

NOTICE IS HEREBY GIVEN THAT THE JESUP CITY COUNCIL WILL MEET IN REGULAR SESSION ON TUESDAY, JUNE 7, 2016, AT 7:00 O'CLOCK P.M., JESUP CITY HALL, 791 6TH STREET, JESUP, IOWA

PLEASE NOTE: ELECTRONIC DEVICES ARE NOT TO BE USED DURING COUNCIL MEETINGS. PLEASE TURN OFF CELL PHONES, PDA'S, ETC. THANK YOU

TENTATIVE AGENDA
JUNE 7, 2016

1. CALL MEETING TO ORDER
 2. PLEDGE OF ALLEGIANCE
 3. ROLL CALL OF COUNCIL
 4. APPROVAL OF AGENDA
 5. APPROVE CONSENT AGENDA: ALL ITEMS ON THE CONSENT AGENDA WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THOSE ITEMS UNLESS A REQUEST IS MADE PRIOR TO THE TIME THE CITY COUNCIL VOTES ON THE MOTION
ITEMS
 - A. ACCEPT THE MINUTES OF THE MAY 17 , 2016 CITY COUNCIL MEETINGS
 - B. ACCEPT THE CITY CLERK/TREASURER REPORT AS OF MAY 31, 2016 AND PLACE ON FILE
 - C. APPROVE THE CLAIMS AS PRESENTED AND GIVE DIRECTION TO PROCESS AND PAY
 - D. APPROVE LIQUOR LICENSES, JESUP FARMERS DAY & BUCKETZ BAR & GRILL
 - E. RESOLUTION APPROVING PAY REQUEST #2 – 4TH 5TH & PURDY STREET RECONSTRUCTION PHASE III
 - F. APPLICATION FOR TAX ABATEMENT (ZUCK, SCHISSEL)
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6. CITIZEN'S INPUT – PLEASE LIMIT COMMENTS TO 3 MINUTES
 7. PUBLIC SAFETY (POLICE, FIRE, AMBULANCE, BUILDING)
 - A. DEPARTMENTAL REPORTS
 - B. SOPPE BENEFIT RIDE
 - C. EMERGENCY SERVICES FACILITY UPDATE
 8. CULTURE & RECREATION (LIBRARY & PARKS)
 - A. DEPARTMENTAL REPORTS
 - B. RESOLUTION HIRING PART-TIME LIBRARY STAFF AND SETTING SALARY
 9. PUBLIC WORKS (STREETS, WATER, SEWER)
 - A. DEPARTMENTAL REPORTS
 - B. RESOLUTION APPROVING BLACK HAWK COUNTY WATER TOWER ANTENNA AGREEMENT
 - C. APPROVE CHANGE ORDER #6 - 4TH 5TH & PURDY STREET RECONSTRUCTION PHASE I
 - D. RESOLUTION ACCEPTING IMPROVEMENTS 4TH 5TH & PURDY STREET RECONSTRUCTION PHASE I
 - E. RESOLUTION APPROVING PAY REQUEST #8 – 4TH 5TH & PURDY STREET RECONSTRUCTION PHASE I
 - F. CHANGE ORDER #2 – 5TH & CHURCH STREET WATER & SEWER IMPROVEMENTS PHASE II
 - G. PUBLIC WORKS EMPLOYEE POSITION OPENING
 - H. QUOTES FOR SIDEWALK CUTTING
 10. ADMINISTRATION
 - A. DEPARTMENTAL REPORT
 - B. MUNICIPAL ADVISORY SERVICES AGREEMENT - D.A. DAVIDSON
 - C. RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE AND APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT - 4TH 5TH AND PURDY STREET RECONSTRUCTION PHASE III GENERAL OBLIGATION CAPITAL LOAN NOTES SERIES 2016
 - D. EVALUATION FORM & PROCEDURE REVIEW
 - E. RESOLUTION SETTING SALARIES FOR LIBRARY & POLICE OFFICERS

- F. RESOLUTION SETTING SALARIES FOR APPOINTED OFFICERS AND EMPLOYEES
- G. RESOLUTION SETTING VOLUNTEER STIPEND FOR APPOINTED FIRE CHIEFS AND OFFICERS
- H. RESOLUTION SETTING VOLUNTEER STIPEND FOR APPOINTED AMBULANCE CHIEFS AND OFFICERS
- I. 9/11 COMMITTEE UPDATES

11. ADJOURN

CITY COUNCIL

MAY 17, 2016

Jesup City Council met in regular session on Tuesday, May 17, 2016, at 7:00 o'clock p.m. in the Jesup City Hall Council Chambers, 791 6th Street, Jesup, Iowa.

Mayor Larry Thompson called the meeting to order at 7:00 p.m.

Members present: Russ Solomon, Jill Chemin, Dawn Vogel, and Melissa Trumbauer.

Absent: Richard Mott

Council member Trumbauer requested adding citizen input at the end of the meeting for additional public comments on agenda items. Motion by Trumbauer, seconded by Chemin to approve the agenda as amended. Motion carried 4:0.

Motion by Vogel, seconded by Chemin, to approve and adopt the following items on the consent agenda: 1. Approve the minutes of the May 3, 2016 City council meeting. 2. Approve the city expenditures as presented and give direction to process and pay. 3. Approve the Iowa Retail Permit applications for Kwik Star, Casey's General Store and Jesup Food Center for Cigarette/Tobacco/Nicotine/Vapor products. Roll Call: Ayes: Solomon, Chemin, Vogel, Trumbauer. Nays: None. Motion carried 4:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR MAY 17, 2016

WARRANTS WRITTEN SINCE THE MAY 3, 2016 MEETING:

Horsfield Construction	Pay Req #11,Final Retainage-So St Phase III	590.60
Jesup Land Improvement	Pay Req #1, 4th,5th,Purdy St Phase III	31,822.36
Visu-Sewer	Pay Req #2,Final Retainage-4th,5th Phase II	5,432.48
Jesup Postmaster	May Water Bills - WA	289.79
Accounts Payable	Payroll ACH - 5-15-16	14,667.48
IPERS	City & employees share, retirement	6,951.47
Treasurer, State of Iowa	State payroll withholding tax	1,899.00
AFLAC	Employee paid insurance	443.06
Teamsters Local 238	Police Union Dues	203.00
Wellmark	City and employee share - Blue Cross Blue Shield	11,778.29
Bank Iowa	Payroll taxes - Federal, Medicare, Social Security	5,233.61
Hartford Life Insurance	Life Insurance	150.00

CLAIMS PRESENTED FOR MAY 17, 2016:

ADAM SOPPE	RETURN WATER DEPOSIT - WA	82.01
ADVANCED SYSTEMS, INC	COPIER CONTRACT - CH	219.14
AECOM	ENGINEERING SERVICES	5,633.35
B & B FARMSTORE	LAWN SEED - PARKS	55.00
BLACK HAWK WASTE DISPOSAL	APRIL CARDBOARD,RECYCLING	697.00
CARD SERVICES	FLOORMATS,PRINTER,FLAG-LIB,ST,PARKS	651.90
CITIZEN HERALD	PUB MINUTES, CLEAN UP DAY - CH	585.14
FAYETTE ELECTRONICS	BATTERIES - AMB	482.37
HOLIDAY INN	SPRING IMFOA, EVEN, MEAD - CH	380.80
IOWA LAW ENFORCEMENT ACADEMY	MMPI TESTING TRANSFER - PD	15.00
IOWA ONE CALL	LOCATE FAXES - WA	86.50
JESUP FOOD CENTER	SUPPLIES,PAPERTOWELS - CH,WW	38.42
JESUP MOTOR SUPPLY	BATTERY - ST	108.07
KEYSTONE LABORATORIES	WATER/WASTEWATER TESTING	560.00
KWIK TRIP	47 GAL UNL, 421 GAL UNP, 86 GAL DSL-ALL	1,031.23
MATTHEW TISON	RETURN WATER DEPOSIT - WA	17.69
MENARDS	AIR CONDITIONER - WW	429.99
PAUL NIEMANN CONSTRUCTION	ROCK - WW,ST	2,540.09

PCC	ELECTRONIC CLAIMS FEES - AMB	551.03
PRIMROSE HEATING & AIR	SEWER SERVICE CALL - WW	155.31
RACOM	MICROPHONE - PD	415.00
RITE PRICE OFFICE SUPPLY	SHARPENER,GLOVES,FOLDERS - CH,PD	105.23
ROBERT HAMPTON	RETURN WATER DEPOSIT - WA	80.05
ROBERTS, STEVENS & PRENDERGAST	LEGAL FEES - CH,PD,4TH,5TH & PURDY	550.50
SUPERIOR WELDING	OXYGEN - AMB	80.00
USA BLUEBOOK	PAINT, FLAGS, COUPLING - WA,WW	648.89
WATERLOO FIRE RESCUE	MUTUAL AID - AMB	300.00
WERTJES UNIFORMS	UNIFORMS - PD	1,288.35
TOTAL		17,788.06

Michael Maloney, D.A. Davidson presented information to the council regarding procedures for obtaining a bond rating for the City of Jesup.

COMMUNITY & ECONOMIC DEVELOPMENT

George Lake, Buchanan County Economic Development, presented information requesting support for writing and submitting a grant in order to conduct the housing needs study throughout the communities in Buchanan County. Motion by Trumbauer, seconded by Vogel to approve **Resolution # 2016-57** Resolution In Support of County Wide Housing Needs Study, Buchanan County. Roll Call: Ayes: Solomon, Chemin, Vogel, Trumbauer. Nays: None. Motion carried 4:0.

PUBLIC SAFETY

Mayor Thompson updated the council regarding the Black Hawk County Water Tower Agreement. Mayor Thompson requested that the draft of the agreement be approved pending approval by the city engineer. Council member Trumbauer inquired if our independent review for engineering expenses could be paid by Black Hawk County. Attorney Stevens agreed that could be an option for the council. Motion by Solomon, seconded by Vogel to approve Black Hawk County Water Tower Equipment Agreement pending review and approval of AECOM. Roll Call: Ayes: Solomon, Chemin, Vogel, Trumbauer. Nays: None. Motion carried 4:0.

There was extensive discussion regarding new plans and lease options presented by Mayor Thompson and Public Works Director, Chris Even, for the Emergency Services Facility. Motion by Trumbauer to direct Even to review Henningsen Construction, Inc. plans with Fire Chief Trumbauer and Ambulance Chief Ciesielski, taking into consideration their previous requests for construction needs, and bring that information back to the council for review. Seconded by Solomon. Roll Call: Ayes: Solomon, Vogel, Trumbauer. Nays: Chemin. Motion carried 3:1.

PUBLIC WORKS

There was extensive discussion regarding hiring a temporary, seasonal worker as opposed to replacing the position vacated by Mike Joblinske as a full-time employee. John Fratzke and John Powers addressed the council regarding the need for replacing the full-time position. Motion by Trumbauer, seconded by Chemin to fill the vacant position with a full-time employee. Roll Call: Ayes: Chemin, Trumbauer. Nays: Solomon, Vogel. Motion failed 2:2. Motion by Trumbauer, seconded by Chemin to deny posting of the job opening for temporary, seasonal worker until position can be considered further by council. Roll Call: Solomon, Chemin, Trumbauer. Nays: Vogel. Motion carried 3:1. Trumbauer requested the public works director consult with the public works employees regarding the open position and prepare a recommendation for the council for their review.

There was discussion regarding the city sidewalk repair program. Motion by Trumbauer, seconded by Chemin to approve the sidewalk repair/construction quote submitted by Brock Even Construction, to include 5' sidewalks in the amount of \$52,752.05. Roll Call: Ayes: Chemin, Trumbauer. Nays: Solomon, Vogel. Motion failed 2:2. Motion by Vogel, seconded by Solomon to approve the sidewalk repair/construction quote submitted by Brock Even Construction, to include 4' sidewalks in the amount of \$49,593.05. Roll call: Ayes: Solomon, Chemin, Vogel. Nays: Trumbauer. Motion carried 3:1.

ADMINISTRATION

There was discussion regarding the organizational flow chart. Motion by Trumbauer, seconded by Chemin to remove the organizational flow chart to open communication lines between the council and to re-establish council committees. Roll Call: Ayes: Chemin, Trumbauer. Nays: Vogel, Solomon. Motion failed 2:2.

The 9/11 Committees updated the Mayor and Council regarding preparation for the 9/11 exhibit and the Farmers Days activities.

CITIZEN INPUT

Andy Trumbauer addressed the council thanking the police department for their assistance to the volunteers during fire calls and for their presence at the school. Chief Trumbauer and Fire Volunteer, Clint Bell addressed the Council regarding Emergency Services Building planning and fundraising group employment status.

Motion by Vogel seconded by Trumbauer, to adjourn the meeting. Motion carried 4:0. Meeting adjourned at 9:11 p.m.

Larry Thompson
Mayor

Attest:

LeAnn M. Even, CMC, ICMC, CFO
City Clerk/Treasurer

CITY OF JESUP
 REVENUE & EXPENSE REPORT
 CALENDAR 5/2016, FISCAL 11/2016

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	58,842.83	996,187.74	1,315,683.00	319,495.26
	LIBRARY TOTAL	.00	.00	7,800.00	7,800.00
	PARKS TOTAL	.00	.00	.00	.00
	ROAD USE TAX TOTAL	.00	52,962.62	312,987.00	260,024.38
	EMPLOYEE BENEFITS TOTAL	15,724.43	192,876.98	206,542.00	13,665.02
	EMERGENCY TOTAL	.00	.00	23,815.00	23,815.00
	LOCAL OPTION SALES TOTAL	.00	6,837.50	174,976.00	168,138.50
	T.I.F. TOTAL	.00	.00	.00	.00
	DEBT SERVICE TOTAL	.00	27,036.57	479,322.00	452,285.43
	CITY HALL PROJECT TOTAL	.00	8,959.85	9,000.00	40.15
	SOUTH ST PHASE 3 TOTAL	590.60	10,229.35	10,000.00	229.35-
	4TH,5TH,PURDY TOTAL	43,414.43	501,578.86	576,506.00	74,927.14
	6TH STREET RECONSTRUCTION TOTA	.00	376.16	2,445.00	2,068.84
	EMERGENCY SERVICES BLDG TOTAL	.00	31,815.25	115,000.00	83,184.75
	WELLNESS/REC CENTER TOTAL	.00	.00	.00	.00
	1ST ST RAILROAD TOTAL	.00	23,630.00	189,200.00	165,570.00
	5TH AND CHURCH TOTAL	.00	91,405.29	311,300.00	219,894.71
	WATER TOTAL	8,768.77	115,968.02	367,940.00	251,971.98
	SEWER TOTAL	16,691.51	167,656.57	680,486.00	512,829.43
	UTILITY DEPOSITS/SALES TX TOTA	2,064.75	23,452.91	26,400.00	2,947.09
	SELF INSURANCE TOTAL	.00	750.00	2,000.00	1,250.00
	TOTAL EXPENSES ALL FUNDS	146,097.32	2,251,723.67	4,811,402.00	2,559,678.33

CITY OF JESUP
 REVENUE & EXPENSE REPORT
 CALENDAR 5/2016, FISCAL 11/2016

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	43,874.81	1,042,439.45	1,087,200.00	44,760.55
	LIBRARY TOTAL	16.39	1,140.71	2,052.00	911.29
	PARKS TOTAL	11.05	84.58	100.00	15.42
	ROAD USE TAX TOTAL	19,945.69	283,498.78	300,000.00	16,501.22
	EMPLOYEE BENEFITS TOTAL	8,384.41	199,998.58	201,086.00	1,087.42
	EMERGENCY TOTAL	1,015.93	24,185.93	24,366.00	180.07
	LOCAL OPTION SALES TOTAL	15,570.39	193,715.46	215,600.00	21,884.54
	T.I.F. TOTAL	.00	.00	.00	.00
	DEBT SERVICE TOTAL	13,843.71	326,092.18	487,413.00	161,320.82
	CITY HALL PROJECT TOTAL	.00	.00	.00	.00
	SOUTH ST PHASE 3 TOTAL	10,700.00	10,700.00	.00	10,700.00-
	4TH,5TH,PURDY TOTAL	.00	.00	268,420.00	268,420.00
	EMERGENCY SERVICES BLDG TOTAL	85.00	3,150.99	3,000.00	150.99-
	WELLNESS/REC CENTER TOTAL	.00	.00	.00	.00
	1ST ST RAILROAD TOTAL	.00	.00	10,000.00	10,000.00
	5TH AND CHURCH TOTAL	.00	.00	322,550.00	322,550.00
	WATER TOTAL	26,452.47	310,126.78	366,225.00	56,098.22
	SEWER TOTAL	27,857.08	321,676.71	329,510.00	7,833.29
	UTILITY DEPOSITS/SALES TX TOTA	2,154.87	25,221.52	28,900.00	3,678.48
	SELF INSURANCE TOTAL	.00	.00	2,000.00	2,000.00
	TOTAL REVENUE BY FUND	169,911.80	2,742,031.67	3,648,422.00	906,390.33

FUND	TITLE	BEGINNING CASH+	CHANGE IN ASSETS-	REVENUE+	EXPENSES-	CHANGE IN LIABILITIES+	ENDING CASH
001	GENERAL	1,179,735.82	14,968.02-	43,874.81	58,842.83	.00	1,164,767.80
041	LIBRARY	24,384.11	16.39	16.39	.00	.00	24,400.50
043	PARKS	16,433.32	11.05	11.05	.00	.00	16,444.37
110	ROAD USE TAX	264,679.77	19,945.69	19,945.69	.00	.00	284,625.46
112	EMPLOYEE BENEFITS	81,899.18	7,340.02-	8,384.41	15,724.43	.00	74,559.16
119	EMERGENCY	23,241.53	1,015.93	1,015.93	.00	.00	24,257.46
121	LOCAL OPTION SALES	361,651.73	15,570.39	15,570.39	.00	.00	377,222.12
125	T.I.F.	.00	.00	.00	.00	.00	.00
145	HOUSING REHAB	980.63	.00	.00	.00	.00	980.63
200	DEBT SERVICE	294,155.25	13,843.71	13,843.71	.00	.00	307,998.96
312	CITY HALL PROJECT	8,959.85-	.00	.00	.00	.00	8,959.85-
316	SOUTH ST PHASE 3	7,576.10	10,109.40	10,700.00	590.60	.00	17,685.50
322	4TH,5TH,PURDY	113,371.05-	43,414.43-	.00	43,414.43	.00	156,785.48-
323	6TH STREET RECONSTRUCTION	2,044.63	.00	.00	.00	.00	2,044.63
325	EMERGENCY SERVICES BLDG	22,804.29-	85.00	85.00	.00	.00	22,719.29-
327	WELLNESS/REC CENTER	.00	.00	.00	.00	.00	.00
328	1ST ST RAILROAD	155,220.00	.00	.00	.00	.00	155,220.00
329	5TH AND CHURCH	20,372.02-	.00	.00	.00	.00	20,372.02-
600	WATER	339,621.17	17,683.70	26,452.47	8,768.77	.00	357,304.87
610	SEWER	465,831.15	11,165.57	27,857.08	16,691.51	.00	476,996.72
750	UTILITY DEPOSITS/SALES TX	37,804.73	90.12	2,154.87	2,064.75	.00	37,894.85
820	SELF INSURANCE	750.00-	.00	.00	.00	.00	750.00-
	Report Total	3,089,001.91	23,814.48	169,911.80	146,097.32	.00	3,112,816.39

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1111	PETTY CASH - GENERAL	.00	83.33
001-410-1111	PETTY CASH - LIBRARY	.00	150.00
001-411-1111	PETTY CASH - FRIENDS LIBRARY	.00	100.00
600-000-1111	PETTY CASH - WATER	.00	33.34
610-000-1111	PETTY CASH - SEWER	.00	33.33
	PETTY CASH TOTAL	.00	400.00
001-000-1115	GENERAL	15,877.47-	762,829.05
001-110-1120	POLICE VEHICLE REPLACEMENT	.00	.00
001-150-1120	FIRE BUILDING	.10	150.69
001-150-1121	FIRE VEHICLE REPLACEMENT	103.23	153,633.64
001-150-1123	FIRE INCIDENT BILLING	16.78	24,980.78
001-150-1124	FIRE SCBA REPLACEMENT	8.13	12,101.57
001-150-1125	FIRE MEMORIAL	26.70	39,743.64
001-150-1126	FIRE DONATION EQUIPMENT	.00	.00
001-160-1120	AMBULANCE VEHICLE REPLACEMENT	10.13	15,081.66
001-160-1121	AMBULANCE BLDG/REP/MAINTENANCE	11.60	17,258.50
001-160-1122	AMBULANCE EMT TRAINING	.64	951.43
001-160-1123	AMBULANCE PARAMEDIC TRAINING	124.69	36,740.07
001-160-1124	AMB EMERGENCY SERVICES BLDG	.11	165.26
001-160-1125	AMBULANCE EQUIPMENT REPLACE	.00	.00
001-160-1126	AMBULANCE MEMORIAL	26.93	40,074.08
001-160-1127	AMBULANCE DONATION EQUIPMENT	.00	.00
001-210-1120	STREET EQUIP/BUILDING	17.42	25,920.30
001-410-1120	LIBRARY TRUST	6.96	10,362.90
001-410-1122	LIBRARY EQUIPMENT	9.35	13,910.33
001-411-1120	FRIENDS OF THE LIBRARY	546.23	9,864.75
001-490-1120	150 COMMUNITY CELEBRATION	.45	665.82
041-000-1120	LIBRARY MEMORIAL	16.10	23,963.55
041-000-1121	LIBRARY COMMUNITY ROOM	.29	436.95
043-000-1120	PARK & RECREATION	11.05	16,444.37
110-000-1115	ROAD USE TAX	19,945.69	284,625.46
112-000-1115	EMPLOYEE BENEFITS	7,340.02-	74,559.16
119-000-1115	EMERGENCY	1,015.93	24,257.46
121-000-1115	LOST 40% WATER/SEWER	6,242.64	172,445.84
121-000-1121	LOST 60% CAPITAL SURPLUS	2,691.36	72,679.27
121-000-1122	LOST DEBT SERVICE	6,591.65	65,510.40
121-000-1123	LOST RESERVE	44.74	66,586.61
125-000-1115	TIF	.00	.00
145-000-1115	HOUSING REHABILITATION	.00	980.63
200-000-1115	DEBT SERVICE	13,843.71	307,998.96
312-000-1115	CITY HALL PROJECT	.00	8,959.85-
316-000-1115	SOUTH STREET PHASE 3	10,109.40	17,685.50
322-000-1115	4TH,5TH,PURDY STREETS	43,414.43-	156,785.48-
323-000-1115	6TH ST RECONSTRUCTION	.00	2,044.63
325-000-1115	EMERGENCY SERVICES BUILDING	85.00	22,719.29-
327-000-1115	WELLNESS/RECREATION CENTER	.00	.00
328-000-1115	1ST ST RAILROAD	.00	155,220.00
329-000-1115	5TH & CHURCH STREET	.00	20,372.02-

