

NOTICE IS HEREBY GIVEN THAT THE JESUP CITY COUNCIL WILL MEET IN REGULAR SESSION ON TUESDAY, OCTOBER 4, 2016, AT 7:00 O'CLOCK P.M., JESUP CITY HALL, 791 6TH STREET, JESUP, IOWA

PLEASE SILENCE CELL PHONES, PDA'S, ETC. DURING SESSION; THE COUNCIL WILL ADDRESS AGENDA ITEMS AND MAY TAKE ACTION

TENTATIVE AGENDA
OCTOBER 4, 2016

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF COUNCIL
4. APPROVAL OF AGENDA
5. APPROVE CONSENT AGENDA: ALL ITEMS ON THE CONSENT AGENDA WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THOSE ITEMS UNLESS A REQUEST IS MADE PRIOR TO THE TIME THE CITY COUNCIL VOTES ON THE MOTION ITEMS
 - a) ACCEPT THE MINUTES OF THE SEPTEMBER 20, 2016 CITY COUNCIL MEETING
 - b) ACCEPT THE CITY CLERK/TREASURER REPORTS, AS OF SEPTEMBER 30, 2016 AND PLACE ON FILE
 - c) APPROVE THE CITY EXPENDITURES AS PRESENTED AND GIVE DIRECTION TO PROCESS AND PAY
 - d) RENEW CITY LAUNDERING CO. CONTRACT
 - e) RESOLUTION APPROVING PAY REQUEST #3 - 5TH & CHURCH ST WATER/SEWER PROJECT
 - f) RESOLUTION APPROVING PAY REQUEST #6 - 4TH, 5TH AND PURDY STREETS PHASE III

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6. CITIZEN'S INPUT – PLEASE LIMIT COMMENTS TO 3 MINUTES
 7. PUBLIC SAFETY (POLICE, FIRE, AMBULANCE, BUILDING)
 - A. DEPARTMENTAL REPORTS
 8. CULTURE & RECREATION (LIBRARY & PARKS)
 - A. DEPARTMENTAL REPORTS
 - B. VACATION ROLLOVER-LELLIG
 9. PUBLIC WORKS (STREETS, WATER, SEWER)
 - A. DEPARTMENTAL REPORTS
 10. CITY ADMINISTRATION
 - A. SOURCE WATER PROTECTION PLANNING COMMITTEE
 11. ADJOURN

CITY COUNCIL

SEPTEMBER 20, 2016

Jesup City Council met in regular session on Tuesday, September 20, 2016, at 7:00 o'clock p.m. in the Jesup City Hall Council Chambers, 791 6th Street, Jesup, Iowa.

Mayor Larry Thompson called the meeting to order at 7:00 p.m.

Members present: Russ Solomon, Jill Chemin, Dawn Vogel, Richard Mott and Melissa Trumbauer.

Absent: None.

Motion by Mott, seconded by Vogel to approve the agenda. Motion carried 5:0.

Motion by Trumbauer seconded by Mott, to approve and adopt the following items on the consent agenda: 1. Approve the minutes of the September 6, 2016 City council meeting. 2. Approve the claims as presented and give direction to process and pay. 3. Approve the State Urban Renewal report. 4. Approve Jesup Community Schools Homecoming Parade permit. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR SEPTEMBER 20, 2016

WARRANTS WRITTEN SINCE SEPTEMBER 6, 2016

Buchanan County Recorder	Record Ordinance 570 - CH	12.00
Jesup Land Improvement	Pay Req #5 - 4th, 5th, Purdy Phase III	170,469.56
Ray's Excavating	Pay Req #2 - 5th & Church St.	81,326.53
Buchanan Housing Inc	Donation - Housing Rehabilitation	980.63
Jesup Postmaster	September Water bills	290.92
Accounts Payable	Payroll ACH - 9-15-16	14,892.38
IPERS	City & employees share, retirement	6,843.84
Treasurer, State of Iowa	State payroll withholding tax	1,787.00
AFLAC	Employee paid insurance	443.06
Teamsters Local 238	Police Union Dues	169.00
Wellmark	City and employee share - Blue Cross Blue Shield	10,454.36
Bank Iowa	Payroll taxes - Federal, Medicare, Social Security	5,295.68
Hartford Life Insurance	Life Insurance	114.76

