

NOTICE IS HEREBY GIVEN THAT THE JESUP CITY COUNCIL WILL MEET IN REGULAR SESSION ON TUESDAY, AUGUST 2, 2016, AT 7:00 O'CLOCK P.M., COUNCIL CHAMBERS, 791 6TH STREET, JESUP, IOWA

PLEASE SILENCE CELL PHONES, PDA'S, ETC. DURING SESSION; THE COUNCIL WILL ADDRESS AGENDA ITEMS AND MAY TAKE ACTION

TENTATIVE AGENDA  
AUGUST 2, 2016

- A. CALL MEETING TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL OF COUNCIL
- D. APPROVAL OF AGENDA
- E. APPROVE CONSENT AGENDA: ALL ITEMS ON THE CONSENT AGENDA WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THOSE ITEMS UNLESS A REQUEST IS MADE PRIOR TO THE TIME THE CITY COUNCIL VOTES ON THE MOTION ITEMS
  - 1. ACCEPT THE MINUTES OF THE JULY 19, 2016 & JULY 21, 2016 CITY COUNCIL MEETINGS
  - 2. ACCEPT THE CITY CLERK/TREASURER REPORT AS OF JULY 31, 2016 AND PLACE ON FILE
  - 3. APPROVE THE CLAIMS AS PRESENTED AND GIVE DIRECTION TO PROCESS AND PAY
  - 4. RESOLUTION APPROVING STREET FINANCIAL REPORT
- F. PUBLIC HEARING AMENDMENT TO ORDINANCE REZONING CERTAIN PROPERTY, UNITY POINT CLINIC
  - 1. FIRST READING RE: AMENDMENT TO ORDINANCE REZONING CERTAIN PROPERTY
  - 2. POSSIBLE WAIVER OF SECOND AND THIRD READINGS RE: AMENDMENT TO ORDINANCE REZONING CERTAIN PROPERTY
  - 3. FINAL ADOPTION OF ORDINANCE AMENDING CODE RE: AMENDMENT TO ORDINANCE REZONING CERTAIN PROPERTY
- G. CITIZEN'S INPUT – PLEASE LIMIT COMMENTS TO 3 MINUTES
- H. COMMUNITY & ECONOMIC DEVELOPMENT
  - A. EASEMENT FOR PUBLIC RIGHT OF WAY
  - B. RESOLUTION APPROVING GEORGE STEINBROM MINOR SUBDIVISION PLAT
  - C. RESOLUTION APPROVING D&J MINOR SUBDIVISION PLAT
- I. PUBLIC SAFETY (POLICE, FIRE, AMBULANCE, BUILDING)
  - A. DEPARTMENTAL REPORTS
  - B. GOLF CART REGULATIONS CHANGE
  - C. ADVERTISE FOR POLICE OFFICER REPLACEMENT
  - D. EMERGENCY SERVICES BUILDING ADDENDUM TO CONTRACT
- J. CULTURE & RECREATION (LIBRARY & PARKS)
  - A. DEPARTMENTAL REPORTS
- K. PUBLIC WORKS (STREETS, WATER, SEWER)
  - A. DEPARTMENTAL REPORTS
  - B. RESOLUTION HIRING WATER SUPERINTENDANT AND SETTING SALARY
  - C. CHANGE ORDER #3 5<sup>TH</sup> & CHURCH STREET WA/SW IMPROVEMENTS PROJECT
  - D. RESOLUTION APPROVING PAY REQUEST #1 5<sup>TH</sup> & CHURCH STREET WA/SW IMPROVEMENTS PROJECT
  - E. RESOLUTION APPROVING PAY REQUEST #3 4<sup>TH</sup> 5<sup>TH</sup> & PURDY STREET RECONSTRUCTION PHASE III PROJECT
  - F. ENGINEERING AGREEMENT WITH FEHR GRAHAM FOR CHRISTOPHER CIRCLE SANITARY SEWER REPLACEMENT

L. ADMINISTRATION

M. ADJOURN

# CITY COUNCIL

## JULY 19, 2016

Jesup City Council met in regular session on Tuesday, July 19, 2016, at 7:00 o'clock p.m. in the Jesup City Hall Council Chambers, 791 6<sup>th</sup> Street, Jesup, Iowa.

Mayor Larry Thompson called the meeting to order at 7:00 p.m.

Members present: Russ Solomon, Dawn Vogel, Richard Mott and Melissa Trumbauer.

Absent: Jill Chemin

Mayor Thompson requested the agenda be amended to add 11E, question to attorney. Motion by Trumbauer, seconded by Vogel to approve the agenda as amended. Motion carried 4:0.

Motion by Trumbauer, seconded by Mott, to approve and adopt the following items on the consent agenda: 1. Approve the minutes of the June 21<sup>st</sup>, 2016 City council meeting. 2. Approve the claims as presented and give direction to process and pay. Roll Call: Ayes: Solomon, Vogel, Mott, Trumbauer. Nays: None. Motion carried 4:0.

### CLAIMS PRESENTED TO THE CITY COUNCIL FOR JULY 19, 2016

#### WARRANTS WRITTEN SINCE THE JULY 5, 2016 MEETING:

Jesup Postmaster	July water bills - WAWWW	289.79
Jesup Land Improvement	Pay Req #3 - 4th, 5th and Purdy St Phase III	30,934.33
Black Hawk County Recorder	Record Ordinance #569 - CH	12.00
Ali Schissel	2nd place prize, residential - Comm Dev.	100.00
Jesup Vet Clinic	2nd place prize, commercial - Comm Dev.	100.00
Accounts Payable	Payroll ACH - 7-15-16	15,251.99
IPERS	City & employees share, retirement	6,922.95
Bank Iowa	Payroll taxes - Federal, Medicare, Social Security	5,462.85
Treasurer, State of Iowa	State payroll withholding tax	1,778.00
AFLAC	Employee paid insurance	443.06
Wellmark	City and employee share - Blue Cross Blue Shield	11,178.50
Hartford Life Insurance	Life Insurance	159.76
Teamsters Local 238	Police Union Dues	203.00

#### CLAIMS PRESENTED FOR JULY 19, 2016

ADVANCE AUTO PARTS	BATTERIES - ST	461.26
ADVANCED SYSTEMS	COPIER CONTRACT - CH	219.14
AMANDA BIRNDOW	RETURN WATER DEPOSIT - WA	33.75
B & B FARMSTORE	CUTTING WHEEL - ST	329.95
BECKY BURKE	REIMB CLOTHING ALLOWANCE - LIB	74.89
BLACK HAWK COUNTY TREASURER	EDACS FEES - FD,AMB	55.10
BLACK HAWK WASTE DISPOSAL	JUNE CARDBOARD, RECYCLING	697.00
BMC AGGREGATES	WASHED CHIPS - ST	128.53
BROCK EVEN CONSTRUCTION	2016 SIDEWALK PROJECT - ST	3,195.00
CARD SERVICES	LEAGUE, SIGNS, PRINTER-CH, PD, AMB, LIB	2,391.80
CARROT-TOP INDUSTRIES	COLLARS - COMMUNITY CELEBRATION	22.67
CYNTHIA LELLIG	REIMB DENTAL EXPENSE - LIB	110.00
DAIRY KONE	ICE CREAM MIX - FRIENDS LIBRARY	180.00
DISPLAY SALES	BANNER PINS - COMMUNITY CELEBRATION	4.80
EAST CENTRAL IOWA COOP	ROUND UP - WW, PARKS	216.66
EMERGENCY MEDICAL PRODUCT	MEDICAL SUPPLIES - AMB	293.26
FARMERS MUTUAL TELEPHONE	BACKUP - PD	105.60
FEHR GRAHAM	ENGINEERING - 5TH & CHURCH STREETS	1,275.00
GALLS	UNIFORM ALLOWANCE, MORRISON - PD	153.90
HAWKEYE TILE	2016 SIDEWALK PROJECT - ST	435.00

INTER INSTITUTE OF MUN. CLERKS	DUES, MEAD - CH	95.00
IOWA DEPT NATURAL RESOURCES	WATER SUPPLY ANNUAL FEE - WA	293.51
IOWA ONE CALL	LOCATES - WA	68.40
JACOB KRONECKE	RETURN WATER DEPOSIT - WA	118.24
JANE MORGAN	ALLERGIC REACTION CLASS - AMB	50.00
JESUP FARMERS DAY	FRIENDS OF LIBRARY BOOTH - FRIENDS	120.75
JESUP FOOD CENTER	PAPER PLATES - FRIENDS OF LIBRARY	2.35
JESUP MOTOR SUPPLY	WIPER,ZIP TIES,TRAILER BALL-FD,PARK,ST	69.17
KEYSTONE LABORATORIES	WATER/WASTEWATER ANALYSIS - WA,WW	822.00
KWIK TRIP	66 GAL UNL,540 GAL UNP,48 GAL DSL-ALL	1,372.03
LYNCH DALLAS	LEGAL FEES - CH	1,899.84
PAUL NIEMANN CONSTRUCTION	ROCK - ST	272.66
PCC	ELECTRONIC CLAIMS FEES - AMB	505.97
PRECISION CONCRETE CUTTING	SIDEWALK REPAIRS - ST	4,305.08
RADIO AG	RENT RADIOS-COMMUNITY CELEBRATION	400.00
RITE PRICE OFFICE SUPPLY	PAPER - CH	35.95
ROBERTS, STEVENS, PRENDERGAST	LEGAL FEES-CH,PD,LIB,FD,WA,WW	3,800.00
SCHUMACHER ELEVATOR	ANNUAL MAINTENANCE - CH	1,184.14
SECRETARY OF STATE	RENEW NOTARY - CH	30.00
TERRY SCARBROUGH	GRIND STUMPS - PARKS	450.00
UTILITY EQUIPMENT CO	WATER MAIN PARTS - WA	212.60
TOTAL		26,491.00

Allen Wright thanked the City for their support to prepare for the 2016 Farmer Days celebration. Allen will present attendance information to the council at the August meeting.

### **PUBLIC SAFETY**

Chief Ciesielski updated the council regarding the Ambulance Department activities. Discussion regarding addendum to Emergency Services Architecture Contract. Motion by Vogel, seconded by Mott to direct attorney Stevens, Public Works Director Even and Mayor Thompson to meet with Nick Hildebrandt, Structure Architecture, to negotiate a more feasible architecture contract. Information will be presented to the council at the August 2, 2016 council meeting. Motion carried 4:0.

Motion by Vogel, seconded by Solomon, to approve **Resolution No. 2017-04 RESOLUTION REGARDING PROPOSAL FOR SETTLEMENT OF GRIEVANCE**. Roll Call: Ayes: Solomon, Vogel, Mott, Trumbauer. Nays: None. Motion carried 4:0.

### **PUBLIC WORKS**

Motion by Trumbauer, seconded by Vogel to approve the Storm Water Pollution Prevention Plan for the 5<sup>th</sup> & Church Streets Phase II Project. Roll Call: Ayes: Solomon, Vogel, Mott, Trumbauer. Nays: None. Motion carried 4:0.

### **CITY ADMINISTRATION**

Discussion regarding road regulations preventing golf carts access to businesses and opening up more streets for use by golf carts. Motion by Trumbauer, seconded by Vogel to table the agenda item until the August 2, 2016 council meeting to allow Chief Evans time to investigate county regulations for North Street and Farm-to-Market regulations for Main and 6<sup>th</sup> Streets. Motion carried 4:0.

Marie Schares addressed the council regarding her complaint filed for sewage back-up in her personal residence due to back-up in the City sewer main. Motion by Vogel, seconded by Trumbauer to direct City Attorney Stevens to address letter to City insurance agent to re-investigate claim and liability of City for payment on claim. The City insurance agent will be asked to attend the August 2, 2016 council meeting in relation to this claim. Motion carried 4:0.

Carolyn Hackwell addressed the council regarding her complaint related to the ordinance increasing water and sewer rates July 1, 2016. Mayor Thompson explained the ordinance language should be clearer but that the July 1<sup>st</sup> billing was billed correctly. Attorney Stevens, Public Works Director Even and Mayor Thompson will meet to discuss the language in the ordinance and a possible amendment to the water and sewer rate ordinances. Motion by Vogel, seconded by

Trumbauer, to set a public hearing date for August 2, 2016 regarding an amendment to the water and sewer rate ordinance language. Roll Call: Ayes: Solomon, Vogel, Mott, Trumbauer. Nays: None. Motion carried 4:0.

Discussion regarding draft for Employee Evaluation and Review Procedure. Council members agreed that the following language should be added to the initial draft of the Employee Evaluation and Review Procedure:

- All employees who have completed their probationary period will receive an evaluation.
- Five (5) days prior to the meeting, the Mayor will e-mail a copy of the employee's completed evaluations to all Council members for their review.
- During the review discussion, upon a majority approval of the council members, Council comments may be added to the reviews.

Motion by Trumbauer, seconded by Vogel to approve the Employee Evaluation and Review Procedures as amended. Motion carried 4:0.

Motion by Trumbauer, seconded by Vogel, to adjourn the meeting. Motion carried 4:0. Meeting adjourned at 8:30 p.m.

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Larry Thompson  
Mayor

Attest:

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LeAnn M. Even, CMC, ICMC, CFO  
City Clerk/Treasurer

# CITY COUNCIL

**JULY 21, 2016**

Jesup City Council met in special session on Thursday, July 21, 2016, at 6:30 o'clock p.m. in the Jesup City Hall Conference Room, 791 6<sup>th</sup> Street, Jesup, Iowa.

Mayor Larry Thompson called the meeting to order at 6:30 p.m.

Members present: Russ Solomon, Dawn Vogel, Richard Mott and Melissa Trumbauer.

Absent: Jill Chemin

Motion by Trumbauer, seconded by Solomon to approve the agenda. Motion carried 4:0.

Mayor Thompson read Iowa Code Section 21.5 1(c.) to the council members. City attorney, Carter Stevens recommended the council go into closed session to discuss personnel issues dealing with potential litigation.

Motion by Trumbauer, seconded by Vogel to go into closed session at 6:35 p.m., per attorney Steven's recommendation. Motion carried 4:0.

Motion by Trumbauer, seconded by Vogel to return to open session at 7:28 p.m. Motion carried 4:0.

Motion by Vogel, seconded by Mott to authorize attorney Stevens to proceed with negotiated resolution of council.

Roll call: Ayes: Solomon, Vogel, Mott, Trumbauer. Nays: None. Motion carried 4:0.

Motion by Trumbauer, seconded by Vogel, to adjourn the meeting. Motion carried 4:0. Meeting adjourned at 7:30 p.m.

