

CITY COUNCIL
DECEMBER 6, 2016

Jesup City Council met in regular session on Tuesday, December 6, 2016, at 7:00 o'clock p.m. in the Jesup City Hall Council Chambers, 791 6th Street, Jesup, Iowa.

Mayor Larry Thompson called the meeting to order at 7:00 p.m.

Members present: Russ Solomon, Jill Chemin, Dawn Vogel, Richard Mott and Melissa Trumbauer.

Absent: None

Motion by Vogel, seconded by Mott to approve the agenda. Motion carried 5:0.

Motion by Vogel, seconded by Trumbauer, to approve and adopt the following items on the consent agenda: 1. Approve the minutes of the November 15, 2016 and November 22, 2016 City council meeting. 2. Accept the City Clerk/Treasurer reports, as of November 30, 2016 and place on file. 3. Approve the claims as presented and give direction to process and pay. 4. Approve liquor license - Saved Thyme. 5. Approve liquor license – Jesup Food Center Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR DEC. 6, 2016

WARRANTS WRITTEN SINCE THE NOVEMBER 15, 2016 MEETING:

Accounts Payable	Payroll ACH - 11-15-16	17,409.46
IPERS	City & employees share, retirement	7,807.12
Treasurer, State of Iowa	State payroll withholding tax	2,067.00
AFLAC	Employee paid insurance	443.06
Teamsters Local 238	Union Dues	169.00
Wellmark	City and employee share - Blue Cross Blue Shield	11,742.91
Bank Iowa	Payroll taxes - Federal, Medicare, Social Security	6,341.74
Hartford Life Insurance	Life Insurance	174.76
Ray's Excavating	Pay Req \$5 - 5th & Church St project	13,427.49
Accounts Payable	Payroll ACH - 12-1-16	33,190.80
Bank Iowa	Payroll taxes - Federal, Medicare, Social Security	9,401.72
Clint Bell	Fire Assistant Chief Pay - FD	461.75
Eric MacConnell	Fire Secretary Pay - FD	184.70
Jared Bucknell	Fire Treasurer Pay - FD	184.70
Eric Clark	Ambulance Drill Pay - AMB	46.17
Shawn Even	Ambulance Drill Pay - AMB	18.47
Jordan Kelly	Ambulance Drill Pay - AMB	9.23
Carrie Youngblut	Ambulance Drill Pay - AMB	64.64
Paul Youngblut	Ambulance Drill Pay - AMB	110.82
Bank Iowa	2015 Capital loan Interest	1,860.65
Banker's Trust	2011A, 2013A,2016 Capital loans,City Hall Int	34,491.30

CLAIMS PRESENTED FOR DECEMBER 6, 2016:

ADVANCE AUTO PARTS	CONTROLLER,FILTERS,BATTERY-ST,PD	591.70
ADVANCED SYSTEMS	COPIER CONTRACT - LIB	21.00
AECOM	ENGINEERING SERVICES-4TH, 5TH PURDY	25,506.72
ALLIED SYSTEMS	REPAIR SUMP PUMP, BASEMENT - CH	3,682.87
AUDIO EDITIONS	BOOKS ON CD - LIB	159.19
BAKER & TAYLOR	BOOKS - LIB	409.06
BARCO	BARRICADES - ST	623.47
BDI	BALL BEARINGS, OIL SEALS - WW	89.99
BLUE TARP FINANCIAL	RAMPS, CART - ST	1,187.20