CITY OF JESUP
 BALANCE SHEET
 CALENDAR 5/2016, FISCAL 11/2016

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
600-000-1115	WATER	15,539.69	333,694.83
600-000-1123	WATER DEBT SERVICE	2,144.01	23,576.70
610-000-1115	SEWER	7,314.12	434,194.31
610-000-1123	SEWER DEBT SERVICE	3,851.45	42,769.08
750-000-1116	WATER DEPOSITS	95.07	36,941.24
750-000-1117	SALES TAX	4.95-	953.61
820-000-1115	SELF INSURANCE DEDUCTIBLE	.00	750.00-
	CHECKING TOTAL	23,814.48	3,112,416.39
	TOTAL CASH	23,814.48	3,112,816.39

CITY OF JESUP
 REVENUE & EXPENSE REPORT
 CALENDAR 5/2016, FISCAL 11/2016

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	POLICE TOTAL	26,019.31	244,928.46	304,482.00	59,553.54
	FIRE TOTAL	2,914.46	96,760.62	234,863.00	138,102.38
	AMBULANCE TOTAL	2,261.84	59,033.03	83,885.00	24,851.97
	BUILDING INSPECTOR TOTAL	1,844.24	22,076.63	23,390.00	1,313.37
	ANIMAL CONTROL TOTAL	.00	.00	300.00	300.00
	OTHER PUBLIC SAFETY TOTAL	.00	28,028.00	28,028.00	.00
	PUBLIC SAFETY TOTAL	33,039.85	450,826.74	674,948.00	224,121.26
	STREET TOTAL	11,097.38	343,967.44	509,475.00	165,507.56
	STREET LIGHTING TOTAL	3,250.19	36,233.14	32,000.00	4,233.14
	TRAFFIC SAFETY TOTAL	.00	4,841.22	5,500.00	658.78
	STREET CLEANING TOTAL	.00	2,112.39	2,600.00	487.61
	GARBAGE TOTAL	697.00	15,296.00	16,209.00	913.00
	PUBLIC WORKS TOTAL	15,044.57	402,450.19	565,784.00	163,333.81
	OTHER HEALTH/SOCIAL SERV TOTA	.00	2,000.00	2,000.00	.00
	HEALTH/SOCIAL SERVICES TOTAL	.00	2,000.00	2,000.00	.00
	LIBRARY TOTAL	12,459.76	172,831.25	195,317.00	22,485.75
	FRIENDS OF LIBRARY TOTAL	25.00	3,217.35	5,700.00	2,482.65
	PARK TOTAL	681.73	22,367.28	34,201.00	11,833.72
	COMMUNITY RECREATION TOTAL	400.00	10,400.00	10,400.00	.00
	CEMETERY TOTAL	600.00	300.00	600.00	300.00
	COMMUNITY CELEBRATION TOTAL	545.40	5,762.14	12,750.00	6,987.86
	SOCCER TOTAL	.00	.00	.00	.00
	CULTURE & RECREATION TOTAL	14,711.89	214,878.02	258,968.00	44,089.98
	ECONOMIC DEVELOPMENT TOTAL	.00	7,434.00	7,434.00	.00
	PLANNING & ZONING TOTAL	.00	31.57	500.00	468.43
	COMMUNITY/ECONOMIC DEV TOTAL	.00	7,465.57	7,934.00	468.43
	COUNCIL TOTAL	.00	6,504.23	6,942.00	437.77
	MAYOR TOTAL	322.95	3,928.45	4,176.00	247.55
	CLERK TOTAL	10,565.73	131,871.25	148,073.00	16,201.75
	ELECTION EXPENSE TOTAL	.00	1,312.21	1,500.00	187.79
	LEGAL SERVICES TOTAL	350.50	9,438.42	20,000.00	10,561.58
	CITY HALL TOTAL	531.77	11,352.26	13,900.00	2,547.74
	GENERAL GOVERNMENT TOTAL	11,770.95	164,406.82	194,591.00	30,184.18

CITY OF JESUP
 REVENUE & EXPENSE REPORT
 CALENDAR 5/2016, FISCAL 11/2016

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	STREET TOTAL	.00	11,957.82	319,164.00	307,206.18
	CITY HALL TOTAL	.00	6,837.50	78,676.00	71,838.50
	DEBT SERVICE TOTAL	.00	15,078.75	160,158.00	145,079.25
	DEBT SERVICE TOTAL	.00	33,874.07	557,998.00	524,123.93
	STREET TOTAL	44,005.03	627,219.66	1,008,606.00	381,386.34
	CITY HALL TOTAL	.00	8,959.85	9,000.00	40.15
	CAPITAL PROJECTS TOTAL	.00	31,815.25	115,000.00	83,184.75
	CAPITAL PROJECTS TOTAL	44,005.03	667,994.76	1,132,606.00	464,611.24
	WATER TOTAL	10,833.52	139,420.93	177,090.00	37,669.07
	SEWER TOTAL	16,691.51	167,656.57	452,740.00	285,083.43
	SELF INSURANCE TOTAL	.00	750.00	2,000.00	1,250.00
	ENTERPRISE FUNDS TOTAL	27,525.03	307,827.50	631,830.00	324,002.50
	TRANSFERS TOTAL	.00	.00	784,743.00	784,743.00
	TRANSFER OUT TOTAL	.00	.00	784,743.00	784,743.00
	TOTAL OF ALL FUNCTIONS	146,097.32	2,251,723.67	4,811,402.00	2,559,678.33

CLAIMS PRESENTED TO THE CITY COUNCIL FOR JUNE 7, 2016		
WARRANTS WRITTEN SINCE THE MAY 17, 2016 MEETING:		
Jesup Postmaster	Community Beautification mailer - CH	238.87
Accounts Payable	Payroll ACH - 6-1-15	15,800.83
Bank Iowa	Payroll taxes - Federal, Medicare, Social Security	5,529.33
Bank Iowa	2015 Capital loan Principal, Interest	186,681.50
Bankers Trust	2011, 2013, City Hall, Principal, Interest	334,681.25
CLAIMS PRESENTED FOR JUNE 7, 2016		
ADVANCED SYSTEMS	COPIER CONTRACT - LIB	21.00
ADVANTAGE COMPANIES	MICROFILMING - LIB	1,400.00
AECOM	ENGINEERING FEES	2,051.23
A-LINE STRIPING & SWEEPING	STRIPING - ST	4,144.00
ANDY TRUMBAUER	REIMB MILES - FD	650.00
B & B FARMSTORE	BLADE,FILTER,CONCRETE SAW-ST,PARK	1,439.34
BAKER & TAYLOR	LIBRARY BOOKS	277.38
BARCO	DETOUR SIGNS - TRAFFIC SAFETY	157.46
BECKY BURKE	REIMB DENTAL, UNIFORMS - LIB	204.54
BMC AGGREGATES	CONCRETE SAND - ST	80.76
BUCHANAN COUNTY ENGINEER	231T SALT/SAND MIXTURE - ST	13,880.79
BUSINESS FORMS DIVERSIFIED	WATER BILLS - WA,WW	592.00
CAMPBELL SUPPLY	ZIPTIES,GLOVES,HAMMER-ST,PARKS,WW	311.29
CITIZEN HERALD	MINUTES, NOTICES, CLEAN UP - CH,LIB	537.85
CITY LAUNDERING	MATS,MOPS,DISPENSERS - CH,ST,WA,WW	429.25
CYNTHIA LELLIG	REIMB DENTAL, UNIFORMS - LIB	590.30
D&S PORTABLES	2 MONTHS RENT 5 UNITS - PARKS	1,075.00
DEMCO	LABELS, LABEL PROTECTORS - LIB	93.56
EAST CENTRAL IOWA COOP	WEED KILLER - PARKS, WW	969.25
EMERGENCY MEDICAL PRODUCT	MEDICAL SUPPLIES - AMB	101.45
FARMERS MUTUAL TELEPHONE	TELEPHONE SERVICE - ALL	744.04
HAWKINS INC	CHLORINE - WA	732.46
IOWA DEPT OF NATURAL RESOURCES	STORM WA PERMIT - 5TH & CHURCH	175.00
IOWA DEPT OF TRANSPORTATION	TESTING - SOUTH ST PHASE III	1,074.34
IOWA PRISON INDUSTRIES	STREET SIGNS - TRAFFIC SAFETY	78.80
JESUP MOTOR SUPPLY	CLEANING SUPPLIES - PD	50.55
JESUP POSTMASTER	BULK MAILING PERMIT,BOX RENTAL - ALL	329.00
JOHN FRATZKE	REIMB HEALTH INSURANCE - ST	250.00
JUGGLING JEFF	JUGGLING SHOW - FRIENDS LIB	166.67
KELTEK INCORPORATED	REPAIR, MAINTENANCE - SIRENS	1,390.12
KEYSTONE LABORATORIES	WATER,WASTEWATER ANALYSIS-WA,WW	429.00
LEANN EVEN	REIMB UNIFORM ALLOWANCE - CH	257.73
LEISURE TIME GOLF CARTS	DEPOSIT, GOLF CARTS - COMM CELEB.	500.00
L.L. PELLING	47.35T PREMIX - ST	4,024.75
LYNCH DALLAS	LEGAL FEES - CH	2,315.82
MAGIC STORYTELLER	MAGIC STORYTELLER - FRIENDS LIBRARY	300.00
MARK BIRDNOW CHEVROLET	REPAIR LIGHT BULB,LUBE,OIL,FILTER - PD	79.26
MCCLURE ENGINEERING	FLOW MONITORING STUDY - WW	9,275.00
MID AMERICAN ENERGY	ELECTRIC, GAS - ALL	7,617.51
MILLER VOGEL	INSURANCE, WORK COMP - ALL	1,871.00
PCC	ELECTRONIC CLAIMS FEES - AMB	494.83
PETERSON TRUSTWORTHY HARDWARE	LIGHTS,BATTERIES,HOSE,PAINT-ST,WW,FD	261.57
PETTY CASH	REPLENISH POSTAGE - LIB	35.00

PIPESTONE VET SERVICES	CITY STRAY - ANIMAL CONTROL	50.00
POPULAR SUBSCRIPTION SERVICE	SUBSCRIPTION RENEWAL - LIB	542.22
PRAIRIE ROAD BUILDERS	SEAL COAT PROJECT - ST	68,992.60
PRESTO-X	PEST CONTROL - CH, PD, LIB	137.30
PRODUCTIVITY PLUS	PLOW BOLT KIT - ST	75.50
PUBLISHERS WEEKLY	SUBSCRIPTION RENEWAL - LIB	249.99
QUAD COUNTY FIRE SCHOOL	TRAINING - FD	65.00
RACOM	INSTALL SPEAKER - FD	405.00
RITE PRICE OFFICE SUPPLY	MAILING SEALERS,PAPER-CH,LIB	119.65
ROBERTS, STEVENS PRENDERGAST	LEGAL FEES - CH, PD	1,575.00
SANDEE'S	NAMEBAR - PD	20.20
SANDRY FIRE SUPPLY	SUSPENDERS - FD	93.23
SCIENCE CENTER OF IOWA	OUTREACH PROGRAM - LIB	150.00
ST ATHANASIUS SCHOOL	SUMMER READING PRIZES - LIB	390.00
THOMAS JAMES	CLEAN UP DAY, APRIL GARBAGE - ALL	191.14
TREASURER, STATE OF IOWA	MAY SALES TAX - WA	1,874.00
US CELLULAR	CELL PHONES, HOTSPOTS - PD,AMB,BLDG	249.10
USA BLUEBOOK	GLASSES,NOZZLE - WW	81.94
UTILITY EQUIPMENT COMPANY	GRATE - ST	328.20
WALMART	WATER,TOILET PAPER - LIB	19.70
TOTAL		137,068.67

Applicant License Application ()

Name of Applicant: <u>Jesup Farmers Day Inc</u>		
Name of Business (DBA): <u>Jesup Farnes Day</u>		
Address of Premises: <u>Jesup City Park</u>		
City <u>Jesup</u>	County: <u>Buchanan</u>	Zip: <u>50648</u>
Business	<u>(319) 827-1777</u>	
Mailing	<u>Jesup City Park</u>	
City <u>Jesup</u>	State <u>IA</u>	Zip: <u>50648</u>

Contact Person

Name <u>Dawn Quackenbush</u>	
Phone: <u>(319) 827-1777</u>	Email <u>dawn.quackenbush@bankiowa.com</u>

Classification Class B Beer (BB) (Includes Wine Coolers)

Term: 5 days

Effective Date: 07/06/2016

Expiration Date: 01/01/1900

Privileges:

Class B Beer (BB) (Includes Wine Coolers)

Outdoor Service

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>114509</u>	Federal Employer ID <u>421183358</u>

Ownership

Alan Wright

First Name: Alan **Last Name:** Wright
City: Jesup **State:** Iowa **Zip:** 50648
Position: President
% of Ownership: 0.00% **U.S. Citizen:** Yes

Dawn Quackenbush

First Name: Dawn **Last Name:** Quackenbush
City: Jesup **State:** Iowa **Zip:** 50648
Position: Treasurer
% of Ownership: 0.00% **U.S. Citizen:** Yes

Dale Rueber

First Name: Dale **Last Name:** Rueber
City: Jesup **State:** Iowa **Zip:** 50648
Position: Secretary

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Illinois Casualty Co</u>	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Applicant License Application (LC0034650)

Name of Applicant: <u>4 Xcuses, Inc.</u>		
Name of Business (DBA): <u>Bucketz Bar & Grill</u>		
Address of Premises: <u>591 Young St</u>		
City <u>Jesup</u>	County: <u>Buchanan</u>	Zip: <u>50648</u>
Business	<u>(319) 827-2130</u>	
Mailing	<u>P.O. Box 248</u>	
City <u>Jesup</u>	State <u>IA</u>	Zip: <u>50648</u>

Contact Person

Name <u>Gary Drew</u>	
Phone: <u>(319) 493-0850</u>	Email <u>bucketz@jtt.net</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 06/30/2016

Expiration Date: 06/29/2017

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>328408</u>	Federal Employer ID <u>20-4626678</u>

Ownership

Gary Drew

First Name: Gary

Last Name: Drew

City: Jesup

State: Iowa

Zip: 50648

Position: owner

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Society Insurance</u>	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective Date	Temp Transfer Expiration Date:

**4TH, 5TH, AND PURDY STREET
RECONSTRUCTION PH III
JESUP LAND IMPROVEMENT
PAY ESTIMATE #2
JESUP, IOWA**

Period Ending: June 1, 2016

Contractor: Jesup Land Improvement

Item	Description	Units	Unit Cost	Original Contract		Authorized		Completed		% Of Item Complete
				Quantity	Contract \$ Amount	Quantity	Authorized \$ Amount	Quantity	Cost	
1	EXCAVATION, CLASS 10, WASTE	CY	\$5.26	2854.6	\$ 15,015.20	2,855	\$ 15,015.20		\$ -	0.0%
2	TOPSOIL, FURNISH AND SPREAD	CY	\$20.22	445.1	\$ 8,999.92	445.1	\$ 8,999.92		\$ -	0.0%
3	SPECIAL COMPACTION OF SUBGRADE	STA	\$550.00	11.7	\$ 6,407.50	11.7	\$ 6,407.50		\$ -	0.0%
4	SUBGRADE STABILIZATION MATERIAL, GEOGRID	SY	\$1.60	3,939.6	\$ 6,303.36	3,939.6	\$ 6,303.36		\$ -	0.0%
5	MODIFIED SUBBASE	CY	\$6.40	306.8	\$ 1,963.52	306.8	\$ 1,963.52		\$ -	0.0%
6	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 7 IN.	SY	\$48.75	651.5	\$ 31,760.63	651.5	\$ 31,760.63		\$ -	0.0%
7	AGGREGATE, ROADWAY COVER, 1/2 IN.	TON	\$150.00	42.4	\$ 6,360.00	42.4	\$ 6,360.00		\$ -	0.0%
8	BINDER BITUMEN, MC-3000	GAL	\$3.05	2,210.0	\$ 6,740.50	2,210.0	\$ 6,740.50		\$ -	0.0%
9	GRANULAR SURFACING ON ROAD, CLASS A CRUSHED STONE	TON	\$17.05	1,924.8	\$ 32,817.84	1,924.8	\$ 32,817.84		\$ -	0.0%
10	SURFACING, DRIVEWAY, CLASS A CRUSHED STONE	TON	\$16.71	150.0	\$ 2,506.50	150.0	\$ 2,506.50		\$ -	0.0%
11	INTAKE, SW-507	EACH	\$3,800.00	4.0	\$ 15,200.00	3.0	\$ 11,400.00		\$ -	0.0%
12	MANHOLE ADJUSTMENT, MINOR	EACH	\$750.00	4.0	\$ 3,000.00	4.0	\$ 3,000.00		\$ -	0.0%
13	SUBDRAIN, PERFORATED PLASTIC PIPE, 6 IN. DIA.	LF	\$10.50	2,250.0	\$ 23,625.00	2,250.0	\$ 23,625.00		\$ -	0.0%
14	SUBDRAIN OUTLET, DR-303	EACH	\$300.00	16.0	\$ 4,800.00	16.0	\$ 4,800.00		\$ -	0.0%
15	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 15 IN.	LF	\$37.00	78.0	\$ 2,886.00	79.0	\$ 2,923.00		\$ -	0.0%
16	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 18 IN.	LF	\$40.00	750.0	\$ 30,000.00	492.0	\$ 19,680.00		\$ -	0.0%
17	SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.	LF	\$28.00	615.0	\$ 17,220.00	615.0	\$ 17,220.00	91.0	\$ 2,548.00	14.8%
18	SANITARY SEWER SERVICE SADDLE	EACH	\$550.00	22.0	\$ 12,100.00	22.0	\$ 12,100.00	(*)	\$ 6,000.50	49.6%
19	REMOVAL OF PAVEMENT	SY	\$1.00	4,540.3	\$ 4,540.30	4,540.3	\$ 4,540.30		\$ -	0.0%
20	CURB AND GUTTER, P.C. CONCRETE, 2.5 FT.	LF	\$17.50	1,970.0	\$ 34,475.00	1,970.0	\$ 34,475.00		\$ -	0.0%
21	DRIVEWAY, P.C. CONCRETE, 6 IN.	SY	\$39.50	981.9	\$ 38,785.05	981.9	\$ 38,785.05		\$ -	0.0%
22	REMOVAL OF PAVED DRIVEWAY	SY	\$2.05	863.3	\$ 1,769.68	863.3	\$ 1,769.68	198.9	\$ 407.75	23.0%
23	REMOVE AND REINSTALL SIGN AS PER PLAN	EACH	\$50.00	4.0	\$ 200.00	4.0	\$ 200.00	(*)	\$ 1,448.00	724.0%
24	TRAFFIC CONTROL	LS	\$1,800.00	1.0	\$ 1,800.00	1.0	\$ 1,800.00	0.5	\$ 900.00	50.0%
25	MOBILIZATION	LS	\$8,800.00	1.0	\$ 8,800.00	1.0	\$ 8,800.00	0.25	\$ 2,200.00	25.0%
26	TRENCH FOUNDATION	TON	\$9.00	250.0	\$ 2,250.00	250.0	\$ 2,250.00	45.01	\$ 405.09	18.0%
27	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 4 IN.	LF	\$40.00	74.4	\$ 2,976.00	66.9	\$ 2,676.00		\$ -	0.0%
28	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 6 IN.	LF	\$32.00	510.4	\$ 16,332.80	521.2	\$ 16,678.40	300.0	\$ 9,600.00	57.6%
29	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 12 IN.	LF	\$51.00	421.5	\$ 21,496.50	424.6	\$ 21,654.60	(*)	\$ 14,072.94	65.0%
30	WATER SERVICE RECONNECTION, COPPER 3/4 IN.	EACH	\$1,250.00	22.0	\$ 27,500.00	21.0	\$ 26,250.00		\$ -	0.0%
31	WATER SERVICE LINE, COPPER 3/4 IN.	LF	\$20.00	616.0	\$ 12,320.00	607.0	\$ 12,140.00		\$ -	100.0%
32	FITTINGS BY WEIGHT, DUCTILE IRON	LB	\$13.00	899.0	\$ 11,687.00	546.0	\$ 7,098.00	(*)	\$ 4,286.62	60.4%
33	VALVE, GATE, DIP, 6 IN.	EACH	\$1,100.00	2.0	\$ 2,200.00	2.0	\$ 2,200.00		\$ 2,788.42	126.7%
34	VALVE, GATE, DIP, 12 IN.	EACH	\$2,250.00	2.0	\$ 4,500.00	2.0	\$ 4,500.00	(*)	\$ 3,038.56	67.5%

Period Ending: June 1, 2016

Contractor: Jesup Land Improvement

Item	Description	Units	Unit Cost	Original Contract		Authorized		Completed		% Of Item Complete
				Quantity	Contract \$ Amount	Quantity	Authorized \$ Amount	Quantity	Cost	
35	FIRE HYDRANT ASSEMBLY, WM-201	EACH	\$3,600.00	3.0	\$ 10,800.00	3.0	\$ 10,800.00	(*)	\$ 5,349.27	49.5%
36	FIRE HYDRANT REMOVAL	EACH	\$500.00	2.0	\$ 1,000.00	2.0	\$ 1,000.00	1.0	\$ 500.00	50.0%
37	ABANDON AND CAP EXISTING WATER MAIN	EACH	\$600.00	2.0	\$ 1,200.00	2.0	\$ 1,200.00	1.0	\$ 600.00	50.0%
38	CRUSHED RECLAIMED ASPHALT PAVEMENT	TON	\$23.50	646.2	\$ 15,185.47	646.2	\$ 15,185.47		\$ -	0.0%
39	SUBDRAIN SERVICE TEE	UNIT	\$800.00	22.0	\$ 17,600.00	22.0	\$ 17,600.00		\$ -	0.0%
40	REMOVE AND REINSTALL MAILBOXES	EACH	\$50.00	21.0	\$ 1,050.00	21.0	\$ 1,050.00		\$ -	0.0%
41	MAINTENANCE OF SOLID WASTE COLLECTION	LS	\$1,000.00	1.0	\$ 1,000.00	1.0	\$ 1,000.00		\$ -	0.0%
42	MULCHING, WOOD CELLULOSE FIBER	ACRE	\$3,950.00	0.6	\$ 2,172.50	0.6	\$ 2,172.50		\$ -	0.0%
43	SEEDING AND FERTILIZING (URBAN)	ACRE	\$5,750.00	0.6	\$ 3,162.50	0.6	\$ 3,162.50		\$ -	0.0%
CHANGE ORDERS										
8001	INTAKE, SW-541	EACH	\$ 4,200.00			1.0	\$ 4,200.00		\$ -	0.0%
8002	WATER SERVICE RECONNECTION, HDPE 1-1/2 IN.	EACH	\$ 1,400.00			1.0	\$ 1,400.00		\$ -	0.0%
8003	WATER SERVICE LINE, BORED, HDPE 1-1/2 IN.	LF	\$ 24.19			215.0	\$ 5,200.85		\$ -	0.0%
TOTAL					\$ 472,508.76		\$ 463,411.31		\$ 54,145.15	11.7%

(*) Payment for Stockpiled Materials



AECOM

6/3/16

Date

AUTHORIZED AMOUNT	\$ 463,411.31
TOTAL EARNED TO DATE	\$ 54,145.15
LESS 5% RETAINAGE	\$ 2,707.26
SUBTOTAL	\$ 51,437.89
LESS PREVIOUS PAYMENT	\$31,822.36

DUE THIS ESTIMATE **\$ 19,615.53**

Jesup Land Improvement has waived the right to sign partial pay estimates.

