 19, 2016

ADVANCED SYSTEMS	COPIER CONTRACT - CH	216.96
ADVANCE AUTO PARTS	BATTERIES - ST	234.62
AMERICAN LEGION	FLAGS - PARKS	822.00
AUDRA SCHILLING	RETURN WATER DEPOSIT - WA	81.27
AVENET LLC	ANNUAL WEBSITE HOSTING SERVICE - CH	450.00
B & B FARMSTORE	UPS MAILING, SHARPEN CHAIN - ST	36.70
BLACK HAWK WASTE DISPOSAL	RECYCLING	697.00
CARD SERVICES	MICROPHONES,PROJECTOR,SEEDS,-CH,LIB	2,938.64
CONSOLIDATED ENERGY	HYDRAULIC FLUID, OIL, 326 GAL DSL- ST,PD	652.00
DISPLAY SALES	FLAGS - COMMUNITY CELEBRATION	983.00
DON'S TRUCK SALES	LIGHT - ST	376.65
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES - PD	86.45
FEHR GRAHAM	ENGINEERING - 5TH & CHURCH ST	1,275.00
HEIMAN FIRE EQUIPMENT	THERMAL IMAGING CAMERA - FD	9,299.00
IOWA LAW ENFORCEMENT ACADEMY	MMPI TESTING - PD	280.00
IOWA LEAGUE OF CITIES	CLERK'S ACADEMY - CH	399.00
JESUP COMMUNITY SCHOOL	COMMUNITY RECREATION PROGRAM - CH	2,500.00
JESUP FOOD CENTER	SOAP,SNACKS,CLEANER - LIB, AMB	21.09
JESUP MOTOR SUPPLY	BRAKE CLEANER, BATTERY - ST	119.18
JESUP POSTMASTER	12 ROLLS STAMPS - ALL	588.00

JOHN FRATZKE	REIMB DENTAL EXPENSE - ST	171.00
KEYSTONE LABORATORIES	WATER/WASTWATER TESTING - WA,WW	560.00
KIRKWOOD COMMUNITY COLLEGE	TRAINING - AMB	39.97
KWIK TRIP	18 GAL UNL, 509 GAL UNP, 85 GAL DSL - ALL	1,109.40
L.L. PELLING	7.13T PREMIX - ST	606.05
LOIS DELAGARDELLE	RETURN WATER DEPOSIT - WA	114.77
MAURER TREE SERVICE	TRIM TREES - ST	600.00
MIDWEST CONTRACTORS	FULL DEPTH PATCHING - ST	39,880.00
PAUL NIEMANN CONSTRUCTION	ROCK - WA,WW	1,000.07
PCC - PHYSICIAN'S CLAIMS	ELECTRONIC CLAIMS FEES - AMB	610.84
PRESTO-X	PEST CONTROL - CH, PD	70.00
RITE PRICE OFFICE SUPPLY	NOTEPADS - PD	10.79
ROBERTS, STEVENS & PRENDERGAST	LEGAL FEES - CH, PD,WW	1,375.00
SAM'S CLUB	RENEW MEMBERSHIP DUES - CH	45.00
SANDEE'S	COLLAR PINS,NAMEBARS,BADGE - PD	253.20
SERVICEMASTER	SEWER LINE BACK UP-4TH, 5TH & PURDY	557.04
USA BLUEBOOK	DOOR TAGS,CLAMPS,TABLETS,LOCKOUT-WA	374.51
UTILTIY EQUIPMENT CO	MANHOLE RISERS,RINGS,COVERS - WW	893.26
WEST MUSIC	CABLE,CONNECTOR - CH	41.80
ZARNOTH BRUSH WORKS	BROOM REFILL - ST	454.00
TOTAL		70,823.26

### **CULTURE & RECREATION**

Motion by Trumbauer, seconded by Vogel to approve the Lions Club Car Cruise for June 6, 2016 pending proof of insurance. Motion carried 5:0.

### **PUBLIC SAFETY**

Chief Evans addressed the council with his recommendation for hiring Jonikka Lyons as a full-time police officer. Lyons introduced herself to the council. Motion by Vogel, seconded by Trumbauer to approve **Resolution # 2016-48** Resolution Hiring Police officer and Setting Salary at \$20.06 per hour. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Discussion regarding contract renewal dates. Renewal date to be changed to February 1, 2027 to mirror Buchanan County agreement. Motion by Vogel, seconded by Trumbauer, to approve proposed Black Hawk County Site Usage Agreement. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

### **PUBLIC WORKS**

Motion by Solomon, seconded by Vogel to approve AECOM engineering agreement for the 4<sup>th</sup>, 5<sup>th</sup> and Purdy Street Reconstruction Phase IV project, with the provision paragraph XII, Limitation of Liability, is removed from the language. AECOM engineer Mark Durbahn agreed the language could be removed and the contract approved after corporate review and approval. Roll call: Ayes: Solomon, Vogel, Mott, Trumbauer. Nays: Chemin. Motion carried 4.1.

Public Works Director, Chris Even addressed the council regarding financing options for 4<sup>th</sup>, 5<sup>th</sup> and Purdy Street Reconstruction Projects.

Motion by Vogel, seconded by Mott to proceed with a single GO bond in 2016 to finance the 4<sup>th</sup>, 5<sup>th</sup> and Purdy Street Reconstruction Project Phases III and IV. Roll call: Ayes: Solomon, Vogel, Mott, Trumbauer. Nays: Chemin. Motion carried 4.1.

Discussion regarding refinancing the City Hall bond in conjunction with the bond for the 4<sup>th</sup>, 5<sup>th</sup> and Purdy Street Reconstruction Project Phases III and IV. Even stated the city would save \$18,000 to refinance the bond at the lower interest rate; however, the new bond would be a general obligation bond which would be payable from the debt service fund if the city was unable or choose not to pay that portion of the bond from LOST. Motion by Vogel, seconded by Chemin to leave the City Hall bond financing as-is. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Trumbauer, seconded by Vogel, to approve **Resolution No. 2016-49**, Resolution Fixing Date for a Meeting on the Proposition to Authorize a Loan Agreement and the Issuance of Not to Exceed \$1,500,000 General

Obligation Capital Loan Notes (For Essential Corporate Purposes) and Providing for Publication of Notice May 3, 2016, striking section 1(b) of the resolution and Section (b) of the public notice from the resolution and notice and adding 4<sup>th</sup>, 5<sup>th</sup>, and Purdy Street Reconstruction Project Phases III & IV to Section (a), list of essential corporate purposes. Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

**ADMINISTRATION**

Motion by Trumbauer, seconded by Vogel to approve the engagement agreement with Ahlers & Cooney, bond council in relation to the general obligation capital loan notes, series 2016, with the correction to remove \$2,000,000 and replacing it with not to exceed \$1,500,000.00. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Vogel seconded by Trumbauer, to adjourn the meeting. Motion carried 5:0. Meeting adjourned at 7:40 p.m.

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Larry Thompson  
Mayor

Attest:

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LeAnn M. Even, CMC, ICMC, CFO  
City Clerk/Treasurer

CITY OF JESUP  
 REVENUE & EXPENSE REPORT  
 CALENDAR 4/2016, FISCAL 10/2016

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	319,726.71	997,583.94	1,087,200.00	89,616.06
	LIBRARY TOTAL	268.00	1,108.89	2,052.00	943.11
	PARKS TOTAL	.00	63.13	100.00	36.87
	ROAD USE TAX TOTAL	18,532.45	263,553.09	300,000.00	36,446.91
	EMPLOYEE BENEFITS TOTAL	75,370.81	191,614.17	201,086.00	9,471.83
	EMERGENCY TOTAL	9,132.65	23,170.00	24,366.00	1,196.00
	LOCAL OPTION SALES TOTAL	15,316.92	177,916.27	215,600.00	37,683.73
	T.I.F. TOTAL	.00	.00	.00	.00
	DEBT SERVICE TOTAL	122,586.00	312,062.38	487,413.00	175,350.62
	CITY HALL PROJECT TOTAL	.00	.00	.00	.00
	SOUTH ST PHASE 3 TOTAL	.00	.00	.00	.00
	4TH,5TH,PURDY TOTAL	.00	.00	268,420.00	268,420.00
	EMERGENCY SERVICES BLDG TOTAL	85.00	3,065.99	3,000.00	65.99-
	WELLNESS/REC CENTER TOTAL	.00	.00	.00	.00
	1ST ST RAILROAD TOTAL	.00	.00	10,000.00	10,000.00
	5TH AND CHURCH TOTAL	.00	.00	322,550.00	322,550.00
	WATER TOTAL	26,469.18	283,459.90	366,225.00	82,765.10
	SEWER TOTAL	28,327.90	293,524.95	329,510.00	35,985.05
	UTILITY DEPOSITS/SALES TX TOTA	1,890.90	23,043.21	28,900.00	5,856.79
	SELF INSURANCE TOTAL	.00	.00	2,000.00	2,000.00
	TOTAL REVENUE BY FUND	617,706.52	2,570,165.92	3,648,422.00	1,078,256.08

CITY OF JESUP  
 REVENUE & EXPENSE REPORT  
 CALENDAR 4/2016, FISCAL 10/2016

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	74,401.22	937,344.91	1,315,683.00	378,338.09
	LIBRARY TOTAL	.00	.00	7,800.00	7,800.00
	PARKS TOTAL	.00	.00	.00	.00
	ROAD USE TAX TOTAL	39,880.00	52,962.62	312,987.00	260,024.38
	EMPLOYEE BENEFITS TOTAL	16,083.58	177,152.55	206,542.00	29,389.45
	EMERGENCY TOTAL	.00	.00	23,815.00	23,815.00
	LOCAL OPTION SALES TOTAL	.00	6,837.50	174,976.00	168,138.50
	T.I.F. TOTAL	.00	.00	.00	.00
	DEBT SERVICE TOTAL	.00	27,036.57	479,322.00	452,285.43
	CITY HALL PROJECT TOTAL	2,176.29	8,959.85	9,000.00	40.15
	SOUTH ST PHASE 3 TOTAL	.00	9,638.75	10,000.00	361.25
	4TH,5TH,PURDY TOTAL	128,474.45	458,164.43	576,506.00	118,341.57
	6TH STREET RECONSTRUCTION TOTA	.00	376.16	2,445.00	2,068.84
	EMERGENCY SERVICES BLDG TOTAL	200.00	31,815.25	115,000.00	83,184.75
	WELLNESS/REC CENTER TOTAL	.00	.00	.00	.00
	1ST ST RAILROAD TOTAL	7,905.00	23,630.00	189,200.00	165,570.00
	5TH AND CHURCH TOTAL	1,293.74	91,405.29	311,300.00	219,894.71
	WATER TOTAL	8,503.54	107,199.25	367,940.00	260,740.75
	SEWER TOTAL	13,413.81	150,965.06	680,486.00	529,520.94
	UTILITY DEPOSITS/SALES TX TOTA	2,097.04	21,388.16	26,400.00	5,011.84
	SELF INSURANCE TOTAL	250.00	750.00	2,000.00	1,250.00
	TOTAL EXPENSES ALL FUNDS	294,678.67	2,105,626.35	4,811,402.00	2,705,775.65