BROWN SUPPLY CO	SIGNS - TRAFFIC SAFETY	164.71
BRYAN HEAVY EQUIPMENT	FILTERS - ST	73.98
BUCHANAN COUNTY LANDFILL	LANDFILL ASSESSMENT	7,209.00
CAPSTONE	BOOKS - LIB	326.33
CHRIS JONES	MEALS, ARIDE TRAINING - PD	32.45
CITIZEN HERALD	MINUTES - CH	210.32
CITY LAUNDERING COMPANY	MATS,MOPS,RAGS,TOWELS-CH,ST,WA,WW	388.20
CJ COOPER	ANNUAL FEE - ST	45.00
CONSOLIDATED ENERGY	300 GAL DSL - ST	645.00
COUNTRY WOMAN	SUBSCRIPTION RENEWAL - LIB	18.00
COVENANT MEDICAL CENTER	MEDICAL SUPPLIES - AMB	67.36
CYNTHIA LELLIG	REIMB UNIFORM ALLOWANCE - LIB	315.32
D & D TIRE	REPAIR TIRE - ST	20.00
DATA TECHNOLOGIES	2017 SUMMIT LIC.,SUPP FEE - CH,WA,WW	7,721.11
DON'S TRUCK SALES	LIGHTS - ST	13.68
ELECTRICAL ENGINEERING	REPAIR LIGHT - PARKS	12.77
EMERGENCY MEDICAL PRODUCT	MEDICAL SUPPLIES - AMB	97.95
FARMERS MUTUAL TELEPHONE	TELEPHONE SERVICE - ALL	840.41
GAIL KITTLESON	BOOKS - LIB	58.95
GALE/CENGAGE LEARNING	BOOKS - LIB	109.90
GRAINGER	LEVEL - ST	135.55
HAWKINS INC	CHLORINE - WA	658.82
IOWA LAW ENFORCEMENT ACADEMY	MMPI TESTING - PD	280.00
IOWA ONE CALL	LOCATES - WA	43.20
IOWA RURAL WATER ASSOCIATION	COMMUNITY DUES - WA	325.00
JESUP COMMUNITY SCHOOL	YEARBOOK - LIB	46.00
JESUP FIRE ASSOCIATION	DRILL PAY - FD	3,575.00
LYNCH DALLAS	LEGAL FEES - CH	2,491.50
KEYSTONE LABORATORIES	WATER/WASTEWATER ANALYSIS	560.00
KIECK'S CAREER APPAREL	BULLET PROOF VESTS - PD	1,910.00
KIRKWOOD COMMUNITY COLLEGE	CONTINUING EDUCATION - AMB	39.96
KOLEY MEAD	REIMB DENTAL EXPENSE - CH	120.00
MAURER TREE SERVICE	TREE REMOVAL - ST	850.00
MID AMERICAN ENERGY	ELECTRIC - ALL	7,171.80
MIDWEST BREATHING AIR	QUARTERLY AIR TEST - FD	609.82
MPH INDUSTRIES	RADAR CONTROLLERS - PD	509.95
NATIONAL GEOGRAPHIC SOCIETY	SUBSCRIPTION RENEWAL - LIB	39.00
ODE DESIGN	BOOKS - LIB	44.00
OFFICE OF AUDITOR OF STATE	AUDIT, FISCAL YEAR 2016 - CH	250.00
PETERSON TRUSTWORTHY	TAPE,WIRING,COUPLING,BOLTS-ST,FD,WW	71.79
PETTY CASH	REPLENISH POSTAGE - LIB,CH,PD	76.74
PHILLIP TORREY	MEALS, ARIDE TRAINING - PD	36.44
PREMIER TECHNOLOGY	ROUTER - LIB	79.99
PRESTO-X	PEST CONTROL - CH, PD	71.38
PRINSCO	SHOVELS - WA	79.98
QUAM TRUCKING	BLACK DIRT - ST	760.00
RAY'S EXCAVATING	CHRISTOPHER CIRCLE SEWER - WW	38,348.40
READERS DIGEST	SUBSCRIPTION RENEWAL - LIB	29.96
RITE PRICE OFFICE SUPPLY	OFFICE SUPPLIES - CH,LIB	39.30
ROBERTS, STEVENS & PRENDERGAST	LEGAL FEES - CH,PD	1,800.40
SPAHN & ROSE	PLYWOOD, LOADING DOCK - WW.ST	198.36
STRUXTURE ARCHITECTS	SCHEMATIC DESIGN-EMERGENCY SERVICES	4,910.00
SUPERIOR WELDING	OXYGEN - AMB	24.25
TELEDYNE INSTRUMENTS	PRINTER MODIFICATION - WW	669.23
THOMAS JAMES	GARBAGE - ALL	40.00
TREAS,DEPT OF REV	SALES TAX - WA	2,019.00

USA BLUEBOOK	PIPE THREADER,GLOVES - WA,WW	516.78
US CELLULAR	CELL PHONE - AMB,PD,BLDG,WA,WW	259.49
WAL-MART	BATTERIES,USB,BAGS - PD,LIB	111.75
TOTAL		120,444.48

CITIZEN INPUT

LeAnn Even spoke in opposition to agenda item 11B – Legal Services Agreement & Authority to Represent.

COMMUNITY & ECONOMIC DEVELOPMENT

Echo Development Group presented a proposal to the council for a new residential development subdivision. Echo is proposing a development agreement with the City for a Tax Increment Financing district in the form of a rebate for 10 years @ 60% of the assessed taxable property values per parceled lot. The subdivision will be done in three phases. Echo Development Group will make the lots for sale to any contractor to build homes on the lots. Motion by Vogel, seconded by Trumbauer to approve authorization to negotiate a development agreement with Echo Development Group. Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0

Motion by Vogel, seconded by Mott to approve Simmering-Cory to prepare a new Urban Renewal Plan and an amendment to the existing Urban Renewal Plan for the Echo Development Group subdivision. Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Trumbauer, seconded by Mott, to approve **Resolution No. 2017-31 RESOLUTION APPROVING MINOR SUBDIVISION PLAT.** Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

PUBLIC SAFETY

Nick Hildebrandt, StruXture Architects, presented to the council a 3D rendering plan for the Emergency Services Facility. Hildebrandt then presented a floor plan for the interior of the building and an opinion of probable overall cost of \$1,350,229.23. There was extensive discussion regarding the overall cost. This is approximately \$114,000 more than what the City has already set up for bonding. Hildebrandt discussed doing alternate bid packages to lower the cost. The design team has a meeting set up for December 14th. They will come up with alternates, and report back to the council on December 20th. Motion by Trumbauer, seconded by Chemin to proceed on to the working drawings with alternates for the bid package. Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

CULTURE & RECREATION

Library Director Lellig reported there are still spots open for decorating Gingerbread boys. Councilmember Mott questioned the Building Department report in regards to the fees for new construction.