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Larry Thompson  
Mayor

Attest:

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LeAnn M. Even, CMC, ICMC, CFO  
City Clerk/Treasurer

CITY OF JESUP  
 REVENUE & EXPENSE REPORT  
 CALENDAR 7/2016, FISCAL 1/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	95,896.14	95,896.14	1,323,156.00	1,227,259.86
	LIBRARY TOTAL	.00	.00	1,000.00	1,000.00
	PARKS TOTAL	.00	.00	21,500.00	21,500.00
	ROAD USE TAX TOTAL	8,561.53	8,561.53	279,049.00	270,487.47
	EMPLOYEE BENEFITS TOTAL	14,888.88	14,888.88	223,097.00	208,208.12
	EMERGENCY TOTAL	.00	.00	24,660.00	24,660.00
	LOCAL OPTION SALES TOTAL	.00	.00	166,788.00	166,788.00
	T.I.F. TOTAL	.00	.00	.00	.00
	DEBT SERVICE TOTAL	250.00	250.00	506,686.00	506,436.00
	4TH,5TH,PURDY TOTAL	33,311.90	33,311.90	1,391,800.00	1,358,488.10
	EMERGENCY SERVICES BLDG TOTAL	100.00	100.00	74,000.00	73,900.00
	1ST ST RAILROAD TOTAL	.00	.00	.00	.00
	5TH AND CHURCH TOTAL	1,275.00	1,275.00	99,400.00	98,125.00
	WATER TOTAL	9,727.87	9,727.87	441,840.00	432,112.13
	SEWER TOTAL	11,231.97	11,231.97	368,564.00	357,332.03
	UTILITY DEPOSITS/SALES TX TOTA	2,214.99	2,214.99	26,400.00	24,185.01
	SELF INSURANCE TOTAL	.00	.00	2,000.00	2,000.00
	TOTAL EXPENSES ALL FUNDS	<u>177,458.28</u>	<u>177,458.28</u>	<u>4,949,940.00</u>	<u>4,772,481.72</u>

CITY OF JESUP  
 REVENUE & EXPENSE REPORT  
 CALENDAR 7/2016, FISCAL 1/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	26,379.80	26,379.80	1,092,475.00	1,066,095.20
	LIBRARY TOTAL	.00	.00	2,104.00	2,104.00
	PARKS TOTAL	3,000.00	3,000.00	.00	3,000.00-
	ROAD USE TAX TOTAL	23,452.61	23,452.61	303,000.00	279,547.39
	EMPLOYEE BENEFITS TOTAL	1,362.20	1,362.20	197,093.00	195,730.80
	EMERGENCY TOTAL	165.06	165.06	24,660.00	24,494.94
	LOCAL OPTION SALES TOTAL	17,892.57	17,892.57	215,700.00	197,807.43
	T.I.F. TOTAL	.00	.00	.00	.00
	DEBT SERVICE TOTAL	2,215.51	2,215.51	513,736.00	511,520.49
	4TH,5TH,PURDY TOTAL	1,395,450.00	1,395,450.00	1,723,000.00	327,550.00
	EMERGENCY SERVICES BLDG TOTAL	85.00	85.00	252,000.00	251,915.00
	1ST ST RAILROAD TOTAL	.00	.00	.00	.00
	5TH AND CHURCH TOTAL	.00	.00	94,600.00	94,600.00
	WATER TOTAL	28,855.15	28,855.15	426,250.00	397,394.85
	SEWER TOTAL	31,059.71	31,059.71	384,040.00	352,980.29
	UTILITY DEPOSITS/SALES TX TOTA	2,480.13	2,480.13	28,900.00	26,419.87
	SELF INSURANCE TOTAL	.00	.00	2,000.00	2,000.00
	TOTAL REVENUE BY FUND	<u>1,532,397.74</u>	<u>1,532,397.74</u>	<u>5,259,558.00</u>	<u>3,727,160.26</u>

CITY OF JESUP  
 REVENUE & EXPENSE REPORT  
 CALENDAR 7/2016, FISCAL 1/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	POLICE TOTAL	26,213.37	26,213.37	328,632.00	302,418.63
	FIRE TOTAL	1,686.86	1,686.86	112,095.00	110,408.14
	AMBULANCE TOTAL	1,224.42	1,224.42	86,185.00	84,960.58
	BUILDING INSPECTOR TOTAL	1,636.61	1,636.61	25,495.00	23,858.39
	ANIMAL CONTROL TOTAL	.00	.00	300.00	300.00
	OTHER PUBLIC SAFETY TOTAL	17,843.00	17,843.00	35,686.00	17,843.00
	<b>PUBLIC SAFETY TOTAL</b>	<b>48,604.26</b>	<b>48,604.26</b>	<b>588,393.00</b>	<b>539,788.74</b>
	STREET TOTAL	21,064.93	21,064.93	432,035.00	410,970.07
	STREET LIGHTING TOTAL	3,234.66	3,234.66	32,000.00	28,765.34
	TRAFFIC SAFETY TOTAL	36.52	36.52	5,500.00	5,463.48
	STREET CLEANING TOTAL	22.08	22.08	2,600.00	2,577.92
	GARBAGE TOTAL	697.00	697.00	16,209.00	15,512.00
	<b>PUBLIC WORKS TOTAL</b>	<b>25,055.19</b>	<b>25,055.19</b>	<b>488,344.00</b>	<b>463,288.81</b>
	OTHER HEALTH/SOCIAL SERV TOTA	.00	.00	1,900.00	1,900.00
	<b>HEALTH/SOCIAL SERVICES TOTAL</b>	<b>.00</b>	<b>.00</b>	<b>1,900.00</b>	<b>1,900.00</b>
	LIBRARY TOTAL	18,320.06	18,320.06	173,906.00	155,585.94
	FRIENDS OF LIBRARY TOTAL	803.10	803.10	3,700.00	2,896.90
	PARK TOTAL	5,730.51	5,730.51	64,561.00	58,830.49
	COMMUNITY RECREATION TOTAL	.00	.00	10,000.00	10,000.00
	CEMETERY TOTAL	.00	.00	600.00	600.00
	COMMUNITY CELEBRATION TOTAL	1,445.10	1,445.10	2,800.00	1,354.90
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>26,298.77</b>	<b>26,298.77</b>	<b>255,567.00</b>	<b>229,268.23</b>
	ECONOMIC DEVELOPMENT TOTAL	.00	.00	7,434.00	7,434.00
	PLANNING & ZONING TOTAL	280.68	280.68	500.00	219.32
	<b>COMMUNITY/ECONOMIC DEV TOTAL</b>	<b>280.68</b>	<b>280.68</b>	<b>7,934.00</b>	<b>7,653.32</b>
	COUNCIL TOTAL	.00	.00	6,942.00	6,942.00
	MAYOR TOTAL	322.95	322.95	4,176.00	3,853.05
	CLERK TOTAL	12,031.61	12,031.61	151,837.00	139,805.39
	ELECTION EXPENSE TOTAL	.00	.00	.00	.00
	LEGAL SERVICES TOTAL	4,024.84	4,024.84	15,000.00	10,975.16
	CITY HALL TOTAL	2,728.25	2,728.25	14,160.00	11,431.75
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>19,107.65</b>	<b>19,107.65</b>	<b>192,115.00</b>	<b>173,007.35</b>
	<b>STREET TOTAL</b>	<b>250.00</b>	<b>250.00</b>	<b>344,778.00</b>	<b>344,528.00</b>

CITY OF JESUP  
 REVENUE & EXPENSE REPORT  
 CALENDAR 7/2016, FISCAL 1/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	CITY HALL TOTAL	.00	.00	76,888.00	76,888.00
	DEBT SERVICE TOTAL	.00	.00	161,908.00	161,908.00
	DEBT SERVICE TOTAL	----- 250.00	----- 250.00	----- 583,574.00	----- 583,324.00
	STREET TOTAL	34,586.90	34,586.90	1,491,200.00	1,456,613.10
	CAPITAL PROJECTS TOTAL	100.00	100.00	74,000.00	73,900.00
	CAPITAL PROJECTS TOTAL	----- 34,686.90	----- 34,686.90	----- 1,565,200.00	----- 1,530,513.10
	WATER TOTAL	11,942.86	11,942.86	251,035.00	239,092.14
	SEWER TOTAL	11,231.97	11,231.97	195,310.00	184,078.03
	SELF INSURANCE TOTAL	.00	.00	2,000.00	2,000.00
	ENTERPRISE FUNDS TOTAL	----- 23,174.83	----- 23,174.83	----- 448,345.00	----- 425,170.17
	TRANSFERS TOTAL	.00	.00	818,568.00	818,568.00
	TRANSFER OUT TOTAL	----- .00	----- .00	----- 818,568.00	----- 818,568.00
	TOTAL OF ALL FUNCTIONS	=====	=====	=====	=====
		177,458.28	177,458.28	4,949,940.00	4,772,481.72
		=====	=====	=====	=====

FUND	TITLE	BEGINNING CASH+	CHANGE IN ASSETS-	REVENUE+	EXPENSES-	CHANGE IN LIABILITIES+	ENDING CASH
001	GENERAL	1,117,024.62	69,516.34-	26,379.80	95,896.14	.00	1,047,508.28
041	LIBRARY	19,182.04	.00	.00	.00	.00	19,182.04
043	PARKS	21,458.87	3,000.00	3,000.00	.00	.00	24,458.87
110	ROAD USE TAX	58,702.57	14,891.08	23,452.61	8,561.53	.00	73,593.65
112	EMPLOYEE BENEFITS	58,106.66	13,526.68-	1,362.20	14,888.88	.00	44,579.98
119	EMERGENCY	.00	165.06	165.06	.00	.00	165.06
121	LOCAL OPTION SALES	199,838.10	17,892.57	17,892.57	.00	.00	217,730.67
125	T.I.F.	.00	.00	.00	.00	.00	.00
145	HOUSING REHAB	980.63	.00	.00	.00	.00	980.63
200	DEBT SERVICE	20,053.70	1,965.51	2,215.51	250.00	.00	22,019.21
312	CITY HALL PROJECT	.00	.00	.00	.00	.00	.00
316	SOUTH ST PHASE 3	.00	.00	.00	.00	.00	.00
322	4TH,5TH,PURDY	99,908.16	1,362,138.10	1,395,450.00	33,311.90	.00	1,462,046.26
323	6TH STREET RECONSTRUCTION	.00	.00	.00	.00	.00	.00
325	EMERGENCY SERVICES BLDG	.00	15.00-	85.00	100.00	.00	15.00-
327	WELLNESS/REC CENTER	.00	.00	.00	.00	.00	.00
328	1ST ST RAILROAD	76,420.00	.00	.00	.00	.00	76,420.00
329	5TH AND CHURCH	317,559.93	1,275.00-	.00	1,275.00	.00	316,284.93
600	WATER	160,102.93	19,127.28	28,855.15	9,727.87	.00	179,230.21
610	SEWER	257,450.25	19,827.74	31,059.71	11,231.97	.00	277,277.99
750	UTILITY DEPOSITS/SALES TX	38,125.49	265.14	2,480.13	2,214.99	.00	38,390.63
820	SELF INSURANCE	.00	.00	.00	.00	.00	.00
	Report Total	2,444,913.95	1,354,939.46	1,532,397.74	177,458.28	.00	3,799,853.41

CITY OF JESUP  
 BALANCE SHEET  
 CALENDAR 7/2016, FISCAL 1/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1111	PETTY CASH - GENERAL	.00	83.33
001-410-1111	PETTY CASH - LIBRARY	.00	150.00
001-411-1111	PETTY CASH - FRIENDS LIBRARY	.00	100.00
600-000-1111	PETTY CASH - WATER	.00	33.34
610-000-1111	PETTY CASH - SEWER	.00	33.33
	PETTY CASH TOTAL	.00	400.00
001-000-1115	GENERAL	69,111.97-	474,973.70
001-110-1120	POLICE VEHICLE REPLACEMENT	.00	12,008.12
001-150-1120	FIRE BUILDING	.00	150.79
001-150-1121	FIRE VEHICLE REPLACEMENT	.00	275,587.02
001-150-1123	FIRE INCIDENT BILLING	.00	24,997.68
001-150-1124	FIRE SCBA REPLACEMENT	.00	16,112.46
001-150-1125	FIRE MEMORIAL	.00	39,770.52
001-150-1126	FIRE DONATION EQUIPMENT	.00	.00
001-160-1120	AMBULANCE VEHICLE REPLACEMENT	.00	30,102.01
001-160-1121	AMBULANCE BLDG/REP/MAINTENANCE	.00	18,771.19
001-160-1122	AMBULANCE EMT TRAINING	.00	1,715.63
001-160-1123	AMBULANCE PARAMEDIC TRAINING	100.00	45,640.85
001-160-1124	AMB EMERGENCY SERVICES BLDG	.00	165.37
001-160-1125	AMBULANCE EQUIPMENT REPLACE	.00	2,501.69
001-160-1126	AMBULANCE MEMORIAL	.00	40,101.19
001-160-1127	AMBULANCE DONATION EQUIPMENT	.00	25.02
001-210-1120	STREET EQUIP/BUILDING	.00	25,937.83
001-410-1120	LIBRARY TRUST	80.00	10,449.91
001-410-1122	LIBRARY EQUIPMENT	.00	18,978.16
001-411-1120	FRIENDS OF THE LIBRARY	81.90	9,185.81
001-490-1120	150 COMMUNITY CELEBRATION	666.27-	.00
041-000-1120	LIBRARY MEMORIAL	.00	18,734.79
041-000-1121	LIBRARY COMMUNITY ROOM	.00	447.25
043-000-1120	PARK & RECREATION	3,000.00	24,458.87
110-000-1115	ROAD USE TAX	14,891.08	73,593.65
112-000-1115	EMPLOYEE BENEFITS	13,526.68-	44,579.98
119-000-1115	EMERGENCY	165.06	165.06
121-000-1115	LOST 40% WATER/SEWER	7,157.03	90,516.24
121-000-1121	LOST 60% CAPITAL SURPLUS	4,328.21	53,954.77
121-000-1122	LOST DEBT SERVICE	6,407.33	6,628.01
121-000-1123	LOST RESERVE	.00	66,631.65
125-000-1115	TIF	.00	.00
145-000-1115	HOUSING REHABILITATION	.00	980.63
200-000-1115	DEBT SERVICE	1,965.51	22,019.21
322-000-1115	4TH,5TH,PURDY STREETS	1,362,138.10	1,462,046.26
325-000-1115	EMERGENCY SERVICES BUILDING	15.00-	15.00-
328-000-1115	1ST ST RAILROAD	.00	76,420.00
329-000-1115	5TH & CHURCH STREET	1,275.00-	316,284.93
600-000-1115	WATER	16,975.19	176,964.86
600-000-1123	WATER DEBT SERVICE	2,152.09	2,232.01
610-000-1115	SEWER	15,927.07	273,198.10
610-000-1123	SEWER DEBT SERVICE	3,900.67	4,046.56

CITY OF JESUP  
BALANCE SHEET  
CALENDAR 7/2016, FISCAL 1/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
750-000-1116	WATER DEPOSITS	223.01	37,207.49
750-000-1117	SALES TAX	42.13	1,183.14
820-000-1115	SELF INSURANCE DEDUCTIBLE	.00	.00
	CHECKING TOTAL	1,354,939.46	3,799,453.41
	TOTAL CASH	1,354,939.46	3,799,853.41

CLAIMS PRESENTED TO THE CITY COUNCIL FOR AUGUST 2, 2016		
WARRANTS WRITTEN SINCE THE JULY 19, 2016 MEETING:		
Bankers Trust	Bond Registration - CH	250.00
Accounts Payable	Payroll ACH - 8-1-16	18,060.35
Bank Iowa	Payroll taxes - Federal, Medicare, Social Security	6,836.41
CLAIMS PRESENTED FOR AUGUST 2, 2016		
ADVANCED SYSTEMS	COPIER CONTRACT - LIB	21.00
ADVANCE AUTO PARTS	FILTERS,FLUID,RAMP - ST	62.66
AUDIO EDITIONS	BOOK ON CD - LIB	154.05
BAKER & TAYLOR	LIBRARY BOOKS - LIB	146.93
BROWN SUPPLY	VALVE STEMS, O-RINGS - WA	357.38
CINTAS	MEDICAL SUPPLIES - ST	15.84
CITIZEN HERALD	RENEWAL,MINUTES,ORDINANCE - LIB, CH	484.54
CITY LAUNDERING	MATS,MOPS,UNIFORM EXP.-CH,WA,WW,ST	248.42
CITY OF HUDSON	UNIFORMS, LYONS - PD	213.99
CONSOLIDATED ENERGY	401.3 GAL DSL - ST	718.33
D.A. DAVIDSON	SERIES 2016 BOND FEES - 4TH,5TH,PURDY	14,000.00
D & S PORTABLES	FARMER'S DAY RENTAL/CLEANINGS-PARK	2,565.00
DEMCO	BOOK COVERS, BOOKMARKS - LIB	95.12
DON'S TRUCK SALES	BATTERY CABLES - WA	23.69
ELECTRONIC ENGINEERING	INSTALL RADIOS - PD	90.30
FARMERS MUTUAL TELEPHONE	BATTERY BACKUP - CH	435.21
GATEWAY HOTEL	HOTEL, ACADEMY - CH	497.28
HAWKINS	CHLORINE - WA	684.04
INDEPENDENCE PLUMBING HEATING	REPAIR TOILET - LIB	128.91
IOWA FIREFIGHTERS ASSN	DUES & MUTUAL AID - FD	806.00
JESUP COMMUNITY SCHOOL	COMMUNITY RECREATION PROGRAM - CH	2,500.00
JOHN FRATZKE	REIMB HEALTH INSURANCE DEDUCTIBLE	250.00
KIESLER POLICE SUPPLY	GUNS - PD	40.00
KIRKWOOD COMMUNITY COLLEGE	BEHAVIORAL HEATH CLASS - AMB	40.00
LEITURETIME GOLF CARTS	GOLF CART RENTAL - COMMUNITY CELEB.	1,750.00
LLOYD BROWN	TRANSPLANT TREES - PARKS	350.00
MARK BIRDNOW CHEVROLET	FRONT END ALIGNMENT - PD	87.95
MCCLURE ENGINEERING	FLOW MONITORING STUDY - WW	14,330.00
MICROMARKETING	BOOK ON CD - LIB	100.98
MID AMERICAN ENERGY	GAS, ELECTRIC - ALL	10,649.54
MIDWEST BREATHING AIR	QUARTERLY AIR TEST - FD	118.80
ORIENTAL TRADING COMPANY	STICKERS, GLITTER SET - LIB	55.13
PETERSON TRUSTWORTHY HARDWARE	KEYS,LIGHTS,INSULATION-AMB,FD,WA,ST	201.30
PETTY CASH	REPLENISH POSTAGE - LIB	60.08
POWER PLAN	O-RINGS - ST	11.60
PRESTO - X	PEST CONTROL - CH, PD	71.38
PRIMROSE HEATING & A/C	RELOCATE WATER - WA	252.98
PRODUCTIVITY PLUS	FILTERS, CASE - ST	130.50
RITE PRICE OFFICE SUPPLY	PAPER,CLIPS,TAPE,TALLY COUNTER - LIB	157.61
SERVPRO	CARPET CLEANING - CH	708.00
SPAHN & ROSE	REPAIR DOORS,LUMBER,POSTS - ST,AMB	348.32
THOMAS JAMES	GARBAGE - ALL	40.00
TIM DAVIS	PEST CONTROL, FARMERS DAY - PARKS	185.00
TREASURER, STATE OF IOWA	JULY SALES TAX	2,113.00