**RESOLUTION NO. 2016-
RESOLUTION APPROVING PAYMENT FOR 4TH, 5TH AND
PURDY STREET RECONSTRUCTION PHASE III PROJECT**

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP,
BUCHANAN COUNTY, IOWA:

TO-WIT: 4TH, 5TH AND PURDY STREET RECONSTRUCTION PHASE III PROJECT

Portion of the project:	<u>All</u>
Payment number:	<u>Two</u>
Final Contract amount:	<u>\$ 463,411.31</u>
Total Earned to Date:	<u>\$ 54,145.15</u>
Retainage:	<u>\$ 2,707.26</u>
Less Previous Payments	<u>\$ 31,822.36</u>
Final amount approved:	<u>\$ 19,615.53</u>

PASSED AND APPROVED THIS 7th DAY OF JUNE 2016.

Larry Thompson
Mayor

Attest:

LeAnn M. Even, CMC, ICMC, CFO
City Clerk

APPLICATION FOR TAX ABATEMENT UNDER THE
JESUP URBAN REVITALIZATION PLAN
FOR JESUP, IOWA

_____ Prior Approval for Intended Improvements

_____ Approval of Improvements Completed

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE JESUP URBAN
REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF JESUP, IOWA

The Jesup Urban Revitalization Plan allows property tax exemptions as follows:

(1) All qualified real estate assessed as residential property is eligible to receive a one hundred percent (100%) exemption from taxation on the first seventy-five thousand dollars (\$75,000) of actual value added by the improvements. Improvements must increase the assessed value of the building by a minimum of 15% and be in an amount not less than \$10,000. The exemption is for a period of five (5) years.

(2) All qualified real estate assessed as commercial property that consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes shall be eligible to receive a 100% exemption from taxation on the actual value added by the improvements. Improvements must increase the assessed value of the building by a minimum of 15% and be in an amount not less than \$10,000. The exemption is for a period of ten (10) years.

In order to be eligible, the property must be located in the Jesup Urban Revitalization Area. The Area includes City limits as of 1-1-2012. NOTE: If property is within the City's Urban Renewal Area(s), special Council approval is required before any abatement is allowed.

All projects must be completed so that the first full assessment is January 1, 2018.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1st following the year that the improvements are first assessed for taxation.

Address of Property: 1174 Prospect St. Jesup, IA 50648

Legal Description: Shatzer Subdivision 2nd Addition, Lot #10

Title Holder or Contract Buyer: Eric and Michelle Zuck

Address of Owner (if different than above): 535 Hopkins St Jesup (physical, not mailing)

Phone Number (to be reached during the day): 319-269-8289

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to _____ [insert date of adoption of the Plan]? Yes ___ No X

Existing Property Use: X Residential ^(new lot) ___ Commercial ___ Industrial ___ Vacant

Proposed Property Use: Residential

Nature of Improvements: X New Construction ___ Addition ___ General Improvements

Specify: Ranch House (1910 sq ft)

Permit Number(s) from the City of Jesup Building Department

Date Permit(s) Issued: _____

Permit(s) Valuation: _____ [Attach approved Building Permit to this application]

Estimated or Actual Date of Completion: _____

Estimated or Actual Cost of Improvements: _____

Signature: Eric Zuck Michelle Zuck

Name (Printed) Eric Zuck Michelle Zuck

Title: _____

Company: _____

Date: _____

FOR CITY USE

CITY COUNCIL	Application Approved/Disapproved
	Reason (if disapproved) _____
	Date _____ Resolution No. _____
	Attested by the City Clerk _____
ASSESSOR	Present Assessed Value of Structure _____
	Assessed Value with Improvements _____
	Eligible or not eligible for Tax Abatement _____
	Assessor _____ Date _____

* Example: To receive a full exemption on Improvements that were first fully assessed on 1-1-2014, the property owner must file the application with the City no later than 2-1-2016.

This Application is a summary of some of the Plan terms; for complete information, read a copy of the JESUP URBAN REVITALIZATION PLAN, available at City Hall.

ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION

This Application is to be forwarded by the City to the County Assessor by March 1.

00891631-1\10753-036

APPLICATION FOR TAX ABATEMENT UNDER THE
JESUP URBAN REVITALIZATION PLAN
FOR JESUP, IOWA

_____ Prior Approval for Intended Improvements

_____ Approval of Improvements Completed

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE JESUP URBAN
REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF JESUP, IOWA

The Jesup Urban Revitalization Plan allows property tax exemptions as follows:

(1) All qualified real estate assessed as residential property is eligible to receive a one hundred percent (100%) exemption from taxation on the first seventy-five thousand dollars (\$75,000) of actual value added by the improvements. Improvements must increase the assessed value of the building by a minimum of 15% and be in an amount not less than \$10,000. The exemption is for a period of five (5) years.

(2) All qualified real estate assessed as commercial property that consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes shall be eligible to receive a 100% exemption from taxation on the actual value added by the improvements. Improvements must increase the assessed value of the building by a minimum of 15% and be in an amount not less than \$10,000. The exemption is for a period of ten (10) years.

In order to be eligible, the property must be located in the Jesup Urban Revitalization Area. The Area includes City limits as of 1-1-2012. NOTE: If property is within the City's Urban Renewal Area(s), special Council approval is required before any abatement is allowed.

All projects must be completed so that the first full assessment is January 1, 2018.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1st following the year that the improvements are first assessed for taxation.

Address of Property: 1724 Cork Drive

Legal Description: 1724 Cork Drive

Title Holder or Contract Buyer: Nick and Ali Schissel

Address of Owner (if different than above): 1615 Kerry Lane

Phone Number (to be reached during the day): 319-239-6774

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to _____ [insert date of adoption of the Plan]? Yes ___ No

Existing Property Use: Residential ___ Commercial ___ Industrial ___ Vacant

Proposed Property Use: Residential - single family dwelling

Nature of Improvements: New Construction ___ Addition ___ General Improvements

Specify: 2893 sq. ft.

Permit Number(s) from the City of Jesup Building Department

Date Permit(s) Issued: 6-1-16

Permit(s) Valuation: 467,000 [Attach approved Building Permit to this application]

Estimated or Actual Date of Completion: 11-25-16

Estimated or Actual Cost of Improvements: 467,000

Signature: Ali Schissel

Name (Printed) Ali Schissel

Title: _____

Company: _____

Date: 11-1-16

FOR CITY USE

CITY COUNCIL	Application Approved/Disapproved
	Reason (if disapproved) _____
	Date _____ Resolution No. _____
	Attested by the City Clerk _____
ASSESSOR	Present Assessed Value of Structure _____
	Assessed Value with Improvements _____
	Eligible or not eligible for Tax Abatement _____
	Assessor _____ Date _____

* Example: To receive a full exemption on Improvements that were first fully assessed on 1-1-2014, the property owner must file the application with the City no later than 2-1-2016.

This Application is a summary of some of the Plan terms; for complete information, read a copy of the JESUP URBAN REVITALIZATION PLAN, available at City Hall.

ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION

This Application is to be forwarded by the City to the County Assessor by March 1.

00891631-1\10753-036

POLICE ACTIVITY REPORT

May-16

CALL TYPE	
TRAFFIC STOPS	83
WARNINGS	62
CITATIONS	25
ALARM	2
ALCOHOL OFFENSE	2
ANIMAL COMPLAINT	5
ARREST / WARRANT	3
ASSAULT	0
ASSIST (M, P, O)	9
BURG., ROB., HOMICIDE	1
DRIVING COMPLAINT	0
DRUG OFFENSE	1
DWLS, DWLR, DWLB	1
FAMILY / SCHOOL HELP	0
GAS DRIVE-OFF	1
HARASSMENT	1
HARASS P.O. / I.W.O.A.	0
JUVENILE OFFENSE	0
LARCENY / THEFT	2
MEDICAL	8
MVA (PD, PI, F, H & R)	2
NOISE COMPLAINT	1
O.W.I.	1
PARKING COMPLAINT	0
SECURITY CHECK	0
SUSPICIOUS/TRESPASS	0
TRAFFIC HAZARD	0
VANDALISM	0
TOTALS	127



JESUP FIRE RESCUE

Office of the Chief

641 7th Street, P.O. Box 592 Jesup, Iowa 50648

319-240-3560 Cell 319-827-1732 HQ 319-827-6554 Fax

jfd@jtt.net (FD) jesup410@gmail.com (Chief)



Council Report: June 2016

Members of the Department met on May 9th for a monthly training and business meeting. The training topic for the evening was a walkthrough of the Prinsco Tile Factory. Allen Occupational Health was also on hand conducting pulmonary function testing and providing respiratory clearance for firefighters using SCBA's.

The membership also met on May 23rd for our monthly drill. Equipment/Apparatus maintenance was conducted prior to training. The training topic for the evening was Confines Space Rescue Training. Members trained at the Storm Sewer Intake at the corner of South and 5th Streets and utilized the tripod hoist system and our Rescue Randy Dummy.

Best Regards,

Andrew R. Trumbauer

Chief Fire Officer,
City of Jesup, Iowa



Jesup Ambulance Service

Chief's Report

May 2016

The Jesup Ambulance crew members meeting was held May 25, 2016.
Meeting was attended by 14 members.

Class covered was mental health and psychiatric emergencies

There were 15 calls from February 24, 2016 thru March 30, 2016. Jordan Kelly was approved by the crew as a volunteer. He is a Paramedic with Lifeguard and has worked with our volunteers on several occasions. He will be a great asset to our team. He will be submitting an application to the city and ask he be approved by city council pending clear background check.

Mason Bohling introduced himself to the crew and is interested in becoming an EMT. He is a new high school grad who is 17 years old. Per bylaws, he must be 18 to join. We have asked that he obtain his CPR and enroll into an EMT class in the mean time.

Ambulance will be at the car show June 5, 2016 and Tractor Pulls June 27, 2016. Professional looking shirts will be ordered for each member.

Ambulance Board meeting was held 03/26/2016.

Next meeting will be April 27th, 2015 at Ambulance Building.

Prepared and submitted by Kandis Ciesielski
Jesup Ambulance Service

CONNIE'S BENEFIT RIDE

JUNE 25TH
10:15AM

BUCKETZ BAR AND GRILL
JESUP IA

Starting in Jesup, the route will head to Brandon, stop at Quasky for lunch, circle back stopping in Littleton and then end in Jesup at Bucketz.

The cost to register a vehicle/motorcycle is \$20 per vehicle. Registration and t-shirt pick up will be from 8-10am outside Bucketz.

For more info and pre-registration please visit:

<https://www.surveymonkey.com/r/ZFZ9XC2>

ALL PROCEEDS GO TO THE IOWA DONOR NETWORK

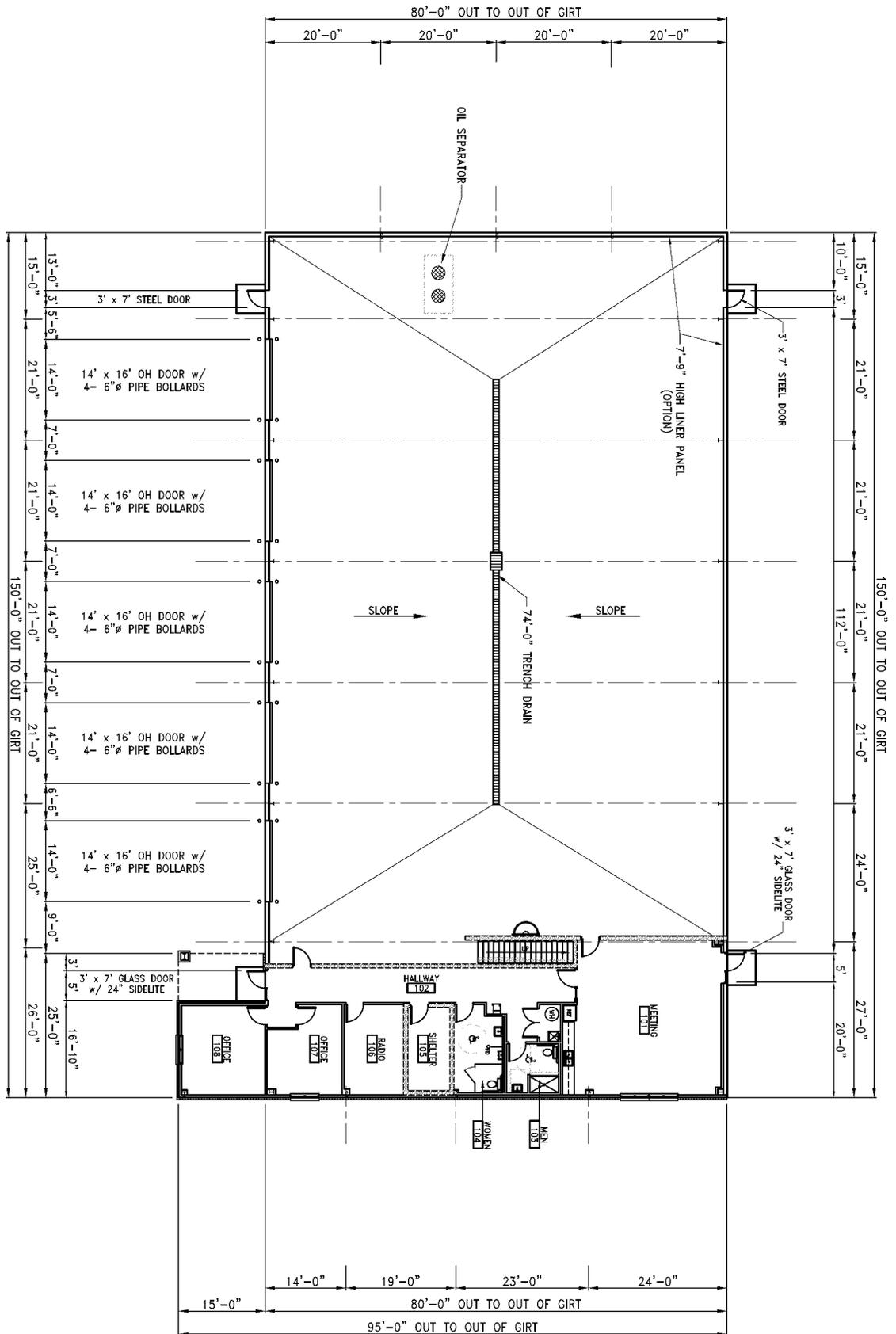
To place a t-shirt order, please email soppe7@gmail.com. The last day to order will be May 24th. Please have money in before May 21st.

If you have any questions, please call/text Erica Soppe at 319-231-9848

*Rain date scheduled July 9th



PROPOSED FLOOR PLAN
NOT TO SCALE

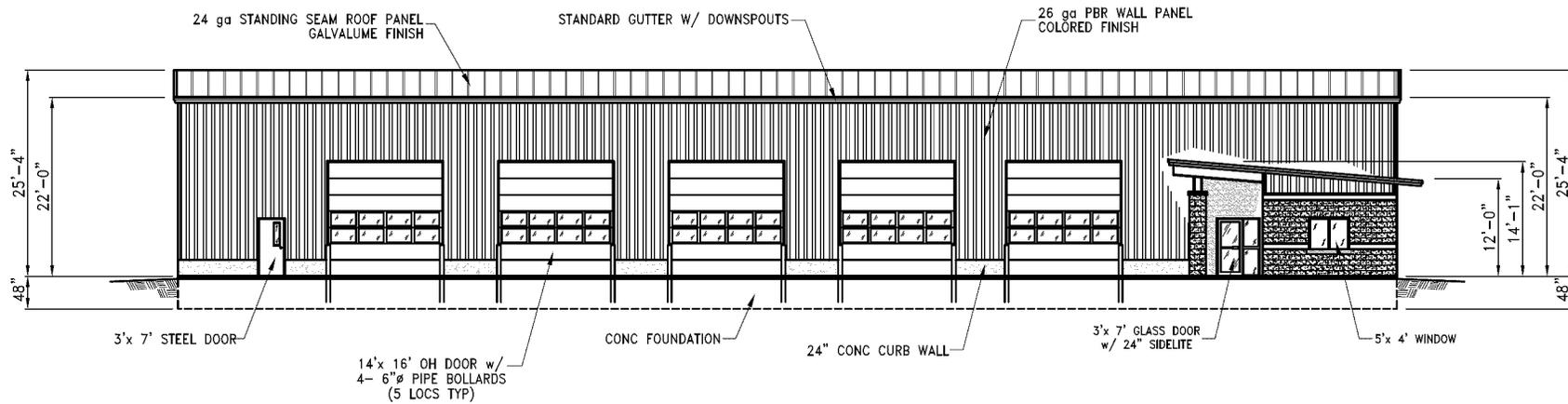


A101	PROPOSED FLOOR PLAN	NO.	DATE	DESCRIPTION
	DATE			
	SCALE			
	DRAWN			
	CHECKED			

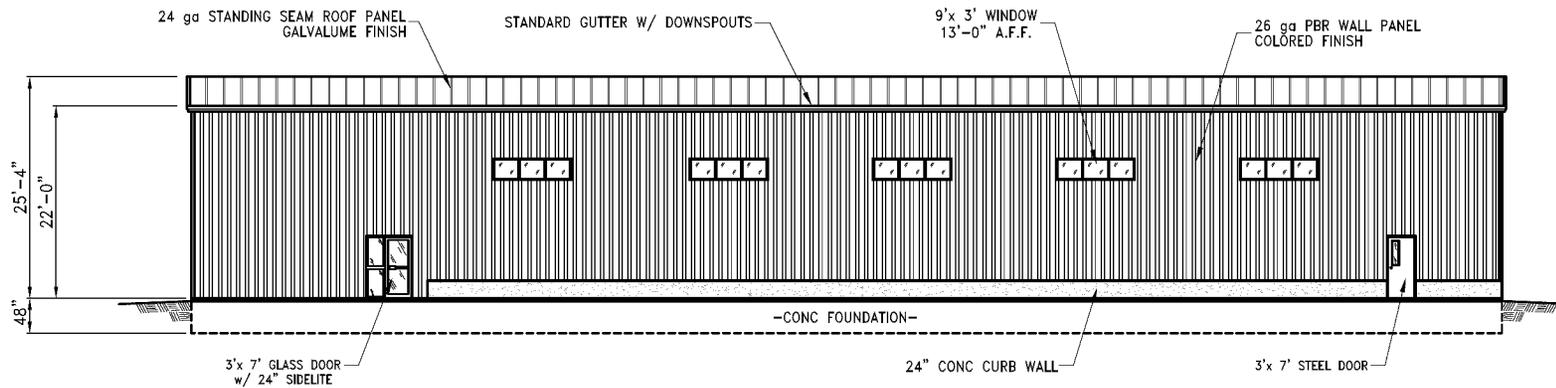
PROJECT
**CITY OF JESUP
EMERGENCY SERVICES**
JESUP, IA

HENNINGSEN
CONSTRUCTION, INC.
Metal Building Experts Since 1949

1407 S.W. 7th Street
Atlantic, IA 50022
(712) 243-4855 Fax: (712) 243-6521
henningseconst.com
337 11th Street S.W.
Spencer, IA 51301
(712) 262-1003 Fax: (712) 262-9764



*SOUTH ELEVATION
NOT TO SCALE*



*NORTH ELEVATION
NOT TO SCALE*

1407 S.W. 7th Street
Atlantic, IA 50002
(712) 243-4855 Fax: (712) 243-4821
henningssen.com

337 11th Street S.W.
Spencer, IA 51301
(712) 262-1600 Fax: (712) 262-2144

HENNINGSEN
CONSTRUCTION, INC.
Metal Building Experts Since 1949

PROJECT
**CITY OF JESUP
EMERGENCY SERVICES
JESUP, IA**

NO.	DATE	DESCRIPTION

PROPOSED ELEVATIONS	DATE	SCALE	DRAWN	CHECKED
	5-12-16	NOT TO SCALE		

SHEET
A201

JESUP PUBLIC LIBRARY
LIBRARIAN'S REPORT
MAY 2016

CIRCULATION FOR: APRIL 16: 3060

2015: 2528
2014: 2759
2013: 3157
2012: 3016

Wi-Fi Use in the Library: 391

Downloads: 272
E-Books: 158
E-Audio Books: 114

PEOPLE SERVED FOR: APRIL 16: 2029

2015: 1772
2014: 1822
2013: 2108
2012: 2150

New Cards Issued: 15

ACTIVITIES:

- May 3: Anime club met with four students attending.
- May 3: City council meeting. Cindy attended.
- May 4: Set-up for book sale. High School Public Service Day so 2 homerooms came To the library to help set up. We had twenty-one students and four adults help.
- May 4: Half-day/craft-day was held with twenty-eight children and seven adults.
- May 5: Li'l Tots story time was held with four children and three adults.
- May 5-7: Used book sale. One hundred forty-one people stopped in and spent \$564.60.
- May 9: The afternoon book club met with three members present.
- May 9: Color Me Happy group met at Baking by Boots with three people attending.
- May 10: The Friends group met with three people attending.
- May 10: Three students was present for the Anime Club.
- May 12: Li'l Tots story time met with eleven children and nine adults attending.
- May 13: All three rural schools came in to visit the library and get library cards for students in second through eighth grades. Each school came separately but all totaled we had one hundred seven students and six adults.