PUBLIC WORKS

Council Member Vogel questioned a No Parking sign blocking a Stop Sign on Third Street and South Street. Mayor Thompson questioned the standing water in the railroad ditch on First Street.

Motion by Vogel, seconded by Mott, to approve Change Order #2 - 4TH, 5TH, AND PURDY STREET RECONSTRUCTION PHASE III. Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0

Motion by Trumbauer, seconded by Mott, to approve **Resolution No. 2017-32 RESOLUTION ACCEPTING IMPROVEMENTS - 4TH, 5TH, AND PURDY STREET RECONSTRUCTION PHASE III.** Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0

Motion by Vogel, seconded by Mott, to approve **Resolution No. 2017-33 RESOLUTION APPROVING PAYMENT 4TH, 5TH, AND PURDY STREET RECONSTRUCTION PHASE III.** Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Trumbauer, seconded by Vogel, to approve **Resolution No. 2017-34 RESOLUTION ACCEPTING IMPROVEMENTS - 5TH AND CHURCH STREET WATER & SEWER IMPROVEMENTS PROJECT PHASE II.** Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0

Motion by Vogel, seconded by Mott, to approve **Resolution No. 2017-35** RESOLUTION APPROVING PAYMENT, 5TH AND CHURCH STREET WATER & SEWER IMPROVEMENTS PROJECT PHASE II. Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

There was discussion regarding the Warning Device Maintenance Agreement with Chicago, Central & Pacific Railroad Company. The City applied for a grant two years ago to install crossing arms on First Street railroad crossing. The grant has now been approved by the state. The railroad wants the city to accept a maintenance agreement accepting responsibility for the cost of maintaining the signals on an annual basis. If the city wants crossing arms on First Street, the city has to accept this maintenance agreement. Motion by Mott, seconded by Vogel, to not enter into agreement with Chicago, Central & Pacific Railroad Company for the Warning Device Maintenance Agreement. Roll call: Ayes: Solomon, Vogel, Mott, Trumbauer. Nays: Chemin. Motion carried 4:1.

CITY ADMINISTRATION

Brent Waters, Ridihalgh, Fuelling, Snitker, Weber & Company, presented the audit report to the council as of June 30, 2016.

Motion by Vogel, seconded by Mott, to approve Legal Services Agreement and Authority to Represent with Lynch Dallas to revise the Jesup Employee Handbook and job descriptions, not to exceed \$2,300. There was discussion in regards to how this will be paid. These revisions will be done after the union negotiations are finalized. Roll call: Ayes: Solomon, Vogel, Mott. Nays: Chemin, Trumbauer. Motion carried 3:2.

Council Member Trumbauer questioned when employee reviews will be done.

Motion by Vogel, seconded by Trumbauer, to adjourn the meeting. Motion carried 5:0. Meeting adjourned at 8:39 p.m.

Koley Mead, CMC, CFO
City Clerk

REVENUES FOR THE MONTH OF NOVEMBER

GENERAL	38,227.78
ROAD USE TAX	28,112.64
EMPLOYEE BENEFIT	4,537.34
EMERGENCY	568.89
LOCAL OPTION SALES TAX	27,006.02
DEBT SERVICE	7,873.31
4 TH & 5 TH & PURDY ST	.00
5 TH & CHURCH STREET	.00
EMERGENCY SERVICES BLDG	85.00
WATER UTILITY	28,882.60
SEWER UTILITY	32,615.25
UTILITY DEPOSITS/SALES TAX	2,295.84
TOTAL	170,204.67

EXPENSES FOR THE MONTH OF NOVEMBER

GENERAL	75,747.61
ROAD USE TAX	.00
EMPLOYEE BENEFIT	15,311.48
EMERGENCY PLANNING	.00
LOCAL OPTION SALES	.00
DEBT SERVICE	.00
4 TH 5 TH & PURDY STREET	11,745.27
EMERGENCY SERVICES BUILDING	422.08
5 TH & CHURCH STREET	176,686.23
WATER UTILITY	21,180.52
SEWER UTILITY	28,949.86
UTILITY DEPOSITS/SALES TAX	1,940.60
SELF INSURANCE	.00
TOTAL	331,983.65