CLAIMS PRESENTED FOR SEPTEMBER 20, 2016:

ADVANCED SYSTEMS	COPIER CONTRACT - CH	219.14
B & B FARMSTORE	CANS, BOOTS,OIL,BLADES - FD,ST,WA	325.49
BLACK HAWK WASTE DISPOSAL	AUGUST RECYCLING	697.00
BRIAN OMAN	RETURN WATER DEPOSIT - WA	80.35
CAMPBELL SUPPLY	SAFETY GLASSES - ST	28.76
CARD SERVICES	BOOKS,DVD'S,AD,REVALIDATION-FD,LIB	1,464.11
CONSOLIDATED ENERGY	OIL - ST	502.70
CORY WEBER	RETURN WATER DEPOSIT - WA	90.35
D & S PORTABLES	2 MONTHS RENT, 5 UNITS - PARKS	1,000.00
DAVID BECKER ELECTRIC	NEW SERVICE - ST	2,750.05
DON'S TRUCK SALES	FILTERS,FAN BELT - ST	391.18
DUSTIN EILERS	RETURN WATER DEPOSIT - WA	45.84
EAST CENTRAL IOWA COOP	ROUND UP - PARKS	51.65
EMERGENCY MEDICAL PRODUCT	MEDICAL SUPPLIES - AMB	171.10
ESCHEN/TARPY ENTERPRISE	SUPPLIES,CREEPER,LIGHTS - FD	290.48
FEHR GRAHAM	ENGINEERING - 5TH,CHURCH,WW	13,650.00
IOWA CODIFICATION	PREP SEPT SUPPLEMENT - CH	57.00
IOWA ONE CALL	LOCATES - WA	45.00
IOWA WORKFORCE DEVELOPMENT	3RD QUARTER UNEMPLOYMENT	86.57
JENNIFER CRAWFORD	RETURN WATER DEPOSIT - WA	95.32
JESUP FOOD CENTER	BAGS,TOWELS,SNACKS - FRIENDS,WW	57.27

JESUP MOTOR SUPPLY	WRENCHS, FILTERS, COUPLERS-ST, WW, WA	62.94
KEYSTONE LABORATORIES	WATER/WASTEWATER ANALYSIS	705.00
KIRKWOOD COMMUNITY COLLEGE	CONTINUING EDUCATION CLASS - AMB	40.00
KWIK TRIP	45 GAL UNL, 460 GAL UNP, 101 GAL DSL	1,211.31
LINDER TIRE SERVICE	4 TIRES - PD	504.92
MAURER TREE SERVICE	REMOVE TREES - ST, PARKS	2,900.00
MCCLURE ENGINEERING	FLOW MONITORING STUDY - WW	6,325.00
OHIO POWER TOOL	CAMERA - SW	6,783.70
PAUL NIEMANN CONSTRUCTION	ROCK - ST	81.26
PCC-PHYSICIAN'S CLAIMS COMPANY	ELECTRONIC CLAIMS FEES-AMB	728.60
PETERS LAW OFFICE	LEGAL FEES - PD	90.47
PRINSCO	TILE TAPE - WW	40.33
ROBERTS, STEVENS & PRENDERGAST	LEGAL FEES - CH, PD	717.44
SANDRY FIRE SUPPLY	CHARGER, THERMAL CAMERA - FD	319.70
SECRETARY OF STATE	RENEW NOTARY - CH	30.00
SUPERIOR WELDING	INSPECT, SERVICE FIRE EXT - ALL	620.90
THE FARMERS WIFE	FLOWERS - FRIENDS LIB	25.00
TOYNE	REPLACEMENT SENSOR - FD	358.29
US CELLULAR	CELL PHONES, HOTSPOT-AMB, WA, WW, PD	302.25
VERN'S TRUE VALUE	MULCH - ST	167.88
VISU-SEWER	SEWER MAIN CLEANING - WW	700.00
WERTJES UNIFORMS	UNIFORM INSIGNIAS, UNIFORMS - FD, PD	129.90
TOTAL		44,944.25

CITIZEN'S INPUT

Patti Schmit and Russ Solomon addressed the Council regarding discussion and comments made at the September 6 City Council meeting relating to the Emergency Services facility plans.