May 16-31: Fine amnesty two weeks.

May 17: Anime Club met with three students.

May 19: Li'l Tots met with fourteen children and six adults.

May 23: Cooking with Guinea Pigs met with four people attending.

May 23: Megan Schulz brought her reading students, elem. and middle school, to get library cards and learn about the library. Twenty students and four adults with a number of the students getting library cards.

May 23: Jesup Library Board of Trustee meeting. Ten people attended.

May 28 & 30: The library will be closed for the Memorial Day weekend.

May 31: The Anime Club will meet.

COMMUNITY ROOM ACTIVITY:

May 1: Birthday Party

May 2: Senior Citizen Housing Board

May 3: Anime

May 5 & 7: Used Book Sale

May 10: Anime

May 11: Rural Women's Study Club

May 13: 3 Rural Schools

May 14: Birthday party

May 17: Anime

May 23: Cooking for Guinea Pigs

May 27: Color Me Happy

May 2: Wolf Den, Cub Scouts

May 3: St. A Teacher's Apprec. Lunch

May 4: Set-up for Used Book Sale

May 9: Afternoon Book Club

May 10: Friends of the Library

May 12: Identity Theft workshop

May 13: Set-up for birthday party

May 15: Bridal Shower

May 17: Essential Oils and summer uses

May 23: Library Board of Trustees

May 31: Anime

CALENDAR:

June 4: Summer story time

June 9: Cedar Valley Roller Derby

June 13: Afternoon Book Club

June 14: Friends of the Library

June 21: Pipestone

June 22-29: Life-size golf

June 8: Juggling Jeff

June 11: Perry Pioneers

June 14: Buchanan Co. Tourism Board

June 18: Summer Story Time

June 22: Chris McBrien

June 29: Library Board of Trustees

Daily Community Room Use for May 2016

Date	Conf Rm Usage	No.	Conf Rm Usage	No.	Conf Rm Usage	No.	Special Library Use	No.
1	Birthday Party	28						
2	Senior Citizen Housing Board	10	CS Wolf Den-Roby	3				
3	St. A's Luncheon-Teachers	18	Anime	4				
4	Set-up book sale 21C/4A	25	weeding	2			Half Day/Craft Day 21C/7A	28
5	Book Sale	56					Lil Tots 4A/3C	7
6	Book Sale	37						
7	Book Sale	37	Sale Tear Down	5				
8								
9	Aft Book Club	3	Color Me Happy-Boots	3				
10	Friends	3	Anime	3				
11	Rural Womans	12						
12	Identity Theft	4					Lil Tots 11c/9k	20
13							Rural Schools 107C/6A	113
14	Van Slyke Bday	25						
15	Weber, Bridal Shower	36						
16								
17	Anime	3	Essential Oils & summer uses	1	Essential Oils and Summer uses	2		
18	Interviews	7						
19							Li'l Tots 14C/6A	20
20								
21								
22								
23	Cooking for Guinea Pigs	4					Reading /Schultz 20S/4A	24
24	Anime	3						
25	Boy Scouts 8A/2C	10						
26								
27								
28								
29								
30								
31	Anime							
Totals		321		21		2		212

Daily Statistics Report for May 2016

Daily Statistics Report for May 2016														Deleted Bks		Deleted Bks	
Date	Large Print Books	WiFi Use	Misc Check-outs	ILL Recd	ILL Sent	Ref Reqs Recd	Ref Reqs Refd	New Cards Issued	Cards With drawn	Daily Conf Rm Count	Daily Library Count	Spec. Libr. Use	Daily People Count	Qty	Type	Qty	Type
1		X								28		0	28				
2	4	154			2	1		1		13	52	0	65				
3	3	X		2						22	57	0	79				
4	1	X			1					27	100	28	155				
5	1	X		2						56	83	7	146				
6	2	X		5						37	43	0	80				
7		X								42	28	0	70				
8		X								0		0	0				
9		183		1	1			2		6	60	0	66				
10	1	X			1			2		6	68	0	74				
11		X			1			1		12	69	0	81				
12		X						84		4	68	20	92				
13	2	X		7				8		0	52	113	165				
14	2	X								25	36	0	61				
15		X								36		0	36				
16	3	169		1						0	52	0	52				
17	3	X			1					6	81	0	87				
18	1	X								7	52	0	59				
19	2	X							1	0	81	20	101				
20		X		4	1			5	1	0	51	0	51				
21	3	X						1		0	35	0	35				
22		X								0		0	0				
23	2	157			1			2		4	92	24	120				
24		X								3	58	0	61				
25	3	X		2						10	63	0	73				
26	1	X						1		0	63	0	63				
27		X		7						0	53	0	53				
28		X	CLOSED							0		0	0				
29		X								0		0	0				
30		X								0		0	0				
31	4	130		2	2			3		0	91	0	91				
Totals	38	793	0	33	11	1	0	110	2	344	1488	212	2044	0		0	

JESUP PUBLIC LIBRARY BOARD OF DIRECTOR'S MEETING
MONDAY, APRIL 25, 2016

The Jesup Public Library Board of Directors met on Monday, April 25, 2016. President Amber Youngblut called the meeting to order at 7:05 p.m.

Present: Nancy Weber, Denise Bishop, Becky Burke, Kraig Emick, Cindy Lellig, Becky Wehrspann, Amber Youngblut, Al VanderHart, Danielle Thorson

Absent: Kathy Pettengill, John Bergman

The agenda was reviewed; motion made by Denise and seconded by Kraig to approve the agenda; all voted aye, motion carried.

SECRETARY'S REPORT

A motion was made by Nancy and seconded by Denise to approve and accept the secretary's report. All voted aye, motion carried.

FINANCIAL REPORT

A motion was made by Denise and seconded by Al to approve the City Clerk's report. All voted aye; motion carried.

One bill was added, bringing the total to \$1,771.69. A motion was made by Denise and seconded by Nancy to accept the Director's spreadsheet and pay the bills. All voted aye, motion carried.

DIRECTOR'S REPORT

- Becky B. reported on plans for Children's Book Week (May 9-14).
- Summer Reading Program begins June 1. Sign-up can be done online. Two to three time options will be available each Wednesday. Becky will visit the school on Mondays in June.
- Lil' Tots will end for the summer months
- Cindy reported more than 275 people were in attendance at the Spring at Heartland Acres on April 2. It will become annual event, with more county libraries participating.
- Cindy reported on the Buchanan County Meeting held in Winthrop on April 19.
- Our budget will be amended to include Reinhart Memorial Funds to be dispersed for books and landscape updates.
- Three replacement mats have arrived; three more will come at later date.
- 3rd Graders visited for a refresher course on using the library. Cards were issued to new students.

EDUCATIONAL REPORT

None

CITIZEN INPUT

None

OLD BUSINESS

- Flag Pole/Light: Tabled.

- Our revised Mission Statement was presented. A motion was made by Kraig and seconded by Denise to accept. All voted aye; motion carried.
- Updates were made to the Long Range Plan. A motion was made by Nancy and seconded by Denise to accept. All voted aye; motion carried.

NEW BUSINESS

- Several applications were received for summer help. Denise, John, and Kraig will serve on the committee to conduct interviews. Cindy will be included.
- A motion was made by Denise and seconded by Kraig to submit Bridges agreement (funds come from Enrich Iowa). All voted aye; motion carried.
- Cindy will call and ask about digitizing archives.
- All members received a paper copy of the Director Evaluation; Amber will send an electronic copy of the same form. Please return to Amber by May 16.
- The Friends of the Library are hosting a Book Sale May 5-7 in the Community Room.

Denise motioned to adjourn at 7:45 p.m.

Respectfully Submitted,

Becky Wehrspann
Secretary

RESOLUTION NO. 2016-

**RESOLUTION APPROVING THE HIRING OF PART-TIME
LIBRARY STAFF AND SETTING THE SALARY**

BE IT HEREBY RESOLVED by the City Council of the City of Jesup, Iowa to hereby approve the hiring of Sarah Reiss as a part-time library staff.

The City Council does hereby resolve to set the salary at \$9.00 an hour, up to 20 hours, payable twice a month, on or about the 1st and the 15th of the month. The Clerk is directed and authorized to issue warrants/checks less legally or authorized deductions from the amount set, or other purposes as required by law or authorization of the Council, all subject to audit review by the City Council, to be effective this 7th day of June, 2016.

PASSED AND APPROVED THIS 7TH DAY OF JUNE 2016.

Larry Thompson
Mayor

Attest:

LeAnn M. Even, CMC, ICMC, CFO
City Clerk/Treasurer

Memo

To: Jesup City Council
From: Chris Even
CC:
Date: June 3, 2016
Re: Water Tower Site Usage Agreement

Mike Caven, a structural engineer at AECOM, reviewed the final drawing and structural analysis performed by Edge Consulting Engineers on behalf of Black Hawk County for the public safety communication equipment they are requesting permission to install on the City's water tower. Mr. Caven provided the following feedback:

I downloaded the information provided to us by Jessup. My review was cursory in nature and did not include a detailed line by line check of calculations or plans. That said I offer the following comments:

*The calculations provided appear to be thorough with consideration given to typical dead loads, live loads, and material properties.

*The handrail strengthening details will provide additional strength to the mounting system for the change in loading condition. It is unclear, however, if welding the handrail baseplate to the tank roof (detail A on sheet S-502) will disturb any coatings on the underside of the tank. Please verify and address this item as needed.

(Received via email from Mark Durbahn on May 27, 2016)

In response to Mr. Caven's concerns about the coating on the underside of the tank, Arlen Ostreng, P.E at Edge Consulting Engineers replied:

Yes, we are anticipating the potential for interior coatings to be damaged and thus repaired. We have specifications on sheet S-001 to address the repair requirements. See notes #5, #14 and #15 under the "Additional Water Tower Notes".

(Received via email from Arlen Ostreng on June 1, 2016)

I am satisfied with the plans presented by Edge Consulting and the review performed by Mr. Caven; therefore, **I recommend the city council approve the site usage agreement with Black Hawk County for the installation of public safety communication equipment on the City's water tower.**

LIMITED SITE USAGE LICENSE AGREEMENT

by and between

CITY OF JESUP, IOWA

and

BLACK HAWK COUNTY, IOWA

Dated _____, 2016

LIMITED SITE USAGE LICENSE AGREEMENT

RECITALS:

WHEREAS, City of Jesup, Iowa, ("City"), is an Iowa governmental body acting by and through its City Council located in Buchanan County, Iowa; and

WHEREAS, Black Hawk County, Iowa, ("County"), is an Iowa governmental body acting by and through its Board of Supervisors having its county seat in Waterloo, Black Hawk County, Iowa; and

WHEREAS, the City and the County desire to enter into this Limited Site Usage License Agreement ("Agreement") upon the following terms and conditions.

NOW THEREFORE IT IS AGREED BY THE PARTIES AS FOLLOWS:

1. Grant of License. City hereby grants, subject to the terms and conditions hereinafter set forth, a non-exclusive license to the County for limited use of a part of the water tower site ("Site"). The Site and area thereon for use by the County is the water tower located at 110 4th Street, Jesup, Iowa.
2. Scope of License. The County's use of the Site is non-exclusive and is for purposes related to the County's public safety communications responsibilities including [a] installing, removing, replacing, maintaining and operating, at its expense, reasonably related equipment and fixtures, [b] and accessing and maintaining emergency generation equipment and utilities upon the licensed Site as required by this Agreement. The County shall use the Site in a manner which will not disturb or interfere with antennas currently located on said tower and do not interfere with the openings to the water tower, ladders, braces, paint removal or painting of the tower, the use and occupancy of the Site by the City and/or the City's present or future tenants and/or licensees, except that the County shall have priority of use in such regard over any subsequent licensees (i.e., no subsequent licensee shall interfere with any then-existing use or frequencies of the County).
3. Term. The term of this Agreement shall commence upon approval by both parties (hereinafter the "Commencement Date") and end on February 1, 2027 (hereinafter the "Termination Date").
4. Renewal. This Agreement shall be automatically renewed upon the same terms set forth herein and for the same number of years unless either party gives notice to the other of the termination of same more than sixty (60) days prior to a Termination Date; whereupon this Agreement may be renewed, but then only pursuant to a new written Agreement between the parties.
5. Duties of the County. In addition to any and all other duties of the County described in this Agreement, the County shall:

- a. Maintain meters and connections for all utilities used by the County at the Site and shall be solely responsible for payment of all utility installation and periodic service charges for utilities used by the County at the site.
 - b. Pay an annual license fee of \$1 per year, the initial payment due upon the Commencement Date and all subsequent payments due on or before the annual anniversary of the Commencement Date.
 - c. The County shall procure and, at all times this Agreement is in existence, maintain a public liability policy, with limits of \$1,000,000 for bodily injury, \$1,000,000 for property damage, \$2,000,000 aggregate, with a certificate of insurance to be furnished to the City within 30 days following the initial Commencement Date and annually thereafter. Such policy shall provide that cancellation shall not occur without at least 30 days prior written notice to the City. The City shall be named as an additional insured on the County's insurance policy.
 - d. The County may provide space available for lease to other entities in its equipment shelter if space is available. The other entities shall be responsible for their own utilities cost and needed equipment unless an agreement is made with the County. Any agreement made between City and another entity for use of the tower for communications equipment will be coordinated with the County. The County shall not sublease any space at the Site outside its equipment shelter.
6. Duties of City. In addition to any and all other duties of the City described in this Limited Site Usage License Agreement, the City shall:
- a. Provide and maintain the water tower at the Site for the County's use subject to the terms of this Agreement.
 - b. Provide the County reasonable access to the Site for the purposes permitted under this Agreement.
 - c. Coordinate the addition of any tenant with the County to ensure the addition does not adversely affect the County's use of the site.
7. Location of Equipment. Final permission relative to precise locations and allowances of space for placement of the County's fixtures, equipment and antennae at the Site (all of which shall be done at the County's sole expense), and any alterations thereof, shall remain at all times with City. However, the City shall not unreasonably withhold permission from the County when the County requests permission to make alterations to or upon the Site provided such requested alterations (all of which shall be done at County's expense) shall be completed in a good and workmanlike manner, shall not adversely affect the integrity of the Site or the structures located on the Site and shall not interfere with the use of the Site by the City, its tenants, successors, assigns and/or other

licensees. The existing uses of the Site by the City or any other licensee at the time of requested Site alterations by the County shall be considered a primary use. The City may withhold permission from time to time and may limit such fixtures, equipment and antennae and their respective placement if such placement is, at such time, likely to unreasonably interfere with or in any manner unreasonably disturb the use and occupancy of the Site by City or any of its other licensees.

8. Installation of Antenna and Equipment. All installation and cabling of the antennas shall be by means of clamping or strapping and in no event shall any part of the antenna or cabling system be at risk of falling or detaching. All installation work shall be done in a good, skillful manner, satisfactory in every respect to City. Welded attachments shall not be allowed except with prior approval by the City. If welded attachments are approved, the County shall be responsible for replacing interior or exterior tank coatings that are damaged by welding. All replacement of coatings shall meet the exact specifications of the existing tank coating and must be completed within sixty (60) days of the time that welding on the tank occurs. All costs associated with the new coatings including the City's operational costs (i.e. draining elevated tank), shall be borne by the County. The County shall not pierce or drill into the exterior of the water tower except with prior approval by the City.

The County shall provide the City with "as built" drawings of the equipment to be installed on the water tower which show the actual location of all equipment and improvements. Such drawings shall be accompanied by a complete and detailed inventory of all equipment, personal property, and antenna facilities actually placed on the water tower site.

9. Maintenance. The County recognizes that the primary function of the elevated water tower is to provide water storage for the City and its customers. The County understands that the City may find it necessary from time to time to interrupt the County's use of the premises for maintenance of the water tower. The County acknowledges and agrees that it shall be responsible for moving or protecting its equipment during any repairs or renovations to the water tower and the City shall incur no liability to the County for any injury, expense, or claim incurred by the County during any such repair or renovation so long as the City provides the County at least sixty (60) days prior written notice for non-emergency maintenance. The maintenance period shall not exceed sixty (60) days.

The parties will cooperate to determine which of the following options or combination of options will be used to address the impact of the antennas on the cost of maintenance/painting of the water tower:

- 1) Before the painting date, the County will place a temporary antenna array or move its equipment to a structure such as portable tower or crane. If not previously removed, the County will then remove the antennas from the water tower and the maintenance/painting will proceed. Such temporary location shall not exceed the maintenance period. Once the painting/maintenance is finished, the County will then

re-attach the antennas where they were previously located. All costs incurred in removing the antenna, placement of a temporary antenna array and reattaching the antennas shall be the sole responsibility of the County.

2) The contractor will bid on the cost of the maintenance/painting of the tower without the antennas. The contractor will then bid on the cost of maintenance/painting of the tower with the County's antennas left in place. The contractor will then proceed to maintain/paint the tower with the County's antennas left in place. The County will reimburse the City for the difference between the two bids.

3) The County, at its sole cost and expense, may relocate temporarily its antennas to a different location on the water tower, provided however, that such relocation shall not interfere with the City's maintenance/painting or any other users on the water tower. Such temporary location shall not exceed the maintenance period. The County shall be allowed to relocate to any location on the water tower that is not being used or intended to be used by the City and will not cause interference with any other equipment located on the water tower.

The County will only be responsible for its equipment located on the tower. Any other equipment will be the responsibility of its respective owner.

10. Existing Uses. The existing uses of the Site by the City or any other licensees at the time of any Site alterations requested by the County shall be considered a primary use. The City may withhold permission from time to time and may limit such fixtures, equipment and antennae and their respective placement if such placement is, at such time, likely to unreasonably interfere with or in any manner unreasonably disturb the use and occupancy of the Site by the City and/or the City's tenants and/or the City's other licensees at the Site.
11. Interference. To the extent required by applicable rules and laws, the County will at all times immediately resolve any and all technical interference problems with other equipment located at the Site within ninety days of notice of such interference, relative to existing equipment and to any equipment that becomes attached to the Site at any future date. The City will not knowingly permit the installation of any future equipment that results in technical interference problems with the County's then existing equipment. In the case that any equipment is installed that causes technical interference with the County's equipment, its use will be discontinued until such time the issue is resolved to the County's satisfaction.
12. Hold Harmless. The County shall hold harmless and indemnify City for and from any and all liability in any way arising from or related to any activity undertaken by the County (or its agents, employees and/or subcontractors) pursuant to, in regard to or in any way relating to any aspect of this Agreement or any action authorized by this Agreement or taken pursuant to this Agreement (whether expressly authorized or not), regardless of any acts of negligence by the City, its employees, agents, and contractors. Among other things, this hold harmless agreement requires the County to pay and reimburse the City

for all attorney fees, costs, expenses, judgments and settlements related to any such claims for which the County is required to hold the City harmless. The City assumes absolutely no liability in any matter relating to the installation, use or maintenance of any antenna or other radio or related equipment placed upon the subject real estate under this Agreement.

The City shall hold harmless and indemnify the County for and from any and all liability in any way arising from or related to any activity undertaken by the City (or its agents, employees and/or subcontractors) pursuant to, in regard to or in any way relating to any aspect of this Agreement or any action authorized by this Agreement or taken pursuant to this Agreement (whether expressly authorized or not), regardless of any acts of negligence by the County, its employees, agents, and contractors. Among other things, this hold harmless agreement requires the City to pay and reimburse the County for all attorney fees, costs, expenses, judgments and settlements related to any such claims for which the City is required to hold the County harmless.

13. Limited Usage and Non-Assignability. This license shall not be deemed a grant unto the County any interest in real estate but is a personal and non-assignable limited usage allowance upon the Site; provided, however, that this provision shall not interfere with or preclude any present or future security or other interests granted by City.
14. Notices. All notices required under this Agreement must be in writing and are effective when deposited in the U.S. mail, certified and postage prepaid, to the parties of this Agreement as provided for below:

Black Hawk County, Iowa

Linda Laylin
Chairperson, Board of Supervisors
Black Hawk County, Iowa
Black Hawk County Court House
316 E 5th Street Suite 203
Waterloo, IA 50703
Tel. No. (319) 833-3003

City of Jesup, Iowa

City of Jesup
Att: LeAnn Even, City Clerk
791 6th Street
PO Box 592
Jesup, Iowa 50648-0592
Phone: (319) 827-1522

15. Compliance with Laws. The County shall fully and timely comply with all applicable laws, rules and regulations relating to its license for non-exclusive possession and use of the Site.
16. Termination. This Agreement shall terminate pursuant to Paragraph Three (3) or Seventeen (17) herein EXCEPT that the County may terminate this Agreement prior to the Commencement Date without further liability by written notice to City prior to the Commencement Date [a] if the County is unable to obtain all permits or other approvals (collectively, "approval") required from any governmental authority or any off-site easements required from any third party required to enable the County to use the Site as described herein or [b] if any such approval is canceled, expires or is withdrawn or terminated, or [c] if the City fails to have proper ownership or leasehold or licensure

rights in and to the Site or authority to enter into this Agreement, or [d] if the County, for any reason in its sole discretion determines that it will be unable to use the Site for its intended purpose. Upon termination, all prepaid license fees shall be retained by City and the County shall promptly pay to City any deficiencies.