USA BLUEBOOK	DOOR TAGS - WA	128.66
US CELLULAR	CELL PHONES - AMB,WA,WW,PD,BLDG	272.51
WALMART COMMUNITY	PAPER TOWELS,CLEANER,BAGS - LIB	66.85
TOTAL		56,768.88

## City Street Financial Report

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City Name
JESUP
City Number
3817

### Cover Sheet

Now therefore let it be resolved that the city council \_\_\_\_\_ JESUP \_\_\_\_\_, Iowa  
 (City Name)

On \_\_\_\_\_ did hereby approve and adopt the annual  
 (month/day/year)

City Street Financial Report from July 1, \_\_\_\_\_ 2015 \_\_\_\_\_ to June 30, \_\_\_\_\_ 2016 \_\_\_\_\_  
 (Year) (Year)

#### Contact Information

Name	E-mail Address	Street Address	city	ZIP Code
Koley Mead	jesup1@jtt.net	791 6th Street, PO Box 592	Jesup	50648-0592
Hours	Phone	Extension	Phone(Alternative)	
8:00 - 4:30, Monday-Friday	319-827-1522		319-827-1526	

#### Preparer Information

Name	E-mail Address	Phone	Extension
Koley Mead	jesup1@jtt.net	319-827-1522	

#### Mayor Information

Name	E-mail Address	Street Address	city	ZIP Code
Larry Thompson	jesupmayor@jtt.net	50648-0592	Jesup	50648-0592
Phone	Extension			
319-827-1522				

Resolution Number \_\_\_\_\_

**Larry Thompson**  
 \_\_\_\_\_  
 Signature Mayor

**LeAnn Even**  
 \_\_\_\_\_  
 Signature City Clerk



Form 517007 {5-2016}  
Office of Local Systems  
Ames, IA 50010

<b>City Name</b>
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## City Street Financial Report

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### Summary Statement Sheet

Column 1    Column 2    Column 3    Column 4  
Road use    Other Steeet    Street Debt    Totals  
Tax Fund    Monies

Round Figures to Nearest Dollars

<b>A. BEGINNING BALANCE</b>				
Column 1	Column 2	Column 3	Column 4	
Road use	Other Steeet	Street Debt	Totals	
Tax Fund	Monies			
1. July 1 Balance	\$54,089	\$543,279	\$0	\$597,368
2. Adjustments (Note on Explanation Sheet)	\$0	\$0	\$0	\$0
3. Adjusted Balance	\$54,089	\$543,279	\$0	\$597,368
<b>B. REVENUES</b>				
1. Road Use Tax	\$311,420			\$311,420
2. Property Taxes		\$227,222	\$322,015	\$549,237
3. Special Assessments		\$0	\$0	\$0
4. Miscellaneous		\$279,332	\$88,087	\$367,419
5. Proceeds from Bonds, Notes, and Loans		\$13,900	\$0	\$13,900
6. Interest Earned		\$1,507	\$0	\$1,507
<b>7. Total Revenues (Lines B1 thru B6)</b>	\$311,420	\$521,961	\$410,102	\$1,243,483
<b>C. Total Funds Available (Line A3 + Line B7)</b>	\$365,509	\$1,065,240	\$410,102	\$1,840,851

Column 1    Column 2    Column 3    Column 4  
Road use    Other Steeet    Street Debt    Totals  
Tax Fund    Monies

Round Figures to Nearest Dollars

<b>EXPENSES</b>				
Column 1	Column 2	Column 3	Column 4	
Road use	Other Steeet	Street Debt	Totals	
Tax Fund	Monies			
<b>D. Maintenance</b>				
1. RoadWay Maintenance	\$306,806	\$55,747	\$0	\$362,553
2. Snow and Ice Removal	\$0	\$15,598	\$0	\$15,598
<b>E. Construction, Reconstruction and Improvements</b>				
1. Engineering	\$0	\$75,914	\$0	\$75,914
2. Right of Way Purchased	\$0	\$0	\$0	\$0
3. Street/Bridge Construction	\$0	\$487,218	\$0	\$487,218
4. Traffic Services	\$0	\$0	\$0	\$0
<b>F. Administration</b>	\$0	\$124,580	\$0	\$124,580
<b>G. Equipment</b>	\$0	\$113,410	\$0	\$113,410
<b>H. Miscellaneous</b>		\$16,445	\$0	\$16,445
<b>J. street Debt</b>				
1. Bonds, Notes and Loans -Principal Paid	\$0	\$0	\$369,700	\$369,700
2. Bonds, Notes and Loans - Interest Paid	\$0	\$0	\$40,402	\$40,402
<b>TOTALS</b>				
<b>K. Total Expenses (Lines D thru J)</b>	\$306,806	\$888,912	\$410,102	\$1,605,820
<b>L. Ending Balance (Line C-K)</b>	\$58,703	\$176,328	\$0	\$235,031
<b>M. Total Funds Accounted For (K + L = C)</b>	\$365,509	\$1,065,240	\$410,102	\$1,840,851



Form 517007 {5-2016}  
Office of Local Systems  
Ames, IA 50010

<b>City Name</b>
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## City Street Financial Report

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### Miscellaneous Revenues and Expenses Sheet

Code Number and Itemization of Miscellaneous Revenues (Line B4 on the Summary Statement Sheet)(See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
191---Licenses and Permits	\$180.00	\$0.00
181---Junk and Old	\$32.00	\$0.00
124---Iowa DOT	\$10,700.00	\$0.00
194---General Fund Transfers	\$268,420.00	\$88,087.00
<b>Line B4 Totals</b>	<b>\$279,332.00</b>	<b>\$88,087.00</b>

Code Number and Itemization of Miscellaneous Expenses (Line H on the Summary Statement Sheet) "On street" parking expenses, street maintenance, buildings, insurance, administrative costs for printing, legal fees, bond fees etc. (See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
220---Insurance	\$16,445.00	\$0.00
<b>Line H Totals</b>	<b>\$16,445.00</b>	<b>\$0.00</b>



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### Bonds, Notes and Loans Sheet

New Bond ?	Debt Type	Debt Purpose	DOT Use Only	Issue Date	Issue Amount	% Related to Street	Year Due	Principal Balance as of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance as of 6/30
<input type="checkbox"/>	General Obligation	Street Improvements	103	05/01/2011	\$1,500,000	59	2022	\$995,000	\$130,000	\$29,658	\$76,700	\$17,498	\$865,000
<input type="checkbox"/>	General Obligation	Street Improvements	104	04/01/2013	\$1,280,000	100	2023	\$1,025,000	\$110,000	\$15,030	\$110,000	\$15,030	\$915,000
<input type="checkbox"/>	General Obligation	Street Improvements	105	03/15/2015	\$370,000	100	2017	\$370,000	\$183,000	\$7,874	\$183,000	\$7,874	\$187,000
<input checked="" type="checkbox"/>	General Obligation	Street Improvements	106	06/21/2016	\$13,900	100	2016	\$13,900	\$0	\$0	\$0	\$0	\$13,900
			<b>New Bond Totals</b>		\$13,900	\$13,900	<b>Totals</b>	\$2,403,900	\$423,000	\$52,562	\$369,700	\$40,402	\$1,980,900

## City Street Financial Report

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### Project Final Costs Sheet

For construction, reconstruction, and improvement projects with costs equal to or greater than 90% of the bid threshold in effect as the beginning of the fiscal year.

Check here if there are no entities for this year

### Project Final Costs Sheet (Section A)

1. Project Number	2. Estimated Cost	3. Project Type	4. Public Letting?	5. Location/Project Description (limits, length, size of structure)
Seal Coat Project	\$70,942	SURF	No	35272 square yards base prep and seal coat
Full Depth patching	\$39,880	SURF	No	Full depth patching, curb and gutter, traffic control and mobilization

### Project Final Costs Sheet (Section B)

1. Project Number	6. Contractor Name	7. Contract Price	8. Additions/Deductions	9. Labor	10. Equipment	11. Materials	12. Overhead	13. Total
Seal Coat Project	Prairie Road Builders	\$70,942	\$0	\$0	\$0	\$0	\$0	\$70,942
Full Depth patching	Midwest Contractors	\$39,880	\$0	\$0	\$0	\$0	\$0	\$39,880



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## City Street Financial Report

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### Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used On Project this FY?	8. Status
	2010	Case 570MXT-3 Loader Tractor	\$68,750	\$0		\$0		No	NOCH
	2007	Sterling L8500 Dump Truck	\$77,965	\$0		\$0		No	NOCH
	2004	Elgine Pelican Street Sweeper	\$91,684	\$0		\$0		No	NOCH
	1998	John Deere 310E Backhoe	\$58,500	\$0		\$0		No	NOCH
	1998	Chevrolet 1/2 Ton Truck	\$16,690	\$0		\$0		No	NOCH
	1993	Ford R72 Dump Truck	\$36,016	\$0		\$0		No	TRAD
	2010	Peterbuilt Dump Truck	\$105,875	\$0		\$0		No	NOCH
	2012	Ford F250 Super Duty Truck	\$25,721	\$0		\$0		No	NOCH
	2011	Dump Trailer	\$5,710	\$0		\$0		No	NOCH
	2012	Backhoe attachment breaker	\$8,100	\$0		\$0		No	NOCH
	2014	Bobcat Skidloader	\$52,100	\$0		\$0		No	NEW
	2016	Freightliner Dump Truck	\$112,750	\$0		\$0		No	NEW

## City Street Financial Report

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### Explanation Sheet

Comments

**IOWADOT**  
Form 517007 {5-2016}  
Office of Local Systems  
Ames, IA 50010

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## City Street Financial Report

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### Monthly Payment Sheet

Month	Road Use tax Payments
July	\$25,911.59
August	\$34,905.79
September	\$30,960.44
October	\$23,682.09
November	\$26,938.58
December	\$27,191.34
January	\$22,662.97
February	\$26,046.80
March	\$26,721.04
April	\$18,532.45
May	\$19,945.69
June	\$27,920.96
Totals	\$311,419.74

**RESOLUTION NO. 2017-**

**RESOLUTION APPROVING THE OFFICIAL FINANCIAL  
REPORT TO THE IOWA DEPARTMENT OF TRANSPORTATION  
FOR THE FISCAL YEAR 2015-2016**

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP,  
BUCHANAN COUNTY, IOWA

That the City Council of Jesup does hereby approve the Road Use Tax Financial Report to the Iowa Department of Transportation for the Fiscal Year 2015-2016 and direct the City Clerk to submit the report to the Iowa Department of Transportation.

THIS RESOLUTION SHALL BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL  
IN ACCORDANCE WITH THE LAW.

PASSED AND APPROVED THIS 2nd DAY OF AUGUST, 2016.

\_\_\_\_\_  
Larry Thompson  
Mayor

Attest:

\_\_\_\_\_  
LeAnn M. Even, CMC, ICMC, CFO  
City Clerk/Treasurer

PREPARED BY: JOHN S. PIETERS, SR., 611 YOUNG ST., P.O. BOX 397, JESUP, IA 50648-0397;  
TELEPHONE: (319) 827-6920

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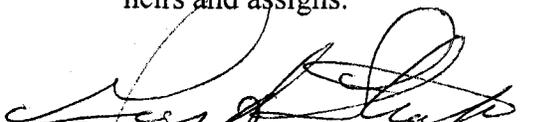
**EASEMENT**

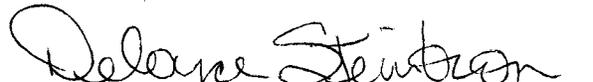
FOR AND IN CONSIDERATION of the sum of One Dollar (\$1.00) and other good and valuable consideration, George Steinbron and Deloyce Steinbron, husband and wife, do hereby grant unto the City of Jesup, Iowa a permanent easement for public right of way in, over and to the following described real estate, to-wit:

The South forty (40) feet of the Plat of Survey of Parcel "O" recorded in File No. \_\_\_\_\_, in the Office of the Recorder of Buchanan County, Iowa; and

A strip of land twenty (20) foot in width abutting the South boundary of Plat of Survey of Parcel "O" recorded in File No. \_\_\_\_\_, in the Office of the Recorder of Buchanan County, Iowa.

This easement and the rights herein described are binding upon the grantors, their heirs and assigns.