FUND	TITLE	BEGINNING CASH+	CHANGE IN ASSETS-	REVENUE+	EXPENSES-	CHANGE IN LIABILITIES+	ENDING CASH
001	GENERAL	933,429.63	245,325.49	319,726.71	74,401.22	.00	1,178,755.12
041	LIBRARY	24,100.68	268.00	268.00	.00	.00	24,368.68
043	PARKS	16,422.92	.00	.00	.00	.00	16,422.92
110	ROAD USE TAX	286,027.32	21,347.55-	18,532.45	39,880.00	.00	264,679.77
111	I-JOBS	.00	.00	.00	.00	.00	.00
112	EMPLOYEE BENEFITS	22,611.95	59,287.23	75,370.81	16,083.58	.00	81,899.18
119	EMERGENCY	14,108.88	9,132.65	9,132.65	.00	.00	23,241.53
121	LOCAL OPTION SALES	346,106.01	15,316.92	15,316.92	.00	.00	361,422.93
125	T.I.F.	.00	.00	.00	.00	.00	.00
145	HOUSING REHAB	980.63	.00	.00	.00	.00	980.63
160	EDSA-BERTCH	.00	.00	.00	.00	.00	.00
161	COMMUNITY DEVELOPMENT	.00	.00	.00	.00	.00	.00
200	DEBT SERVICE	171,383.16	122,586.00	122,586.00	.00	.00	293,969.16
301	SANITARY SEWER IMP	.00	.00	.00	.00	.00	.00
302	GOLD MEDALLION	.00	.00	.00	.00	.00	.00
303	PAVING	.00	.00	.00	.00	.00	.00
304	WEST INDUSTRIAL	.00	.00	.00	.00	.00	.00
305	PHASE III SAN SW	.00	.00	.00	.00	.00	.00
306	SOUTH ST WA MAIN EXT	.00	.00	.00	.00	.00	.00
307	PHASE IV SAN SW	.00	.00	.00	.00	.00	.00
308	LIBRARY/PARK ROOF	.00	.00	.00	.00	.00	.00
309	SOUTH ST WA MAIN LOOP	.00	.00	.00	.00	.00	.00
310	3RD STREET DRAINAGE	.00	.00	.00	.00	.00	.00
311	YOUNG ST & SOUTH ST	.00	.00	.00	.00	.00	.00
312	CITY HALL PROJECT	6,783.56-	2,176.29-	.00	2,176.29	.00	8,959.85-
313	10TH PROSPECT	.00	.00	.00	.00	.00	.00
314	DOUGLAS STREET	.00	.00	.00	.00	.00	.00
315	SOUTH ST PHASE II WA/SW	.00	.00	.00	.00	.00	.00
316	SOUTH ST PHASE 3	7,576.10	.00	.00	.00	.00	7,576.10
317	PROSPECT STREET WA,SAN,SW	.00	.00	.00	.00	.00	.00
318	7TH STREET STORM SW IMP	.00	.00	.00	.00	.00	.00
319	STEVENS ST SAN,SW IMP	.00	.00	.00	.00	.00	.00
320	YOUNG STREET STORM SEWER	.00	.00	.00	.00	.00	.00
321	RAILROAD/CULVERT	.00	.00	.00	.00	.00	.00
322	4TH,5TH,PURDY	15,103.40	128,474.45-	.00	128,474.45	.00	113,371.05-
323	6TH STREET RECONSTRUCTION	2,044.63	.00	.00	.00	.00	2,044.63
324	NW WATER MAIN EXTENSION	.00	.00	.00	.00	.00	.00
325	EMERGENCY SERVICES BLDG	22,689.29-	115.00-	85.00	200.00	.00	22,804.29-
326	1ST STREET STORM SEWER	.00	.00	.00	.00	.00	.00
327	WELLNESS/REC CENTER	.00	.00	.00	.00	.00	.00
328	1ST ST RAILROAD	163,125.00	7,905.00-	.00	7,905.00	.00	155,220.00
329	5TH AND CHURCH	19,078.28-	1,293.74-	.00	1,293.74	.00	20,372.02-
600	WATER	321,441.12	17,965.64	26,469.18	8,503.54	.00	339,406.76
610	SEWER	450,622.38	14,914.09	28,327.90	13,413.81	.00	465,536.47
750	UTILITY DEPOSITS/SALES TX	37,987.43	206.14-	1,890.90	2,097.04	.00	37,781.29
820	SELF INSURANCE	500.00-	250.00-	.00	250.00	.00	750.00-
Report Total		2,764,020.11	323,027.85	617,706.52	294,678.67	.00	3,087,047.96

CITY OF JESUP  
 REVENUE & EXPENSE REPORT  
 CALENDAR 4/2016, FISCAL 10/2016

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	POLICE TOTAL	23,098.04	218,909.15	304,482.00	85,572.85
	FIRE TOTAL	10,730.49	93,846.16	234,863.00	141,016.84
	AMBULANCE TOTAL	1,437.90	56,771.19	83,885.00	27,113.81
	BUILDING INSPECTOR TOTAL	1,801.85	20,232.39	23,390.00	3,157.61
	ANIMAL CONTROL TOTAL	.00	.00	300.00	300.00
	OTHER PUBLIC SAFETY TOTAL	.00	28,028.00	28,028.00	.00
	<b>PUBLIC SAFETY TOTAL</b>	<b>37,068.28</b>	<b>417,786.89</b>	<b>674,948.00</b>	<b>257,161.11</b>
	STREET TOTAL	57,300.06	332,870.06	509,475.00	176,604.94
	STREET LIGHTING TOTAL	3,269.29	32,982.95	32,000.00	982.95-
	TRAFFIC SAFETY TOTAL	.00	4,841.22	5,500.00	658.78
	STREET CLEANING TOTAL	1,189.62	2,112.39	2,600.00	487.61
	GARBAGE TOTAL	697.00	14,599.00	16,209.00	1,610.00
	<b>PUBLIC WORKS TOTAL</b>	<b>62,455.97</b>	<b>387,405.62</b>	<b>565,784.00</b>	<b>178,378.38</b>
	OTHER HEALTH/SOCIAL SERV TOTA	.00	2,000.00	2,000.00	.00
	<b>HEALTH/SOCIAL SERVICES TOTAL</b>	<b>.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>.00</b>
	LIBRARY TOTAL	12,248.75	160,371.49	195,317.00	34,945.51
	FRIENDS OF LIBRARY TOTAL	75.00	3,192.35	5,700.00	2,507.65
	PARK TOTAL	1,187.49	21,685.55	34,201.00	12,515.45
	COMMUNITY RECREATION TOTAL	2,500.00	10,000.00	10,400.00	400.00
	CEMETERY TOTAL	.00	300.00-	600.00	900.00
	COMMUNITY CELEBRATION TOTAL	2,563.77	5,216.74	12,750.00	7,533.26
	SOCCER TOTAL	.00	.00	.00	.00
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>18,575.01</b>	<b>200,166.13</b>	<b>258,968.00</b>	<b>58,801.87</b>
	ECONOMIC DEVELOPMENT TOTAL	.00	7,434.00	7,434.00	.00
	PLANNING & ZONING TOTAL	.00	31.57	500.00	468.43
	<b>COMMUNITY/ECONOMIC DEV TOTAL</b>	<b>.00</b>	<b>7,465.57</b>	<b>7,934.00</b>	<b>468.43</b>
	COUNCIL TOTAL	.00	6,504.23	6,942.00	437.77
	MAYOR TOTAL	322.95	3,605.50	4,176.00	570.50
	CLERK TOTAL	10,066.34	121,305.52	148,073.00	26,767.48
	ELECTION EXPENSE TOTAL	.00	1,312.21	1,500.00	187.79
	LEGAL SERVICES TOTAL	850.00	9,087.92	20,000.00	10,912.08
	CITY HALL TOTAL	1,026.25	10,820.49	13,900.00	3,079.51
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>12,265.54</b>	<b>152,635.87</b>	<b>194,591.00</b>	<b>41,955.13</b>

CITY OF JESUP  
 REVENUE & EXPENSE REPORT  
 CALENDAR 4/2016, FISCAL 10/2016

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	STREET TOTAL	.00	11,957.82	319,164.00	307,206.18
	CITY HALL TOTAL	.00	6,837.50	78,676.00	71,838.50
	DEBT SERVICE TOTAL	.00	15,078.75	160,158.00	145,079.25
	DEBT SERVICE TOTAL	-----	-----	-----	-----
		.00	33,874.07	557,998.00	524,123.93
	STREET TOTAL	137,673.19	583,214.63	1,008,606.00	425,391.37
	CITY HALL TOTAL	2,176.29	8,959.85	9,000.00	40.15
	CAPITAL PROJECTS TOTAL	200.00	31,815.25	115,000.00	83,184.75
	CAPITAL PROJECTS TOTAL	-----	-----	-----	-----
		140,049.48	623,989.73	1,132,606.00	508,616.27
	WATER TOTAL	10,600.58	128,587.41	177,090.00	48,502.59
	SEWER TOTAL	13,413.81	150,965.06	452,740.00	301,774.94
	SELF INSURANCE TOTAL	250.00	750.00	2,000.00	1,250.00
	ENTERPRISE FUNDS TOTAL	-----	-----	-----	-----
		24,264.39	280,302.47	631,830.00	351,527.53
	TRANSFERS TOTAL	.00	.00	784,743.00	784,743.00
	TRANSFER OUT TOTAL	-----	-----	-----	-----
		.00	.00	784,743.00	784,743.00
	TOTAL OF ALL FUNCTIONS	=====	=====	=====	=====
		294,678.67	2,105,626.35	4,811,402.00	2,705,775.65
		=====	=====	=====	=====

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1111	PETTY CASH - GENERAL	.00	83.33
001-410-1111	PETTY CASH - LIBRARY	.00	150.00
001-411-1111	PETTY CASH - FRIENDS LIBRARY	.00	100.00
600-000-1111	PETTY CASH - WATER	.00	33.34
610-000-1111	PETTY CASH - SEWER	.00	33.33
	PETTY CASH TOTAL	.00	400.00
001-000-1115	GENERAL	165,484.87	777,979.31
001-110-1120	POLICE VEHICLE REPLACEMENT	.00	.00
001-150-1120	FIRE BUILDING	.00	150.49
001-150-1121	FIRE VEHICLE REPLACEMENT	.00	153,433.28
001-150-1123	FIRE INCIDENT BILLING	.00	24,948.21
001-150-1124	FIRE SCBA REPLACEMENT	.00	12,085.79
001-150-1125	FIRE MEMORIAL	39,691.81	39,691.81
001-150-1126	FIRE DONATION EQUIPMENT	.00	.00
001-160-1120	AMBULANCE VEHICLE REPLACEMENT	.00	15,062.00
001-160-1121	AMBULANCE BLDG/REP/MAINTENANCE	.00	17,235.99
001-160-1122	AMBULANCE EMT TRAINING	.00	950.19
001-160-1123	AMBULANCE PARAMEDIC TRAINING	100.00	36,592.22
001-160-1124	AMB EMERGENCY SERVICES BLDG	.00	165.05
001-160-1125	AMBULANCE EQUIPMENT REPLACE	.00	.00
001-160-1126	AMBULANCE MEMORIAL	40,021.81	40,021.81
001-160-1127	AMBULANCE DONATION EQUIPMENT	.00	.00
001-210-1120	STREET EQUIP/BUILDING	.00	25,886.49
001-410-1120	LIBRARY TRUST	.00	10,349.39
001-410-1122	LIBRARY EQUIPMENT	.00	13,892.19
001-411-1120	FRIENDS OF THE LIBRARY	27.00	9,312.62
001-490-1120	150 COMMUNITY CELEBRATION	.00	664.95
041-000-1120	LIBRARY MEMORIAL	240.00	23,932.30
041-000-1121	LIBRARY COMMUNITY ROOM	28.00	436.38
043-000-1120	PARK & RECREATION	.00	16,422.92
110-000-1115	ROAD USE TAX	21,347.55-	264,679.77
112-000-1115	EMPLOYEE BENEFITS	59,287.23	81,899.18
119-000-1115	EMERGENCY	9,132.65	23,241.53
121-000-1115	LOST 40% WATER/SEWER	6,126.77	166,098.05
121-000-1121	LOST 60% CAPITAL SURPLUS	2,642.52	69,943.63
121-000-1122	LOST DEBT SERVICE	6,547.63	58,881.48
121-000-1123	LOST RESERVE	.00	66,499.77
125-000-1115	TIF	.00	.00
145-000-1115	HOUSING REHABILITATION	.00	980.63
200-000-1115	DEBT SERVICE	122,586.00	293,969.16
312-000-1115	CITY HALL PROJECT	2,176.29-	8,959.85-
316-000-1115	SOUTH STREET PHASE 3	.00	7,576.10
322-000-1115	4TH,5TH,PURDY STREETS	128,474.45-	113,371.05-
323-000-1115	6TH ST RECONSTRUCTION	.00	2,044.63
325-000-1115	EMERGENCY SERVICES BUILDING	115.00-	22,804.29-
327-000-1115	WELLNESS/RECREATION CENTER	.00	.00
328-000-1115	1ST ST RAILROAD	7,905.00-	155,220.00
329-000-1115	5TH & CHURCH STREET	1,293.74-	20,372.02-

CITY OF JESUP  
BALANCE SHEET  
CALENDAR 4/2016, FISCAL 10/2016

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
600-000-1115	WATER	15,837.47	317,954.29
600-000-1123	WATER DEBT SERVICE	2,128.17	21,419.13
610-000-1115	SEWER	11,091.38	426,610.13
610-000-1123	SEWER DEBT SERVICE	3,822.71	38,893.01
750-000-1116	WATER DEPOSITS	196.04-	36,822.86
750-000-1117	SALES TAX	10.10-	958.43
820-000-1115	SELF INSURANCE DEDUCTIBLE	250.00-	750.00-
	CHECKING TOTAL	323,027.85	3,086,647.96
	TOTAL CASH	323,027.85	3,087,047.96