17. Default. If either party is in default under this Agreement for a period of (a) twenty (20) business days following receipt of notice from the non-defaulting party with respect to a default which may be cured solely by the payment of money, or (b) thirty (30) days following receipt of notice from the non-defaulting party with respect to a default which may not be cured solely by the payment of money. In either event, the non-defaulting party, at its discretion, may declare this Agreement terminated, void and of no further force and pursue any remedies available to it against the defaulting party under applicable law. However, if the non-monetary default may not reasonably be cured within a thirty (30) day period, this Agreement may not be terminated if the defaulting party commences and substantially concludes appropriate action to cure the default within such thirty day period and proceeds with all due diligence to fully cure the default within sixty (60) days of receiving notice of such default.
18. Removal of Property. Upon termination or expiration of this Agreement, the County shall promptly remove any and all of its property from the Site within sixty (60) days and shall restore the Site to the condition existing on the date of this Agreement, except for ordinary wear and tear. The County's failure to remove such property within 60 days shall result in such property and improvements reverting to and becoming the sole property of the City and shall no longer be subject to any claimed lienhold or security interests of others; provided however that the County shall pay the City all expenses the City incurs in removing the County's property and improvements from the Site.
19. Miscellaneous.
 - (a) This Agreement applies to and binds the respective successors of the parties to this Agreement and for all purposes to be deemed a mere personal property usage interest in relation to the subject real estate.
 - (b) Until further written notice, all notices required to be sent shall be mailed or delivered at the respective addresses of the parties as shown in paragraph 14 above.
 - (c) This Agreement is governed by the laws of the State of Iowa, and any action for enforcement must be brought in the Iowa District Court for Buchanan County or the United States District Court for the Northern District of Iowa.
 - (d) This Agreement constitutes the entire agreement between the parties and supersedes all prior written and verbal agreements, representations, promises or understandings between the parties.
 - (e) Any amendments to this Agreement must be in writing and executed by both

parties.

- (f) If any provision of this Agreement is invalid or unenforceable with respect to any party, the remainder of this Agreement or the application of such provision to persons other than those as to whom it is held invalid or unenforceable, will not be affected and each provision of this Agreement will be valid and enforceable to the fullest extent permitted by law.
- (g) The prevailing party in any action or proceeding in court to enforce the terms of this Agreement is entitled to receive its reasonable attorneys' fees and other reasonable enforcement costs and expenses from the non-prevailing party.

BLACK HAWK COUNTY, IOWA

Executed in triplicate by licensee, Black Hawk County, Iowa, this _____ day of _____, 2016.

Black Hawk County

By: _____

_____, Board of Supervisors Chairman

By: _____

_____, County Administrator

STATE OF IOWA, COUNTY OF BLACK HAWK ss:

On this _____ day of _____, 2016, before me, the undersigned, a notary public in and for the State of Iowa, personally appeared _____ and _____, to me personally known, and, who, being by me duly sworn, did say that they are the Chairman and County Administrator respectively, of Black Hawk County, Iowa; that the seal affixed to the foregoing instrument is the Corporate Seal of Black Hawk County, and that the instrument was signed and sealed on behalf of Black Hawk County, and that the instrument was signed and sealed on behalf of Black Hawk County, by authority of its Board of Supervisors, as contained in the Resolution No. _____ adopted by the Black Hawk County Board of Supervisors on the _____ day of _____, 2016, and that _____ and _____ acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of Black Hawk County by it voluntarily executed.

Notary Public
In and For the State of Iowa

CITY OF JESUP, IOWA

Executed in triplicate by City of Jesup, Iowa, this _____ day of _____, 2016.

City of Jesup

By: _____

_____, Mayor

By: _____

_____, City Clerk

STATE OF IOWA, COUNTY OF BUCHANAN ss:

On this ____ day of _____, 2016, before me, the undersigned, a notary public in and for the State of Iowa, personally appeared _____ and _____, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and City Clerk respectively, of City of Jesup, Iowa; that the seal affixed to the foregoing instrument is the Corporate Seal of City of Jesup, and that the instrument was signed and sealed on behalf of City of Jesup, and that the instrument was signed and sealed on behalf of City of Jesup, by authority of its City Council, as contained in the Resolution No. _____ adopted by the City of Jesup Council on the ____ day of _____, 2016, and that _____ and _____ acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of City of Jesup by it voluntarily executed.

Notary Public
In and For the State of Iowa

RESOLUTION NO. 2016-

**RESOLUTION APPROVING LIMITED SITE USAGE LICENSE
AGREEMENT WITH BLACK HAWK COUNTY**

WHEREAS, the Jesup City Council desires to enter into an agreement related to Black Hawk County's public safety communications responsibilities,

WHEREAS, the Jesup City Council desires to enter into a licensing agreement for limited usage of the water tower site,

NOW THEREFORE, the Jesup City Council does hereby resolve to enter into an agreement with Black Hawk County, for the purpose of granting a non-exclusive license for limited use, of a part of the water tower site, under the terms listed in the Limited Site Usage License Agreement attached hereto.

PASSED AND APPROVED THIS 7TH DAY OF JUNE 2016.

Larry Thompson
Mayor

Attest:

LeAnn M. Even, CMC, ICMC, CFO
City Clerk

Memo

To: Jesup City Council
From: Chris Even
CC:
Date: June 3, 2016
Re: Change Order #6, Final Acceptance, & Pay Request #8, 4th 5th & Purdy Street Reconstruction Phase I Project

Mark Durbahn, project engineer at AECOM, and I are recommending the city council accept the improvements for the South Street Reconstruction Phase III Project. This project was substantially completed in 2015 by Jesup Land Improvement and included the installation of storm sewer along South Street from 3rd Street to 6th Street.

Change Order #6

This change order is to adjust estimated quantities to match quantities actually installed. This change order is in the amount of \$498.26 and results in a total contract price of \$302,651.07, which 1.1% greater than the original contract price. **I recommend the city council approve Change Order #6 for the 4th 5th & Purdy Street Reconstruction Phase I Project in the amount of \$498.26.**

Final Acceptance

Mark Durbahn, project engineer at AECOM, and I are recommending the city council accept the improvements for the 4th 5th & Purdy Street Reconstruction Phase I Project. We had been waiting for all the seeding to become established before recommending acceptance. All work has now been completed satisfactorily. **I recommend the city council approve accepting the improvements for the 4th 5th & Purdy Street Reconstruction Phase I Project.**

Pay Request #8

This pay request release the remainder of the retainage. The City had been retaining \$4,200 which is double the estimated value of the seeding not yet accepted. Since all improvements have now been completed satisfactorily, **I recommend the city council approve Pay Request #8 to Jesup Land Improvement for the 4th 5th & Purdy Street Reconstruction Phase I Project in the amount of \$4,200.00.**

CHANGE ORDER (EJCDC C-941)

**Change Order
No. [6]**

Date of Issuance: June 3, 2016

Effective Date: June 6, 2016

Project: 4 th , 5 th and Purdy Street Reconstruction, Phase I	Owner: City of Jesup, Iowa	Owner's Contract No.:
Contract:	Date of Contract:	
Contractor: Jesup Land Improvement, Inc.	Engineer's Project No.: 60309667	

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Final adjustments to authorized quantities.

Attachments (list documents supporting change):

Change in quantities table.

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$299,366.30

[Increase] [~~Decrease~~] from previously approved Change Orders No. 1 to No. 5:

\$ 2786.51

Contract Price prior to this Change Order:

\$302,152.81

[Increase] [~~Decrease~~] of this Change Order:

\$ 498.26

Contract Price incorporating this Change Order:

\$302,651.07

CHANGE IN CONTRACT TIMES:

Original Contract Times: Working days Calendar days

Substantial completion (~~days or date~~): September 4, 2015

Ready for final payment (~~days or date~~): October 9, 2015

[**Increase**] [~~Decrease~~] from previously approved Change Orders No. _____ to No. _____:

Substantial completion (days): _____

Ready for final payment (days): _____

Contract Times prior to this Change Order:

Substantial completion (~~days or date~~): September 4, 2015

Ready for final payment (~~days or date~~): October 9, 2015

[Increase] [~~Decrease~~] of this Change Order:

Substantial completion (~~days or date~~): _____

Ready for final payment (~~days or date~~): April 30, 2016

Contract Times with all approved Change Orders:

Substantial completion (~~days or date~~): September 25, 2015

Ready for final payment (~~days or date~~): April 30, 2016

RECOMMENDED:

By: Jennifer A. Vogel
Engineer (Authorized Signature)

Date: 6-3-16

Approved by Funding Agency (if applicable):

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: _____

Date: _____

4TH, 5TH AND PURDY STREET RECONSTRUCTION PHASE 1

City of Jesup, Iowa

Date: June 3, 2016

Change Order #6

Item No.	Description	Unit	Unit Cost	Change in Quantity	Change in Contract Price
Change in Existing Quantities					
1	TOPSOIL, FURNISH AND SPREAD	CY	\$ 11.77	612	\$7,203.24
2	MODIFIED SUBBASE	CY	\$ 60.00	-17.4	-\$1,044.00
3	GRANULAR SHOULDERS, TYPE A	TON	\$ 25.15	-30.7	-\$772.11
5	AGGREGATE, ROADWAY COVER, 3/8 IN.	TON	\$ 70.00	-1.5	-\$105.00
6	BINDER BITUMEN, MC-3000	GAL	\$ 15.00	18.8	\$282.00
7	GRANULAR SURFACING ON ROAD, CLASS A CRUSHED STONE	TON	\$ 21.45	184.5	\$3,957.53
17	MANHOLD ADJUSTMENT, MINOR	EACH	\$ 500.00	-1	-\$500.00
20	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 24 IN.	LF	\$ 42.50	7	\$297.50
23	REMOVAL OF PAVEMENT	SY	\$ 5.00	-93.9	-\$469.50
24	REMOVAL OF SIDEWALK	SY	\$ 3.00	-4.4	-\$13.20
25	SIDEWALK, P.C. CONCRETE, 4 IN.	SY	\$ 15.00	-1.1	-\$16.50
26	SIDEWALK, P.C. CONCRETE, 6 IN.	SY	\$ 19.00	-3.3	-\$62.70
28	CURB AND GUTTER, P.C., CONCRETE, 2.5 FT.	LF	\$ 40.00	101	\$4,040.00
32	TRENCH FOUNDATION	TON	\$ 4.30	-500	-\$2,150.00
33	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	CY	\$ 15.00	-250	-\$3,750.00
34	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 4 IN.	LF	\$ 38.00	-13	-\$494.00
38	FITTINGS BY WEIGHT, DUCTILE IRON	LB	\$ 5.00	-85	-\$425.00
40	WATER SERVICE, COPPER, 1 IN.	EACH	\$ 22.00	-15	-\$330.00
48	MULCHING, WOOD CELLULOSE FIBER	ACRE	\$3,500.00	-0.6	-\$2,100.00
49	SEEDING AND FERTILIZING (URBAN)	ACRE	\$3,500.00	0.8	\$2,800.00
50	TURF REINFORCEMENT MAT, TYPE 1	SQ	\$ 78.00	-40	-\$3,120.00
51	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 12 IN. DIA.	LF	\$ 3.00	-980	-\$2,940.00
54	SUBDRAIN, TILE, 4 IN-DIA	LF	\$ 7.00	30	\$210.00
Total Change Order					\$498.26

RESOLUTION NO. 2016-

**RESOLUTION ACCEPTING IMPROVEMENTS –
4TH, 5TH AND PURDY STREET RECONSTRUCTION PHASE I**

Council Member _____ introduced the following Resolution entitled “RESOLUTION ACCEPTING IMPROVEMENTS 4TH, 5TH & PURDY STREET RECONSTRUCTION PHASE I” and moved its adoption. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES:

NAYS:

Whereupon the Mayor declared the following Resolution duly adopted:

WHEREAS, on March 17, 2015, Jesup Iowa, entered into contract with Jesup Land Improvement Inc., of Jesup Iowa, for the construction of the 4th, 5th and Purdy Street Reconstruction Phase I Project, within the City, as therein described; and

WHEREAS, the contractor has fully completed the construction of the improvements, known as the Jesup, Iowa 4th, 5th and Purdy Street Reconstruction Phase I Project, in accordance with the terms and conditions of the contract and plans and specification, as shown by the certificate of the Engineer filed with the Clerk on June 3, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP, IOWA:

Section 1. That the report of the Engineer be and the same is hereby approved and adopted and the improvements are hereby accepted as having been fully completed in accordance with the plans, specifications and contract. The total contract cost of the improvements payable under said contract is hereby determined to be \$302,651.07.

Section 2. The total project cost including construction, engineering, legal and administrative costs are determined to be \$ 381,282.70.

PASSED AND ADOPTED THIS 7TH DAY OF JUNE 2016

Larry Thompson
Mayor

Attest:

LeAnn M. Even, CMC, ICMC, CFO
City Clerk/Treasurer

**4TH, 5TH, AND PURDY STREET
RECONSTRUCTION PH 1
JESUP LAND IMPROVEMENT
PAY ESTIMATE
JESUP, IOWA**

Period Ending: May 31, 2016

Pay Estimate: 8

Contractor: Jesup Land Improvement

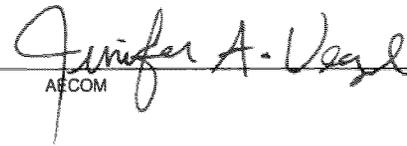
Item	Description	Units	Unit Cost	Original Contract		Authorized		Completed		% Of Item Complete
				Quantity	Contract \$ Amount	Quantity	Authorized \$ Amount	Quantity	Cost	
1	TOPSOIL, FURNISH AND SPREAD, (C.O. #6)	CY	\$11.77	510	\$ 6,002.70	1,122	\$ 13,205.94	1,122.0	\$ 13,205.94	100.0%
2	MODIFIED SUBBASE, (C.O. #2), (C.O. #6)	CY	\$60.00	41.0	\$ 2,460.00	20.6	\$ 1,236.00	20.6	\$ 1,236.00	100.0%
3	GRANULAR SHOULDERS, TYPE A, (C.O. #6)	TON	\$25.15	44.0	\$ 1,106.60	13.3	\$ 334.50	13.3	\$ 334.50	100.0%
4	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 8 IN., (C.O. #2), (C.O. #3)	SY	\$22.50	241.0	\$ 5,422.50	123.5	\$ 2,778.75	123.5	\$ 2,778.75	100.0%
5	AGGREGATE, ROADWAY COVER, 3/8 IN., (C.O. #6)	TON	\$70.00	31.0	\$ 2,170.00	29.5	\$ 2,065.00	29.5	\$ 2,065.00	100.0%
6	BINDER BITUMEN, MC-3000, (C.O. #6)	GAL	\$15.00	720.0	\$ 10,800.00	738.8	\$ 11,082.00	738.8	\$ 11,082.00	100.0%
7	GRANULAR SURFACING ON ROAD, CLASS A CRUSHED STONE, (C.O. #6)	TON	\$21.45	450.0	\$ 9,652.50	634.5	\$ 13,610.03	634.5	\$ 13,610.03	100.0%
8	APRONS, UNCLASSIFIED, 15 IN. DIA.	EACH	\$175.00	3.0	\$ 525.00	3.0	\$ 525.00	3.0	\$ 525.00	100.0%
9	APRONS, UNCLASSIFIED, 24 IN. DIA.	EACH	\$200.00	1.0	\$ 200.00	1.0	\$ 200.00	1.0	\$ 200.00	100.0%
10	CULVERT, UNCLASSIFIED ENTRANCE PIPE, 15 IN. DIA., (C.O. #2)	LF	\$26.00	41.0	\$ 1,066.00	45.0	\$ 1,170.00	45.0	\$ 1,170.00	100.0%
11	CULVERT, UNCLASSIFIED ROADWAY PIPE, 18 IN. DIA., (C.O. #2)	LF	\$40.00	7.0	\$ 280.00	11.0	\$ 440.00	11.0	\$ 440.00	100.0%
12	CULVERT, UNCLASSIFIED ROADWAY PIPE, 24 IN. DIA.	LF	\$50.00	63.0	\$ 3,150.00	63.0	\$ 3,150.00	63.0	\$ 3,150.00	100.0%
13	MANHOLE, STORM SEWER, SW-402, (C.O. #2)	EACH	\$4,000.00	6.0	\$ 24,000.00	8.0	\$ 32,000.00	8.0	\$ 32,000.00	100.0%
14	MANHOLE, STORM SEWER, SW-403, (C.O. #2)	EACH	\$5,250.00	2.0	\$ 10,500.00	0.0	\$ -	0.0	\$ -	0.0%
15	INTAKE, SW-510, (C.O. #2)	EACH	\$6,000.00	6.0	\$ 36,000.00	4.0	\$ 24,000.00	4.0	\$ 24,000.00	100.0%
16	INTAKE, SW-512, 18 IN.	EACH	\$1,100.00	1.0	\$ 1,100.00	1.0	\$ 1,100.00	1.0	\$ 1,100.00	100.0%
17	MANHOLE ADJUSTMENT, MINOR, (C.O. #6)	EACH	\$500.00	2.0	\$ 1,000.00	1.0	\$ 500.00	1.0	\$ 500.00	100.0%
18	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 15 IN.	LF	\$30.00	84.0	\$ 2,520.00	84.0	\$ 2,520.00	84.0	\$ 2,520.00	100.0%
19	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 18 IN., (C.O. #2)	LF	\$31.00	307.0	\$ 9,517.00	277.0	\$ 8,587.00	277.0	\$ 8,587.00	100.0%
20	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 24 IN., (C.O. #2), (C.O. #6)	LF	\$42.50	466.0	\$ 19,805.00	488.0	\$ 20,740.00	488.0	\$ 20,740.00	100.0%
21	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 30 IN.	LF	\$60.00	357.0	\$ 21,420.00	357.0	\$ 21,420.00	357.0	\$ 21,420.00	100.0%
22	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 36 IN.	LF	\$70.00	244.0	\$ 17,080.00	244.0	\$ 17,080.00	244.0	\$ 17,080.00	100.0%
23	REMOVAL OF PAVEMENT, (C.O. #2), (C.O. #6)	SY	\$5.00	1,360.0	\$ 6,800.00	1,246.1	\$ 6,230.50	1,246.1	\$ 6,230.50	100.0%
24	REMOVAL OF SIDEWALK, (C.O. #6)	SY	\$3.00	25.0	\$ 75.00	20.6	\$ 61.80	20.6	\$ 61.80	100.0%
25	SIDEWALK, P.C. CONCRETE, 4 IN., (C.O. #6)	SY	\$15.00	10.0	\$ 150.00	8.9	\$ 133.50	8.9	\$ 133.50	100.0%
26	SIDEWALK, P.C. CONCRETE, 6 IN., (C.O. #6)	SY	\$19.00	15.0	\$ 285.00	11.7	\$ 222.30	11.7	\$ 222.30	100.0%
27	DETECTABLE WARNINGS	SF	\$26.50	16.0	\$ 424.00	16.0	\$ 424.00	16.0	\$ 424.00	100.0%
28	CURB AND GUTTER, P.C. CONCRETE, 2.5 FT., (C.O. #6)	LF	\$40.00	160.0	\$ 6,400.00	261.0	\$ 10,440.00	261.0	\$ 10,440.00	100.0%
29	REMOVE AND REINSTALL SIGN AS PER PLAN	EACH	\$250.00	10.0	\$ 2,500.00	10.0	\$ 2,500.00	10.0	\$ 2,500.00	100.0%
30	TRAFFIC CONTROL	LS	\$3,500.00	1.0	\$ 3,500.00	1.0	\$ 3,500.00	1.0	\$ 3,500.00	100.0%
31	MOBILIZATION	LS	\$0.00	1.0	\$ -	1.0	\$ -	1.0	\$ -	100.0%
32	TRENCH FOUNDATION, (C.O. #6)	TON	\$4.30	500.0	\$ 2,150.00	0.0	\$ -	0.0	\$ -	100.0%
33	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL, (C.O. #6)	CY	\$15.00	250.0	\$ 3,750.00	0.0	\$ -	0.0	\$ -	100.0%
34	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 4 IN., (C.O. #6)	LF	\$38.00	55.0	\$ 2,090.00	42.0	\$ 1,596.00	42.0	\$ 1,596.00	100.0%
35	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 6 IN.	LF	\$100.00	5.0	\$ 500.00	5.0	\$ 500.00	5.0	\$ 500.00	100.0%
36	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 8 IN.	LF	\$40.00	530.0	\$ 21,200.00	530.0	\$ 21,200.00	530.0	\$ 21,200.00	100.0%
37	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 12 IN.	LF	\$52.00	400.0	\$ 20,800.00	400.0	\$ 20,800.00	400.0	\$ 20,800.00	100.0%

Period Ending: May 31, 2016

Pay Estimate: 8

Contractor: Jesup Land Improvement

Item	Description	Units	Unit Cost	Original Contract		Authorized		Completed		% Of Item Complete
				Quantity	Contract \$ Amount	Quantity	Authorized \$ Amount	Quantity	Cost	
38	FITTINGS BY WEIGHT, DUCTILE IRON, (C.O. #6)	LB	\$5.00	1,287.0	\$ 6,435.00	1,202.0	\$ 6,010.00	1,202.0	\$ 6,010.00	100.0%
39	WATER SERVICE STUB, COPPER, 1 IN.	LF	\$750.00	3.0	\$ 2,250.00	3.0	\$ 2,250.00	3.0	\$ 2,250.00	100.0%
40	WATER SERVICE, COPPER, 1 IN., (C.O. #6)	EACH	\$22.00	105.0	\$ 2,310.00	90.0	\$ 1,980.00	90.0	\$ 1,980.00	100.0%
41	VALVE, GATE, DIP, 6 IN.	EACH	\$1,250.00	1.0	\$ 1,250.00	1.0	\$ 1,250.00	1.0	\$ 1,250.00	100.0%
42	VALVE, GATE, DIP, 8 IN.	EACH	\$1,400.00	3.0	\$ 4,200.00	3.0	\$ 4,200.00	3.0	\$ 4,200.00	100.0%
43	VALVE, GATE, DIP, 12 IN.	EACH	\$2,350.00	1.0	\$ 2,350.00	1.0	\$ 2,350.00	1.0	\$ 2,350.00	100.0%
44	TAPPING VALVE ASSEMBLY, 10 IN.	EACH	\$3,600.00	1.0	\$ 3,600.00	1.0	\$ 3,600.00	1.0	\$ 3,600.00	100.0%
45	FIRE HYDRANT ASSEMBLY, WM-201	EACH	\$4,500.00	2.0	\$ 9,000.00	2.0	\$ 9,000.00	2.0	\$ 9,000.00	100.0%
46	HYDRANT REMOVALS	EACH	\$900.00	1.0	\$ 900.00	1.0	\$ 900.00	1.0	\$ 900.00	100.0%
47	ABANDON AND CAP EXISTING WATER MAIN	EACH	\$350.00	1.0	\$ 350.00	1.0	\$ 350.00	1.0	\$ 350.00	100.0%
48	MULCHING, WOOD CELLULOSE FIBER, (C.O. #6)	ACRE	\$3,500.00	0.6	\$ 2,100.00	0.0	\$ -	0.0	\$ -	100.0%
49	SEEDING AND FERTILIZING (URBAN), (C.O. #6)	ACRE	\$3,500.00	0.6	\$ 2,100.00	1.4	\$ 4,900.00	1.4	\$ 4,900.00	100.0%
50	TURF REINFORCEMENT MAT, TYPE 1, (C.O. #6)	SQ	\$78.00	40.0	\$ 3,120.00	0.0	\$ -	0.0	\$ -	100.0%
51	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 12 IN. DIA., (C.O. #6)	LF	\$3.00	1,000.0	\$ 3,000.00	20.0	\$ 60.00	20.0	\$ 60.00	100.0%
CHANGE ORDERS										
52	LOWER WATER MAIN FOR STORM SEWER CROSSING, (C.O. #1)	EACH	\$ 1,100.00			1.0	\$ 1,100.00	1.0	\$ 1,100.00	100.0%
53	INTAKE SW-508, (C.O. #2)	EACH	\$ 4,500.00			2.0	\$ 9,000.00	2.0	\$ 9,000.00	100.0%
54	SUBDRAIN, TILE, 4 IN-DIA., (C.O. #2), (C.O. #6)	LF	\$ 7.00			90.0	\$ 630.00	90.0	\$ 630.00	100.0%
55	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE ARCH PIPE (RCAP), 2000D (CLASS A-III), 22 IN. x 14 IN., (C.O. #2)	LF	\$ 48.00			38.0	\$ 1,824.00	38.0	\$ 1,824.00	100.0%
56	7" HMA PATCH, (C.O. #3)	SY	\$ 59.20			85.3	\$ 5,049.76	85.3	\$ 5,049.76	100.0%
57	HYDRANT EXTENSION, (C.O. #4)	EACH	\$ 700.00			1.0	\$ 700.00	1.0	\$ 700.00	100.0%
58	APRON GUARD, (C.O. #5)	EACH	\$ 715.00			3.0	\$ 2,145.00	3.0	\$ 2,145.00	100.0%
TOTAL					\$ 299,366.30		\$ 302,651.07		\$ 302,651.07	100.0%


AFCOM

6-3-16
Date

Jesup Land Improvement has waived the right to sign partial pay estimates.