  
George Steinbron

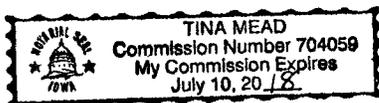
  
Deloyce Steinbron

STATE OF IOWA

SS:

Buchanan COUNTY

This instrument was acknowledged before me on July 18, 2016  
by **George Steinbron and Deloyce Steinbron.**



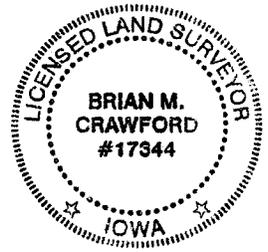
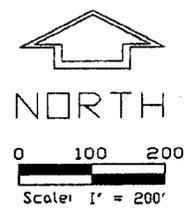
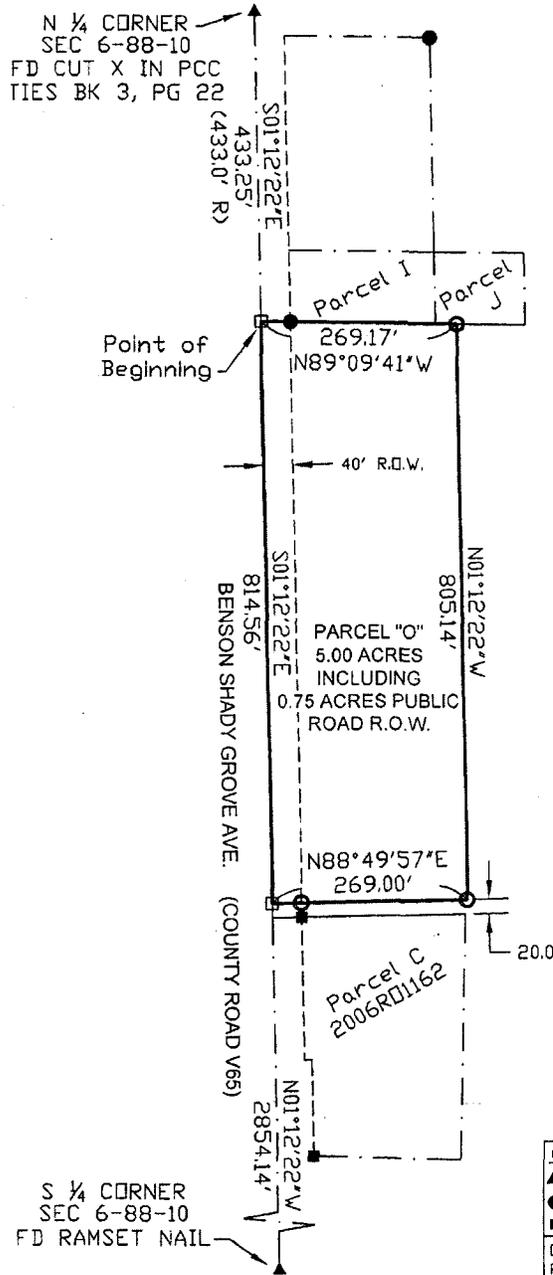


Notary Public in and for said State

**PLAT OF SURVEY**  
OF PARCEL "O"

DESCRIPTION:

PARCEL "O" BEING PART OF THE NE FRACTIONAL ¼ OF SECTION 6 TOWNSHIP 88 NORTH, RANGE 10 WEST OF THE 5TH P.M., BUCHANAN COUNTY IOWA, DESCRIBED AS: COMMENCING AT THE NORTH ¼ CORNER OF SAID SECTION 6; THENCE S01°12'22"E, 433.25 FEET ALONG THE WEST LINE OF THE NE FRACTIONAL ¼ OF SAID SECTION 6 TO THE POINT OF BEGINNING. THENCE CONTINUING S01°12'22"E, 814.56 FEET; THENCE N88°49'57"E, 269.00 FEET; THENCE N01°12'22"W, 805.14 FEET TO THE SOUTH LINE OF PARCEL "J"; THENCE N89°09'41"W, 269.17 FEET TO THE POINT OF BEGINNING. DESCRIBED LAND CONTAINS 5.00 ACRES INCLUDING 0.75 ACRES OF PUBLIC ROAD RIGHT OF WAY AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.



<b>CORNERS FOUND:</b>		<b>CORNERS SET:</b>	
▲ - SECTION CORNER AS NOTED	● - 5/8" REBAR W/CAP #8505	○ - 1/2" IP YEL. CAP #17344	□ - CUT X IN ROAD
■ - 5/8" REBAR W/CAP #12088			
DATE SURVEYED: 6-1-2016			
PROPRIETOR: George A. Steinbron & Deloyce D. Steinbron			
SURVEY PREPARED FOR: Proprietor			

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.  
LICENSE RENEWAL DATE: 12-31-2016      LICENSE NO. 17344

*Brian M. Crawford* 6-29-16  
BRIAN M. CRAWFORD, P.L.S.      DATE

**CRAWFORD ENGINEERING & SURVEYING, INC.**  
205 SECOND AVENUE N.E.  
P.O. BOX 793, INDEPENDENCE, IOWA 50644  
Phone (319) 334-7077

**RESOLUTION NO. \_\_\_\_**

**RESOLUTION APPROVING MINOR SUBDIVISION PLAT**

WHEREAS a minor subdivision of Plat of Survey of Parcel "O" has been filed in the office of the Clerk of the City of Jesup, Buchanan County, Iowa and the legal description of the land included in said plat being as follows, to-wit:

See Exhibit "A" attached.

Said property is located within two (2) miles of the city limits of the City of Jesup, Iowa.

NOW, THEREFORE, BE IT RESOLVED that the minor subdivision Plat of Survey of Parcel "O" be and the same is hereby approved.

The Mayor and Clerk be and they are hereby directed to certify this Resolution for Recording.

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Larry Thompson, Mayor

ATTEST:

\_\_\_\_\_  
LeAnn Even, CMC  
City Clerk

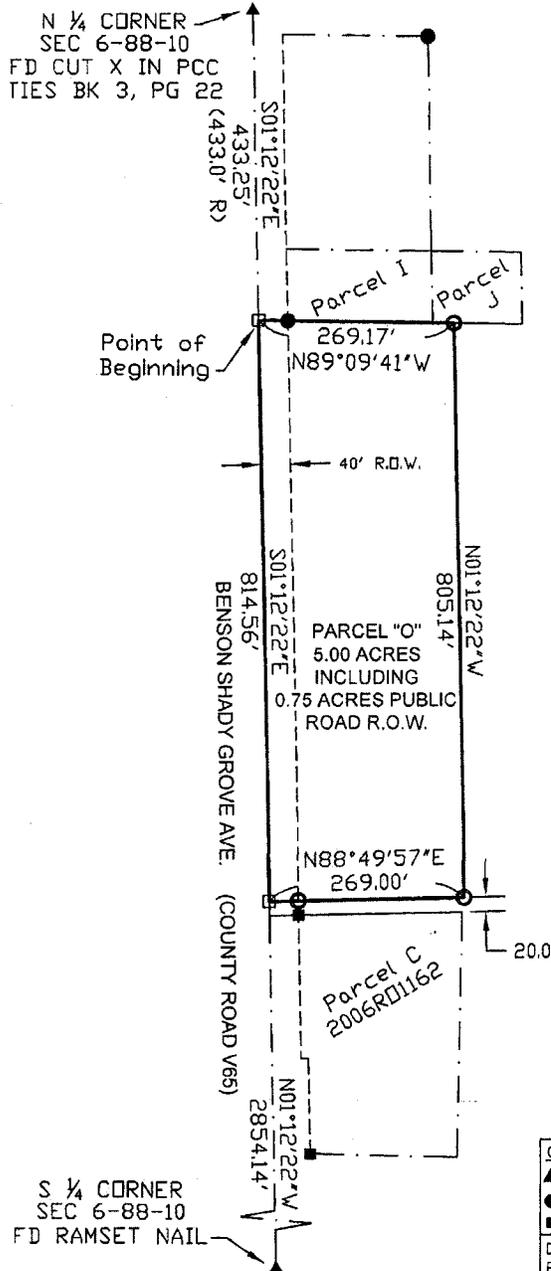
# EXHIBIT "A"

PREPARED BY: BRIAN M. CRAWFORD, PLS-CRAWFORD ENGINEERING 205 2ND AVE NE INDEPENDENCE, IOWA 50644 (319)334-7077

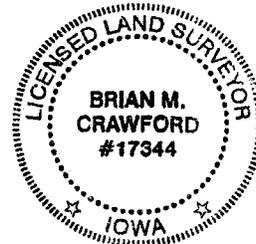
## PLAT OF SURVEY OF PARCEL "O"

### DESCRIPTION:

PARCEL "O" BEING PART OF THE NE FRACTIONAL ¼ OF SECTION 6 TOWNSHIP 88 NORTH, RANGE 10 WEST OF THE 5TH P.M., BUCHANAN COUNTY IOWA, DESCRIBED AS: COMMENCING AT THE NORTH ¼ CORNER OF SAID SECTION 6; THENCE S01°12'22"E, 433.25 FEET ALONG THE WEST LINE OF THE NE FRACTIONAL ¼ OF SAID SECTION 6 TO THE POINT OF BEGINNING. THENCE CONTINUING S01°12'22"E, 814.56 FEET; THENCE N88°49'57"E, 269.00 FEET; THENCE N01°12'22"W, 805.14 FEET TO THE SOUTH LINE OF PARCEL "J"; THENCE N89°09'41"W, 269.17 FEET TO THE POINT OF BEGINNING. DESCRIBED LAND CONTAINS 5.00 ACRES INCLUDING 0.75 ACRES OF PUBLIC ROAD RIGHT OF WAY AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.



0 100 200  
Scale: 1" = 200'



#### CORNERS FOUND:

- ▲ - SECTION CORNER AS NOTED
- - 5/8" REBAR W/CAP #8505
- - 5/8" REBAR W/CAP #12088

#### CORNERS SET:

- - 1/2" IP YEL. CAP #17344
- - CUT X IN ROAD

DATE SURVEYED: 6-1-2016

PROPRIETOR: George A. Steinbron & Deloyce D. Steinbron

SURVEY PREPARED FOR: Proprietor

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

LICENSE RENEWAL DATE: 12-31-2016

LICENSE NO. 17344

*Brian M. Crawford* 6-29-16  
BRIAN M. CRAWFORD, P.L.S. DATE

**CRAWFORD ENGINEERING  
& SURVEYING, INC.**

205 SECOND AVENUE NE,  
P.O. BOX 793, INDEPENDENCE, IOWA 50644  
Phone (319) 334-7077

PROJECT NO. 16241 FLD.BK.NO. \_\_\_\_\_ PAGE \_\_\_\_\_

PREPARED BY: JOHN S. PIETERS, SR., 611 YOUNG ST., P.O. BOX 397, JESUP, IA 50648-0397;  
TELEPHONE: (319) 827-6920

---

CERTIFICATE

I, LeAnn Even, City Clerk of the City of Jesup, Iowa, do hereby certify that the preceding is a true and complete copy of Resolution No. \_\_\_\_\_, as passed and adopted by the Council of the City of Jesup, Iowa on the \_\_\_\_ day of \_\_\_\_\_, 2016.

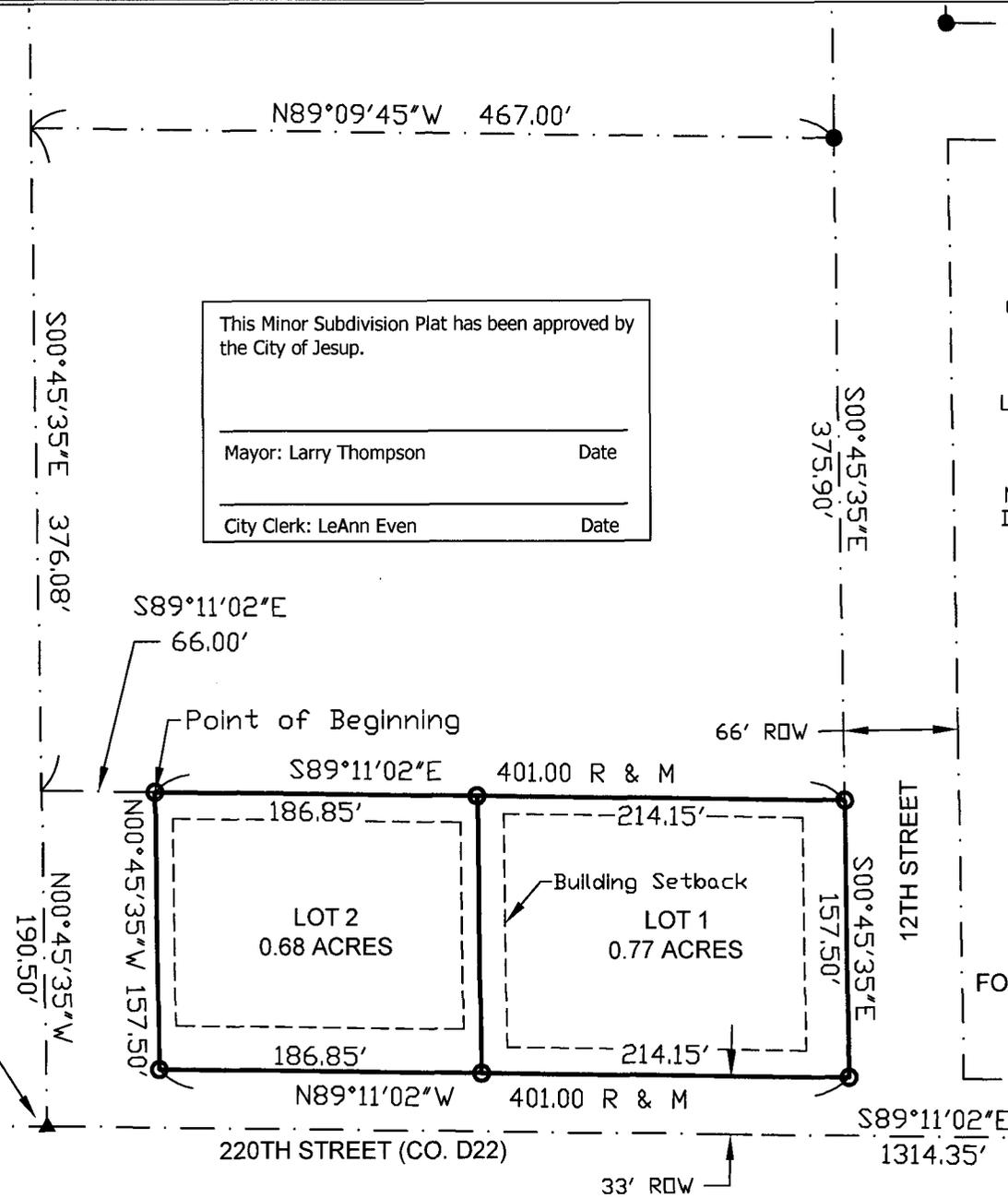
Witness my hand and seal of office this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
LeAnn Even, City Clerk

PREPARED BY: BRIAN M. CRAWFORD, PLS. CRAWFORD ENGINEERING & SURVEYING, INC., INDEPENDENCE, IOWA (319)334-7077



SW COR, SE 1/4 - SW 1/4 SECTION 32-89-10 FOUND CUT "X" IN PCC



This Minor Subdivision Plat has been approved by the City of Jesup.

Mayor: Larry Thompson Date \_\_\_\_\_

City Clerk: LeAnn Even Date \_\_\_\_\_

N89°09'45"W 299.95'

TOWER STREET

D & J MINOR SUBDIVISION

LEGAL DESCRIPTION:

COMMENCING AT THE SW CORNER OF THE SE 1/4 OF THE SW 1/4 OF SECTION 32, TOWNSHIP 89 NORTH, RANGE 10 WEST OF THE 5TH P.M., BUCHANAN COUNTY IOWA; THENCE N00°45'35"W, 190.50 FEET ALONG THE WEST LINE OF SAID SE 1/4 OF THE SW 1/4; THENCE S89°11'02"E, 66.00 FEET TO THE POINT OF BEGINNING; THENCE S89°11'02" E, 401.00 FEET; THENCE S00°45'35"E, 157.50 FEET; THENCE N89°11'02"W, 401.00 FEET; THENCE N00°45'35"W, 157.50 FEET TO THE POINT OF BEGINNING. DESCRIBED LAND CONTAINS 1.45 ACRES AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

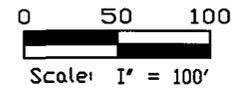
ZONING: M-1

SETBACKS:

FRONT = 25 FT  
 SIDE = 10 FT  
 SIDE (CORNER LOT) = 15 FT  
 REAR = 15 FT

NOTE: LOT 2 ACCESS SHALL BE LIMITED TO ONE ENTRANCE WITHIN THE EAST 50 FEET OF LOT FRONTAGE TO 220TH STREET

SE CORNER SECTION 32-89-10 FOUND CUT "X" IN PCC TIES BK 2, PG 649



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

LICENSE RENEWAL DATE: 12-31-2016 LICENSE NO. 17344

*Brian M. Crawford* 7-22-16  
 BRIAN M. CRAWFORD, P.L.S. DATE

CORNERS SET:  
 ○ - 1/2" IP YEL. CAP #17344

DATE SURVEYED: 5-23-2016  
 PROPRIETOR: Christopherson & Sons, L.L.C.  
 SURVEY PREPARED FOR: Proprietor

CORNERS FOUND:  
 ▲ - SECTION CORNER AS NOTED  
 ● - 1/2" REBAR W/ YPC #8505  
 ■ - 1/2" REBAR W/ YPC #8812

**CRAWFORD ENGINEERING & SURVEYING, INC.**  
 205 2nd Ave NE Independence, Iowa 50644  
 (319) 334-7077

**RESOLUTION NO. \_\_**

**RESOLUTION APPROVING MINOR SUBDIVISION PLAT**

WHEREAS a minor subdivision of D&J Minor Subdivision to Jesup, Buchanan County, Iowa has been filed in the office of the Clerk of the City of Jesup, Buchanan County, Iowa and the legal description of the land included in said plat being as follows, to-wit:

See Exhibit "A" attached.