ADMINISTRATION

Dan MacDonald, Teamsters Union representative, and Bill Stone, Lynch/ Dallas, City labor attorney, exchanged initial bargaining proposals for the Union and the City.

PUBLIC SAFETY

Mayor Thompson recommended the Council table discussion regarding Emergency Services facility financing, to be taken up by the Council during a work session with Michael Maloney. Motion by Mott, seconded by Trumbauer to schedule meeting October 3, 2016, 5:30 p.m., for a Council work session, to gather information on funding options for the Emergency Services facility. Motion carried 5:0.

John Powers, Building and Zoning Administrator, updated the Council regarding repairs to the property located at 1235 10th Street. Discussion regarding building plans and completion schedule allotted to property owner since 2007. David Youngblut addressed the council regarding circumstances delaying construction timeline. Discussion regarding consent judgement agreement and extension date. Motion by Vogel, seconded by Solomon to move forward with proposing consent judgement agreement, with Youngblut paying any court costs associated with enforcement of agreement if Youngblut fails to comply with terms of agreement at the end of six (6) months/ February 20, 2017. Roll Call: Ayes: Solomon, Chemin, Vogel. Nays: Mott, Trumbauer. Motion carried 3:2.

Discussion regarding language to be contained in the consent judgement agreement and available demolition funds. Motion by Vogel, seconded by Chemin that consent judgement agreement state property owner is to retain property and the City is to be responsible for demolition if the property owner does not meet six (6) month deadline. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Vogel, seconded by Solomon to amend previous motion to March 20, 2017, instead of February 20, 2017 as the extension date. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

PUBLIC WORKS

Public Works Director, Christopher Even, updated the Council regarding progress of City capital improvement projects. Mayor Thompson updated the Council regarding his meeting with McClure Engineering. The Mayor recommended setting a work session date for McClure to report flow study findings and recommendations to the Council. Motion by Trumbauer, seconded by Vogel to schedule a Council work session for October 4, 2016, 5:30 p.m. to meet with McClure Engineering. Motion carried 5:0.

ADMINISTRATION

Discussion regarding fuel purchase policy with Kwik Star and Casey's General Store. Mayor Thompson asked the Council to consider using Casey's for City fuel purchases along with Kwik Star to show equitable support for both businesses. Discussion regarding services offered by businesses, equitable division of departments according to yearly consumption and accounting procedures encountered by City staff. Motion by Trumbauer, seconded by Solomon for City Police department to utilize Casey's General Store for fuel purchases and all other departments make fuel purchases at Kwik Star, with the understanding either business could be used in the event of closures or emergencies. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Trumbauer, seconded by Mott, to adjourn the meeting. Motion carried 5:0. Meeting adjourned at 8:05 p.m.

Larry Thompson
Mayor

Attest:

LeAnn M. Even, CMC, ICMC, CFO
City Clerk/Treasurer

CITY OF JESUP
 REVENUE & EXPENSE REPORT
 CALENDAR 9/2016, FISCAL 3/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	125,971.79	183,679.17	1,092,475.00	908,795.83
	LIBRARY TOTAL	.00	23.39	2,104.00	2,080.61
	PARKS TOTAL	.00	3,029.81	.00	3,029.81-
	ROAD USE TAX TOTAL	32,499.12	90,414.48	303,000.00	212,585.52
	EMPLOYEE BENEFITS TOTAL	16,848.42	18,268.79	197,093.00	178,824.21
	EMERGENCY TOTAL	2,112.44	2,284.79	24,660.00	22,375.21
	LOCAL OPTION SALES TOTAL	18,028.10	54,091.01	215,700.00	161,608.99
	T.I.F. TOTAL	.00	.00	.00	.00
	DEBT SERVICE TOTAL	28,783.10	31,124.90	513,736.00	482,611.10
	4TH,5TH,PURDY TOTAL	.00	1,395,450.00	1,723,000.00	327,550.00
	EMERGENCY SERVICES BLDG TOTAL	85.00	255.00	252,000.00	251,745.00
	1ST ST RAILROAD TOTAL	.00	.00	.00	.00
	5TH AND CHURCH TOTAL	.00	.00	94,600.00	94,600.00
	WATER TOTAL	32,430.22	91,333.18	426,250.00	334,916.82
	SEWER TOTAL	32,617.77	94,736.14	384,040.00	289,303.86
	UTILITY DEPOSITS/SALES TX TOTA	3,546.29	8,458.02	28,900.00	20,441.98
	SELF INSURANCE TOTAL	.00	.00	2,000.00	2,000.00
	TOTAL REVENUE BY FUND	292,922.25	1,973,148.68	5,259,558.00	3,286,409.32