CLAIMS PRESENTED TO THE CITY COUNCIL FOR MAY 3, 2016		
WARRANTS WRITTEN SINCE THE APRIL 19, 2016 MEETING:		
Visu-Sewer	Pay Req #1 - 4th, 5th, Purdy St Phase II	109,793.40
Accounts Payable	Payroll ACH - 5-1-16	17,567.18
Bank Iowa	Payroll taxes - Federal, Medicare, Social Security	6,140.27
CLAIMS PRESENTED FOR MAY 3, 2016:		
ADVANCED SYSTEMS, INC	COPIER CONTRACT - LIB	21.00
AMERICAN LEGION	DONATION - CH	400.00
B & B FARMSTORE	GRASS SEED - ST	55.00
BAKER & TAYLOR	LIBRARY BOOKS - LIB	109.37
BECKY BURKE	REIMB MILES, TRAINING - LIB	40.50
BLACK HAWK CO SHERRIFF OFFICE	TRAINING RANGE - PD	500.00
BRAXTON MORRISON	REIMB DENTAL EXPENSE - PD	86.00
BRIAN JENSEN	REIMB CLEANING, BACKUP-4TH,5TH,PURDY	346.12
CEDAR CREST CEMETARY	DONATION	300.00
CITY LAUNDERING	MATS,UNIFORM ALLOW - CH,WA,WW,ST	261.12
COVENANT MEDICAL CENTER	MEDICAL SUPPLIES - AMB	33.61
CURT STRUTZ	SUMMER READING PROGRAM - LIB	350.00
DAN MOUNT	REIMB 245 MILES, FIRE SCHOOL - FD	99.23
DEMCO	LABELS, TABS, CARDS - LIB	94.05
FARMERS MUTUAL TELEPHONE	TELEPHONE SERVICE - ALL	738.97
GALE	LIBRARY BOOKS - LIB	108.82
JOHN POWERS	REIMB DENTAL EXPENSE - WA,WW,BLDG	131.00
KOLEY MEAD	REIMB DENTAL,MILES, IMFOA - CH	220.73
MCCLURE ENGINEERING	FLOW MONITORING STUDY - WW	4,505.00
MIDAMERICAN BOOKS	LIBRARY BOOKS - LIB	94.95
MID AMERICAN ENERGY	ELECTRIC - ALL	8,088.09
NATIONAL WILDLIFE FEDERATION	SUBSCRIPTION RENEWAL - LIB	39.90
OVERDRIVE	LIBRARY BOOKS - LIB	63.98
PERFECTION LEARNING	3 SETS OF AWARD BOOKS - LIB	547.50
PETERSON TRUSTWORTHY	SCREWS,KEYS,LOCK-LIB,FD,WA,PARKS	130.36
PETTY CASH	REPLENISH POSTAGE - LIB,CH, FRIENDS LIB	79.28
PRESTO X	PEST CONTROL - LIB, CH, PD	70.00
RITE PRICE OFFICE SUPPLY	FURNITURE,PAPER,TONER-PD,CH,LIB	1,689.10
RYAN WEBER	REFUND COMMUNITY ROOM RENTAL - CH	50.00
SANDEE'S	NAMEBAR,PINS - PD	32.60
SPAHN & ROSE	DOORS,LUMBER,SCREWS - AMB,WW,ST	519.89
ST. ATHANASIUS CEMETERY	DONATION	300.00
SURE LIGHT USA	LIGHTBAR, #417 - FD	1,664.00
THOMAS JAMES	APRIL GARBAGE - ALL	40.00
TREASURERS OFFICE - ISU	FIRE SCHOOL - FD	100.00
TREASURER, STATE OF IOWA	APRIL SALES TAX	1,885.00
US CELLULAR	CELL PHONES, HOTSPOT - AMB,WA,WW,PD	249.88
USA BLUEBOOK	PROBE,CHLORINE REAGENT - WA,WW	437.24
VISA	BUNTINGS, DOMAIN NAME - CH, PD	307.06
VISA - LIBRARY	DVD - LIB	29.99
WAL-MART	CLEANING SUPPLIES,DVD - LIB	82.46
TOTAL		24,901.80

**Applicant License Application ( LC0037526 )**

<b>Name of Applicant:</b> <u>LEGACYS SPORTS BAR III LLC</u>		
<b>Name of Business (DBA):</b> <u>LEGACYS SPORTS BAR</u>		
<b>Address of Premises:</b> <u>721 YOUNG ST</u>		
<b>City</b> <u>Jesup</u>	<b>County:</b> <u>Buchanan</u>	<b>Zip:</b> <u>50648</u>
<b>Business</b>	<u>(319) 827-3060</u>	
<b>Mailing</b>	<u>634 Christopher Circle</u>	
<b>City</b> <u>Jesup</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50648</u>

**Contact Person**

<b>Name</b> <u>MARIE SCHARES</u>	
<b>Phone:</b> <u>(319) 827-3279</u>	<b>Email</b> <u>marieschares@hotmail.com</u>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 06/01/2016

**Expiration Date:** 05/31/2017

**Privileges:**

Class C Liquor License (LC) (Commercial)

Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Limited Liability Company</u>	
<b>Corporate ID Number:</b> <u>396599</u>	<b>Federal Employer ID</b> <u>27-2304027</u>

**Ownership**

**MARIE SCHARES**

**First Name:** MARIE                      **Last Name:** SCHARES  
**City:** JESUP                              **State:** Iowa                      **Zip:** 50648  
**Position:** MANAGING MEMBER  
**% of Ownership:** 100.00%                      **U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b> <u>Auto Owners Insurance Company</u>	
<b>Policy Effective Date:</b> <u>06/01/2016</u>	<b>Policy Expiration</b> <u>06/01/2017</u>
<b>Bond Effective</b>	<b>Dram Cancel Date:</b>
<b>Outdoor Service Effective</b>	<b>Outdoor Service Expiration</b>
<b>Temp Transfer Effective</b>	<b>Temp Transfer Expiration Date:</b>

# Memo

**To:** Jesup City Council  
**From:** Chris Even  
**CC:**  
**Date:** April 29, 2016  
**Re:** Pay Request #1, 4<sup>th</sup> 5<sup>th</sup> & Purdy Street Reconstruction Phase III

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This pay request is for the utility upgrades and street reconstruction on the south ends of 4<sup>th</sup> Street and 5<sup>th</sup> Street being performed by Jesup Land Improvement. Jesup Land Improvement abandoned and capped the 4" water main on the south end of 4<sup>th</sup> Street. The majority of this change order is for materials stored on site. **I recommend the city council approve Pay Request #1 for the 4<sup>th</sup> 5<sup>th</sup> & Purdy Street Reconstruction Phase III Project to Jesup Land Improvement in the amount of \$31,822.36.**

**4TH, 5TH, AND PURDY STREET  
RECONSTRUCTION PH III  
JESUP LAND IMPROVEMENT  
PAY ESTIMATE  
JESUP, IOWA**

Period Ending: April 29, 2016

Pay Estimate: 1

Contractor: Jesup Land Improvement

Item	Description	Units	Unit Cost	Original Contract		Authorized		Completed		% Of Item Complete
				Quantity	Contract \$ Amount	Quantity	Authorized \$ Amount	Quantity	Cost	
1	EXCAVATION, CLASS 10, WASTE	CY	\$5.26	2854.6	\$ 15,015.20	2,855	\$ 15,015.20		\$ -	0.0%
2	TOPSOIL, FURNISH AND SPREAD	CY	\$20.22	445.1	\$ 8,999.92	445.1	\$ 8,999.92		\$ -	0.0%
3	SPECIAL COMPACTION OF SUBGRADE	STA	\$550.00	11.7	\$ 6,407.50	11.7	\$ 6,407.50		\$ -	0.0%
4	SUBGRADE STABILIZATION MATERIAL, GEOGRID	SY	\$1.60	3,939.6	\$ 6,303.36	3,939.6	\$ 6,303.36		\$ -	0.0%
5	MODIFIED SUBBASE	CY	\$6.40	306.8	\$ 1,963.52	306.8	\$ 1,963.52		\$ -	0.0%
6	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 7 IN.	SY	\$48.75	651.5	\$ 31,760.63	651.5	\$ 31,760.63		\$ -	0.0%
7	AGGREGATE, ROADWAY COVER, 1/2 IN.	TON	\$150.00	42.4	\$ 6,360.00	42.4	\$ 6,360.00		\$ -	0.0%
8	BINDER BITUMEN, MC-3000	GAL	\$3.05	2,210.0	\$ 6,740.50	2,210.0	\$ 6,740.50		\$ -	0.0%
9	GRANULAR SURFACING ON ROAD, CLASS A CRUSHED STONE	TON	\$17.05	1,924.8	\$ 32,817.84	1,924.8	\$ 32,817.84		\$ -	0.0%
10	SURFACING, DRIVEWAY, CLASS A CRUSHED STONE	TON	\$16.71	150.0	\$ 2,506.50	150.0	\$ 2,506.50		\$ -	0.0%
11	INTAKE, SW-507	EACH	\$3,800.00	4.0	\$ 15,200.00	3.0	\$ 11,400.00		\$ -	0.0%
12	MANHOLE ADJUSTMENT, MINOR	EACH	\$750.00	4.0	\$ 3,000.00	4.0	\$ 3,000.00		\$ -	0.0%
13	SUBDRAIN, PERFORATED PLASTIC PIPE, 6 IN. DIA.	LF	\$10.50	2,250.0	\$ 23,625.00	2,250.0	\$ 23,625.00		\$ -	0.0%
14	SUBDRAIN OUTLET, DR-303	EACH	\$300.00	16.0	\$ 4,800.00	16.0	\$ 4,800.00		\$ -	0.0%
15	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 15 IN.	LF	\$37.00	78.0	\$ 2,886.00	79.0	\$ 2,923.00		\$ -	0.0%
16	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 18 IN.	LF	\$40.00	750.0	\$ 30,000.00	492.0	\$ 19,680.00		\$ -	0.0%
17	SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.	LF	\$28.00	615.0	\$ 17,220.00	615.0	\$ 17,220.00		\$ -	0.0%
18	SANITARY SEWER SERVICE SADDLE	EACH	\$550.00	22.0	\$ 12,100.00	22.0	\$ 12,100.00	(*)	\$ 6,000.50	49.6%
19	REMOVAL OF PAVEMENT	SY	\$1.00	4,540.3	\$ 4,540.30	4,540.3	\$ 4,540.30		\$ -	0.0%
20	CURB AND GUTTER, P.C. CONCRETE, 2.5 FT.	LF	\$17.50	1,970.0	\$ 34,475.00	1,970.0	\$ 34,475.00		\$ -	0.0%
21	DRIVEWAY, P.C. CONCRETE, 6 IN.	SY	\$39.50	981.9	\$ 38,785.05	981.9	\$ 38,785.05		\$ -	0.0%
22	REMOVAL OF PAVED DRIVEWAY	SY	\$2.05	863.3	\$ 1,769.68	863.3	\$ 1,769.68		\$ -	0.0%
23	REMOVE AND REINSTALL SIGN AS PER PLAN	EACH	\$50.00	4.0	\$ 200.00	4.0	\$ 200.00		\$ -	0.0%
24	TRAFFIC CONTROL	LS	\$1,800.00	1.0	\$ 1,800.00	1.0	\$ 1,800.00	0.5	\$ 900.00	50.0%
25	MOBILIZATION	LS	\$8,800.00	1.0	\$ 8,800.00	1.0	\$ 8,800.00	0.25	\$ 2,200.00	25.0%
26	TRENCH FOUNDATION	TON	\$9.00	250.0	\$ 2,250.00	250.0	\$ 2,250.00	11.43	\$ 102.87	4.6%
27	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 4 IN.	LF	\$40.00	74.4	\$ 2,976.00	66.9	\$ 2,676.00		\$ -	0.0%
28	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 6 IN.	LF	\$32.00	510.4	\$ 16,332.80	521.2	\$ 16,678.40	20.0	\$ 640.00	3.8%
29	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 12 IN.	LF	\$51.00	421.5	\$ 21,496.50	424.6	\$ 21,654.60	(*)	\$ 14,072.94	65.0%
30	WATER SERVICE RECONNECTION, COPPER 3/4 IN.	EACH	\$1,250.00	22.0	\$ 27,500.00	21.0	\$ 26,250.00		\$ -	0.0%
31	WATER SERVICE LINE, COPPER 3/4 IN.	LF	\$20.00	616.0	\$ 12,320.00	607.0	\$ 12,140.00		\$ -	100.0%
32	FITTINGS BY WEIGHT, DUCTILE IRON	LB	\$13.00	899.0	\$ 11,687.00	546.0	\$ 7,098.00	(*)	\$ 1,879.41	26.5%
33	VALVE, GATE, DIP, 6 IN.	EACH	\$1,100.00	2.0	\$ 2,200.00	2.0	\$ 2,200.00		\$ -	0.0%



**RESOLUTION NO. 2016-\_\_**  
**RESOLUTION APPROVING PAYMENT FOR 4<sup>TH</sup>, 5<sup>TH</sup> AND**  
**PURDY STREET RECONSTRUCTION PHASE III PROJECT**

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP,  
BUCHANAN COUNTY, IOWA:

TO-WIT: 4<sup>TH</sup>, 5<sup>TH</sup> AND PURDY STREET RECONSTRUCTION PHASE III PROJECT

Portion of the project:	<u>All</u>
Payment number:	<u>One</u>
Final Contract amount:	<u>\$ 463,411.31</u>
Total Earned to Date:	<u>\$ 33,497.22</u>
Retainage:	<u>\$ 1,674.86</u>
Less Previous Payments	<u>\$ 0.00</u>
Final amount approved:	<u>\$ 31,822.36</u>

PASSED AND APPROVED THIS 3<sup>RD</sup> DAY OF MAY 2016.