Said property is located with the city limits of the City of Jesup, Iowa.

NOWTHEREFORE BE IT RESOLVED that the minor subdivision plat of D&J Minor Subdivision to the City of Jesup, Buchanan County, Iowa be and the same is hereby approved.

The Mayor and Clerk be and they are hereby directed to certify this Resolution for Recording.

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2016.

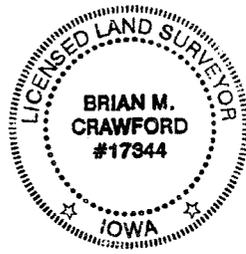
\_\_\_\_\_  
Larry Thompson, Mayor

ATTEST:

\_\_\_\_\_  
LeAnn Even, CMC  
City Clerk

EXHIBIT "A"

PREPARED BY: BRIAN M. CRAWFORD, P.L.S. CRAWFORD ENGINEERING & SURVEYING, INC., INDEPENDENCE, IOWA (319)334-7077

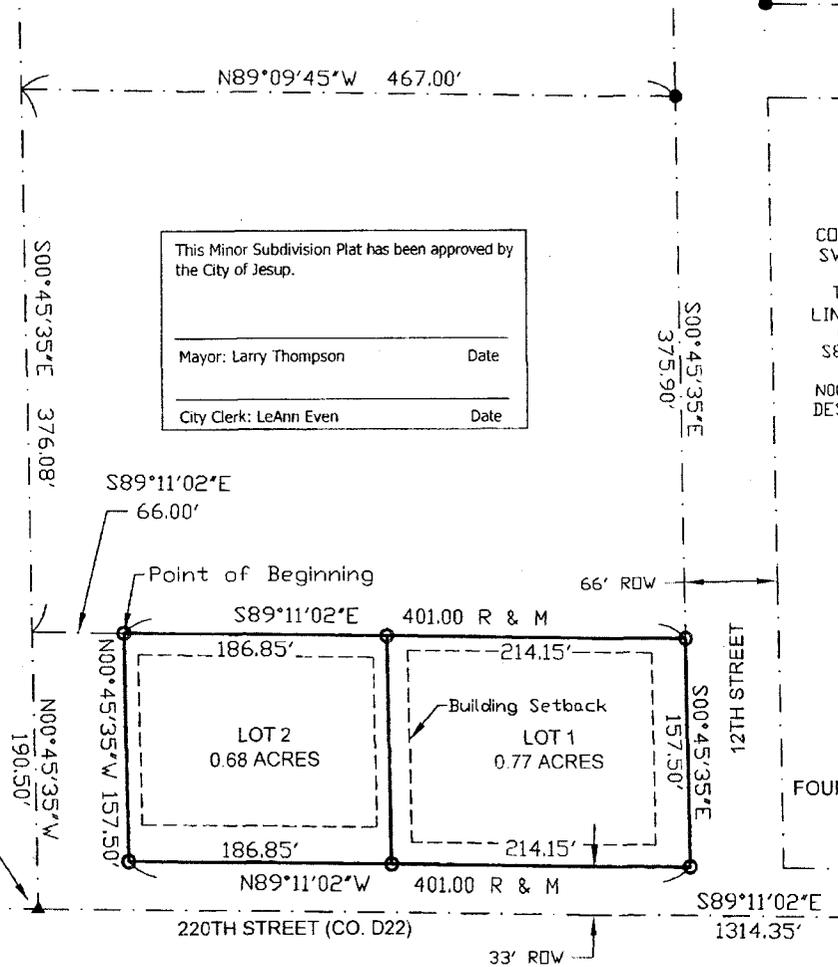


SW COR, SE ¼ - SW ¼ SECTION 32-89-10 FOUND CUT "X" IN PCC

This Minor Subdivision Plat has been approved by the City of Jesup.

Mayor: Larry Thompson Date

City Clerk: LeAnn Even Date



N89°09'45"W 299.95'  
TOWER STREET

D & J MINOR SUBDIVISION

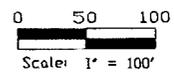
**LEGAL DESCRIPTION:**  
COMMENCING AT THE SW CORNER OF THE SE ¼ OF THE SW ¼ OF SECTION 32, TOWNSHIP 89 NORTH, RANGE 10 WEST OF THE 5TH P.M., BUCHANAN COUNTY IOWA; THENCE N00°45'35"W, 190.50 FEET ALONG THE WEST LINE OF SAID SE ¼ OF THE SW ¼; THENCE S89°11'02"E, 66.00 FEET TO THE POINT OF BEGINNING. THENCE S89°11'02" E, 401.00 FEET; THENCE S00°45'35"E, 157.50 FEET; THENCE N89°11'02"W, 401.00 FEET; THENCE N00°45'35"W, 157.50 FEET TO THE POINT OF BEGINNING. DESCRIBED LAND CONTAINS 1.45 ACRES AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

ZONING: M-1

**SETBACKS:**  
FRONT = 25 FT  
SIDE = 10 FT  
SIDE (CORNER LOT) = 15 FT  
REAR = 15 FT

**NOTE:** LOT 2 ACCESS SHALL BE LIMITED TO ONE ENTRANCE WITHIN THE EAST 50 FEET OF LOT FRONTAGE TO 220TH STREET

SE CORNER SECTION 32-89-10 FOUND CUT "X" IN PCC TIES BK 2, PG 649



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.  
LICENSE RENEWAL DATE: 12-31-2016 LICENSE NO. 17344

*Brian M. Crawford* 6-1-16  
BRIAN M. CRAWFORD, P.L.S. DATE

**CORNERS SET:**  
○ - 1/2" IP YEL. CAP #17344

DATE SURVEYED: 5-23-2016  
PROPRIETOR: Christopherson & Sons, L.L.C.  
SURVEY PREPARED FOR: Proprietor

**CORNERS FOUND:**  
▲ - SECTION CORNER AS NOTED  
● - 1/2" REBAR W/ YPC #8505  
■ - 1/2" REBAR W/ YPC #8812

**CRAWFORD ENGINEERING & SURVEYING, INC.**  
205 2nd Ave NE Independence, Iowa 50644  
(319) 334-7077

PROJECT No. 16238 FLD.BK.No. 100 PAGE

CERTIFICATE

I, LeAnn Even, City Clerk of the City of Jesup, Iowa, do hereby certify that the preceding is a true and complete copy of Resolution No. \_\_\_\_\_, as passed and adopted by the Council of the City of Jesup, Iowa on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Witness my hand and seal of office this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
LeAnn Even, City Clerk

# JESUP POLICE 2016

# AUGUST

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1 201 0700-1500 204 1500-2300 203 2300-0700	2 208 1000-1400 203 1500-0300 201 Funeral	3 201 0900-1900 203 1900-0300	4 201 0900-1900 204 1900-0300	5 201 0900-2000 204 2000-0400	6 204 1200-2000 203 2000-0400
7 204 1100-1900 203 1900-0300	8 201 0700-1500 204 1500-2300 203 2300-0700	9 201 0900-1900 203 1900-0300	10 201 0900-1900 203 1900-0300	11 201 0900-1900 204 1900-0300	12 201 0900-2000 204 2000-0400	13 204 1200-2000 203 2000-0400
14 204 1100-1900 203 1900-0300	15 201 0700-1500 204 1500-2300 203 2300-0700	16 201 0900-1900 203 1900-0300	17 201 0900-1900 203 1900-0300	18 201 0900-1900 204 1900-0300	19 201 0900-2000 204 2000-0400	20 204 1200-2000 203 2000-0400
21 204 1100-1900 203 1900-0300	22 201 0700-1500 204 1500-2300 203 2300-0700	23 201 0900-1900 203 1900-0300	24 201 0900-1900 203 1900-0300	25 201 0900-1900 204 1900-0300	26 201 0900-2000 204 2000-0400	27 204 1200-2000 203 2000-0400
28 204 1100-1900 203 1900-0300	29 201 0700-1500 204 1500-2300 203 2300-0700	30 201 0900-1900 203 1900-0300	31 201 0900-1900 203 1900-0300	1	2	3
4	42618	NOTES				

Date Reported	Time	Call Type	Reporting Party	CFS #	Agency	Disposition
07/01/2016	07:39:20	ALARM	ADT	16-006195	J	HN
07/01/2016	22:50:26	TS	BRAXTON MORRISON	16-006238	J	WI
07/02/2016	11:59:35	TS	BRAXTON MORRISON	16-006258	J	WI
07/02/2016	13:48:36	OTHER	APT MANAGER	16-006264	J	HN
07/02/2016	17:37:47	TS	JONIKKA LYONS	16-006278	J	HN
07/02/2016	19:39:04	WEAPONS	[REDACTED]	16-006282	J	HN
07/02/2016	22:35:01	1038V	JONIKKA LYONS	16-006301	J	WI
07/03/2016	10:50:26	TS	BRAXTON MORRISON	16-006319	J	WI
07/03/2016	12:30:17	TS	BRAXTON MORRISON	16-006320	J	WI
07/03/2016	12:38:36	SUICIDAL	JONIKKA LYONS	16-006321	J	HN
07/05/2016	14:41:58	TS	BRAXTON MORRISON	16-006393	J	WI
07/05/2016	16:57:12	TS	BRAXTON MORRISON	16-006400	J	WI
07/05/2016	18:33:21	TS	BRAXTON MORRISON	16-006404	J	WI
07/05/2016	19:11:21	TS	BRAXTON MORRISON	16-006406	J	WI
07/05/2016	19:36:46	TS	BRAXTON MORRISON	16-006410	J	WI
07/05/2016	20:48:33	TS	BRAXTON MORRISON	16-006412	J	WI
07/05/2016	21:00:10	TS	BRAXTON MORRISON	16-006413	J	WI
07/06/2016	08:32:49	MEDICAL	[REDACTED]	16-006427	J	HN
07/06/2016	22:38:53	TS	BRAXTON MORRISON	16-006451	J	WI
07/07/2016	22:13:18	TS	BRAXTON MORRISON	16-006474	J	WI
07/07/2016	22:26:36	TS	BRAXTON MORRISON	16-006476	J	WI
07/07/2016	22:46:18	1038P	BRAXTON MORRISON	16-006477	J	WI
07/07/2016	23:32:03	TS	BRAXTON MORRISON	16-006480	J	WI
07/08/2016	06:09:29	TS	JONIKKA LYONS	16-006484	J	WI
07/08/2016	20:53:52	TS	BRAXTON MORRISON	16-006502	J	WI
07/08/2016	21:56:15	TS	BRAXTON MORRISON	16-006506	J	WI
07/08/2016	22:15:29	TS	BRAXTON MORRISON	16-006509	J	WI
07/08/2016	22:26:25	TS	BRAXTON MORRISON	16-006511	J	WI
07/08/2016	23:13:57	TS	BRAXTON MORRISON	16-006513	J	WI
07/08/2016	23:47:29	TS	BRAXTON MORRISON	16-006515	J	WI
07/09/2016	18:30:57	TS	BRAXTON MORRISON	16-006544	J	WI
07/09/2016	21:05:31	TS	RYAN DOLAND	16-006552	J	WI
07/09/2016	22:36:53	TS	RYAN DOLAND	16-006556	J	WI
07/09/2016	23:25:45	TS	RYAN DOLAND	16-006560	J	WI

Search Results

Date Reported	Time	Call Type	Reporting Party	CFS #	Agency	Disposition
07/10/2016	00:41:11	TS	RYAN DOLAND	16-006563	J	WI <i>warning Issued</i>
07/10/2016	17:27:40	DOGS	FREDRICKSON, HANNA	16-006576	J	HN <i>Handled No Report</i>
07/10/2016	19:37:06	DISORDER		16-006577	J	RT <i>Report Taken</i>
07/11/2016	21:28:12	DOMESTIC	VERIZON	16-006604	J	HN
07/12/2016	14:06:18	NOISE		16-006620	J	HN
07/12/2016	15:51:37	TS	BRAXTON MORRISON	16-006621	J	HN
07/12/2016	18:55:12	DISORDER	US CELLULAR 800-510-6091	16-006626	J	HN
07/12/2016	19:31:49	ANIMAL	BRAXTON MORRIS	16-006627	J	HN
07/13/2016	15:47:30	TS	BRAXTON MORRISON	16-006651	J	WI
07/14/2016	20:15:12	TS	BRAXTON MORRISON	16-006692	J	WI
07/14/2016	23:37:22	1038V	JONIKKA LYONS	16-006702	J	WI
07/15/2016	16:56:25	TS	BRAXTON MORRISON	16-006714	J	WI
07/15/2016	20:48:04	DISORDER	CLINT	16-006729	J	WI
07/16/2016	15:54:25	TS	JONIKKA LYONS	16-006750	J	WI
07/16/2016	18:01:25	TS	JONIKKA LYONS	16-006751	J	WI
07/16/2016	22:35:33	TS	JONIKKA LYONS	16-006788	J	HN
07/17/2016	21:10:21	TS	ROBERT ROQUET	16-006833	J	WI
07/20/2016	19:32:44	DEBRIS	BRAXTON MORRISON	16-006893	J	HN
07/20/2016	21:02:43	TS	BRAXTON MORRISON	16-006895	J	WI
07/21/2016	18:20:59	ASSAULT	BRAXTON MORRISON	16-006915	J	HN
07/22/2016	05:51:38	THREAT		16-006927	J	RT
07/22/2016	06:52:20	VANDAL		16-006929	J	RT
07/24/2016	17:49:13	DISORDER		16-007014	J	HN
07/25/2016	09:49:06	WELFARE	LINN COUNTY SHERIFF	16-007035	J	HN
07/25/2016	11:35:58	OTHER	JONIKKA LYONS	16-007037	J	HN
07/25/2016	15:46:06	HARASS		16-007042	J	RT
07/26/2016	18:19:42	TS	ROBERT ROQUET	16-007072	J	WI
07/26/2016	18:25:20	TS	ROBERT ROQUET	16-007073	J	WI
07/26/2016	18:40:49	TS	ROBERT ROQUET	16-007074	J	WI

*Total of 5 citations written. Stops occurred outside city limits so did not go into this report.*

Search Results

*Josh*

## POLICE REPORT

As you all know I am short one officer as Officer Morrison has resigned. The hours will be a little split up as you can see on the submitted schedule. We will still have a decent spread of coverage, but with a bit more on call time. I will try to cover as much as the on call time as I can so that we do not have to pay out a great deal.

I will be working with LeAnn on putting together an article to start advertising for a new full time officer as soon as possible as the process can sometimes take a great deal of time.

The activity report that was submitted is a little different format, but will give you a little more information than you normally get. This report is generated by the dispatch center. It is designed to leave out the addresses. I have blacked out the reporting party information when not an officer for their privacy.

According to State Code 321.247, golf carts are not allowed to travel on primary road extensions. Primary road extensions are roads through a municipality that are an extension of a State Highway. Jesup doesn't have any primary road extensions. Therefore I propose that we change the Golf Cart Regulations to open all streets within the city limits of the city of Jesup, with the exception of South and North Streets for Golf Cart Travel.

Thanks,  
Joshua G Evans

*CITY OF JESUP*  
*GOLF CART REGULATIONS*

**OPERATION PERMITTED.** Golf carts may be operated upon the streets and alleys of the City of Jesup by person(s) possession a valid Iowa driver's license and at least 18 years of age.

**PROHIBITED STREETS.** Golf carts shall be operated upon any City street which is a primary road extension through the City. However, golf carts may cross such a primary road extension. (Golf carts may not be operated on State Highway 939 (South Street) or North Street, other than to make a direct crossing.

Golf carts shall be allowed to operate on all roads within the city limits, of the City of Jesup, with the exception of South Street and North Street

**EQUIPMENT.** Golf carts shall be equipped with a slow moving vehicle sign and a bicycle safety flag at all times during operation and shall be equipped with adequate brakes.

**HOURS.** Golf carts may be operated only between sunrise and sunset. (Even though your golf cart has lights on it, this does **NOT** permit you to operate after sunset.

**TRAFFIC LAWS APPLICABLE.** While being operated on city streets, golf carts are deemed to be motor vehicles and are subject to all provisions relating to the operation of motor vehicles.