AUTHORIZED AMOUNT	\$ 302,651.07
TOTAL EARNED TO DATE	\$ 302,651.07
LESS RETAINAGE	\$ -
SUBTOTAL	\$ 302,651.07
LESS PREVIOUS PAYMENTS	\$298,451.07

DUE THIS ESTIMATE \$ 4,200.00

**RESOLUTION NO. 2016-
RESOLUTION APPROVING PAYMENT FOR 4TH, 5TH AND
PURDY STREET RECONSTRUCTION PHASE I PROJECT**

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP,
BUCHANAN COUNTY, IOWA:

TO-WIT: 4TH, 5TH AND PURDY STREET RECONSTRUCTION PHASE I PROJECT

Portion of the project:	<u>All</u>
Payment number:	<u>Eight</u>
Final Contract amount:	<u>\$ 302,651.07</u>
Total Earned to Date:	<u>\$ 302,651.07</u>
Retainage:	<u>\$.00</u>
Less Previous Payments	<u>\$ 298,451.07</u>
Final amount approved:	<u>\$ 4,200.00</u>

PASSED AND APPROVED THIS 7TH DAY OF JUNE 2016.

Larry Thompson
Mayor

Attest:

LeAnn M. Even, CMC, ICMC, CFO
City Clerk

Memo

To: Jesup City Council
From: Chris Even
CC:
Date: June 3, 2016
Re: Change Order #2 – 5th & Church Street Water & Sewer Improvements Phase II

The purpose of this change order is to relocate the water main proposed to be installed on Church Street between 5th Street and 6th Street from the south right of way to the north right of way. The south right of way was initially selected because the curb and gutter on the south side of Church Street urgently needs to be replaced and the curb and gutter on the north side is in relatively good condition yet. The north right of way is now preferred to avoid other utility conflicts. The water main can be relocated to the north side of the street without disturbing the existing curb and gutter. Relocating the water main to the north right of way will necessitate the removal of one additional tree but will also eliminate four water service crossings on Church Street. **I recommend the City Council approve Change Order #2 for the 5th & Church Street Water & Sewer Improvements Phase II Project resulting in an increase in the contract price of \$4,203.70.** This change order will create a new contract price of \$351,749.40 which is 0.2% greater than the original contract price.

CONTRACT CHANGE ORDER

Project: 5 th & Church Street Water & Sewer Improvement	Project No.: 15-838
Owner: City of Jesup	Order No.: 2
Contractor: Ray's Excavating, LLC	Date: 05/31/2016

You are hereby requested to comply with the following changes from the Contract Plans and Specifications:

	Description of Changes (Supplemental Plans and Specifications may be attached)	Decrease in Contract Price	Increase in Contract Price
1	Increase Bid Item #2 - Clearing and Grubbing by 107.2 Units from 220 Units to 327.2 Units at \$15.00/Unit		\$1,608.00
2	Decrease Bid Item #21 - Water Service Line, Copper, ¾" by 90 LF from 425 LF to 335 LF at \$16.00/LF	\$1,440.00	
3	Decrease Bid Item #31 - Curb and Gutter, PCC, 30" Wide, 6" Thick by 8 LF from 1706 LF to 1698 LF at \$16.50/LF	\$132.00	
4	Increase Bid Item #32 - Removal of Sidewalk or Driveway, PCC by 58 SY from 578 LF to 636 LF at \$6.00/LF		\$348.00
5	Increase Bid Item #36 - Driveway, PCC, 6" Thick by 73.8 SY from 298 SY to 371.8 SY at \$40.00/SY		\$2,952.00
6	Decrease Bid Item #38 - Curb & Gutter, Removal by 8 LF from 1886 LF to 1878 LF at \$7.50/LF	\$60.00	
7	Decrease Bid Item #39 - Bituminous Single Seal Coat by 59 SY from 2040 SY to 1981 SY at \$9.70/SY	\$572.30	
8	Increase Bid Item #40 - Seeding, Fertilizing, and Mulching by \$1,500.00 from \$10,000.00 to 11,500.00		\$1,500.00
	Totals	\$2,204.30	\$6,408.00
	Net Change in Contract Price		\$4,203.70

JUSTIFICATION:

Move proposed water main from the south side of Church Street to the north side of Church Street between 5th and 6th Streets as shown on the revised sheets, MO2 and MO3.

The amount of the Contract will be increased by the sum of:
Four Thousand Two Hundred Three and 70/100*****Dollars (\$4,203.70)

The Contract Total including this and previous Change Orders will be:
Three Hundred Fifty-One Thousand Seven Hundred Forty-Nine & 40/100****Dollars (\$351,749.40)

The Contract Period provided for completion will remain unchanged.

This document will become a supplement to the Contract, and all provisions will apply hereto.

REQUESTED:

_____ Date

Owner

RECOMMENDED:

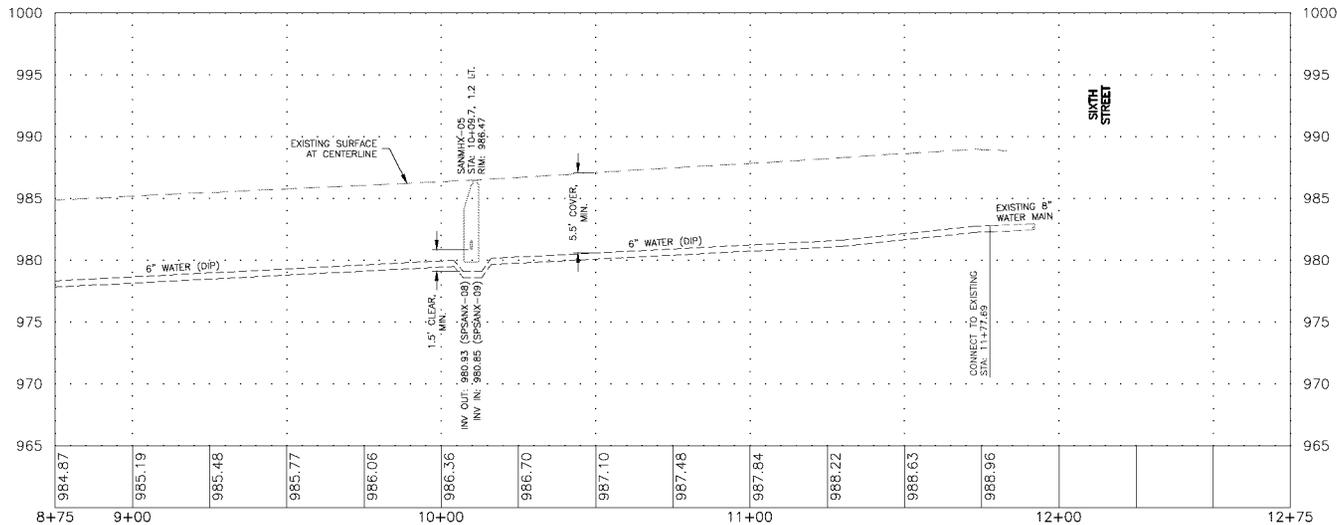
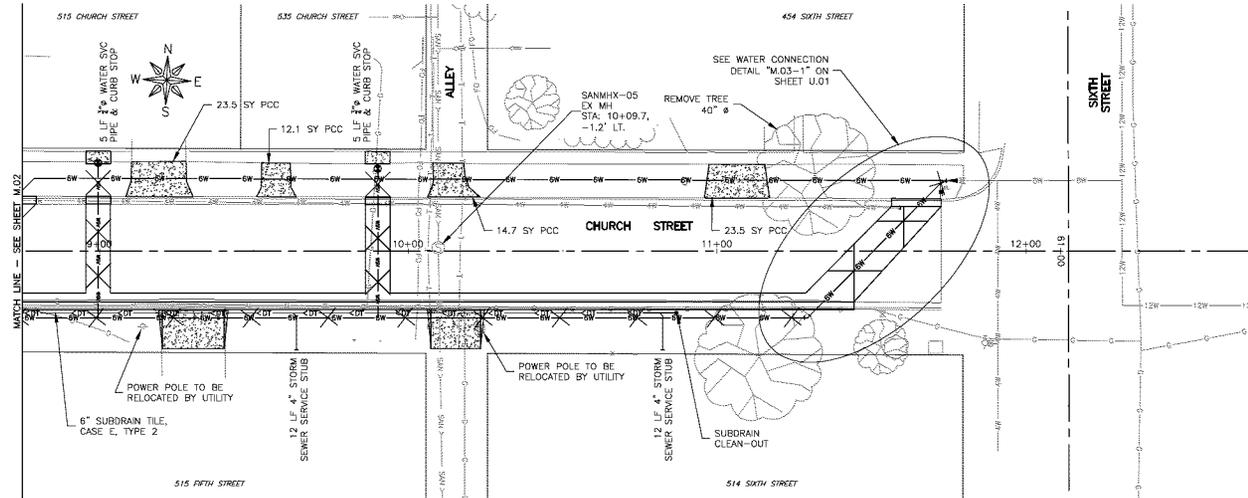
_____ Date

Engineer

ACCEPTED:

_____ Date

Contractor



UTILITY NOTES:

1. UNDERGROUND GAS LINES LOCATED WITH MAPPING ONLY.
2. FARMERS MUTUAL TELEPHONE WILL RELOCATE TELEPHONE CABLES ALONG THE SOUTH SIDE OF CHURCH STREET BETWEEN FOURTH AND FIFTH STREETS PRIOR TO CONSTRUCTION.

SANITARY SERVICE NOTES:

1. CONNECT ALL SANITARY SEWER SERVICE LINES TO EXISTING SANITARY SEWER MAIN LINES AS SHOWN ON PLANS. LENGTH OF SERVICE LINES NOTED AT EACH SERVICE.

STORM SERVICE NOTES:

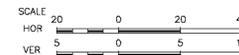
1. VERIFY LOCATION OF ALL STORM SEWER STUBS WITH OWNER PRIOR TO INSTALLATION.

WATER SERVICE NOTES:

1. REPLACE ALL WATER SERVICE LINES AND CURB STOPS AS SHOWN WITH NEW 2" WATER SERVICE AND CURB STOPS. LENGTH OF SERVICE LINES NOTED AT EACH SERVICE.
2. INSTALL TRACER WIRE WITH ALL NEW WATER MAINS.
3. EXISTING WATER MAIN TO BE ABANDONED IS TO REMAIN ACTIVE UNTIL NEW MAIN COMPLETE AND SERVICES ARE TRANSFERRED. AT CROSSINGS PLACE NEW MAIN UNDER EXISTING MAIN.

PAVEMENT KEY:

AREA OF 8" SUBBASE, SEAL COAT, IN AREAS OF UTILITY AND CURB & GUTTER CONSTRUCTION.



FINAL

FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL

ILLINOIS
IOWA
WISCONSIN

OWNER/DEVELOPER:
CITY OF JESUP
791 SIXTH STREET / PO BOX 592
JESUP IA 50648

PROJECT AND LOCATION:
5TH & CHURCH STREET WATER &
SEWER IMPROVEMENTS - PHASE II
JESUP, IOWA

DRAWN BY: KDB
APPROVED BY: LJE
DATE: 2/1/2016
SCALE: AS NOTED

REVISIONS		
REV. NO.	DESCRIPTION	DATE
1	RELOCATE WATER MAIN	2/31/16

DRAWING:
PLAN & PROFILE - CHURCH STREET

JOB NUMBER:
15-838

SHEET NUMBER:
M.03

Memo

To: Jesup City Council
From: Chris Even
CC:
Date: June 3, 2016
Re: Sidewalk Repairs

To continue the city's sidewalk repair program, I requested Precision Concrete Cutting survey the following area:

- 5th Street from south of Church Street to Young Street
- 6th Street, 7th Street, and Main Street from Hawley Street to Young Street
- Hawley Street and Young Street from 5th Street to Main Street.

This is the same area that we targeted with the sidewalk replacement that Brock Even Construction will be completing this summer. Excluding the areas that the City has planned for replacement, Precision Concrete Cutting has identified an additional eighty (80) hazards that do not meet ADA requirement and could cause someone walking on the sidewalk to trip and get injured.

Precision Concrete Cutting uses a patented technology to actually cut rather than grind the sidewalk to eliminate trip hazards. This produces a smooth, flat surface and Precision Concrete Cutting guarantees the slope will meet the requirement of the Americans with Disabilities Act. They also use a dust abatement system which eliminates the mess caused by cutting and grinding.

Precision Concrete Cutting has provided to alternative quotes to remove the recognized hazards on the sidewalks in area identified above. The first alternative is to cut all hazards greater than one quarter of an inch, which will meet ADA requirements. The City's investment for this option will be \$4,515.65. The second alternative is to cut all hazards greater than or equal to one half inch, which will eliminate the hazards with the highest trip potential but will not meet ADA requirements. The City's investment for this option will be \$3,771.82.

I recommend the city council approve Precision Concrete Cutting's quote of \$4,515.65 which will comply with ADA requirements. The mayor and I are also looking at other equipment that the City may be able to rent or purchase to perform the work ourselves when we have a full staff again; however, hiring Precision Concrete for this small project now will allow these hazards to be eliminated before the Farmer's Days Celebration and 9-11 Mobile Exhibit and also give the city council an opportunity to observe the technology used by Precision Concrete Cutting and evaluate it against other techniques available.



May 13, 2016

Attn: Chris Even
City of Jesup
P.O. Box 592
Jesup, IA 50648

Hi Chris,

Thank you for the opportunity to present this proposal. I am confident it will confirm our commitment to being your low cost option, but I hope it also communicates the value of involving a specialist in your sidewalk maintenance program. We guarantee each repair will meet or exceed ADA standards, virtually eliminating liability for hazards that would have been indefensible in the face of a trip-and-fall lawsuit. In today's "sue happy" world, trip and fall liability is a serious matter. At Precision Concrete Cutting, we understand that. We'll do the job right. You can count on it.

I encourage you to read through the enclosed proposal thoroughly. Some of it is review, but all of it is important. Jered will be happy to answer any questions you might have, but feel free to contact me at any time as well. My cell is 320-444-1427.

Thank you again. I look forward to putting our Northland Team to work for you.

Sincerely,

Mark Quale
President/CEO
Northland PCC, Inc.



City of Jesup
P.O. Box 592
Jesup, IA 50648
Attn: Chris Even
319-327-1522

Quote # 05/13/16

Northland PCC, Inc.
16512 10th Street NE
New London, MN 56273
Main Office: 320-354-2100
Jered Peterson: 319-440-0170

No.	High	Low	Lineal Ft	Location	Repair	Inch Feet	Notes
1					Replace		Fifth & Young, crnr
2					Replace		Fifth & Young, crnr
3					Replace		Fifth & Young, crnr
4					Replace		Fifth & Young, crnr
5	0.375	0.000	3.0	5th Street	joint	0.56	Fifth by white garage
6	0.750	0.250	4.0	5th Street	joint	2.00	Fifth by white garage
7	0.500	0.000	4.0	5th Street	joint	1.00	Fifth by white garage
8					Replace		Fifth by 724
9					Replace		Fifth by 724, Replace
10					Replace		Fifth by 724, Replace
11					Replace		Fifth by white house
12	0.375	0.250	4.0	5th Street	joint	1.25	Fifth by white house
13	0.625	0.375	4.0	5th Street	joint	2.00	Fifth by white house
14	0.500	0.000	3.0	5th Street	joint	0.75	Fifth by white house
15	0.750	0.000	3.0	5th Street	joint	1.13	Fifth by white house
16					Replace		Fifth & Hawley, NW crnr
17					Replace		Fifth & Hawley, NW crnr
18					Replace		Fifth & Hawley, NW crnr
19	0.625	0.000	1.5	5th Street	joint	0.47	Fifth & Church, 515
20	1.000	0.000	2.5	5th Street	joint	1.25	Fifth & Church, 515
21	0.750	0.000	3.0	5th Street	joint	1.13	Fifth & Church, 515
22	0.375	0.000	2.0	5th Street	joint	0.38	Fifth, 525
23	0.875	0.875	4.0	5th Street	joint	3.50	Fifth, 535
24	0.500	0.375	4.0	5th Street	joint	1.75	Fifth, 535
25	0.625	0.000	3.5	5th Street	joint	1.09	Fifth, 625
26	0.375	0.000	3.0	5th Street	joint	0.56	Fifth, 635
27	0.875	0.000	2.0	5th Street	joint	0.88	Fifth, 635 lot R of
28	0.875	0.000	2.0	5th Street	joint	0.88	Fifth, 635 lot R of
29	0.625	0.000	2.0	5th Street	joint	0.63	Fifth, 635 lot R of
30	0.500	0.000	2.0	5th Street	joint	0.50	Fifth, 635 lot R of
31	0.375	0.000	1.0	5th Street	joint	0.19	Fifth, 635 lot R of
32	0.875	0.000	3.0	5th Street	joint	1.31	Fifth, 635 lot R of
33					Replace		Fifth & Hawley, crnr hydrant
34					Replace		Fifth & Hawley, crnr hydrant
35					Replace		Fifth & Hawley, crnr hydrant
36					Replace		Hawley, 535 R 3 panels
37	0.625	0.250	4.0	Hawley Street	joint	1.75	Hawley, 535
38	0.625	0.000	3.0	Hawley Street	joint	0.94	Hawley & Sixth, crnr hydrant
39	0.375	0.000	3.0	Hawley Street	joint	0.56	Hawley & Sixth, crnr hydrant
40	0.500	0.000	3.5	Hawley Street	joint	0.88	Hawley & Sixth, crnr hydrant
41	0.375	0.000	3.0	Hawley Street	joint	0.56	Hawley & Sixth, crnr Berea Hall
42	0.375	0.125	4.0	Hawley Street	joint	1.00	Hawley & Sixth, crnr Berea Hall
43	0.750	0.000	4.0	Hawley Street	joint	1.50	Hawley & Sixth, crnr Berea Hall
44	0.875	0.000	2.0	Hawley Street	joint	0.88	Hawley, 635
45	0.875	0.000	2.0	Hawley Street	joint	0.88	Hawley, 635
46					Replace		Hawley, 635
47					Replace		Hawley, 635 asphalt dr to wlk
48					Replace		Hawley, 635 asphalt crack
49	0.750	0.500	4.0	Hawley Street	joint	2.50	Hawley, 645
50	0.375	0.250	4.0	Hawley Street	joint	1.25	Hawley, 645 R yellow house
51	0.375	0.250	4.0	7th Street	joint	1.25	Seventh, 715