\_\_\_\_\_  
Larry Thompson  
Mayor

Attest:

\_\_\_\_\_  
LeAnn M. Even, CMC, ICMC, CFO  
City Clerk



May 3, 2016

The City Council of the City of Jesup, State of Iowa, met in \_\_\_\_\_ session, in the Council Chambers, City Hall, 791 - 6th Street, Jesup, Iowa, at \_\_\_\_\_ .M., on the above date. There were present Mayor \_\_\_\_\_, in the chair, and the following named Council Members:

\_\_\_\_\_

Absent: \_\_\_\_\_

Vacant: \_\_\_\_\_

\* \* \* \* \*

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of not to exceed \$1,500,000 General Obligation Capital Loan Notes, in order to provide funds to pay the costs of opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys and public grounds; the construction, reconstruction, and repairing of any street improvements; the acquisition, installation, and repair of sidewalks, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices; and the acquisition of any real estate needed for any of the foregoing purposes, including the 4th, 5th and Purdy Street Reconstruction Project Phases III and IV., for essential corporate purposes, and that notice of the proposed action by the Council to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes had been published as provided by Sections 384.24A and 384.25 of the Code of Iowa.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City to the issuance of the Notes. The Clerk advised the Mayor and the Council that \_\_\_\_\_ written objections had been filed. The Mayor then called for oral objections to the issuance of the Notes and \_\_\_\_\_ were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

(Attach here a summary of objections received or made, if any)

Whereupon, the Mayor declared the hearing on the authorization of entering into a Loan Agreement and the issuance of the Notes to be closed.

The Council then considered the proposed action and the extent of objections thereto.

Whereupon, Council Member \_\_\_\_\_ introduced and delivered to the Clerk the Resolution hereinafter set out entitled "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$1,500,000 GENERAL OBLIGATION CAPITAL LOAN NOTES", and moved:

- that the Resolution be adopted.
- to ADJOURN and defer action on the Resolution and the proposal to institute proceedings for the issuance of notes to the meeting to be held at \_\_\_\_\_ .M. on the \_\_\_\_\_ day of \_\_\_\_\_, 2016, at this place.

Council Member \_\_\_\_\_ seconded the motion. The roll was called and the vote was,

AYES: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the measure duly adopted.

RESOLUTION INSTITUTING PROCEEDINGS TO TAKE  
ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO  
EXCEED \$1,500,000 GENERAL OBLIGATION CAPITAL  
LOAN NOTES

WHEREAS, pursuant to notice published as required by law, the City Council has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$1,500,000 General Obligation Capital Loan Notes, for the essential corporate purposes, in order to provide funds to pay the costs of opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys and public grounds; the construction, reconstruction, and repairing of any street improvements; the acquisition, installation, and repair of sidewalks, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices; and the acquisition of any real estate needed for any of the foregoing purposes, including the 4th, 5th and Purdy Street Reconstruction Project Phases III and IV., and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the City and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP, STATE OF IOWA:

Section 1. That this Council does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$1,500,000 General Obligation Capital Loan Notes, for the foregoing essential corporate purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 3rd day of May, 2016.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

CERTIFICATE

STATE OF IOWA )  
 ) SS  
COUNTY OF BUCHANAN )

I, the undersigned City Clerk of the City of Jesup, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
City Clerk, City of Jesup, State of Iowa

(SEAL)

# POLICE ACTIVITY REPORT

Apr-16

<b>CALL TYPE</b>	
TRAFFIC STOPS	80
WARNINGS	62
CITATIONS	18
ALARM	4
ALCOHOL OFFENSE	1
ANIMAL COMPLAINT	0
ARREST / WARRANT	0
ASSAULT	1
ASSIST (M, P, O)	6
BURG., ROB., HOMICIDE	0
DRIVING COMPLAINT	5
DRUG OFFENSE	2
DWLS, DWLR, DWLB	2
FAMILY / SCHOOL HELP	2
GAS DRIVE-OFF	0
HARASSMENT	0
HARASS P.O. / I.W.O.A.	0
JUVENILE OFFENSE	1
LARCENY / THEFT	2
MEDICAL	8
MVA (PD, PI, F, H & R)	1
NOISE COMPLAINT	0
O.W.I.	1
PARKING COMPLAINT	0
SECURITY CHECK	0
SUSPICIOUS/TRESPASS	6
TRAFFIC HAZARD	0
VANDALISM	0
<b>TOTALS</b>	<b>122</b>

# POLICE ACTIVITY REPORT

Mar-16

<b>TIMES</b>	<b>201</b>	<b>202</b>	<b>203</b>	<b>204</b>	<b>205</b>	<b>206</b>	<b>207</b>	<b>208</b>	<b>209</b>	<b>210</b>	<b>211</b>	<b>212</b>	<b>TOTALS</b>
0000-0100	0	0		0	0	0	0	0	0	0			0
0100-0200	0	0		0	0	0	0	0	0	0			0
0200-0300	0	0		0	0	0	0	0	0	0			0
0300-0400	0	0		0	0	0	0	0	0	0			0
0400-0500	0	0		0	0	0	0	0	0	0			0
0500-0600	0	0		1	0	0	0	0	0	0			1
0600-0700	0	0		0	0	0	0	0	0	0			0
0700-0800	0	0		0	0	0	0	0	0	0			0
0800-0900	0	0		0	0	0	0	0	0	0			0
0900-1000	0	0		0	0	0	0	0	0	0			0
1000-1100	2	0		0	0	0	0	0	0	0			2
1100-1200	2	0		0	0	0	0	0	0	0			2
1200-1300	0	0		0	0	0	0	0	0	0			0
1300-1400	1	0		0	0	0	0	0	0	0			1
1400-1500	2	0		0	0	0	0	0	0	0			2
1500-1600	5	0		0	0	0	0	1	0	0			6
1600-1700	0	0		0	0	0	0	0	0	0			0
1700-1800	0	0		0	0	0	0	0	0	0			0
1800-1900	0	0		0	0	0	0	0	0	2			2
1900-2000	1	0		0	0	0	0	0	0	1			2
2000-2100	0	0		0	0	1	0	0	0	0			1
2100-2200	0	0		0	0	0	0	0	0	1			1
2200-2300	1	0		0	0	0	0	0	0	0			1
2300-0000	0	0		1	0	0	0	0	0	1			2
<b>TOTALS</b>	<b>14</b>	<b>0</b>		<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>5</b>			<b>23</b>



## **JESUP FIRE RESCUE**

**Office of the Chief**

641 7<sup>th</sup> Street, P.O. Box 592      Jesup, Iowa 50648  
319-240-3560 Cell 319-827-1732 HQ 319-827-6554 Fax  
[jfd@jtt.net](mailto:jfd@jtt.net) (FD) [jesup410@gmail.com](mailto:jesup410@gmail.com) (Chief)



---

## **Council Report: May 2016**

Members of the Department met on April 14<sup>th</sup> for a monthly training and business meeting. The training topic for the evening was Gas Pipeline Safety. Representatives with Black Hills Energy put on the presentation.

The membership also met on April 28<sup>th</sup> for our monthly drill. Equipment/Apparatus maintenance was conducted prior to training. The training topic for the evening was individual pumper ops training on each of the (3) Pumping apparatus'.

The Fire Association will be hosting its 2<sup>nd</sup> Chicken-Wing Feed, tonight at the American Legion. We are hoping for a great turnout!

Best Regards,

Andrew R. Trumbauer

Chief Fire Officer,  
City of Jesup, Iowa



JESUP PUBLIC LIBRARY BOARD OF DIRECTOR'S MEETING  
WEDNESDAY, MARCH 30, 2016

The Jesup Public Library Board of Directors met on Wednesday, March 30, 2016. President Amber Youngblut called the meeting to order at 7:00 p.m.

Present: Kathy Pettengill, Nancy Weber, Denise Bishop, John Bergman, Becky Burke, Kraig Emick, Cindy Lellig, Becky Wehrspann, Amber Youngblut, Al VanderHart

Absent: Danielle Thorson

The agenda was reviewed; motion made by Denise and seconded by Kraig to approve the agenda; all voted aye, motion carried.

#### SECRETARY'S REPORT

A motion was made by Denise and seconded by John to approve and accept the secretary's report. All voted aye, motion carried.

#### FINANCIAL REPORT

A motion was made by Nancy and seconded by Kraig to approve the City Clerk's report. All voted aye; motion carried.

A motion was made by Becky W. and seconded by Denise to accept the Director's spreadsheet and pay the bills. All voted aye, motion carried.

#### DIRECTOR'S REPORT

- Numbers were down for February, as the Library was closed the first 18 days of the month. There was still a significant number of downloads and Wi-Fi usage.
- Lil' Tots is meeting one time per week.
- Spring at Heartland Acres scheduled for April 2 with the Independence Library. Dan Wardell will be there.
- The Community Room calendar is full.
- Looking for ways to increase Book Club participants
- Color Me Happy meets every other Friday
- April 10-16 is National Library Week. Additional programming is scheduled for kids and adults.
- 3<sup>rd</sup> Graders visit scheduled – How To Use the Library
- \$8,900 has been returned to our 2017 budget from the City
- April 19 – County Meeting in Winthrop

#### EDUCATIONAL REPORT

A popular topic on recent ListServes is a Book Rating system, similar to a movie rating system, where certain books could be 'restricted' by age because of content. There currently is no such system, but our Library personnel can recommend parents/guardians to review and research books and share concerns with their children.

#### CITIZEN INPUT

None

## OLD BUSINESS

- Our Mission Statement was discussed. Samples from other libraries were shared. Recommendations were offered to Amber, who will rewrite our statement.
- Long Range Plan
  - Goal 3: Discussed trustee county/state meetings/trainings. Update the strategy to include online meetings/trainings.
  - Goal 4: Update survey from every 5 years to every other year, in the odd fiscal year
  - Goal 6: Friends of the Library is looking to expand membership
  - Goal 7: Increase circulation by 5%
  - Goal 9: Add social media; increase attendance by 5%
  - Goal 10: Increase promotional presence by 25%
  - Goal 11: Delete
- New entry/floor mats were discussed, with several quotes presented. A motion was made by Denise and seconded by Kraig to purchase six (6) Notrax 141 mats through Amazon. All voted aye; motion carried.

## NEW BUSINESS

- Small marks were left on the carpet by the shelf movers. No action required.
- Cindy shared details of the Bridges Advantage program. There is no fee, but purchase 3 e-books when you join.
- A request was made for the summer reading program/story time to be offered to the children at the school. Regular programming will be shared at the school; special guests/events will be held at the Library only.
- Our flag pole needs to be replaced and a light purchased prior to Farmers Day. Memorial funds may be used. Cindy will get prices and report back to the Board.
- A motion was made by Denise and seconded by Kraig to sign the Enrich Iowa Agreement. All voted aye; motion carried.
- An ad will be placed for part-time summer help. Applications are available at City Hall or on the City's website.
- The City ordered flowers for businesses to plant this spring. We may need to provide our own pots. More information will be shared next month.
- It was recommended the Library be closed the Saturday before Easter in the future.
- A motion was made by John and seconded by Al to allow CPR classes in our Community Room. All voted aye; motion carried.