**LIABILITY INSURANCE.** No person shall operate a golf cart on city streets and alleys unless there is in effect for the golf cart an owner's policy of liability insurance.

**REGISTRATION.** All carts need to be registered with the City and display current registration stickers. Registration is annual with registration year extending from January 1 through December 31. There will be refunds or prorated registrations. Registrations are non-transferable.

**RENEWAL.** After initial registration, renew stickers will be issued upon payment of the renewal fee. The sticker that is issued at Registration is a permanent sticker. **DO NOT**

**REMOVE THIS STICKER.** The renewal stickers will be smaller stickers that will be placed on the original registration sticker, similar to those when renewing your automobile registration.

**SOLD GOLF CART.** If a golf cart is sold, the registered owner shall notify the City Clerk's office and request a cancellation of the registration of the golf cart. Any existing registration for a golf cart shall be deemed cancelled upon it's sale. If the new owner intends to operate the golf cart on any City street or alley, the new owner shall register the golf cart and pay the initial registration fee.

**REVOKE REGISTRATION.** The Chief of Police may revoke the registration of any golf cart in the event of repeated violations, following a notice and an opportunity for a hearing.

**RESPECT PUBLIC PROPERTY.** Golf carts are considered motor vehicles, they are not to be driven on the sidewalks or through the grass. They should be parked on the street or in the parking lots, same as with other vehicles.

**CITY OF JESUP  
GOLF CART  
Registration / Renewal Form**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address, if different than mailing address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Driver's License Information:

DL NO: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Golf Cart Information:

Color: \_\_\_\_\_ Make: \_\_\_\_\_

Vehicle Identification Number: \_\_\_\_\_

Insurance Information:

Insurance Carrier: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Registration / Renewal Fee: \$30.00

Send to: City of Jesup  
P.O. Box 592  
Jesup, IA 50648



## **JESUP FIRE RESCUE**

Office of the Chief

641 7<sup>th</sup> Street, P.O. Box 592 Jesup, Iowa 50648

319-240-3560 Cell 319-827-1732 HQ 319-827-6554 Fax

[jfd@jt.net](mailto:jfd@jt.net) (FD) [jesup410@gmail.com](mailto:jesup410@gmail.com) (Chief)



---

## **Council Report: August 2016**

Members of the Department met on July 14<sup>th</sup> for our monthly training and business meeting. The training topic for the evening was Basic Search Techniques with the use of an SCBA. Firefighters conducted a primary search in low visibility conditions and were refreshed on the different options/functions available within the new MSA Breathing Apparatus platform.

The membership also met on July 28<sup>th</sup> for our monthly drill. Equipment/Apparatus maintenance was conducted prior to training. The training topic for the evening was Rescue Boat Operations. Personnel traveled to Independence and conducted several, on water, exercises with the boat, including; Maneuvering a vessel towards a simulated victim in swift current, throwing life safety rope bags, recovery techniques, and basic boat operations.

Best Regards,

Andrew R. Trumbauer

Chief Fire Officer,  
City of Jesup, Iowa

# Addendum to Contract

Date: June 27, 2016  
*Contract dated May 12<sup>th</sup>, 2014*

New Emergency Services Building, Jesup, IA.

---

We propose to adjust our contract with you for the New Emergency Services Building, Jesup, IA as follows:

- Redesign of the Schematic design
  - Review program to see that it is still relevant
  - Review sustainability goals
  - Review site plan
  - Discuss materials and model
  - Preliminary budget
    - *The above work is to be completed in three meetings or less. Once three meetings have been completed future meetings will be charged at an hourly basis at the rate provided.*
- ~~Design Development~~
  - ~~Review space use:~~
    - ~~Materials~~
    - ~~Outlet/Data locations~~
    - ~~Lighting type~~
    - ~~Storage/Casework~~
    - ~~Water needs~~
    - ~~Windows~~
    - ~~Access Hardware type~~
  - ~~Develop Preliminary:~~
    - ~~Sections~~
    - ~~Plans~~
    - ~~Elevations~~
    - ~~Generic Details~~
    - ~~Design Intent details~~
    - ~~Diagrammatic building system layouts~~
    - ~~Outline Specifications~~
  - ~~Updated Estimate~~
- End of Services:
  - Use of drawings by City of Jesup to solicit Design/Build Contractor/Developer that would hire an architect of their own to provide drawings, seal, submit to AHJ as required, and assume all liability of construction of building.
  - The drawings created by StruXture shall not be used for construction and the Owner agrees to Remove all liability of Construction, Building design, code compliance and system performance from StruXture Architects.
  - *Agreement is Architects only – No sub-consultants included*
  - *This will resolve all issues with termination of current contract, including any claim for compensation for lost profits.*

314 East 4th Street  
Waterloo, IA 50703  
phone 319.234.1515  
fax 319.234.1517

StruXture agrees to perform the above work and leave project according to the above description for a fee of: \$18,890

Attest: (Signature)

Nicholas W. Hildebrandt, AIA, LEED AP, Principal

## HOURLY FEE SCHEDULE

EFFECTIVE 04/01/2015

<u>Staff Type</u>	<u>Hourly Rate</u>
Principal	\$190.00
Director	\$150.00
Licensed Architect	\$120.00
Licensed Interior Designer / Non-Registered Professional	\$ 90.00
Intern Architect / Draftsperson / Intern Interior Designer	\$ 70.00
Administrative Personnel	\$ 70.00
Secretary	\$ 50.00



**JESUP PUBLIC LIBRARY  
LIBRARIAN'S REPORT  
JULY 2015**

**CIRCULATION FOR: June16: 4494**

2015: 2557

2014: 2818

2013: 3452

2012: 3253

**Wi-Fi Use in the Library:**

**Downloads: 296**

**E-Books: 178**

**E-Audio Books: 118**

**PEOPLE SERVED FOR: June 16: 2933**

2015: 1775

2014: 2094

2013: 2700

2012: 2373

**New Cards Issued:**

**ACTIVITIES:**

July 4: Closed in observance of Independence Day.

July 5: We showed the movie Bad News Bears.

July 6: The Science Center of Iowa put on the program "Fantastic Forces". Five children and four adult came to the program.

July 7-9: Author, Art and Photography Expo in the community room during Farmers Day. One hundred seventy-eight people visited the Expo.

July 7-9: The library closed at 4:30 on Thursday and was closed Friday and Saturday for the annual Farmers Day Celebration.

July 12: The Hanson family put on a show in the main part of the library. The family Of seven juggled and rode unicycles. Sixty-eight children and fourteen adults enjoyed their show.

July 19: We showed the interactive movie "Rio" at 10:30 and at 2:00. We had thirty-six children and eight adults enjoy this activity.

July 20: The Buchanan County Economic Development, Farmers State Bank and the Library host a small business Jelly to help small businesses get started and continue to grow. The Jelly was from 9-12 with Todd Rohlfen speaking at 11:30 about small business financing.

July 20: Dian Behn led children's yoga at 1:30. Eleven children and two adults attended.

July 21: We showed the movie Karate Kid.

July 25: Library Board of Trustee meeting.

July 27: Dian Behn led children's yoga at 1:30.

July 28: We are showing the movie The Sandlot.

July 29: Someone from Joni Ernst office will hold office hours in the community room.

### **COMMUNITY ROOM ACTIVITY:**

July 5: Movie

July 6: Science Center of Iowa

July 7-9: Author, Art, and Photography Expo

July 12: Hanson Family Jugglers

July 14: Iowa Democratic Party

July 19: Interactive movie Rio

July 20: BCED – Jelly

July 20: Children's Yoga

July 21: Movie – Karate Kid

July 23: Bridal Shower

July 24: Birthday Party

July 25: Library Board of Trustees

July 27: Children's Yoga

July 28: Movie – The Sandlot

July 29: Joni Ernst – Office Hours

July 31: Bridal Shower

### **Calendar:**

Aug. 3: Rick Brammer – Magic

Aug. 3: Boy Scouts

Aug. 8: Book Club

Aug. 9: Friends of the Library

Aug. 10: Children's yoga

Aug. 22: Library Board of Trustees

Aug. 30: Garden Club

# Public Works Director's Report

Prepared by Chris Even on July 28, 2016

## Water (July 1 to July 28)

- Three houses in the 200 block of Young Street were previously connected to a shared ¾" water service in the alley. The shared water service has been leaking in the alley for several months. We connected the three houses to a 4" water main on Young Street and abandoned the shared the service in the alley. LH Custom Ag Services (Hershberger Tiling) assisted us by boring the water services between the house and water main and also assisted with some of the excavation. Primrose assisted with plumbing modifications required inside one of the houses.
- Eleven people applied for the water superintendent/facilities maintenance technician position. The interview committee, consisting of Russ Solomon, Dawn Vogel, and myself, selected four applicants to interview. The committee unanimously selected James Masteller to recommend to the city council for the water superintendent/facilities maintenance technician position. Mr. Masteller could start on August 15<sup>th</sup>.

## Wastewater (July 1 to July 28)

- On July 23, we received 3 ½ to 4 inches of rain in under an hour. This caused sanitary sewer backups throughout the city. I was able to check a few manholes and found manholes to be surcharged at 5<sup>th</sup> & Hawley, 4<sup>th</sup> & Ainsworth, and Main & Purdy. The only reports I received of sanitary sewer backups into basements was on 5<sup>th</sup> Street between Prospect Street and Hawley Street but I assume that were likely other basement backups that occurred but were not reported.
- McClure Engineering is reviewing the results of the flow study and is working on a plan of action report to present to the city council in September or October.

## Streets & Parks (July 1 to July 28)

-

## Projects (Thru July 28)

### 4<sup>th</sup>, 5<sup>th</sup>, and Purdy Street Reconstruction Phase III (2016)

- On 4<sup>th</sup> Street, installation of the water main, water and sanitary sewer services, and storm sewer has been completed. The subdrain and curb and gutter have been installed for the new street. The contractor will next be installing additional rock base with 4" of reclaimed asphalt on top and installing driveway approaches. The street will likely not be seal coated until September.
- On 5<sup>th</sup> Street, installation of the water main and water and sanitary sewer services has been completed except for the 12-inch water main connection at James Street (vacated) and the water service to the Jesup Grand Motel. The contractor will soon be starting on the storm sewer and then proceeding to the street reconstruction.
- The project must be completed by September 15, 2016.

### 5<sup>th</sup> & Church Street Water and Sewer Improvements Phase II (2016)

- All of the water main has been installed except for one block on Church Street between 5<sup>th</sup> Street and 6<sup>th</sup> Street. Almost all of the storm sewer has been installed also. The contractor still needs to install new water and sanitary sewer services, subdrains, curb and gutter, and sidewalks and seal coat the streets.
- While excavating for the new water main, the contractor discovered an 8" concrete tile on Church Street as well as a 2" galvanized water main that was not on our maps but still live. When the 2" water main was hit, water from the damaged pipe entered the concrete tile which then found its way into the city's sanitary sewer main. I had the contractor excavate the concrete tile where it crossed the city's sanitary sewer main and found no direct connection there so I believe the tile is likely connected to a house sanitary sewer service(s). I

will flood the concrete tile when Visu-Sewer is here in two weeks and have them televise the sanitary sewer main to determine where this cross connection(s) is occurring.

- The project must be substantially completed by October 28, 2016.

**1<sup>st</sup> Street Railroad Crossing Improvements (2016)**

- Top Grade Excavating has been hired to install the culverts in the railroad ditch for an amount not to exceed \$54,925. Top Grade will be installing the culverts at the same time as the other crossing work.

JESUP PUBLIC LIBRARY BOARD OF DIRECTOR'S MEETING  
MONDAY, JUNE 27, 2016

The Jesup Public Library Board of Directors met on Monday, June 27, 2016. President Amber Youngblut called the meeting to order at 7:05 p.m.

Present: Nancy Weber, Denise Bishop, Becky Burke, Kraig Emick, Cindy Lellig, Becky Wehrspann, Amber Youngblut, John Bergman

Absent: Kathy Pettengill, Al VanderHart, Danielle Thorson

The agenda was reviewed; motion made by Denise and seconded by Nancy to approve the agenda. All voted aye, motion carried.

#### SECRETARY'S REPORT

A motion was made by Denise and seconded by Kraig to approve and accept the secretary's report. All voted aye, motion carried.

#### FINANCIAL REPORT

A motion was made by Nancy and seconded by John to approve the City Clerk's report. All voted aye; motion carried.

One bill was added, bringing the total to \$8,199.03. A motion was made by Denise and seconded by Nancy to accept the Director's spreadsheet and pay the bills. All voted aye, motion carried.

#### DIRECTOR'S REPORT

- Circulation is up, new cards have been issued.
- The Community Room is not reserved as much during the summer months, so Miniature Golf and Giant Jenga have been set up and used by many.
- Summer Reading Program: 210 children have registered. There has been good attendance for storytime and programs. Upcoming events include the Science Center, and the Hansen Family (in City Hall basement).
- Becky will visit the school to read each Monday in July.
- George Lake from the Buchanan County Economic Development office will host JELLY in July and November in the Community Room.
- A Book and Art Expo will be in the Community Room during Jesup Farmers Day.
- Friends of the Library will host the Popcorn/Ice Cream stand during Farmers Day at the Pavilion.
- Nancy, Nick, and Philip Weber updated the flower beds with 65 bags of mulch. The beds look great!
- Sarah R. is closing three nights a week and opening one morning per week.

#### EDUCATIONAL REPORT

##### Book Buying

Baker & Taylor: 44% discount on adult books; 5% discount on Easy Readers

MidAmerica: Non-fiction; Star Customer for longevity; 25% off plus free shipping

Book Look: Good selection of Christian books for adults and kids; pay full-price on most titles

Amazon: Only a limited number of purchases here; prices are inconsistent

Sam's Club/Wal-Mart/Amazon: most often used for purchasing DVDs

#### CITIZEN INPUT

Good comments on Summer Programming

#### OLD BUSINESS

- Flag Pole: Bids are slow coming in; Cindy will follow-up with contractors and electricians. Tabled until next meeting.
- The stained glass panel arrived; it will hang in the window between the front desk and back office. Nancy will send a thank you.
- Director's Review was conducted on June 10. This was the first year the City had also asked for a review. Top 3-5 goals were set, will be reviewed quarterly. Discussion on those goals was held and determined in no order:
  - Capital Requests
  - Lead staff: set clear expectations/delegate/work together to improve programming
  - Back office clean-up/purge

#### NEW BUSINESS

- Internet Policy: we can no longer request permission slips for minors to use a computer. This will be removed from our current policy.
- MidAmerican Energy audit: Recommend new bulbs. There is a refund (\$12-\$15 per bulb) for the old T12 and T8 bulbs when replaced. LED bulbs cost \$18-\$25 each. Our A/C and furnace are energy efficient. The can lights are energy efficient. Recommend not replacing the cove lights. Recommend to cover the vents in the machine room during summer.
- Fair Share – Buchanan County Board of Supervisors. We reviewed the Supervisors' agreement with comments from Independence librarian. Discussion.
- Cindy requested our remaining funds in our budget (\$5055) be carried over, and the City Council approved.

Denise motioned to adjourn at 8:30 p.m.

Respectfully Submitted,

Becky Wehrspann  
Secretary

**RESOLUTION NO. 2017-\_\_**

**RESOLUTION APPROVING THE HIRING OF WATER  
SUPERINTENDENT/FACILITIES MAINTENANCE TECHNICIAN  
AND SETTING THE SALARY**

BE IT HEREBY RESOLVED by the City Council of the City of Jesup, Iowa to hereby approve the hiring of James Masteller as a water superintendent/facilities maintenance technician.

The City Council does hereby resolve to set the salary at \$18.00 an hour, payable twice a month, on or about the 1<sup>st</sup> and the 15<sup>th</sup> of the month. The Clerk is directed and authorized to issue warrants/checks less legally or authorized deductions from the amount set, or other purposes as required by law or authorization of the Council, all subject to audit review by the City Council. To be effective this 2<sup>nd</sup> day of August, 2016.

PASSED AND APPROVED THIS 2<sup>ND</sup> DAY OF AUGUST 2016.