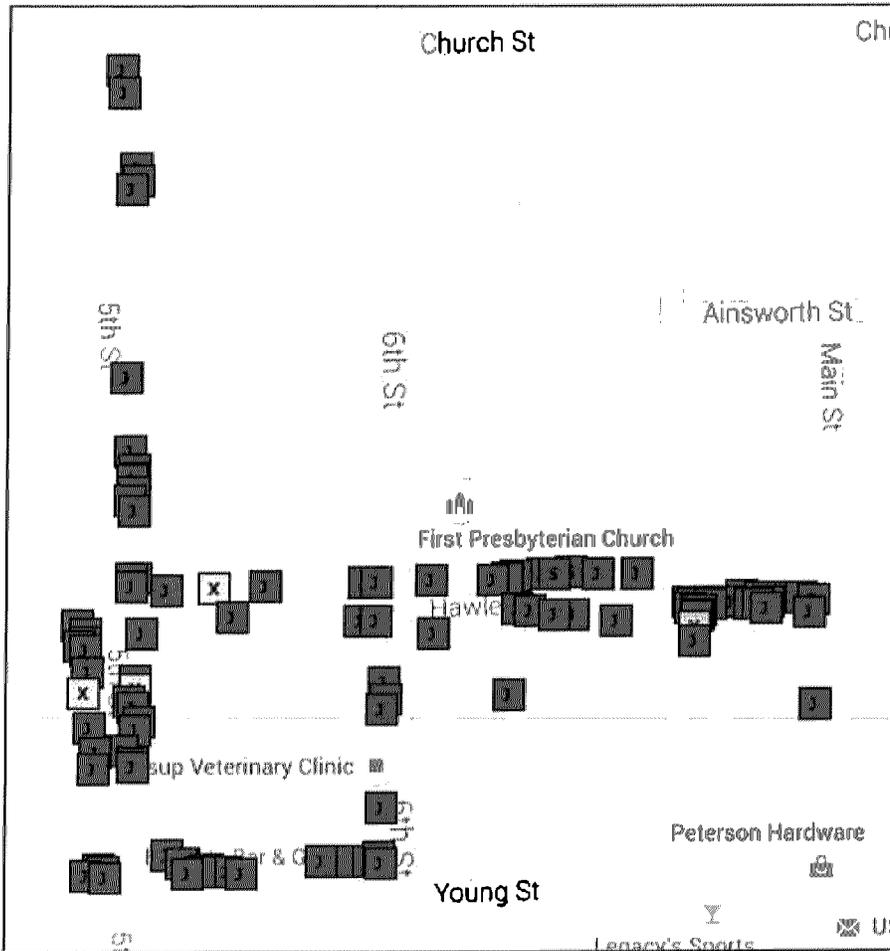
52	0.375	0.375	4.0	7th Street	joint	1.50	Seventh, 715
53					Replace		Seventh, 715
54	1.000	0.375	4.0	7th Street	joint	2.75	Seventh, 715
55	0.375	0.125	4.0	7th Street	joint	1.00	Seventh, 715
56					Replace		Seventh & Hawley, crnr 715
57					Replace		Seventh & Hawley, crnr 715
58					Replace		Seventh & Hawley, crnr 715
59					Replace		Seventh & Hawley, crnr 715
60					Replace		Seventh & Hawley, crnr 715
61					Replace		Seventh & Hawley, crnr 715
62					Replace		Seventh & Hawley, crnr 715
63	0.750	0.250	4.0	Hawley Street	joint	2.00	Seventh & Hawley, crnr 715
64	0.625	0.500	4.0	Hawley Street	joint	2.25	Seventh & Hawley, crnr 715
65	0.375	0.000	2.5	Hawley Street	joint	0.47	Hawley, 715 Seventh
66	0.375	0.250	4.0	Hawley Street	joint	1.25	Hawley, 715 Seventh
67	0.500	0.250	4.0	Hawley Street	joint	1.50	Hawley, 715 Seventh
68	0.375	0.250	4.0	Hawley Street	joint	1.25	Hawley, 715 Seventh
69	0.375	0.000	1.5	Hawley Street	joint	0.28	Hawley, 715 Seventh
70	0.375	0.000	2.5	Hawley Street	joint	0.47	Hawley, 715 Seventh
71	0.375	0.250	4.0	Hawley Street	joint	1.25	Hawley, 734
72	0.500	0.000	3.5	Hawley Street	joint	0.88	Hawley, 734
73	0.375	0.000	1.5	Hawley Street	joint	0.28	Hawley, 734
74	0.500	0.000	3.0	Hawley Street	joint	0.75	Hawley, 734
75	0.375	0.000	2.0	Hawley Street	joint	0.38	Hawley, 734
76	0.375	0.000	2.0	Hawley Street	joint	0.38	Hawley, 734
77	0.500	0.250	4.0	Hawley Street	joint	1.50	Hawley, 734
78	1.375	0.625	4.0	Hawley Street	joint	4.00	Main, Hawkeye Tool (across 735)
79					Replace		Hawley, by 714 Seventh crnr
80	0.750	0.500	4.0	Hawley Street	joint	2.50	Hawley, by 714 Seventh
81	0.375	0.375	4.0	Hawley Street	joint	1.50	Hawley, by 714 Seventh
82	0.750	0.000	2.0	Hawley Street	joint	0.75	Hawley, 634
83	0.250	0.000	2.0	Hawley Street	joint	0.25	Hawley, 634
84	0.750	0.000	3.5	Hawley Street	joint	1.31	Hawley, 634
85	0.500	0.250	4.0	Hawley Street	joint	1.50	Hawley, Lib
86	0.500	0.000	4.5	6th Street	joint	1.13	Sixth, 720
87	0.750	0.500	7.5	6th Street	joint	4.69	Sixth, 720
88	0.375	0.000	4.0	6th Street	joint	0.75	Sixth, masons
89	0.500	0.375	3.0	6th Street	joint	1.31	Sixth, masons
90	0.500	0.000	4.0	6th Street	joint	1.00	Sixth, Buckets crnr bldg
91	0.375	0.000	3.0	6th Street	joint	0.56	Sixth & Young crnr
92	0.500	0.000	2.0	6th Street	joint	0.50	Sixth & Young crnr
93	0.375	0.250	5.5	6th Street	joint	1.72	Young, Buckets 591
94	0.500	0.375	5.5	6th Street	joint	2.41	Young, Buckets 591
95	0.375	0.250	7.0	6th Street	joint	2.19	Young, 567
96	0.375	0.250	2.0	6th Street	joint	0.63	Young, 567
97	0.375	0.000	3.5	6th Street	joint	0.66	Young, old phone
98	0.375	0.250	6.5	6th Street	joint	2.03	Young, Pizza & Subs
99	0.625	0.250	6.0	6th Street	joint	2.63	Young, Pizza & Subs
100	1.125	0.000	5.5	6th Street	joint	3.09	Young, Pizza & Subs
101	0.625	0.000	4.5	6th Street	joint	1.41	Young, Pizza & Subs
102	0.500	0.000	3.5	6th Street	joint	0.88	Young, Pizza & Subs
103	0.625	0.000	3.0	6th Street	joint	0.94	Young, Locker
104	0.625	0.375	1.5	5th Street	joint	0.75	Fifth, 724 mailbox
105	0.375	0.375	2.5	5th Street	crack	0.94	Fifth, 724 mailbox
106	1.000	0.750	4.0	5th Street	joint	3.50	Fifth, 724 mailbox
107	0.500	0.000	2.5	5th Street	joint	0.63	Fifth, 725
108	0.625	0.000	3.5	5th Street	joint	1.09	Fifth, 725
109	0.500	0.000	2.5	5th Street	joint	0.63	Fifth, 725
110	0.625	0.375	4.0	5th Street	joint	2.00	Fifth, 715 crnr
111	0.375	0.375	4.0	5th Street	joint	1.50	Fifth, 715 crnr
112	0.750	0.500	4.0	5th Street	joint	2.50	Fifth, 715 crnr by tree
113	0.500	0.000	2.5	5th Street	joint	0.63	Fifth, 715 crnr by tree
114	0.625	0.125	4.0	Hawley Street	joint	1.50	Hawley, tan bldg
115	0.750	0.625	4.0	Hawley Street	joint	2.75	Hawley, yellow bldg
116	0.750	0.000	4.5	Hawley Street	joint	1.69	Hawley, yellow bldg (missed)

Total lineal feet: 307.0

Total inch feet: 117.66

* Total Project Cost:	\$4,515.65
Due Upon Completion:	\$4,515.65

** Assumes project completion in 2016. All quotes expire at year-end.*



* Some hazards changed to "Replace" after map generated.



Project Manager: Jered Peterson
Cell Phone: 319-440-0170
JeredP@SafeSidewalks.com

TRIP HAZARD REPAIR PROPOSAL for

City of Jesup





EXECUTIVE SUMMARY

Precision Concrete Cutting uses proprietary, patented technology, skilled technicians and twenty years of industry experience to set the standard for trip hazard management. You can count on us to provide:

- **ADA Compliance:** Our work is fully compliant with standards established by the Americans With Disabilities Act.
- **Low Impact Work:** Since the average repair time is just 20 minutes, there is no need to close sidewalks.
- **Safer Sidewalks:** We significantly decrease your liability by increasing the safety of your walkways.
- **Cost Savings:** Our techniques stretch your budget and extend the service life of sidewalks.
- **Detailed Reporting:** Our reports will specify the exact size and location of every hazard.
- **Clean Results:** No mess left behind means no hassles and no resident complaints.
- **Environmentally Friendly Practices:**



ENVIRONMENTAL IMPACT EXAMPLE:

As a member of the U.S. Green Building Council (USGBC) we are proud of the fact that our process reduces the impact on landfills and the environment.

The replacement of 100 sidewalk panels would result in nearly 60 tons of concrete being removed. Using Precision Concrete Cutting for the repair of 100 trip hazards results in just 0.3 tons of concrete removed (all recycled), 141 gallons of gasoline saved, and a reduction of 1.3 metric tons of Co2.

Information contained in this proposal is proprietary and confidential, to be used solely by City of Jesup personnel in evaluating this project.



THE NEED FOR MAINTENANCE

ADA Compliance is not a phrase that typically brings a smile to the face of Public Works Directors. At quick glance, it seems a lot is being forced on us to benefit a select few. The truth is, the benefits of maintaining safe, ADA compliant walkways are community-wide and go far beyond accommodating the needs of our disabled:

SAFETY

Our children, our elderly and all those in between, use our public sidewalks daily. Their safety should be our first priority.

AESTHETICS

How well-kept our properties are says a lot about who we are as an institution or a community. The condition of our walkways makes an impression, positive or negative, and plays a role in deciding where we might purchase a home, attend a college or locate a business. Right or wrong, appearances do matter. It pays to keep things looking good.

LIABILITY

For every person injured on our sidewalks there are a dozen lawyers waiting to help them pursue trip and fall damages. The law is clear on what the standards are for public walkways and on whose responsibility it is make sure those standards are maintained. That fact makes litigation very difficult (and very costly) to defend. Regardless of "Residents Responsibility" ordinances, lawyers are going to *follow the money*. That means the city. We have to be concerned about liability.

SAVINGS

You can save money by spending money? Yes. Absolutely. Sidewalks, like buildings, fall into disrepair when maintenance is overlooked. Concrete walkways are a huge investment, but systematic, affordable repairs will keep them safe and serviceable for decades. If \$10,000 worth of maintenance can double the service life of a \$100,000 investment, that's not cost; it's savings. Major league savings.



NEEDS ASSESSMENT RESULTS

At the direction of Chris Even, we completed a free Needs Survey of specified sidewalks, primarily in the downtown area. The map shows the approximate location of the trip hazards that fail to meet ADA standards. The GIS image on the following page shows a more detailed look at a portion of the surveyed area.

A complete listing of the hazards, including their exact size and location, accompanies this Proposal.

Total Repairable Trip Hazards: 80 *

* Of these, 48 (60%) fall into a higher risk category, measuring 1/2" or more in height.



Information contained in this proposal is proprietary and confidential, to be used solely by City of Jesup personnel in evaluating this project.



NEEDS ASSESSMENT RESULTS



Information contained in this proposal is proprietary and confidential, to be used solely by City of Jesup personnel in evaluating this project.



CITY OF JESUP SURVEY PHOTOS



Information contained in this proposal is proprietary and confidential, to be used solely by City of Jesup personnel in evaluating this project.



PROJECT OPTIONS

ADA Compliance

To restore compliance with the Americans With Disabilities Act, we would remove all trip hazards **greater than 1/4 inch high**, leaving in its place a cut ramp with a slope ratio of 1:12 on large hazards and 1:10 on smaller hazards. Repairs will be edge to edge with a smooth, flat surface. Dust abatement systems will be used and detailed documentation is provided. We estimate the work would be completed in two days.

ADA Goal - Phase I

If budget restraints come in the way of re-establishing ADA compliance immediately, that goal can be broken into achievable stages, ideally by location. While not the most cost efficient option, some clients still prefer to concentrate on the largest trip hazards as a first step. This option would remove only those hazards measuring **1/2 inch and higher**, effectively reducing your trip and fall liability by fifty per cent.

Custom Annual Program

Sidewalks, like buildings, fall into disrepair when regular maintenance is overlooked. They become unsafe, unsightly and a serious legal liability. We help many of our clients set up an affordable annual program for addressing the needs of specified areas in a systematic progression. **By planning in 3 to 5 year cycles**, safe sidewalks can be maintained on any budget, reducing liability and safeguarding a huge investment.



PROJECT COSTS & BENEFITS

ADA Compliance

- Remove all hazards
- Guaranteed ADA slope
- Use Dust Abatement
- Detailed Documentation
- Repairs **80** hazards

\$4,515.65

ADA Goal - Phase I

- Hazards 1/2" & greater only
- Guaranteed ADA slope
- Use Dust Abatement
- Detailed Documentation
- Repairs **48** hazards

\$3,771.82

Custom Annual Program

- Multi-Year Planning
- Annual Needs Assessment
- Not-To-Exceed Budgeting
- Special Contract Pricing
- Detailed Documentation

\$?? Budgeted



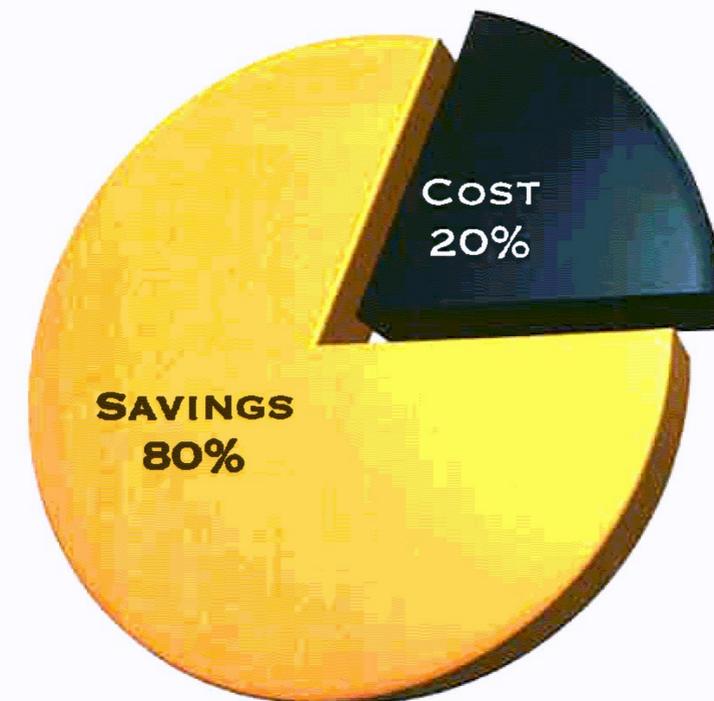
COST SAVINGS VS REPLACEMENT

Based on observed panel sizes, favorable concrete pricing and minimal peripheral expenses, we estimate the cost to demolish and re-lay the affected sidewalk areas (approximately 3,025 square feet) to be **\$22,700**.

Our cost to restore ADA compliance is just \$4,515, a savings of over \$18,000.

PROJECT SUMMARY:

Total Trip Hazard Repairs	80
Cost Estimate to Replace	\$ 22,700
Your Cost with PCC	\$ 4,515
Your Savings with PCC	\$ 18,185



Information contained in this proposal is proprietary and confidential, to be used solely by City of Jesup personnel in evaluating this project.

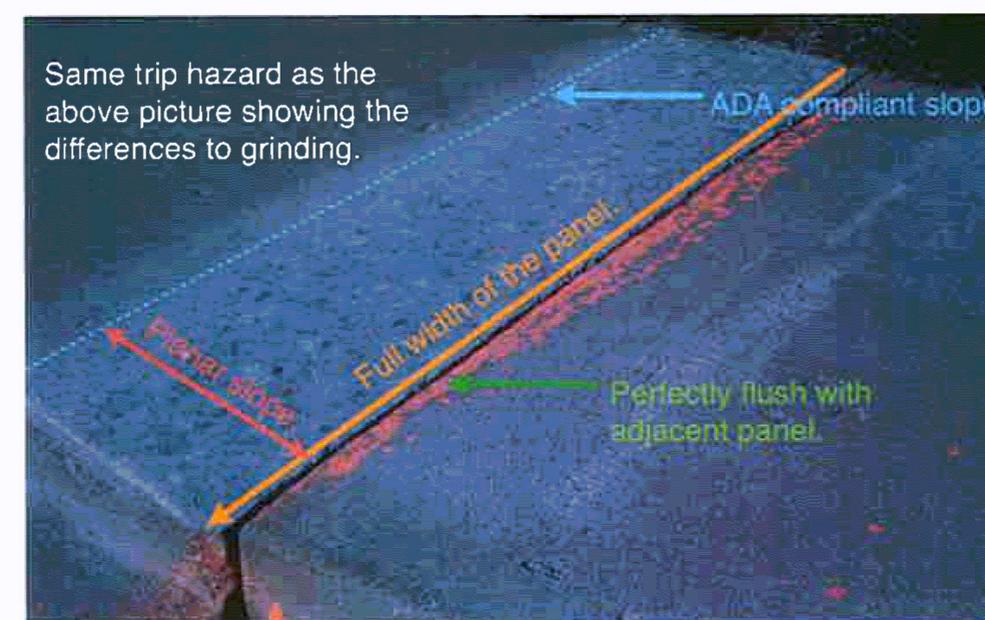
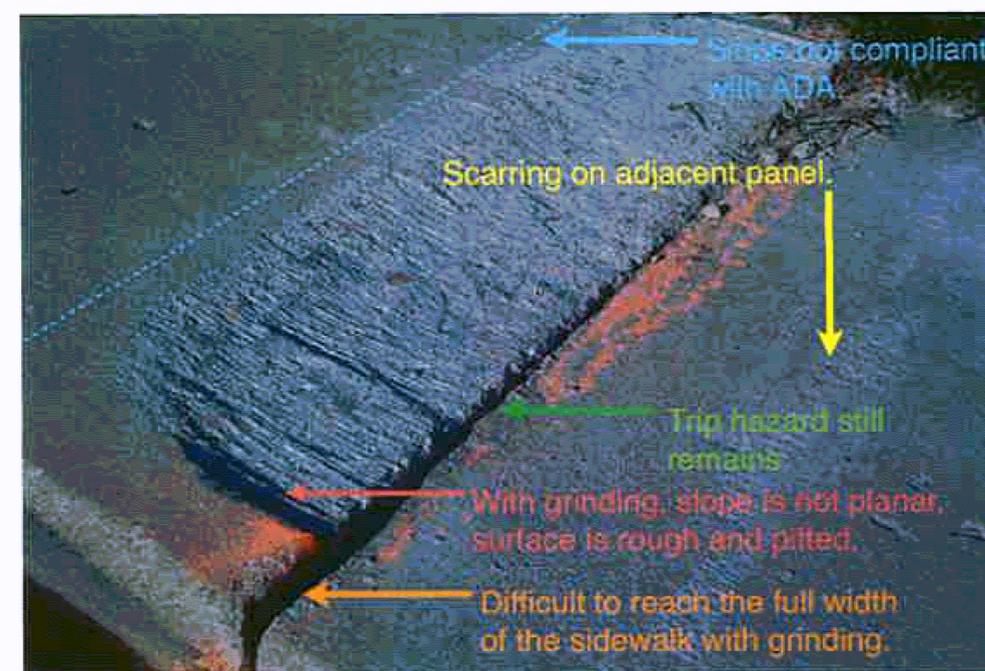


WHY WE DON'T GRIND

Your cost savings with our exclusive sawing technique is certainly important, but our biggest advantage over grinding is quality:

- Grinding often damages concrete (breaks edges, knocks out aggregate, scars adjacent panels and creates micro cracks).
- Grinding is often unsightly, leaving a scarred, rough surface.
- Grinding is unable to remove hazards close to objects such as steps, walls, pipes, posts, drains, gutters and sprinkler heads.
- Grinding has difficulty dealing with both smaller trip hazards (3/8 inch & under) and larger trip hazards (1 inch & over).
- Grinding is a slow, dirty process, generating large amounts of dust, noise and irritation for residents and businesses.
- Grinding seldom complies with ADA slope requirements.

We know grinding; that's where we started in 1992.



Same trip hazard as the above picture showing the differences to grinding.



PATENTED TECHNIQUE / SUPERIOR RESULTS



*Our technique is the **FASTEST**. Our process is the **CLEANEST**. Our sidewalks are the **SAFEST**.*

Information contained in this proposal is proprietary and confidential, to be used solely by City of Jesup personnel in evaluating this project.

ADMINISTRATION MONTHLY REPORT

Prepared by LeAnn Even, City Clerk/Treasurer June 3, 2016

Financials

Koley and I have been working on the year end financials. We would like to report all departments have underspent their budgets thus far and have balances in their departmental budgets (including the June 7 expenses, excluding the June 21 expenses) as follows:

Clerk	\$3,818.00	
Legal	\$8,246.00	
City Hall	\$2,251.00	
Library	\$4,462.00	
Park	\$9,592.00	
Police	\$23,575.00	\$2,300 for Tahoe repairs will need to be subtracted from total.
Street	\$11,816.00	
Ambulance	\$5,385.00	
Fire	\$11,717.63	
<hr/>		
General Total	\$80,762.00	
Water	\$26,355.00	
Wastewater	\$266,367.00	Lagoon dredging was not completed as budgeted.

Please see the attached pie chart showing budgetary expenses according to function.

City Hall

The community room has been booked up for the May and June weekends for graduation parties and we have received booking for 2017 for next year's graduations. County travel discoveries has booked the community room for numerous dates in June – October for tour bus participants to enjoy breakfast in Jesup in conjunction with their tour travels. Local business, Baking by Boots, will be catering the events.

The City Hall planter has been prepared with red, white and blue perennials and annual flowers in preparation for the farmer's day celebration. City Hall and the Promotion Committee will continue to

decorate in preparation for the Farmer's Day events and the Domestic Arts Show being held in the City Hall Community Room. Letters were mailed to businesses and residents regarding the community beautification contest.

Education & Training

Koley and I will be attending the annual Municipal Professionals Academy July 27-29 in Ames Iowa. The Academy is held by Iowa State University and The International Institute of Municipal Clerks and provides continuing education and credits to maintain the Clerk and Deputy Clerk certifications and Finance Officer certifications. Russ Solomon is scheduled to attend a workshop for Regulations and Resources for Small City Water Infrastructure in Cascade, June 16. I have registered council members for the league conference to be held September 14-16 in Des Moines, IA along with hotel reservations.

General Information

A Planning & Zoning meeting will be held June 8, 2016 7:00 p.m. for discussion on the application for rezoning by Dollar General.

A special city Council meeting will be held June 9, 2016, 6:30 p.m. regarding the Youngblut property dangerous building hearing.

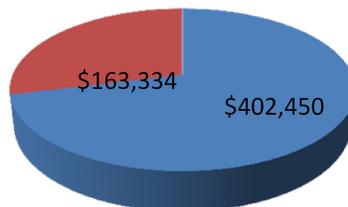
Supervisory employee performance evaluations have been completed. Mayor Thompson would like to discuss establishing procedures for completion of the reviews.