Denise motioned to adjourn at 8:35 p.m.

Respectfully Submitted,

Becky Wehrspann  
Secretary

JESUP PUBLIC LIBRARY  
LIBRARIAN'S REPORT  
APRIL 2016

**CIRCULATION FOR: Mar. 2016: 3368**

2015: 3013  
2014: 3043  
2013: 2992  
2012: 3385

**Wi-Fi Use in the Library: 630**

**Downloads: 251**  
**E-Books: 132**  
**E-Audio Books: 119**

**PEOPLE SERVED FOR: Mar. 16: 2224**

2015: 1848  
2014: 1940  
2013: 2001  
2012: 1782

**New Cards Issued: 15**

**ACTIVITIES:**

- April 1: Color Me Happy met with 2 people coloring.
- April 2: Heartland Acres with Independence and Jesup libraries held "Spring in the Heartland from 9 – Noon in Independence. There were craft tables set up by Fontana, Master Gardeners, and the libraries to make and take. The 4-H club had a petting zoo of a baby goat, 2 rabbits and baby chicks. Children got to also tour Heartland and listen to Dan Wardell do a story time. Margaret Beehner, Jessie Studebaker and Cindy represented our library. We also gave out bookmarks with our summer activities listed on them.
- April 5: Two students attended the Anime Club movie.
- April 6: Half-day, craft-day was held with three students taking part.
- April 7: Li'l Tots Story Time met with six children and five adults attending.
- April 11: The afternoon book club met to discuss the book The autobiography of Mrs. Tom Thumb. Two people attended.
- April 11: The evening Color Me Happy group met at Baking by Boots. Ten people attended.
- April 12: The anime group met with five students present.
- April 12: Friends of the Jesup Library met with just two members able to come.

- April 14: Li'l Tots Story Time met with nine children and seven adults attending.
- April 15: Cindy visited and read to the St. Athanasius Pre-K and Kindergarteners.
- April 15: Mrs. Copp's third grade class came to the library to learn about how to find Books and a reminder of what they learned in second grade. They also checked out books. There were seventeen students and one adult.
- April 15: Mrs. Youngblut's third grade class came to the library to refresh their Memories from what they learned last year about the library. They also checked out books. There were seventeen students and one teacher.
- April 15: Family Fort night was held with nine people attending. This was a fun Activity where a family came and constructed a fort out of materials brought From home. They then read in their fort for about an hour with flashlights as the library was dark.
- April 19: The Anime club met with five students attending.
- April 19: The Buchanan County Library group met in Winthrop with four of the Directors, a board member, the Winthrop mayor and Eunice Riesberg from the State Library.
- April 21: Allen Lab Wellness Screening. Twenty-nine people attended.
- April 21: Li'l Tots story time. Five children and four adults were present.
- April 21: Becky visited and read at the three rural schools.
- April 22: Mrs. Dierks' third grade class visited to learn a little more about the library how to use the computer card catalog. They also checked out books. There were nineteen students and a teacher.
- April 25: Cooking for Guinea Pigs was held on Monday, April 25. Five people attended.
- April 25: Jesup Library Board of Trustee meeting at 7 PM. Ten people attended.
- April 26: The Anime club met with five students attending.
- April 28: Li'l Tots story time met with six children and five adults present.
- April 29: Color Me Happy met from 1-3 PM.

## COMMUNITY ROOM ACTIVITIES:

April 5: Anime Club  
April 6: Half-day/Craft day  
April 7: Even Dozen Study Club  
April 9: Bridal Shower  
April 11: Wolf Den, Cub Scouts  
April 12: Anime Club  
April 13: Rural Women's Study Club  
April 14: Li'l Tots Story Time  
April 15: Mrs. Youngblut's third grade  
April 17: Girl Scout Troop 6914  
April 19: Anime  
April 21: Allen Lab Wellness Screening  
April 25: Cooking for Guinea Pigs  
April 26: Anime Club  
April 28: Li'l Tots Story Time

April 5: Cub Scouts  
April 7: Li'l Tots Story Time  
April 8: Scrapbooking  
April 11: Afternoon Book Club  
April 11: Color Me Happy  
April 12: Friends of the Library  
April 13: Bunko  
April 15: Mrs. Copp's third grade  
April 15: Family Fort Night  
April 19: Bertch Job Fair  
April 21: Li'l Tots Story Time  
April 21: Even Dozen Study Club  
April 25: Library Board of Trustees  
April 26: Essential Oils Presentation  
April 28: Identity Theft presentation

### May 2016:

May 2: Wolf Den, Cub Scouts  
May 3: St. A Teacher Appreciation Lunch  
May 4: Set up for book sale  
May 8: Perry Pioneers  
May 10: Anime Club  
May 11: Rural Women's Study Club  
May 13: Color Me Happy  
May 17: Essential Oils presentation  
May 23: Library Board of Trustees

May 2: Senior Citizen's Housing Board  
May 3: Anime Club  
May 5-7: Used book sale  
May 9: Afternoon Book Club  
May 10: Friends of the Jesup Library  
May 12: Monat – workshop  
May 15: Bridal Shower  
May 23: Cooking for Guinea Pigs  
May 27: Color Me Happy

# Public Works Director's Report

Prepared by Chris Even on April 29, 2016

## Water (April 1 to April 29)

-

## Wastewater (April 1 to April 29)

- John Powers attended a lagoon training in Cedar Rapids on April 25.
- Replaced two manhole castings, one in alley south of Stevens Street between 6<sup>th</sup> and Main Streets and one west of the intersection of Hawley and 6<sup>th</sup> Streets, with new casting with sealed lid.
- Hauled and spread rock on driveway to lagoons.
- Inspected repairs of sewer service at 1014 6<sup>th</sup> Street and 561 Young Street and abandonment of sewer service at 1455 6<sup>th</sup> Street.

## Streets & Parks (April 1 to April 29)

- Cored out streets and replaced with rock on 500 block of Hawley Street, 1100 block of Hawley Street, and 900 block of Ainsworth Street.
- Patched curbs in front of driveways.
- Replaced flags.
- Installed brackets for flags on light poles on north side of Young Street in the downtown area.
- Hauled rock and bladed alleys.
- Midwest Contractors completed full depth patching.

## Projects (April 14 to April 28)

### 4<sup>th</sup>, 5<sup>th</sup>, and Purdy Street Reconstruction Phase II (2016)

- Visu-Sewer has completed the project except for one spot repair on Purdy Street which is scheduled for May 2. Once the spot repair is finished, the project is complete and ready for final payment.

### 4<sup>th</sup>, 5<sup>th</sup>, and Purdy Street Reconstruction Phase III (2016)

- Jesup Land Improvement has abandoned and capped the four inch water main on the south end of 4<sup>th</sup> Street. They expect to return in about one week to start installing water main on 5<sup>th</sup> Street.
- MidAmerican Energy has underground electric on 4<sup>th</sup> Street which needs to be relocated to allow room for the water main to be installed. Their subcontractor has begun boring conduit for the new underground electric. MidAmerican also has a couple of electric poles on 5<sup>th</sup> Street that will need to be relocated.
- The project must be completed by September 15, 2016.

### 5<sup>th</sup> & Church Street Water and Sewer Improvements Phase II (2016)

- The city council has awarded a contract to Ray's Excavating from Edgewood for this project in the amount of \$350,990.00.
- MidAmerican Energy will be relocating gas mains in the project area. Their subcontractor has begun boring the new gas mains.
- No construction schedule is established; however, this project cannot start until after July 13 and must be substantially completed by September 15, 2016.

### 1<sup>st</sup> Street Railroad Crossing Improvements (2016)

- Top Grade Excavating has been hired to install the culverts in the railroad ditch for an amount not to exceed \$54,925. Top Grade may now be installing the culverts earlier this summer ahead of the other crossing work.

**Emergency Services Facility (2017)**

-

**4<sup>th</sup>, 5<sup>th</sup>, and Purdy Street Reconstruction Phase I (2015)**

- Jesup Land Improvement has substantially completed the project. The City is waiting until all the grass is established to accept the project. The City is currently holding \$4,200 for retainage. The final completion date is April 30, 2016.

**South Street Reconstruction (2011)**

- This project is complete and ready for final payment.

# Memo

**To:** Jesup City Council  
**From:** Chris Even  
**CC:**  
**Date:** April 29, 2016  
**Re:** Final Acceptance & Pay Request #11, South Street Reconstruction Phase III

---

Mark Durbahn, project engineer at AECOM, and I are recommending the city council accept the improvements for the South Street Reconstruction Phase III Project. This project was substantially completed in 2011 by Horsfield Construction and included the installation of storm sewer and concrete paving on South Street from 9<sup>th</sup> Street to 6<sup>th</sup> Street. This project has remained open because the City received federal funding for this project and the project had not yet been accepted by the DOT. All construction work has been completed satisfactorily and the DOT has accepted the materials and quantity audits. There are a few final paperwork items that need to be completed and submitted to the DOT to close out this project on their end. One of the items that needs to be submitted to the DOT is the City's final request for federal funding. To make the final request for reimbursement, the City needs to accept the improvements installed by Horsfield Construction and release the remainder of the retainage.

**I recommend the city council approve accept the improvement for the South Street Reconstruction Phase III Project and approve Pay Request #11 for the South Street Reconstruction Phase III Project in the amount of \$590.60.**



AECOM  
 501 Sycamore Street  
 Suite 222  
 Waterloo, Iowa 50703  
 www.aecom.com

319-232-6531 tel  
 319-232-0271 fax

April 29, 2016

Honorable Mayor Larry Thompson  
 and City Council  
 City of Jesup  
 P.O. Box 592  
 Jesup, Iowa 50648-0592

Subject: **South Street Reconstruction, From 6<sup>th</sup> Street to 9<sup>th</sup> Street  
 Jesup, Iowa  
 AECOM #60212075**

Dear Mayor and Council:

Work on the above-referenced project is now complete. We recommend the City Council make final acceptance of this project.

By this letter, we hereby state:

1. To the best of our knowledge and belief, based on observations of AECOM staff and city of Jesup personnel during construction, the work has been performed in accordance with the terms of the contract with Horsfield Construction, Inc.
2. The total cost of the completed work is \$1,023,700.32.

	<p>I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the state of Iowa.</p> <p><i>Mark D. Durbahn</i>      <u>4/29/16</u>        MARK D. DURBAHN, P.E.      Date</p> <p>License No. <u>13157</u></p> <p>My license renewal date is December 31, 2016.</p> <p>Pages or sheets covered by this seal:  <u>This Sheet</u></p> <p>_____</p> <p>_____</p> <p>Date Issued: _____</p>
---	--

**RESOLUTION NO. 2016-\_\_**

**RESOLUTION ACCEPTING IMPROVEMENTS –  
SOUTH STREET RECONSTRUCTION PHASE III**

Council Member \_\_\_\_\_ introduced the following Resolution entitled “RESOLUTION ACCEPTING IMPROVEMENTS SOUTH STREET RECONSTRUCTION PHASE III” and moved its adoption. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES:

NAYS:

Whereupon the Mayor declared the following Resolution duly adopted:

WHEREAS, on April 5, 2011, Jesup Iowa, entered into contract with Horsfield Construction, Inc., of Epworth, IA, for the construction of the South Street Reconstruction Phase III Project, within the City, as therein described; and

WHEREAS, the contractor has fully completed the construction of the improvements, known as the Jesup, Iowa South Street Reconstruction Phase III Project, in accordance with the terms and conditions of the contract and plans and specification, as shown by the certificate of the Engineer filed with the Clerk on April 29, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP, IOWA:

Section 1. That the report of the Engineer be and the same is hereby approved and adopted and the improvements are hereby accepted as having been fully completed in accordance with the plans, specifications and contract. The total contract cost of the improvements payable under said contract is hereby determined to be \$ 1,023,700.32.

Section 2. The total project cost including construction, engineering, legal and administrative costs are determined to be \$ 1,215,766.97.