\_\_\_\_\_  
Larry Thompson  
Mayor

Attest:

\_\_\_\_\_  
LeAnn M. Even, CMC, ICMC, CFO  
City Clerk/Treasurer

# Memo

**To:** Jesup City Council  
**From:** Chris Even  
**CC:**  
**Date:** July 28, 2016  
**Re:** Change Order #3 – 5th & Church Street Water & Sewer Improvements Phase II

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This change order adds additional curb and gutter replacement as well as a 1-2" coating of reclaimed asphalt on Prospect Street.

The initial focus of this project was to eliminate infiltration into the sanitary sewer system and provide a means, other than the sanitary sewer, to convey surface and ground water away from the area. The primary improvements for this project are sanitary sewer and storm sewer. The water main improvements were also included in this project because the water and sanitary sewer services are most often laid side-by-side so replacing both water and sanitary sewer at the same time is much more efficient than replacing them separately. The street improvements included in this project are incidental to the underground work.

Much of the worst curb and gutter is being replaced in conjunction with the other utility work; however, three blocks of curb and gutter in the project area are in very poor condition and are not currently planned to be replaced. These blocks are the north side of Church Street between Hopkins Street and 4<sup>th</sup> Street, the west side of 5<sup>th</sup> Street from Prospect Street to Church Street, and the east side of 5<sup>th</sup> Street from Prospect Street to Church Street. Small portions of these blocks are planned to be replaced where the water and sanitary sewer services intersect the curb and gutter. I recommend the curb and gutter replacement on these three blocks be added to the 5th & Church Street Water & Sewer Improvements Phase II Project. The estimated investment for the additional curb and gutter plus other incidental work is \$28,548.20.

Also, because Prospect Street will be so heavily traveled when school starts, I would like to get a dustless surface on Prospect Street before school starts. Prairie Road Builders will be performing the seal coating for Ray's Excavating. I have discussed Prospect Street with Don Klies from Prairie Road Builders and he informed me that the seal coating portion will likely not happen until mid-September. Mr. Klies suggested adding a 1-2" coating of reclaimed asphalt on top of the rock. This will provide a dustless surface prior to the seal coating and provide a better base for the seal coat later in the fall. Ray's Excavating has some reclaimed asphalt at their shop and is willing to haul and spread the reclaimed asphalt for \$25/ton. The estimated investment for the reclaimed asphalt is \$1,250.00.

A total of \$422,800.00 has been allocated toward this project. Including proposed Change Order #3, the project expenses are projected to be \$441,484.45. This creates a potential shortfall of \$18,684.45. For Road Use Tax in fiscal year 2016-2017, the city's budgeted revenues exceed proposed expenses by \$23,951.00. The excess road use tax revenues can be directed into the 5<sup>th</sup> & Church Street Water & Sewer Improvements Phase II Project to accomplish replacing the additional curb and gutter without negatively impacting any other programs in the City.

**I recommend the City Council approve Change Order #3 for the 5<sup>th</sup> & Church Street Water & Sewer Improvements Phase II Project resulting in an increase in the contract price of \$29,798.20.** This change order will create a new contract price of \$381,547.60 which is 8.7% greater than the original contract price.

**CONTRACT CHANGE ORDER**

Project: 5 <sup>th</sup> & Church Street Water & Sewer Improvement	Project No.: 15-838
Owner: City of Jesup	Order No.: 3
Contractor: Ray's Excavating, LLC	Date: 07/28/2016

You are hereby requested to comply with the following changes from the Contract Plans and Specifications:

	Description of Changes (Supplemental Plans and Specifications may be attached)	Decrease in Contract Price	Increase in Contract Price
1	Increase Bid Item #3 - Class 10 Excavation by 50 CY from 105 CY to 155 CY at \$7.50/CY		\$375.00
2	Increase Bid Item #4 - Subbase, Special Backfill by 166 Ton from 1460 Ton to 1626 Ton at \$18.00/Unit		\$2,988.00
3	Increase Bid Item #31 - Curb and Gutter, PCC, 30" Wide, 6" Thick by 715.7 LF from 1698 LF to 2413.7 LF at \$16.50/LF		\$11,809.05
4	Increase Bid Item #32 - Removal of Sidewalk or Driveway, PCC by 61.2 SY from 636 LF to 697.2 LF at \$6.00/LF		\$367.20
5	Increase Bid Item #33 - Sidewalk, PCC, 4" Thick by 1.7 SY from 310.1 SY to 311.8 SY at \$37.00/SY		\$62.90
6	Increase Bid Item #36 - Driveway, PCC, 6" Thick by 59.5 SY from 371.8 SY to 431.3 SY at \$40.00/SY		\$2,380.00
7	Increase Bid Item #38 - Curb & Gutter, Removal by 715.7 LF from 1878 LF to 2593.70 LF at \$7.50/LF		\$5,367.75
8	Increase Bid Item #39 - Bituminous Single Seal Coat by 159 SY from 1981 SY to 2140 SY at \$9.70/SY		\$1,542.30
9	Increase Bid Item #40 - Seeding, Fertilizing, and Mulching by \$500.00 from \$11,500.00 to 12,000.00		\$500.00
10	Add Item #46 - Street Saw Cut and Removal for 526 SY at \$6.00/SY		\$3,156.00
11	Add Item #47 - Temporary Street Surfacing, Reclaimed Asphalt for 50 Ton at \$25.00/Ton		\$1,250.00
Totals			\$29,798.20
Net Change in Contract Price			\$29,798.20

**JUSTIFICATION:**

1-10: Additional work required to remove and replace the entire curb and gutter at the following locations: along the north side of Church Street between Hopkins Street and 4<sup>th</sup> Street, and along the east and west side of 5<sup>th</sup> Street between Church Street and Prospect Street. One hundred fifty-nine square yards of Item #46 are required for this additional work.

10-11: Additional work required to move the proposed water main on Prospect Street from south of the curb to in the street to avoid existing utilities. Three hundred sixty-seven square yards of item #46 are required for this work. Because Prospect Street is along the school, the street will be temporarily repaired with reclaimed asphalt prior to school starting.

---

The amount of the Contract will be increased by the sum of:  
Four Thousand Two Hundred Three and 70/100\*\*\*\*\*Dollars (\$29,798.20)

The Contract Total including this and previous Change Orders will be:  
Three Hundred Eighty-One Thousand Five Hundred Forty-Seven & 60/100\*\*\*\*Dollars (\$381,547.60)

The Contract Period provided for completion will remain unchanged.

This document will become a supplement to the Contract, and all provisions will apply hereto.

REQUESTED:

\_\_\_\_\_

Owner

\_\_\_\_\_

Date

RECOMMENDED:

\_\_\_\_\_

Engineer

\_\_\_\_\_

Date

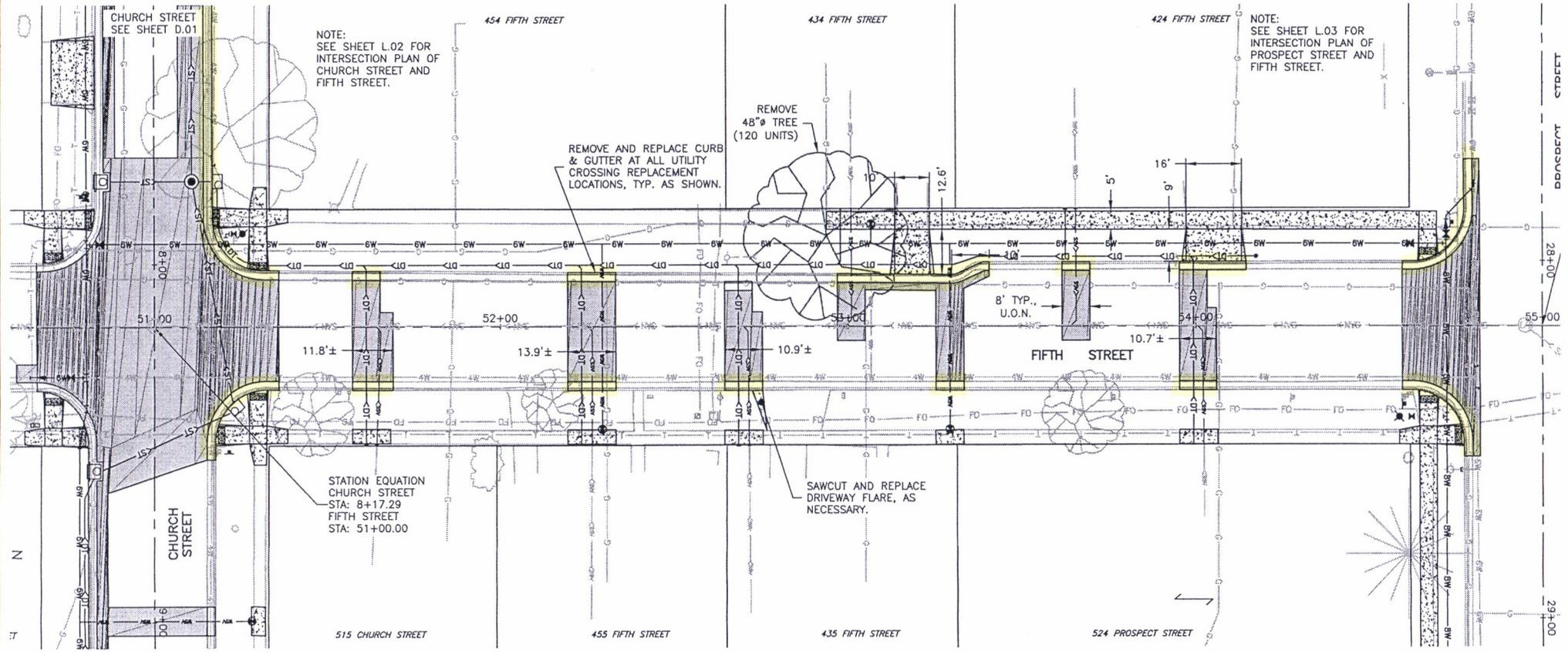
ACCEPTED:

\_\_\_\_\_

Contractor

\_\_\_\_\_

Date



**RESOLUTION NO. 2017-\_\_**  
**RESOLUTION APPROVING PAYMENT FOR 5<sup>TH</sup> AND CHURCH**  
**STREET WATER & SEWER IMPROVEMENTS PHASE II**  
**PROJECT**

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP,  
BUCHANAN COUNTY, IOWA:

TO-WIT: 5<sup>TH</sup> AND CHURCH STREET WATER & SEWER IMPROVEMENTS PHASE  
II PROJECT

Portion of the project:	<u>All</u>
Payment number:	<u>One</u>
Final Contract amount:	<u>\$ 351,749.40</u>
Total Earned to Date:	<u>\$ 115,245.00</u>
Retainage:	<u>\$ 5,762.25</u>
Less Previous Payments	<u>\$ 0.00</u>
Final amount approved:	<u>\$ 109,482.75</u>

PASSED AND APPROVED THIS 2ND DAY OF AUGUST 2016.

\_\_\_\_\_  
Larry Thompson  
Mayor

Attest:

\_\_\_\_\_  
LeAnn M. Even, CMC, ICMC, CFO  
City Clerk

PARTIAL PAY ESTIMATE NUMBER ONE  
 5TH STREET AND CHURCH STREET WATER & SEWER IMPROVEMENTS, JESUP, IOWA  
 PROJECT NO. 15-838

Name of Contractor: Ray's Excavating, LLC 404 East Union St PO Box 51 Edgwood, IA 52042-0051					Name of Owner: City of Jesup 791 6th Street PO Box 592 Jesup, IA 50648-0592				
Date of Completion: Original: May 13, 2017 Revised:				Amount of Contract: Original: \$ 351,168.65 Revised: \$ 351,749.40 * *through Contract Change Order 2			Dates of Estimate: From: July 11, 2016 Through: July 20, 2016		
Item	Code	Description	Quantity	Unit	Unit Price	This Period		Total To Date	
						Quantity	Amount	Quantity	Amount
<b>BID ITEMS</b>									
1	1070-206-A-3	TRAFFIC CONTROL	1	LS	\$5,000.00	1	\$ 5,000.00	1	\$ 5,000.00
2*	2010-108-A-1	CLEARING AND GRUBBING	327.2	UNITS	\$15.00	327.2	\$ 4,908.00	327.2	\$ 4,908.00
3	2010-108-E-1	CLASS 10 EXCAVATION	105	CY	\$7.50	50	\$ 375.00	50	\$ 375.00
4	2010-108-I-0	SUBBASE, SPECIAL BACKFILL	1460	TON	\$18.00	342.09	\$ 6,157.62	342.09	\$ 6,157.62
5	4010-108-E-1	SANITARY SEWER SERVICE SADDLE, 4"	4	EA	\$85.00		\$ -		\$ -
6	4010-108-E-1	SANITARY SEWER SERVICE SADDLE, 6"	5	EA	\$110.00		\$ -		\$ -
7	4010-108-E-2	SANITARY SEWER SERVICE, 4", REMOVE & REPLACE	164	LF	\$28.00		\$ -		\$ -
8	4010-108-E-2	SANITARY SEWER SERVICE, 6", REMOVE & REPLACE	198	LF	\$29.00		\$ -		\$ -
9	4020-108-A-1	STORM SEWER PIPE, RCP, 15"	148	LF	\$24.00		\$ -		\$ -
10	4020-108-A-1	STORM SEWER PIPE, RCP, 18"	651	LF	\$26.00	240	\$ 6,240.00	240	\$ 6,240.00
11	4040-108-A-1	SUBDRAIN, HDPE, 6"	760	LF	\$13.00		\$ -		\$ -
12	4040-108-C-1	SUBDRAIN CLEANOUT, TYPE A-2, 6"	3	EA	\$250.00		\$ -		\$ -
13	4040-108-D-1	SUBDRAIN CONNECTIONS	3	EA	\$150.00		\$ -		\$ -
14	4040-108-E-1	STORM SEWER SERVICE STUB, HDPE, 4"	354	LF	\$12.00		\$ -		\$ -
15	4040-108-E-1	STORM SEWER SERVICE STUB, HDPE, 6"	50	LF	\$20.00		\$ -		\$ -
16	5010-108-A-1	WATER MAIN, DIP, 4"	30	LF	\$39.00		\$ -		\$ -
17	5010-108-A-1	WATER MAIN, DIP, 6"	1267	LF	\$31.00	320	\$ 9,920.00	320	\$ 9,920.00
18	5010-108-A-1	WATER MAIN, DIP, 8"	380	LF	\$39.00	380	\$ 14,820.00	380	\$ 14,820.00