PUBLIC SAFETY



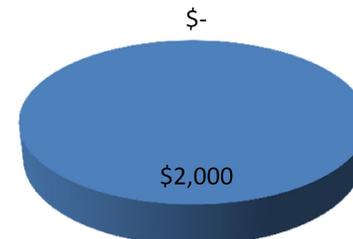
■ YTD EXPENSES ■ REMAINING BUDGET

PUBLIC WORKS



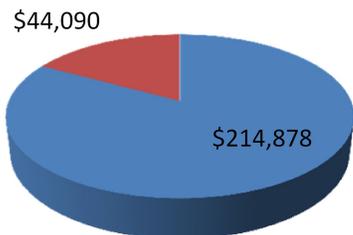
■ YTD EXPENSES ■ REMAINING BUDGET

HEALTH & SOCIAL SERVICES



■ YTD EXPENSES ■ REMAINING BUDGET

CULTURE & RECREATION



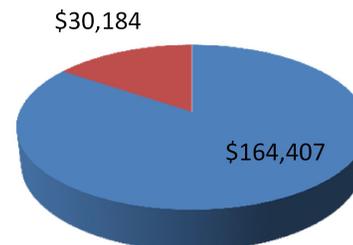
■ YTD EXPENSES ■ REMAINING BUDGET

COMMUNITY/ECONOMIC DEVELOPEMENT



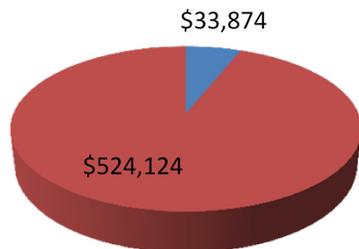
■ YTD EXPENSES ■ REMAINING BUDGET

GENERAL GOVERNMENT



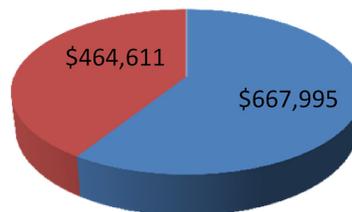
■ YTD EXPENSES ■ REMAINING BUDGET

DEBT SERVICE



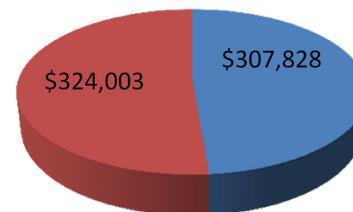
■ YTD EXPENSES ■ REMAINING BUDGET

CAPITAL PROJECTS



■ YTD EXPENSES ■ REMAINING BUDGET

ENTERPRISE FUNDS



■ YTD EXPENSES ■ REMAINING BUDGET

June 2, 2016

Ms. LeAnn Even, CMC, ICMC, CFO
City Clerk/Treasurer
City of Jesup
P.O. Box 592
Jesup, Iowa 50648

Re: Municipal Advisory Services Agreement

Dear Ms. Even:

On behalf of D.A. Davidson & Co., (“Davidson”) we wish to thank you for the opportunity to serve as exclusive municipal advisor to the City of Jesup, Iowa (“Client”) with respect to the proposed issuance of approximately \$1,390,000 General Obligation Bonds, Series 2016 (the “Notes”). This Agreement will establish the terms and conditions under which Davidson will provide municipal advisory services to the Client in connection with the proposed issuance of the Notes (the “Financing”).

1. Municipal Advisory Services to be Provided by Davidson. The Client hereby engages Davidson to serve as municipal advisor with respect to the Financing, and in such capacity Davidson agrees to provide advice as to the structure, timing, terms and other matters regarding the Financing, including the following services, if and as requested by the Client:

- Evaluate possible options, vehicles and structures for the Financing
- Advise the Client as to the methods and types of Financing that are available and appropriate to the Client
- Assist the Client in developing and designing the terms and features of the plan of Financing
- Advise the Client as to strategies for obtaining the Financing
- Review financial and other information regarding the Client, the Financing
- Assist in the preparation and/or review and distribution of documents pertaining to the Financing, including, if applicable, the official statement and/or bid package
- Consult and meet with representatives of the Client and others involved with the Financing
- Respond to questions and requests from potential investors and other possible Financing sources
- If applicable, assist in the selection of one or more underwriters for the Financing
- If applicable, arrange and facilitate visits to, and prepare materials for, credit ratings agencies and insurers
- Prepare a sale award memorandum closing memorandum or settlement statement for, and otherwise assist with, the closing of the Financing
- Such other usual and customary municipal advisory services as may be requested by the Client

Under MSRB Rule G-23, Davidson will not be able to serve as underwriter or placement agent for any notes, bonds or other securities to be issued and sold as part of the Financing. Davidson is registered as a municipal advisor with the Securities Exchange Commission and Municipal Securities Rulemaking Board.

2. Fees and Expenses. For its municipal advisory services, Davidson shall be entitled to a fee to be paid by the Client equal to \$13,000 (the "Municipal Advisory Fee"). The Municipal Advisory Fee is consistent with Davidson's fee proposal in our response to the City's Request for Proposals for Municipal Advisory Services. The Municipal Advisory Fee shall be paid upon completion of the Financing. Davidson anticipates requesting \$0 (zero) reimbursement for out-of-pocket costs and expenses.

3. Term and Termination. The term of this engagement shall extend from the date of this Agreement to the closing of the Financing. Notwithstanding the forgoing, either party may terminate Davidson's engagement at any time without liability or penalty upon at least 30 days' prior written notice to the other party. If Davidson's engagement is terminated by the Client, the Client agrees to compensate Davidson for the services provided and to reimburse Davidson for its out-of-pocket expenses incurred until the date of termination and if within 12 months following such termination the Client completes the Financing the Client shall pay Davidson the Municipal Advisory Fee.

4. Indemnification; Limitation of Liability. The Client agrees that neither Davidson nor its employees, officers, agents or affiliates shall have any liability to the Client for the services provided hereunder except to the extent it is judicially determined that Davidson engaged in gross negligence or willful misconduct. In addition, to the extent permitted by applicable law, the Client shall indemnify, defend and hold Davidson and its employees, officers, agents and affiliates harmless from and against any losses claims, damages and liabilities that arise from or otherwise relate to this Agreement, actions taken or omitted in connection herewith, or the transactions and other matters contemplated hereby, except to the extent such losses, claims, damages or liabilities are judicially determined to be the result of Davidson's gross negligence or willful misconduct.

5. Miscellaneous. This Agreement shall be governed and construed in accordance with the laws of the State of Iowa. This Agreement may not be amended or modified except by means of a written instrument executed by both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party.

[Continued on following page]

If there is any aspect of this Agreement that you believe requires further clarification, please do not hesitate to contact us. If the foregoing is consistent with your understanding of our engagement, please sign and return the enclosed copy of this letter.

Again, we thank you for the opportunity to assist you with the Financing and the confidence you have placed in us.

Very truly yours,

D.A. Davidson & Co.



Michael Maloney
Senior Vice President, Public Finance Banker

Accepted this ____ day of _____, 2016

CITY OF JESUP, IOWA

By: _____

Title: _____



Fee Schedules

The following information regarding Financial Advisor's Fees are stated as of April 11, 2014:

Bond Transaction Fee Schedule

General Obligation notes or bonds issued:

If the amount of obligation(s) issued		then the fee shall be:
is more than	and not more than	
\$0	\$1,000,000	1% of the par amount of notes or bonds issued
\$1,000,000	\$2,000,000	\$13,000
\$2,000,000	--	\$15,000

Utility Revenue or Sales Tax Revenue notes or bonds issued:

1.15 times above General Obligation fees

Hourly Fee Schedule

Managing Director	\$220/hour
Senior Vice President	\$200/hour
Vice President	\$180/hour
Associate	\$90/hour

Hourly fees would only be applicable to analysis and services not directly related to the bond issuance process that are specifically requested and discussed with the City. The hourly fee would not apply to any start-up analysis or regular interactions between D.A. Davidson and the City.

Annual Retainer Fee

Some of our clients prefer a retainer approach to provide cost savings in advance of a period where they anticipate significant planning needs, but not necessarily a bond issuance. A potential retainer fee is fully negotiable and can be customized to meet the needs of the City. For work completed under the retainer resulting in a bond transaction, the retainer fee would be waived. The retainer provides benefit as it would be a discounted rate as compared to the hourly fees. In lieu of a quote at this time, we would be happy to discuss a retainer with the City at their discretion.

Continuing Disclosure

Fees for Continuing Disclosure filings are as follows, depending on the requirements of the City's Continuing Disclosure Certificates:

Filing of annual audited financial statements only: \$500 per filing per year;

or

Filing of annual operating data (tables from final Official Statement) and annual audited financial statements: \$1,000 per filing per year

CITY OF JESUP, IOWA

**Proposed \$1.390 Million ^[1] General Obligation Bonds, Series 2016
Tax Exempt, Bank-Qualified Issuance**

Date Prepared: May 26, 2016

April 2016						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2016						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2016						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Council Meeting, Tuesday, April 19:

**Not Less Than 4 Nor More Than 20 Days
Prior to Public Hearings:**

Council Meeting, Tuesday, May 3:

Council Meeting, Tuesday, June 7:

**Thursday, June 16:
(no Meeting Necessary)**

Council Meeting, Tuesday, June 21:

Council Meeting, Tuesday, July 5:

**Wednesday, July 20:
(no Meeting Necessary)**

- Set May 3 as date for public hearing
- Publish notice for May 3 as date for public hearing
- Hold public hearing
- Council reviews and approves Preliminary Official Statement for Series 2016 Bonds
- Council approves notice of sale
- Council approves electronic bidding
- Publish notice of sale
- Bids received (11:00 am)
- Council approves winning bid
- Council authorizes issuance of Series 2016A General Obligation Bonds
- Closing for Series 2016A

[1] Preliminary; subject to change



Ahlers & Cooney, P.C.
Attorneys at Law

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Des Moines, Iowa 50309-2231

Phone: 515-243-7611

Fax: 515-243-2149

www.ahlerslaw.com

R. Mark Cory

515.246.0378

rcory@ahlerslaw.com

June 3, 2016

Via Email and UPS Overnight Delivery

Ms. LeAnn Even
City Clerk
791 6th Street
Jesup, Iowa 50648

Re: City of Jesup, State of Iowa
General Obligation Capital Loan Notes, Series 2016

Dear LeAnn:

I am enclosing the following proceedings to cover the advertisement for sale of the above General Obligation Capital Loan Notes, as well as approving the Preliminary Official Statement and approving electronic bidding procedures for the sale. A copy of the procedure completed as the original should be certified back to our office using the form enclosed.

The Clerk has been authorized to select a date for sale. In choosing a date for the sale, be sure that the Council members will be available to meet.

This Resolution also approves the Official Statement and authorizes its distribution with respect to the above-referenced issues.

D. A. Davidson & Co. prepared a draft of the preliminary Official Statement for the City. You should give this to the Council, and have provided comments to D. A. Davidson & Co. on behalf of the City for the final POS. If that has not been done prior to the meeting, then the Official Statement should not be approved and the Resolution will need to be modified.

You should be aware that the preparation of the Official Statement is subject to Federal Securities Law regulation, and should be certain that any facts and representations contained in the Official Statement are both accounts in all material respects and not omitting any information material to the City's financial conditions, to and including the date of the delivery of the above-referenced Notes.

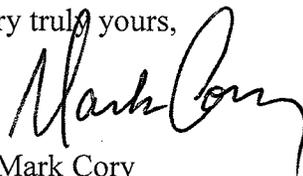
In the near future, we will send proceedings for the receipt of bids and award of sale.

June 3, 2016

Page 2

If you have any questions regarding this matter, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read "Mark Cory". The signature is fluid and cursive, with a long, sweeping tail on the "y".

R. Mark Cory
FOR THE FIRM

RMC:esm

Enclosures

cc: Michael Maloney
Gail Biggart

01247052-1\10753-041

ITEMS TO INCLUDE ON AGENDA JUNE 7, 2016

CITY OF JESUP, IOWA

\$1,390,000 (Dollar Amount Subject to Change) General Obligation Capital Loan Notes, Series 2016.

- Resolution directing the advertisement for sale and approving electronic bidding procedures and Official Statement.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

June 7, 2016

The City Council of the City of Jesup, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 791 - 6th Street, Jesup, Iowa, at _____ .M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE OF \$1,390,000 (DOLLAR AMOUNT SUBJECT TO CHANGE) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2016, AND APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT" and moved its adoption. Council Member _____ seconded the Resolution to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE OF \$1,390,000 (DOLLAR AMOUNT SUBJECT TO CHANGE) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2016, AND APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT

WHEREAS, the Issuer is in need of funds to pay costs of opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys and public grounds; the construction, reconstruction, and repairing of any street improvements; the acquisition, installation, and repair of sidewalks, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices; and the acquisition of any real estate needed for any of the foregoing purposes, including the 4th, 5th and Purdy Street Reconstruction Project Phases III and IV, essential corporate purposes, and it is deemed necessary and advisable that General Obligation Capital Loan Notes, to the amount of not to exceed \$1,500,000 be authorized for said purposes; and

WHEREAS, pursuant to notice published as required by Sections 384.24A and 384.25 of the Code of Iowa, this Council has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Notes, and the Council is therefore now authorized to proceed with the issuance of said Notes for such purposes; and

WHEREAS, in conjunction with its Municipal Advisor, D. A. Davidson & Co., the City has caused a Preliminary Official Statement to be prepared outlining the details of the proposed sale of the Notes; and

WHEREAS, the Council has received information from its Municipal Advisor evaluating and recommending the procedure hereinafter described for electronic, facsimile and internet bidding to maintain the integrity and security of the competitive bidding process and to facilitate the delivery of bids by interested parties; and

WHEREAS, the Council deems it in the best interests of the City and the residents thereof to receive bids to purchase such Notes by means of both sealed and electronic internet communication.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP, STATE OF IOWA:

Section 1. That the receipt of electronic bids by facsimile machine and through the Parity Competitive Bidding System described in the Terms of Offering and Official Statement are hereby found and determined to provide reasonable security and to maintain the integrity of the competitive bidding process, and to facilitate the delivery of bids by interested parties in connection with the offering at public sale.

Section 2. That General Obligation Capital Loan Notes, Series 2016, of City of Jesup, State of Iowa, in the amount of \$1,390,000 (dollar amount subject to change), to be issued as referred to in the preamble of this Resolution, to be dated July 20, 2016, be offered for sale pursuant to the Terms of Offering.

Section 3. That the Preliminary Official Statement in the form presented to this meeting be and the same hereby is approved as to form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to such revisions, corrections or modifications as the Mayor and City Clerk, upon the advice of bond counsel and the City's Municipal Advisor, shall determine to be appropriate, and is authorized to be distributed in connection with the offering of the Notes for sale.

Section 4. Time and Place of Sealed Bids: Bids for the sale of Notes of the City of Jesup, State of Iowa, hereafter described, must be received at the office of the City Clerk, City Hall, 791 - 6th Street, Jesup, Iowa 50648; Telephone: 319-827-1522 (the "Issuer") before 11:00 A.M., on the 21st day of June, 2016. The bids will then be publicly opened and referred for action to the meeting of the City Council in conformity with the TERMS OF OFFERING.

Section 5. The Notes: The Notes to be offered are the following:

GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES
2016, in the amount of \$1,390,000*, to be dated July 20, 2016 (the
"Notes")

*Subject to principal adjustment pursuant to official Terms of Offering.

Section 6. Manner of Bidding: Open bids will not be received. Bids will be received in any of the following methods:

- Sealed Bidding: Sealed bids may be submitted and will be received at the office of the City Clerk, City Hall, 791 - 6th Street, Jesup, Iowa 50648.
- Electronic Internet Bidding: Electronic internet bids will be received at the office of the City Clerk, City Hall, 791 - 6th Street, Jesup, Iowa 50648. The bids must be submitted through the PARITY® competitive bidding system.
- Electronic Facsimile Bidding: Electronic facsimile bids will be received at the office of the City Clerk, City Hall, 791 - 6th Street, Jesup, Iowa 50648 (facsimile number: 319-827-3510). Electronic facsimile bids will be treated as sealed bids.

Section 7. Consideration of Bids: After the time for receipt of bids has passed, the close of sealed bids will be announced. Sealed bids will then be publicly opened and announced. Finally, electronic internet bids will be accessed and announced.

Section 8. Sale and Award: The sale and award of the Notes will be held at the Council Chambers, City Hall, 791 - 6th Street, Jesup, Iowa at a meeting of the City Council on the above date at 7:00 P.M.

Section 9. Official Statement: The Issuer has issued an Official Statement of information pertaining to the Notes to be offered, including a statement of the Terms of Offering and an Official Bid Form, which is incorporated by reference as a part hereof. The Official Statement may be obtained by request addressed to the City Clerk, City Hall, 791 - 6th Street, Jesup, Iowa 50648; Telephone: 319-827-1522 or the Issuer's Municipal Advisor, D. A. Davidson & Co., 515 East Locust Street, Suite 200, Des Moines, Iowa, 50309; Telephone: 515-471-2700.

Section 10. Terms of Offering: All bids shall be in conformity with and the sale shall be in accord with the Terms of Offering as set forth in the Official Statement.

Section 11. Legal Opinion: The Notes will be sold subject to the opinion of Ahlers & Cooney, P.C., Attorneys of Des Moines, Iowa, as to the legality and their opinion will be furnished together with the printed Notes without cost to the purchaser and all bids will be so conditioned. Except to the extent necessary to issue their opinion as to the legality of the Notes, the attorneys will not examine or review or express any opinion with respect to the accuracy or completeness of documents, materials or statements made or furnished in connection with the sale, issuance or marketing of the Notes.

Section 12. Rights Reserved: The right is reserved to reject any or all bids, and to waive any irregularities as deemed to be in the best interests of the public.

PASSED AND APPROVED this 7th day of June, 2016.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF BUCHANAN)

I, the undersigned City Clerk of the City of Jesup, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2016.

City Clerk, City of Jesup, State of Iowa

(SEAL)

RESOLUTION NO. 2016-

**RESOLUTION SETTING THE SALARIES FOR THE
APPOINTED OFFICER AND EMPLOYEES OF THE CITY OF
JESUP, IOWA, EFFECTIVE JULY 1, 2016**

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP,
BUCHANAN COUNTY, IOWA

That the following persons and positions named shall be paid the salaries or wages indicated and the Clerk is authorized to issue warrants/checks less legally or authorized deductions from the amounts set out below, and make such contributions to I.P.E.R.S. and Social Security or other purposes as required by law or authorization of the Council, all subject to audit review by the Council:

City Attorney	Carter Stevens	Fee Basis
City Clerk/Treasurer	LeAnn Even	_____ hr.
Deputy City Clerk	Koley Mead	_____ hr.
Chief of Police	Josh Evans	_____ yr.
Streets and City Maintenance Commissioner	John Fratzke	_____ hr.
Janitor	Merle Shea	_____ hr.
Public Works Director/Water Superintendent	Christopher Even	_____ yr.
Water/Wastewater Operator/ Building Inspector/Zoning	John Powers	_____ hr.
Public Works Laborer	Rick Brown	_____ hr.

PASSED AND APPROVED THIS 7TH DAY OF JUNE, 2016.

Larry Thompson
Mayor

Attest:

LeAnn Even, CMC, ICMC, CFO
City Clerk

RESOLUTION NO. 2016-

RESOLUTION SETTING THE SALARIES FOR THE POLICE OFFICERS AND LIBRARY EMPLOYEES OF THE CITY OF JESUP, IOWA, EFFECTIVE JULY 1, 2016

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP, BUCHANAN COUNTY, IOWA

That the following persons and positions named shall be paid the salaries or wages indicated and the Clerk is authorized to issue warrants/checks less legally or authorized deductions from the amounts set out below, and make such contributions to I.P.E.R.S. and Social Security or other purposes as required by law or authorization of the Council, all subject to audit review by the Council:

Police Officer	Braxton Morrison	19.45 hr.
Police Officer	Jonikka Lyons	20.76 hr.
Police Officer	Robert Roquet	20.76 hr.
Part Time Police Officer	Kyle Manternach	16.97 hr.
Library Director	Cynthia Lellig	20.70 hr.
Library Staff	Julia Darby	16.01 hr.
Library Staff	Becky Burke	13.20 hr.
Library Staff	Margaret Beehner	7.92 hr.
Library Janitor	Rebecca Bauer-Fisher	10.30 hr.

PASSED AND APPROVED THIS 7TH DAY OF JUNE, 2016.

Larry Thompson
Mayor

Attest:

LeAnn Even, CMC, ICMC, CFO
City Clerk

RESOLUTION NO. 2016-

**RESOLUTION SETTING THE VOLUNTEER STIPEND FOR
THE APPOINTED FIRE CHIEFS AND OFFICERS OF THE CITY
OF JESUP, IOWA, EFFECTIVE JULY 1, 2016**

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP,
BUCHANAN COUNTY, IOWA

That the following persons and positions named shall be paid the stipend indicated and the Clerk is authorized to issue warrants/checks less legally or authorized deductions from the amounts set out below, and make such contributions to I.P.E.R.S. and Social Security or other purposes as required by law or authorization of the Council, all subject to audit review by the Council:

Fire Chief	Andrew Trumbauer	6,155.00 yr
Assistant Fire Chief	Mike Joblinske	500.00 yr
Assistant Fire Chief	Clint Bell	500.00 yr
Assistant Fire Chief	Kevin West	500.00 yr
Fire Secretary	Eric MacConnell	200.00 yr
Fire Treasurer	Jared Bucknell	200.00 yr
Fire Drill Instructor	Blake Hemann	200.00 yr

PASSED AND APPROVED THIS 7TH DAY OF JUNE, 2016.

Larry Thompson
Mayor

Attest:

Le Ann Even, CMC, ICMC, CFO
City Clerk

RESOLUTION NO. 2016-

**RESOLUTION SETTING THE VOLUNTEER STIPEND FOR
THE APPOINTED AMBULANCE CHIEFS AND OFFICERS OF THE
CITY OF JESUP, IOWA, EFFECTIVE JULY 1, 2016**

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP,
BUCHANAN COUNTY, IOWA

That the following persons and positions named shall be paid the stipend indicated and the Clerk is authorized to issue warrants/checks less legally or authorized deductions from the amounts set out below, and make such contributions to I.P.E.R.S. and Social Security or other purposes as required by law or authorization of the Council, all subject to audit review by the Council:

Ambulance Chief	Kandis Ciesielski	4,650.00 yr.
Assistant Ambulance Chief	Kendall Kane	750.00 yr.
Ambulance Secretary	Heather Rasmussen	750.00 yr.

PASSED AND APPROVED THIS 7TH DAY OF JUNE, 2016.

Larry Thompson
Mayor

Attest:

LeAnn Even, CMC, ICMC, CFO
City Clerk