PASSED AND ADOPTED THIS 3RD DAY OF MAY 2016

\_\_\_\_\_  
Larry Thompson  
Mayor

Attest:

\_\_\_\_\_  
LeAnn M. Even, CMC, ICMC, CFO  
City Clerk/Treasurer

**SOUTH STREET RECONSTRUCTION  
FROM 6TH STREET TO 9TH STREET  
HORSFIELD CONSTRUCTION, INC.  
FINAL PAY ESTIMATE  
JESUP, IOWA**

Period Ending: April 29, 2016

Pay Estimate: 12 (Final)

Line No.	Item Description	Units	Unit Cost	Original Contract				Authorized Contract				Completed				% Of Item Complete
				Division I		Division II		Division I		Division II		Division I		Division II		
				Quantity	Contract \$ Amount	Quantity	Contract \$ Amount	Quantity	Contract \$ Amount	Quantity	Contract \$ Amount	Quantity	Contract \$ Amount	Quantity	Contract \$ Amount	
0010	CLEARING AND GRUBBING	UNIT	\$ 385.00	3.6	\$ 1,422.00	0.0	\$ -	3.6	\$ 1,422.00	0.0	\$ -	3.6	\$ 1,422.00	\$ -	100.0%	
0020	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	\$ 7.00	5,955.0	\$ 41,685.00	0.0	\$ -	5,955.0	\$ 41,685.00	0.0	\$ -	5,955.0	\$ 41,685.00	\$ -	100.0%	
0030	EXCAVATION, CLASS 12, ROADWAY AND BORROW	CY	\$ 20.00	100.0	\$ 2,000.00	0.0	\$ -	100.0	\$ 2,000.00	0.0	\$ -	\$ -	\$ -	\$ -	0.0%	
0040	TOPSOIL, FURNISH AND SPREAD	CY	\$ 15.00	1,462.0	\$ 21,930.00	0.0	\$ -	1,462.0	\$ 21,930.00	0.0	\$ -	1,462.0	\$ 21,930.00	\$ -	100.0%	
0050	SPECIAL COMPACTION OF SUBGRADE (C.O.#2)	STA	\$ 475.00	17.4	\$ 8,265.00	0.0	\$ -	5.0	\$ 2,375.00	0.0	\$ -	5.0	\$ 2,375.00	\$ -	100.0%	
0060	MODIFIED SUBBASE (C.O.#1)	CY	\$ 23.75	2,628.4	\$ 62,424.50	0.0	\$ -	3,745.0	\$ 88,943.75	0.0	\$ -	3,745.0	\$ 88,943.75	\$ -	100.0%	
0070	GRANULAR SHOULDERS, TYPE B	TON	\$ 25.00	18.8	\$ 470.00	0.0	\$ -	18.8	\$ 470.00	0.0	\$ -	\$ -	\$ -	\$ -	0.0%	
0080	SHOULDER CONSTRUCTION, EARTH	STA	\$ 300.00	38.4	\$ 10,920.00	0.0	\$ -	38.4	\$ 10,920.00	0.0	\$ -	38.4	\$ 10,920.00	\$ -	100.0%	
0090	REMOVAL OF FLUMES	EACH	\$ 200.00	1.0	\$ 200.00	0.0	\$ -	1.0	\$ 200.00	0.0	\$ -	1.0	\$ 200.00	\$ -	100.0%	
0100	RELOCATION OF MAIL BOXES	EACH	\$ 115.00	6.0	\$ 690.00	0.0	\$ -	6.0	\$ 690.00	0.0	\$ -	4.0	\$ 460.00	\$ -	86.7%	
0110	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 9 IN. (C.O.#2)	SY	\$ 37.25	9,708.6	\$ 361,652.80	0.0	\$ -	9,717.0	\$ 361,958.25	0.0	\$ -	9,717.0	\$ 361,958.25	\$ -	100.0%	
0120	PORTLAND CEMENT CONCRETE PAVEMENT SAMPLES	LS	\$ 1,000.00	1.0	\$ 1,000.00	0.0	\$ -	1.0	\$ 1,000.00	0.0	\$ -	1.0	\$ 1,000.00	\$ -	100.0%	
0130	HOT MIX ASPHALT, DRIVEWAY (C.O.#2)	SY	\$ 30.18	208.6	\$ 6,295.55	0.0	\$ -	0.0	\$ -	0.0	\$ -	\$ -	\$ -	\$ -	0.0%	
0140	SURFACING, DRIVEWAY, CLASS A CRUSHED STONE (C.O.#2)	TON	\$ 14.00	452.6	\$ 6,336.40	0.0	\$ -	612.0	\$ 8,568.00	0.0	\$ -	612.0	\$ 8,568.00	\$ -	100.0%	
0150	APRONS, UNCLASSIFIED, 18 IN. DIA. (C.O.#2)	EACH	\$ 350.00	4.0	\$ 1,400.00	0.0	\$ -	1.0	\$ 350.00	0.0	\$ -	1.0	\$ 350.00	\$ -	100.0%	
0160	CULVERT, UNCLASSIFIED ENTRANCE PIPE, 18 IN. DIA.	LF	\$ 35.00	52.0	\$ 1,820.00	0.0	\$ -	52.0	\$ 1,820.00	0.0	\$ -	100.0	\$ 3,500.00	\$ -	192.3%	
0170	MANHOLE, STORM SEWER, SW-403	EACH	\$ 3,100.00	2.0	\$ 6,200.00	0.0	\$ -	2.0	\$ 6,200.00	0.0	\$ -	2.0	\$ 6,200.00	\$ -	100.0%	
0180	MANHOLE, STORM SEWER, SW-403 MODIFIED	EACH	\$ 3,250.00	4.0	\$ 13,000.00	0.0	\$ -	4.0	\$ 13,000.00	0.0	\$ -	4.0	\$ 13,000.00	\$ -	100.0%	
0190	INTAKE, SW-501	EACH	\$ 2,100.00	2.0	\$ 4,200.00	0.0	\$ -	2.0	\$ 4,200.00	0.0	\$ -	2.0	\$ 4,200.00	\$ -	0.0%	
0200	INTAKE, SW-501 MODIFIED, TOP ONLY	EACH	\$ 1,400.00	1.0	\$ 1,400.00	0.0	\$ -	1.0	\$ 1,400.00	0.0	\$ -	1.0	\$ 1,400.00	\$ -	100.0%	
0210	INTAKE, SW-508	EACH	\$ 2,750.00	5.0	\$ 13,750.00	0.0	\$ -	5.0	\$ 13,750.00	0.0	\$ -	5.0	\$ 13,750.00	\$ -	100.0%	
0220	INTAKE, SW-510	EACH	\$ 3,250.00	3.0	\$ 9,750.00	0.0	\$ -	3.0	\$ 9,750.00	0.0	\$ -	3.0	\$ 9,750.00	\$ -	100.0%	
0225	INTAKE, SW-512, 24 IN.	EACH	\$ 1,250.00	1.0	\$ 1,250.00	0.0	\$ -	1.0	\$ 1,250.00	0.0	\$ -	1.0	\$ 1,250.00	\$ -	100.0%	
0230	INTAKE, SW-513	EACH	\$ 3,000.00	1.0	\$ 3,000.00	0.0	\$ -	1.0	\$ 3,000.00	0.0	\$ -	1.0	\$ 3,000.00	\$ -	100.0%	
0240	INTAKE, SW-541	EACH	\$ 3,200.00	5.0	\$ 16,000.00	0.0	\$ -	5.0	\$ 16,000.00	0.0	\$ -	4.0	\$ 12,800.00	\$ -	80.0%	
0250	INTAKE EXTENSION UNIT, SW-542	EACH	\$ 1,900.00	2.0	\$ 3,800.00	0.0	\$ -	2.0	\$ 3,800.00	0.0	\$ -	2.0	\$ 3,800.00	\$ -	100.0%	
0260	INTAKE, SW-545	EACH	\$ 3,600.00	13.0	\$ 46,800.00	0.0	\$ -	13.0	\$ 46,800.00	0.0	\$ -	13.0	\$ 46,800.00	\$ -	100.0%	
0262	MANHOLE ADJUSTMENT, MINOR	EACH	\$ 475.00	2.0	\$ 950.00	0.0	\$ -	2.0	\$ 950.00	0.0	\$ -	2.0	\$ 950.00	\$ -	100.0%	
0264	MANHOLE ADJUSTMENT, MAJOR	EACH	\$ 850.00	2.0	\$ 1,700.00	0.0	\$ -	2.0	\$ 1,700.00	0.0	\$ -	2.0	\$ 1,700.00	\$ -	100.0%	
0270	SUBDRAIN, LONGITUDINAL, (SHOULDER) 4 IN. DIA.	LF	\$ 6.00	3,423.0	\$ 20,538.00	0.0	\$ -	3,423.0	\$ 20,538.00	0.0	\$ -	3,300.0	\$ 19,800.00	\$ -	96.4%	
0280	SUBDRAIN OUTLET (RF-19C)	EACH	\$ 125.00	60.0	\$ 7,500.00	0.0	\$ -	60.0	\$ 7,500.00	0.0	\$ -	54.0	\$ 6,750.00	\$ -	90.0%	
0290	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 15 IN.	LF	\$ 29.00	490.6	\$ 14,233.20	0.0	\$ -	490.6	\$ 14,233.20	0.0	\$ -	423.0	\$ 12,267.00	\$ -	85.2%	
0300	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 18 IN.	LF	\$ 31.00	476.3	\$ 14,765.30	0.0	\$ -	476.3	\$ 14,765.30	0.0	\$ -	452.0	\$ 14,012.00	\$ -	94.8%	
0310	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 24 IN.	LF	\$ 38.50	1,443.0	\$ 55,555.50	0.0	\$ -	1,443.0	\$ 55,555.50	0.0	\$ -	1,398.0	\$ 53,823.00	\$ -	96.9%	
0320	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 30 IN.	LF	\$ 49.00	795.8	\$ 38,994.20	0.0	\$ -	795.8	\$ 38,994.20	0.0	\$ -	764.0	\$ 37,436.00	\$ -	95.0%	
0330	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 36 IN.	LF	\$ 65.00	240.4	\$ 15,626.00	0.0	\$ -	240.4	\$ 15,626.00	0.0	\$ -	231.5	\$ 15,047.50	\$ -	95.3%	
0340	REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	LF	\$ 10.00	255.0	\$ 2,550.00	0.0	\$ -	255.0	\$ 2,550.00	0.0	\$ -	595.0	\$ 5,950.00	\$ -	233.3%	

Period Ending: April 29, 2016  
 Pay Estimate: 12 (Final)

Line No.	Item Description	Units	Unit Cost
0350	SANITARY SEWER GRAVITY MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 8 IN.	LF	\$ 58.00
0360	REMOVE SANITARY SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	LF	\$ 13.00
0370	REMOVAL OF PAVEMENT	SY	\$ 5.36
0380	REMOVAL OF INTAKES AND UTILITY ACCESSES	EACH	\$ 150.00
0390	DRIVEWAY, P.C. CONCRETE, 6 IN. (C.O.#2)	SY	\$ 42.00
0400	SAFETY CLOSURE	EACH	\$ 120.00
0410	REMOVE AND REINSTALL SIGN AS PER PLAN	EACH	\$ 90.00
0420	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	\$ 38.00
0430	PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT-BASED	EACH	\$ 55.00
0440	TRAFFIC CONTROL	LS	\$ 10,000.00
0450	MOBILIZATION	LS	\$ 15,000.00
0460	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 8 IN.	LF	\$ 80.00
0470	FITTINGS BY COUNT, DUCTILE IRON	EACH	\$ 400.00
0480	WATER SERVICE STUB, COPPER, 1 IN.	EACH	\$ 3,200.00
0490	VALVE, GATE, DIP, 8 IN.	EACH	\$ 1,230.00
0500	FIRE HYDRANT ASSEMBLY, WM-201	EACH	\$ 3,350.00
0510	DELIVER AND STOCKPILE SALVAGED MATERIALS	LS	\$ 500.00
0520	ABANDON WATER SERVICE, 1 IN.	EACH	\$ 535.00
0530	GALVANIZED BOLLARD	EACH	\$ 200.00
0540	SANITARY UTILITY ACCESS SUA-1	EACH	\$ 2,150.00
0545	SPECIAL INTAKE	EACH	\$ 3,000.00
0550	SUBDRAIN CONNECTION TEE AND SADDLE	EACH	\$ 250.00
0560	CASING PIPE, STEEL, 12 IN.	LF	\$ 75.00
0570	MULCHING, WOOD CELLULOSE FIBER	ACRE	\$ 1,504.00
0580	SEEDING AND FERTILIZING (URBAN)	ACRE	\$ 1,675.00
0590	SILT FENCE FOR DITCH CHECKS	LF	\$ 4.00
0600	REMOVAL OF SILT FENCE FOR DITCH CHECKS	LF	\$ 1.00
<b>CHANGE ORDERS</b>			
8001	REMOVAL OF EXISTING STRUCTURES	LS	\$ 1.00
8002	SIDEWALK, P.C. CONCRETE, 4 IN.	SY	\$ 38.50
8003	STORM SEWER GRAVITY MAIN TRENCHED, DUCTILE IRON 14 IN.	LF	\$ 163.194
8004	WATERMAIN LOWERING	EACH	\$ 3,550.00
8005	EXCAVATION, CLASS 10, UNSUITABLE OR UNSTABLE MATERIAL	CY	\$ 14.00
8006	PAYMENT ADJ. - PCC PAVT THICKNESS	LS	\$ 10,858.75
<b>TOTAL</b>			