Item	Code	Description	Quantity	Unit	Unit Price	This Period		Total To Date	
						Quantity	Amount	Quantity	Amount
19	5010-108-C-2	DIP FITTINGS	1065	LBS	\$8.50	250	\$ 2,125.00	250	\$ 2,125.00
20	5010-108-D-1	WATER SERVICE, CORPORATION AND CURB STOP	12	EA	\$300.00	2	\$ 600.00	2	\$ 600.00
21*	5010-108-D-2	WATER SERVICE LINE, COPPER, 3/4"	335	LF	\$16.00	34	\$ 544.00	34	\$ 544.00
22	5010-108-E-0	CONNECTION TO EXISTING WATER MAIN	6	EA	\$ 250.00	2	\$ 500.00	2	\$ 500.00
23	5020-108-A-1	WATER VALVE, GATE, 6"	5	EA	\$ 725.00	1	\$ 725.00	1	\$ 725.00
24	5020-108-A-1	WATER VALVE, GATE, 8"	1	EA	\$ 1,250.00	1	\$ 1,250.00	1	\$ 1,250.00
25	5020-108-C-1	FIRE HYDRANT ASSEMBLY	3	EA	\$ 3,000.00	1	\$ 3,000.00	1	\$ 3,000.00
26	6010-108-A-1	STORM SEWER MANHOLE, SW-401	2	EA	\$ 2,250.00		\$ -		\$ -
27	6010-108-B-1	STORM SEWER INTAKE, SW-507	3	EA	\$ 3,500.00		\$ -		\$ -
28	6010-108-B-1	STORM SEWER INTAKE, SW-541	5	EA	\$ 4,000.00		\$ -		\$ -
29	6010-108-E-1	MANHOLE ADJUSTMENT, MINOR	3	EA	\$ 250.00		\$ -		\$ -
30	6010-108-G-1	CONNECTION TO EXISTING INTAKE	1	EA	\$ 350.00	1	\$ 350.00	1	\$ 350.00
31*	7010-108-E-1	CURB & GUTTER, PCC, 30" WIDE, 6" THICK	1698	LF	\$ 16.50		\$ -		\$ -
32*	7030-108-A-1	REMOVAL OF SIDEWALK OR DRIVEWAY, PCC	636	SY	\$ 6.00	470	\$ 2,820.00	470	\$ 2,820.00
33*	7030-108-E-1	SIDEWALK, PCC, 4" THICK	310.1	SY	\$ 37.00		\$ -		\$ -
34*	7030-108-E-1	SIDEWALK, PCC, 6" THICK	187.8	SY	\$ 40.00		\$ -		\$ -
35	7030-108-G-1	DETECTABLE WARNING	210	SF	\$ 35.00		\$ -		\$ -
36*	7030-108-H-1	DRIVEWAY, PCC, 6" THICK	371.8	SY	\$ 40.00		\$ -		\$ -
37	7030-108-H-2	DRIVEWAY, GRANULAR, 6" THICK	8	TON	\$ 18.50		\$ -		\$ -
38*	7040-108-I-0	CURB & GUTTER, REMOVAL	1878	LF	\$ 7.50	1400	\$ 10,500.00	1400	\$ 10,500.00
39*	7060-108-A-1	BITUMINOUS SINGLE SEAL COAT	1981	SY	\$ 9.70		\$ -		\$ -
40*	9010-108-A-1	SEEDING, FERTILIZING, AND MULCHING	1	LS	\$ 11,500.00		\$ -		\$ -
41	9040-108-A-2	STORMWATER POLLUTION PREVENTION PLAN, MANAGEMENT	1	LS	\$ 4,000.00		\$ -		\$ -
42	9040-108-T-1	INLET PROTECTION DEVICE	10	EA	\$ 200.00	1	\$ 200.00	1	\$ 200.00
43	11,020-108-A-1	MOBILIZATION	1	LS	\$ 15,000.00	0.5	\$ 7,500.00	0.5	\$ 7,500.00
44	11,040-108-A-1	MAINTENANCE OF POSTAL SERVICE	1	LS	\$ 1,000.00	0.5	\$ 500.00	0.5	\$ 500.00
45	11,040-108-B-1	MAINTENANCE OF SOLID WASTE COLLECTION	1	LS	\$ 2,000.00	0.5	\$ 1,000.00	0.5	\$ 1,000.00
		STORED MATERIALS					\$ 36,210.38		\$ 36,210.38
		<b>TOTAL BID ITEMS</b>					\$ 115,245.00		\$ 115,245.00

\*Modified by Contract Change Order

PARTIAL PAY ESTIMATE NUMBER ONE  
 5TH STREET AND CHURCH STREET WATER & SEWER IMPROVEMENTS, JESUP, IOWA  
 PROJECT NO. 15-838

This Period	Retainer 5.00%	Total to Date
\$ 115,245.00	Amount Earned	\$ 115,245.00
\$ 5,762.25	Amount Retained	\$ 5,762.25
XXXXXXXXXXXXXXXXXXXX	Previous Payments	
\$ 109,482.75	Amount Due	\$ 109,482.75

Estimated Percent of Job Completed 32.8%

Is Contractor's Construction Progress on Schedule? Yes

Submitted By:  
  
 \_\_\_\_\_  
 Ray's Excavating, LLC

Approved By:  
  
 \_\_\_\_\_  
 Qty of Jesup

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Ray Peterson, Owner

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Larry Thompson, Mayor

Recommended By:  
  
 \_\_\_\_\_  
 Fehr Graham

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Le Ann Even, Qty Clerk

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Lucas J. Elsbernd, P.E., Project Engineer

**RESOLUTION NO. 2017-\_\_**  
**RESOLUTION APPROVING PAYMENT FOR 4<sup>TH</sup>, 5<sup>TH</sup> AND**  
**PURDY STREET RECONSTRUCTION PHASE III PROJECT**

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP,  
BUCHANAN COUNTY, IOWA:

TO-WIT: 4<sup>TH</sup>, 5<sup>TH</sup> AND PURDY STREET RECONSTRUCTION PHASE III PROJECT

Portion of the project:	<u>All</u>
Payment number:	<u>Four</u>
Final Contract amount:	<u>\$ 463,411.31</u>
Total Earned to Date:	<u>\$ 212,193.83</u>
Retainage:	<u>\$ 10,609.69</u>
Less Previous Payments	<u>\$ 82,372.22</u>
Final amount approved:	<u>\$ 119,211.92</u>

PASSED AND APPROVED THIS 2ND DAY OF AUGUST 2016.

\_\_\_\_\_  
Larry Thompson  
Mayor

Attest:

\_\_\_\_\_  
LeAnn M. Even, CMC, ICMC, CFO  
City Clerk

4TH, 5TH, AND PURDY STREET  
RECONSTRUCTION PH III  
JESUP LAND IMPROVEMENT  
PAY ESTIMATE #4  
JESUP, IOWA

Period Ending: August 1, 2016

Contractor: Jesup Land Improvement

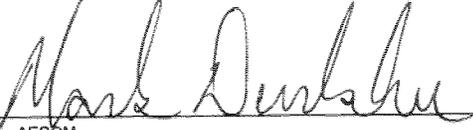
Item	Description	Units	Unit Cost	Original Contract		Authorized		Completed		% Of Item Complete
				Quantity	Contract \$ Amount	Quantity	Authorized \$ Amount	Quantity	Cost	
1	EXCAVATION, CLASS 10, WASTE	CY	\$5.26	2854.6	\$ 15,015.20	2,855	\$ 15,015.20	1,427.3	\$ 7,507.60	50.0%
2	TOPSOIL, FURNISH AND SPREAD	CY	\$20.22	445.1	\$ 8,999.92	445.1	\$ 8,999.92		\$ -	0.0%
3	SPECIAL COMPACTION OF SUBGRADE	STA	\$550.00	11.7	\$ 6,407.50	11.7	\$ 6,407.50		\$ -	0.0%
4	SUBGRADE STABILIZATION MATERIAL, GEOGRID	SY	\$1.60	3,939.6	\$ 6,303.36	3,939.6	\$ 6,303.36		\$ -	0.0%
5	MODIFIED SUBBASE	CY	\$6.40	306.8	\$ 1,963.52	306.8	\$ 1,963.52		\$ -	0.0%
6	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 7 IN.	SY	\$48.75	651.5	\$ 31,760.63	651.5	\$ 31,760.63		\$ -	0.0%
7	AGGREGATE, ROADWAY COVER, 1/2 IN.	TON	\$150.00	42.4	\$ 6,360.00	42.4	\$ 6,360.00		\$ -	0.0%
8	BINDER BITUMEN, MC-3000	GAL	\$3.05	2,210.0	\$ 6,740.50	2,210.0	\$ 6,740.50		\$ -	0.0%
9	GRANULAR SURFACING ON ROAD, CLASS A CRUSHED STONE	TON	\$17.05	1,924.8	\$ 32,817.84	1,924.8	\$ 32,817.84	929.1	\$ 15,841.16	48.3%
10	SURFACING, DRIVEWAY, CLASS A CRUSHED STONE	TON	\$16.71	150.0	\$ 2,506.50	150.0	\$ 2,506.50		\$ -	0.0%
11	INTAKE, SW-507	EACH	\$3,800.00	4.0	\$ 15,200.00	3.0	\$ 11,400.00	0.75	\$ 2,850.00	25.0%
12	MANHOLE ADJUSTMENT, MINOR	EACH	\$750.00	4.0	\$ 3,000.00	4.0	\$ 3,000.00		\$ -	0.0%
13	SUBDRAIN, PERFORATED PLASTIC PIPE, 6 IN. DIA.	LF	\$10.50	2,250.0	\$ 23,625.00	2,250.0	\$ 23,625.00	970.0	\$ 10,185.00	43.1%
14	SUBDRAIN OUTLET, DR-303	EACH	\$300.00	16.0	\$ 4,800.00	16.0	\$ 4,800.00	2.0	\$ 600.00	0.0%
15	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 15 IN.	LF	\$37.00	78.0	\$ 2,886.00	79.0	\$ 2,923.00	40.0	\$ 1,480.00	50.6%
16	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 18 IN.	LF	\$40.00	750.0	\$ 30,000.00	492.0	\$ 19,680.00		\$ -	0.0%
17	SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.	LF	\$28.00	615.0	\$ 17,220.00	615.0	\$ 17,220.00	615.0	\$ 17,220.00	100.0%
18	SANITARY SEWER SERVICE SADDLE	EACH	\$550.00	22.0	\$ 12,100.00	22.0	\$ 12,100.00	22.0	\$ 12,100.00	100.0%
19	REMOVAL OF PAVEMENT	SY	\$1.00	4,540.3	\$ 4,540.30	4,540.3	\$ 4,540.30	2,270.2	\$ 2,270.20	50.0%
20	CURB AND GUTTER, P.C. CONCRETE, 2.5 FT.	LF	\$17.50	1,970.0	\$ 34,475.00	1,970.0	\$ 34,475.00	970.0	\$ 16,975.00	49.2%
21	DRIVEWAY, P.C. CONCRETE, 6 IN.	SY	\$39.50	981.9	\$ 38,785.05	981.9	\$ 38,785.05		\$ -	0.0%
22	REMOVAL OF PAVED DRIVEWAY	SY	\$2.05	863.3	\$ 1,769.68	863.3	\$ 1,769.68	469.9	\$ 963.30	54.4%
23	REMOVE AND REINSTALL SIGN AS PER PLAN	EACH	\$50.00	4.0	\$ 200.00	4.0	\$ 200.00		\$ -	0.0%
24	TRAFFIC CONTROL	LS	\$1,800.00	1.0	\$ 1,800.00	1.0	\$ 1,800.00	1.0	\$ 1,800.00	100.0%
25	MOBILIZATION	LS	\$8,800.00	1.0	\$ 8,800.00	1.0	\$ 8,800.00	1.0	\$ 8,800.00	100.0%
26	TRENCH FOUNDATION	TON	\$9.00	250.0	\$ 2,250.00	250.0	\$ 2,250.00	577.02	\$ 5,193.18	230.8%
27	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 4 IN.	LF	\$40.00	74.4	\$ 2,976.00	66.9	\$ 2,676.00	20.0	\$ 800.00	29.9%
28	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 6 IN.	LF	\$32.00	510.4	\$ 16,332.80	521.2	\$ 16,678.40	521.2	\$ 16,678.40	100.0%
29	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 12 IN.	LF	\$51.00	421.5	\$ 21,496.50	424.6	\$ 21,654.60	368.0	\$ 18,768.00	86.7%
30	WATER SERVICE RECONNECTION, COPPER 3/4 IN.	EACH	\$1,250.00	22.0	\$ 27,500.00	21.0	\$ 26,250.00	20.0	\$ 25,000.00	95.2%
31	WATER SERVICE LINE, COPPER 3/4 IN.	LF	\$20.00	616.0	\$ 12,320.00	607.0	\$ 12,140.00	566.0	\$ 11,320.00	100.0%
32	FITTINGS BY WEIGHT, DUCTILE IRON	LB	\$13.00	899.0	\$ 11,687.00	546.0	\$ 7,098.00	434.0	\$ 5,642.00	79.5%
33	VALVE, GATE, DIP, 6 IN.	EACH	\$1,100.00	2.0	\$ 2,200.00	2.0	\$ 2,200.00	2.0	\$ 2,200.00	100.0%
34	VALVE, GATE, DIP, 12 IN.	EACH	\$2,250.00	2.0	\$ 4,500.00	2.0	\$ 4,500.00	1.0	\$ 2,250.00	50.0%

Period Ending: August 1, 2016

Contractor: Jesup Land Improvement

Item	Description	Units	Unit Cost	Original Contract		Authorized		Completed		% Of Item Complete
				Quantity	Contract \$ Amount	Quantity	Authorized \$ Amount	Quantity	Cost	
35	FIRE HYDRANT ASSEMBLY, WM-201	EACH	\$3,600.00	3.0	\$ 10,800.00	3.0	\$ 10,800.00	3.0	\$ 10,800.00	100.0%
36	FIRE HYDRANT REMOVAL	EACH	\$500.00	2.0	\$ 1,000.00	2.0	\$ 1,000.00	1.0	\$ 500.00	50.0%
37	ABANDON AND CAP EXISTING WATER MAIN	EACH	\$600.00	2.0	\$ 1,200.00	2.0	\$ 1,200.00	2.0	\$ 1,200.00	100.0%
38	CRUSHED RECLAIMED ASPHALT PAVEMENT	TON	\$23.50	646.2	\$ 15,185.47	646.2	\$ 15,185.47		\$ -	0.0%
39	SUBDRAIN SERVICE TEE	UNIT	\$800.00	22.0	\$ 17,600.00	22.0	\$ 17,600.00	12.0	\$ 9,600.00	54.5%
40	REMOVE AND REINSTALL MAILBOXES	EACH	\$50.00	21.0	\$ 1,050.00	21.0	\$ 1,050.00		\$ -	0.0%
41	MAINTENANCE OF SOLID WASTE COLLECTION	LS	\$1,000.00	1.0	\$ 1,000.00	1.0	\$ 1,000.00	0.5	\$ 500.00	50.0%
42	MULCHING, WOOD CELLULOSE FIBER	ACRE	\$3,950.00	0.6	\$ 2,172.50	0.6	\$ 2,172.50		\$ -	0.0%
43	SEEDING AND FERTILIZING (URBAN)	ACRE	\$5,750.00	0.6	\$ 3,162.50	0.6	\$ 3,162.50		\$ -	0.0%
<b>CHANGE ORDERS</b>										
8001	INTAKE, SW-541	EACH	\$ 4,200.00			1.0	\$ 4,200.00	0.75	\$ 3,150.00	75.0%
8002	WATER SERVICE RECONNECTION, HDPE 1-1/2 IN.	EACH	\$ 1,400.00			1.0	\$ 1,400.00		\$ -	0.0%
8003	WATER SERVICE LINE, BORED, HDPE 1-1/2 IN.	LF	\$ 24.19			215.0	\$ 5,200.85		\$ -	0.0%
<b>TOTAL</b>					<b>\$ 472,508.76</b>		<b>\$ 463,411.31</b>		<b>\$ 212,193.83</b>	<b>45.8%</b>

(\* Payment for Stockpiled Materials

  
 AECOM Date 7/29/16

AUTHORIZED AMOUNT	\$ 463,411.31
TOTAL EARNED TO DATE	\$ 212,193.83
LESS 5% RETAINAGE	<u>\$ 10,609.69</u>
SUBTOTAL	\$ 201,584.14
LESS PREVIOUS PAYMENT	\$82,372.22
<b>DUE THIS ESTIMATE</b>	<b>\$ 119,211.92</b>

Jesup Land Improvement has waived the right to sign partial pay estimates.

# Memo

**To:** Jesup City Council  
**From:** Chris Even  
**CC:**  
**Date:** July 29, 2016  
**Re:** Christopher Circle Sanitary Sewer

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The sanitary sewer main on Christopher Circle has backed up twice in the previous seven years. The most recent back up caused damaged to 634 Christopher Circle in excess of \$20,000. Since the backup in 2009, we have increased maintenance on this sanitary sewer main by having it cleaned yearly. Because this sanitary sewer main is only six inches in diameter, root sawing and other maintenance can be difficult and lining the sanitary sewer may be impractical. Therefore, I am recommending the sanitary sewer main on Christopher Circle be replaced. I have estimated the construction cost to be about \$63,000. Fehr Graham has provided a quote of \$7,500 to develop plans and specifications for the replacement of the sanitary sewer main on Christopher Circle. The city currently has sufficient funds in the sewer fund to investment in replacing the sanitary sewer main on Christopher Circle.

**I recommend the City Council approve Fehr Graham's proposal for engineering service for the design of the sanitary sewer replacement on Christopher Circle in the amount of \$7,500 with the intentions of completing the project this fall.**