Original Contract			
Division I		Division II	
Quantity	Contract \$ Amount	Quantity	Contract \$ Amount
0.0	\$ -	110.0	\$ 6,380.00
0.0	\$ -	110.0	\$ 1,430.00
8,944.3	\$ 47,852.01	0.0	\$ -
7.0	\$ 1,050.00	1.0	\$ 150.00
457.0	\$ 19,194.00	0.0	\$ -
12.0	\$ 1,440.00	0.0	\$ -
20.0	\$ 1,800.00	0.0	\$ -
50.75	\$ 1,928.50	0.0	\$ -
28.0	\$ 1,540.00	0.0	\$ -
1.0	\$ 10,000.00	0.0	\$ -
1.0	\$ 15,000.00	0.0	\$ -
0.0	\$ -	16.0	\$ 1,280.00
0.0	\$ -	4.0	\$ 1,600.00
0.0	\$ -	2.0	\$ 6,400.00
0.0	\$ -	2.0	\$ 2,460.00
0.0	\$ -	1.0	\$ 3,350.00
0.0	\$ -	1.0	\$ 500.00
0.0	\$ -	1.0	\$ 535.00
2.0	\$ 400.00	0.0	\$ -
0.0	\$ -	1.0	\$ 2,150.00
1.0	\$ 3,000.00	0.0	\$ -
1.0	\$ 250.00	0.0	\$ -
0.0	\$ -	58.0	\$ 4,350.00
1.8	\$ 2,707.20	0.0	\$ -
1.8	\$ 3,015.00	0.0	\$ -
500.0	\$ 2,000.00	0.0	\$ -
500.0	\$ 500.00	0.0	\$ -
<b>TOTAL</b>			

Authorized Contract			
Division I		Division II	
Quantity	Contract \$ Amount	Quantity	Contract \$ Amount
0.0	\$ -	110.0	\$ 6,380.00
0.0	\$ -	110.0	\$ 1,430.00
8,944.3	\$ 47,852.01	0.0	\$ -
7.0	\$ 1,050.00	1.0	\$ 150.00
665.6	\$ 27,955.20	0.0	\$ -
12.0	\$ 1,440.00	0.0	\$ -
20.0	\$ 1,800.00	0.0	\$ -
50.75	\$ 1,928.50	0.0	\$ -
28.0	\$ 1,540.00	0.0	\$ -
1.0	\$ 10,000.00	0.0	\$ -
1.0	\$ 15,000.00	0.0	\$ -
0.0	\$ -	16.0	\$ 1,280.00
0.0	\$ -	4.0	\$ 1,600.00
0.0	\$ -	2.0	\$ 6,400.00
0.0	\$ -	2.0	\$ 2,460.00
0.0	\$ -	1.0	\$ 3,350.00
0.0	\$ -	1.0	\$ 500.00
0.0	\$ -	1.0	\$ 535.00
2.0	\$ 400.00	0.0	\$ -
0.0	\$ -	1.0	\$ 2,150.00
1.0	\$ 3,000.00	0.0	\$ -
1.0	\$ 250.00	0.0	\$ -
0.0	\$ -	58.0	\$ 4,350.00
1.8	\$ 2,707.20	0.0	\$ -
1.8	\$ 3,015.00	0.0	\$ -
500.0	\$ 2,000.00	0.0	\$ -
500.0	\$ 500.00	0.0	\$ -
0.0	\$ -	650.0	\$ 650.00
0.0	\$ -	40.4	\$ 1,555.40
0.0	\$ -	36.0	\$ 5,874.98
0.0	\$ -	2.0	\$ 7,100.00
1,116.8	\$ 15,632.40	0.0	\$ -
1.0	\$ 10,858.75	0.0	\$ -
<b>TOTAL</b>			

Completed				% Of Item Complete
Division I		Division II		
Quantity	Contract \$ Amount	Quantity	Contract \$ Amount	
	\$ -	100.0	\$ 5,800.00	90.9%
	\$ -	100.0	\$ 1,300.00	90.9%
8,944.3	\$ 47,852.01		\$ -	100.0%
7.0	\$ 1,050.00	1.0	\$ 150.00	100.0%
665.6	\$ 27,955.20		\$ -	100.0%
12.0	\$ 1,440.00		\$ -	100.0%
18.0	\$ 1,620.00		\$ -	90.0%
45.41	\$ 1,725.58		\$ -	89.5%
15.0	\$ 825.00		\$ -	53.6%
1.00	\$ 10,000.00		\$ -	100.0%
1.00	\$ 15,000.00		\$ -	100.0%
	\$ -	15.0	\$ 1,200.00	93.8%
	\$ -	4.0	\$ 1,600.00	100.0%
	\$ -	5.0	\$ 16,000.00	250.0%
	\$ -	2.0	\$ 2,460.00	100.0%
	\$ -	1.0	\$ 3,350.00	100.0%
	\$ -	1.0	\$ 500.00	100.0%
	\$ -	1.0	\$ 535.00	100.0%
	\$ -		\$ -	0.0%
	\$ -	1.0	\$ 2,150.00	100.0%
1.00	\$ 3,000.00		\$ -	100.0%
	\$ -		\$ -	0.0%
	\$ -	60.0	\$ 4,500.00	103.4%
1.5	\$ 2,256.00		\$ -	83.3%
1.5	\$ 2,512.50		\$ -	83.3%
50.0	\$ 200.00		\$ -	10.0%
50.0	\$ 50.00		\$ -	10.0%
	\$ -	650.0	\$ 650.00	100.0%
	\$ -	40.4	\$ 1,555.40	100.0%
	\$ -	36.0	\$ 5,874.98	100.0%
	\$ -	2.0	\$ 7,100.00	100.0%
1,116.8	\$ 15,632.40		\$ -	100.0%
1.0	\$ 10,858.75		\$ -	100.0%
<b>TOTAL</b>				99.5%

*Mark Durbahn* 4/29/16  
 AECOM  
*JD* 4/29/16  
 Horsfield Construction, Inc.

DIVISION I = FEDERAL AID (STP) PARTICIPATING ITEMS  
 DIVISION II = 100% CITY OR NON-PARTICIPATING ITEMS.

AUTHORIZED AMOUNT	\$ 982,823.26	\$ 45,765.38
TOTAL EARNED TO DATE	\$ 968,974.94	\$ 54,725.38
RETAINAGE	\$ -	\$ -
SUBTOTAL	\$ 968,974.94	\$ 54,725.38
LESS PREVIOUS PAYMENT	\$ 969,384.34	\$ 53,725.38
DUE THIS ESTIMATE	\$ (409.40)	\$ 1,000.00

**RESOLUTION NO. 2016-\_\_**

**RESOLUTION APPROVING PAYMENT FOR SOUTH STREET  
RECONSTRUCTION PHASE III, FINAL RELEASE OF  
RETAINAGE**

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP,  
BUCHANAN COUNTY, IOWA:

TO-WIT: SOUTH RECONSTRUCTION PHASE III (DIV I FEDERAL AID)

Portion of the project:	<u>All</u>
Payment number:	<u>Eleven</u>
Contract amount:	<u>\$982,823.26</u>
Payment requested:	<u>\$968,974.94</u>
Retainage:	<u>\$ 0.00</u>
Less Previous Payments	<u>\$969,384.34</u>
Final amount approved:	<u>\$ (409.40)</u>

TO-WIT: SOUTH RECONSTRUCTION PHASE III (DIV II CITY)

Portion of the project:	<u>All</u>
Payment number:	<u>Eleven</u>
Contract amount:	<u>\$45,765.38</u>
Payment requested:	<u>\$54,725.38</u>
Retainage:	<u>\$ 0.00</u>
Less Previous Payments	<u>\$53,725.38</u>
Final amount approved:	<u>\$ 1,000.00</u>

PASSED AND APPROVED THIS 3<sup>RD</sup> DAY OF MAY, 2016.

\_\_\_\_\_  
Larry Thompson  
Mayor

Attest:

\_\_\_\_\_  
LeAnn M. Even, CMC, ICMC, CFO  
City Clerk/Treasurer

# Memo

**To:** Jesup City Council  
**From:** Chris Even  
**CC:**  
**Date:** April 29, 2016  
**Re:** Change Order #1, Final Acceptance, and Pay Request #2, 4<sup>th</sup> 5<sup>th</sup> & Purdy Street Reconstruction Phase II

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This project is the CIP pipe lining performed by Visu-Sewer in the area of 4<sup>th</sup> 5<sup>th</sup> & Purdy Streets in the southwest quadrant of the City. This project included the lining of 5,696 feet of 8-inch diameter sanitary sewer mains and the reinstatement of 90 sanitary sewer services. The project went well except for one sewer service that backed up because the service was not fully reinstated and an area on Purdy Street where a portion of the pipe collapsed during the lining process and several pieces of clay pipe ended up underneath the liner. Visu-Sewer has agreed to accept responsibility for the sewer back-up and the home was professionally cleaned and the homeowner is being reimbursed for a service call for a drain cleaner and a burned up sump pump. The homeowner is satisfied with the cleanup. The pieces of clay pipe have been cut out and removed and Visu-Sewer is scheduled to install a spot repair in this area on Monday, May 2, 2016.

I am also aware of three other situations where back-ups occurred because homeowners had sump pumps pumping into their sanitary sewer service during the lining process. I sent a post card to all property owners affected by the project and Visu-Sewer hung door tags to alert property owners of the actions they needed to take during the lining process to avoid backups. Despite these warnings, we still had several back-ups caused by sump pumps. For future lining projects, I recommend city staff attempt to contact each homeowner directly and, if possible, set-up an appointment to evaluate the plumbing in their home and make specific recommendations for what actions they need to take to avoid back-ups.

## **Change Order #1**

This change order is to adjust estimated quantities to match quantities actually installed. I made a mistake when I prepared the request for quotes and typed 5,625 LF of 8" CIP Pipe Lining rather than 5,652. The other 44 LF were added after field measurements were taken. Item 3 is a credit repaying the city for expenses the City paid to reimburse a homeowner for a sewer backup that Visu-Sewer has agreed to accept responsibility for. **I recommend the city council approve Change Order #1 for the 4<sup>th</sup> 5<sup>th</sup> & Purdy Street Reconstruction Phase II Project in the amount of \$1,038.38.**

## **Final Acceptance**

Mark Durbahn, project engineer at AECOM, and I are recommending the city council accept the improvements for the 4<sup>th</sup> 5<sup>th</sup> & Purdy Street Reconstruction Phase II Project. All work has been completed satisfactorily except for one spot repair on Purdy Street. **If the spot repair is completed on May 2, I recommend the city council accept the improvements for the 4<sup>th</sup> 5<sup>th</sup> & Purdy Street Reconstruction Phase II Project.**

**Pay Request**

This pay request is for release of retainage. Pursuant to Iowa Code section 26.13, Visu-Sewer has provided written notice to all known subcontractors and suppliers that Visu-Sewer would be requesting an early release of funds on this project. All work has been completed satisfactorily except for one spot repair on Purdy Street. **If the spot repair is completed on May 2, I recommend the city council approve Pay Request #2 for the 4<sup>th</sup> 5<sup>th</sup> & Purdy Street Reconstruction Phase II Project in the amount of \$5,432.48.**

**4<sup>th</sup> 5<sup>th</sup> & Purdy Street Reconstruction Phase II**  
**City of Jesup, Iowa**

**Change Order Number: 1**

**Date: April 26, 2016**

The following changes are to be made to the contract:

Item 1, 8-inch Diameter CIP Pipe Lining

Change in Quantity: 71.0 Unit Price: \$ 19.50 Change in Price: \$ 1,384.50

Add Item 3, Reimbursements Sewer Backup

Change in Quantity: 1.0 Unit Price \$ (346.12) Change in Price: \$ (346.12)

Reason for changes:

Adjust to final quantities. Reimburse City for expenses paid for clean-up of sanitary sewer backup at 1314 4<sup>th</sup> Street.

Original Contract Amount:	\$ 114,187.50
Change Order No. 1	\$ 1,038.38
Authorized Amount	\$ 115,225.88

Approved by:

\_\_\_\_\_  
Visu-Sewer

\_\_\_\_\_  
Date

\_\_\_\_\_  
City of Jesup

\_\_\_\_\_  
Date



**RESOLUTION NO. 2016-\_\_**

**RESOLUTION ACCEPTING IMPROVEMENTS –  
4<sup>TH</sup>, 5<sup>TH</sup> AND PURDY STREET RECONSTRUCTION PHASE II**

Council Member \_\_\_\_\_ introduced the following Resolution entitled “RESOLUTION ACCEPTING IMPROVEMENTS 4<sup>TH</sup>, 5<sup>TH</sup> & PURDY STREET RECONSTRUCTION PHASE II” and moved its adoption. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES:

NAYS:

Whereupon the Mayor declared the following Resolution duly adopted:

WHEREAS, on November 16, 2015, Jesup Iowa, entered into contract with Visu-Sewer Inc., of Pewaukee, WI, for the construction of the 4<sup>th</sup>, 5<sup>th</sup> and Purdy Street Reconstruction Phase II Project, within the City, as therein described; and

WHEREAS, the contractor has fully completed the construction of the improvements, known as the Jesup, Iowa 4<sup>th</sup>, 5<sup>th</sup> and Purdy Street Reconstruction Phase II Project, in accordance with the terms and conditions of the contract and plans and specification, as shown by the certificate of the Engineer filed with the Clerk on April 29, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP, IOWA:

Section 1. That the report of the Engineer be and the same is hereby approved and adopted and the improvements are hereby accepted as having been fully completed in accordance with the plans, specifications and contract. The total contract cost of the improvements payable under said contract is hereby determined to be \$ 115,225.88.

Section 2. The total project cost including construction, engineering, legal and administrative costs are determined to be \$ 122,829.04.

PASSED AND ADOPTED THIS 3RD DAY OF MAY 2016

\_\_\_\_\_  
Larry Thompson  
Mayor

Attest:

\_\_\_\_\_  
LeAnn M. Even, CMC, ICMC, CFO  
City Clerk/Treasurer

**City of Jesup**  
**4th 5th & Purdy Street Reconstruction Phase II**  
**2016**

Pay Estimate: 2  
 Period Ending: April 28, 2016  
 Contractor: Visu-Sewer

Item	Description	Unit	Unit Price	Original Contract		Authorized		Completed	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
1	8-inch Diameter CIP Pipe Lining	LF	\$ 19.50	5625.0	\$ 109,687.50	5696.0	\$ 111,072.00	5696.0	\$ 111,072.00
2	Lateral Reinstatement	EA	\$ 50.00	90.0	\$ 4,500.00	90.0	\$ 4,500.00	90.0	\$ 4,500.00
3	Reimbursements Sewer Backup	EA	\$ (346.12)	0.0	\$ -	1.0	\$ (346.12)	1.0	\$ (346.12)
<b>Total</b>				<b>\$ 114,187.50</b>		<b>\$ 115,225.88</b>		<b>\$ 115,225.88</b>	

Visu-Sewer

Date

*Chris Even*

*4-28-16*

City of Jesup

Date

Amount Earned	\$ 115,225.88
Amount Retained (5%)	\$ -
Subtotal	\$ 115,225.88
Previous Payments	\$ 109,793.40
<b>Amount Due This Estimate</b>	<b>\$ 5,432.48</b>

**RESOLUTION NO. 2016-\_\_**  
**RESOLUTION APPROVING PAYMENT FOR 4<sup>TH</sup>, 5<sup>TH</sup> AND**  
**PURDY STREET RECONSTRUCTION PHASE II PROJECT**

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP,  
BUCHANAN COUNTY, IOWA:

TO-WIT: 4<sup>TH</sup>, 5<sup>TH</sup> AND PURDY STREET RECONSTRUCTION PHASE II PROJECT

Portion of the project:	<u>All</u>
Payment number:	<u>Two</u>
Final Contract amount:	<u>\$ 115,225.88</u>
Total Earned to Date:	<u>\$ 115,255.88</u>
Retainage:	<u>\$ _____ .00</u>
Less Previous Payments	<u>\$ 109,793.40</u>
Final amount approved:	<u>\$ 5,432.48</u>

PASSED AND APPROVED THIS 3<sup>RD</sup> DAY OF MAY 2016.

\_\_\_\_\_  
Larry Thompson  
Mayor

Attest:

\_\_\_\_\_  
LeAnn M. Even, CMC, ICMC, CFO  
City Clerk

# Memo

**To:** Jesup City Council  
**From:** Chris Even  
**CC:**  
**Date:** April 29, 2016  
**Re:** Seal Coating Quotes

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John Fratzke and Don Kleis from Prairie Road Builders have examined the city's street and prepared a list of streets to be seal coated this year. The seal coating will be performed in May or early June. The city budgeted \$70,000 for seal coating this year.

I requested quotes from both Prairie Road Builders and LL Pelling. Prairie Road Builders submitted a quote of \$70,622.85 for the proposed work. LL Pelling did not submit a quote. **I recommend the city council accept Prairie Road Builders quote of \$70,622.85 for the 2016 Seal Coating Project.**

# City of Jesup

## 2016 Seal Coating Project

The City of Jesup is requesting quotes for its 2016 Seal Coating Project. All material and work shall comply with Section 7060, Part 2 and Part 3, of the SUDAS Standard Specifications unless otherwise specified. The following is general description of the work to be performed:

**Base Prep**

Project to include:

- Add city provided aggregate to existing gravel surface to obtain a 3.5% crown
- Scarify top 4 inches of gravel roadbed
- Wet and blade to a uniform mixture
- Compact to less than 95% density

**Chip Seal (1/2" Chips, Single Seal or Double Seal)**

Project to include:

- Surface patching with city provided cold patch prior to sealing
- Power broom streets
- Furnish and apply MC 3000 asphalt
- Furnish, spread, and roll 1/2" cover aggregate

	Quantity	Unit Price	Total
Base Prep	235 SY	_____	_____
Place City Provided Patch	65 Ton	_____	_____
Chip Seal (1/2" Chips, Single Seal)	34,991 SY	_____	_____
Chip Seal (1/2" Chips, Double Seal)	235 SY	_____	_____
<b>Total</b>			_____

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

\_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Quotes must be received before 11:00 AM on Friday, April 29, 2016 and may be faxed to 319-827-3510, emailed to jesupwd@jtt.net, or delivered to city hall at 791 6th Street, Jesup. All quantities are estimated. The City of Jesup reserves the right to add or delete quantities. The Jesup City Council reserves the right to reject all quotes, waive any informalities or irregularities in quotes, and enter into a contract in the best interest of the City of Jesup. Contractor shall file with the city a certificate of liability insurance for a minimum amount of \$1,000,000 per occurrence prior to beginning construction. All work shall be completed by July 1, 2016.

# City of Jesup

## 2016 Seal Coating Project

Street	Location	Base	Patch	SS 1/2	DS 1/2
<i>Division 1</i>					
815 10th Street	City shop driveway			1,740	
<i>Division 2</i>					
Hawkeye Rd	South St, north 1350', various locations			1,660	
10th St	North St to Ainsworth St			6,321	
10th St	Ainsworth St to Hawley St			1,257	
10th St	Hawley St to Young St			1,447	
9th St	Hawley St to Young St			1,240	
Ainsworth St	9th St to 10th St			1,188	
Ainsworth St	10th St to 13th St			5,546	
Hawley St	5th St to 6th St			947	
Hawley St	955 to 1025			689	
Hawley St	1145 to 1175			1,033	
Christopher Cir	544 to 554			233	
Christopher Cir	645 to Hawley St			93	
1st St	Intersection with Prospect St			413	
Hopkins St	Prospect St to 414			310	
7th St	144 to 224			551	
7th St	355 to Prospect St			258	
7th St	Prospect St to Church St			1,309	
4th St	Young St to Hawley St			317	
9th St	955 to Stevens St			80	
6th St	Purdy St to 1350			5,511	
7th St	Intersection with Ann St			448	
Douglas St	4th St, south to first driveway			241	
Stevens St	3rd St to 4th St			1,206	
Alley between Church St & Hawley St from 6th St to 7th St				311	
Alley between 6th St & 7th St from Prospect St to Church St				642	
Ainsworth St	Intersection with 9th St	43			43
Hawley St	1154	39			39
Hawley St	535	100			100
Hawley St	Intersection with 5th St	53			53
Various locations as needed				65	
<b>Totals</b>		<b>235</b>	<b>65</b>	<b>34,991</b>	<b>235</b>

# City of Jesup 2016 Seal Coating Project

The City of Jesup is requesting quotes for its 2016 Seal Coating Project. All material and work shall comply with Section 7060, Part 2 and Part 3, of the SUDAS Standard Specifications unless otherwise specified. The following is general description of the work to be performed:

**Base Prep**

Project to include:

- Add city provided aggregate to existing gravel surface to obtain a 3.5% crown
- Scarify top 4 inches of gravel roadbed
- Wet and blade to a uniform mixture
- Compact to less than 95% density

**Chip Seal (1/2" Chips, Single Seal or Double Seal)**

Project to include:

- Surface patching with city provided cold patch prior to sealing
- Power broom streets
- Furnish and apply MC 3000 asphalt
- Furnish, spread, and roll 1/2" cover aggregate

	Quantity	Unit Price	Total
Base Prep	235 SY	* 2.00/sy	<u>470.00</u>
Place City Provided Patch	65 Ton	* 70.00/Ton	<u>4550.00</u>
Chip Seal (1/2" Chips, Single Seal)	34,991 SY	* 1.85/sy	<u>64,733.35</u>
Chip Seal (1/2" Chips, Double Seal)	235 SY	* 3.70/sy	<u>869.50</u>
<b>Total</b>			<u><u>70,622.85</u></u>

Company Name: PRAIRIE ROAD BUILDERS, INC  
 Company Address: 114 MAIN  
HAZLETON, IOWA 50641-0210  
 Contact Name: DON KLEFF  
 Phone Number: 319-240-1595  
 Authorized Signature: Donald Kleff Jr

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CITY TO FURNISH CONTRACTOR WITH "IOWA CONSTRUCTION  
 SALES TAX EXEMPTION CERTIFICATE AND AUTHORIZATION  
 LETTER."

## Council Memo – IMFOA Conference & Training

Koley and I attended IMFOA training in Des Moines, April 20-22. Wednesday's training was with Data Technologies to review procedures and updates for General Ledger, Utility Billing, Payroll, Receipt Management and new releases for Tracking Employee Time Sheets, Time Off Benefits, Overtime.... I'm sure the council will be happy to hear that Data Tech has fixed the programming problem with the inactive funds. Upon receiving the update from Data Tech we will go in and make those funds inactive to remove the 0s from our budget reports.

Thursday's classes consisted of the following:

1. Title VI compliance with the D.O.T. Title VI involves civil rights compliance issues for entities receiving any federal assistance or grants.
2. State auditor's examinations and internal control issues. The state auditor reviewed processes and procedures for trends and issues regarding internal controls and procedures, fraud, reporting...
3. IMFOA certification and recertification process
4. Capital Planning
5. Financial Planning and Borrowing
6. Workman's Compensation – Workplace Safety
7. Office Ergonomics – areas in workplace to mitigate claims
8. Banquet

Friday's classes

1. Legislative Update – Iowa League of Cities:
  - a) **Deliberations by Proxy**. Violation of open meetings to meet or speak individually with a majority of council members, for discussion on agenda items, in order to determine outcome of vote and then not have substantial discussion during a public meeting. Legislative body will be taking this discussion up again in the next session.
  - b) Commercial backfill is a standing appropriation. Backfill is automatically included in the budget at this point. Legislators have to take action to remove from budget. Council members need to talk to legislators to tell them cities desperately need these backfills. Don't give them the option of removing from the budget. Tell them how much it is needed for our cities to continue to operate.
2. Principles for Setting Water & Wastewater Rates
3. ALICE Training – Story County Sheriff's Office
4. IMFOA Business Meeting – Election of New Officers