CITY OF JESUP
 REVENUE & EXPENSE REPORT
 CALENDAR 9/2016, FISCAL 3/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	79,417.47	253,236.42	1,323,156.00	1,069,919.58
	LIBRARY TOTAL	19,205.43	19,205.43	1,000.00	18,205.43-
	PARKS TOTAL	24,488.68	24,488.68	21,500.00	2,988.68-
	ROAD USE TAX TOTAL	1,426.73	9,988.26	279,049.00	269,060.74
	EMPLOYEE BENEFITS TOTAL	13,126.43	42,371.80	223,097.00	180,725.20
	EMERGENCY TOTAL	.00	.00	24,660.00	24,660.00
	LOCAL OPTION SALES TOTAL	.00	.00	166,788.00	166,788.00
	T.I.F. TOTAL	.00	.00	.00	.00
	HOUSING REHAB TOTAL	980.63	980.63	.00	980.63-
	DEBT SERVICE TOTAL	.00	250.00	506,686.00	506,436.00
	4TH,5TH,PURDY TOTAL	189,868.09	372,410.59	1,391,800.00	1,019,389.41
	EMERGENCY SERVICES BLDG TOTAL	75.00	400.00	74,000.00	73,600.00
	1ST ST RAILROAD TOTAL	.00	.00	.00	.00
	5TH AND CHURCH TOTAL	93,608.18	211,570.93	99,400.00	112,170.93-
	WATER TOTAL	19,521.85	42,074.98	441,840.00	399,765.02
	SEWER TOTAL	36,975.80	76,182.71	368,564.00	292,381.29
	UTILITY DEPOSITS/SALES TX TOTA	2,283.86	6,820.81	26,400.00	19,579.19
	SELF INSURANCE TOTAL	.00	250.00	2,000.00	1,750.00
	TOTAL EXPENSES ALL FUNDS	480,978.15	1,060,231.24	4,949,940.00	3,889,708.76

FUND	TITLE	BEGINNING CASH+	CHANGE IN ASSETS-	REVENUE+	EXPENSES-	CHANGE IN LIABILITIES+	ENDING CASH
001	GENERAL	1,000,913.05	46,554.32	125,971.79	79,417.47	.00	1,047,467.37
041	LIBRARY	19,205.43	19,205.43-	.00	19,205.43	.00	.00
043	PARKS	24,488.68	24,488.68-	.00	24,488.68	.00	.00
110	ROAD USE TAX	108,056.40	31,072.39	32,499.12	1,426.73	.00	139,128.79
112	EMPLOYEE BENEFITS	30,281.66	3,721.99	16,848.42	13,126.43	.00	34,003.65
119	EMERGENCY	172.35	2,112.44	2,112.44	.00	.00	2,284.79
121	LOCAL OPTION SALES	235,901.01	18,028.10	18,028.10	.00	.00	253,929.11
125	T.I.F.	.00	.00	.00	.00	.00	.00
145	HOUSING REHAB	980.63	980.63-	.00	980.63	.00	.00
200	DEBT SERVICE	22,145.50	28,783.10	28,783.10	.00	.00	50,928.60
322	4TH,5TH,PURDY	1,312,815.66	189,868.09-	.00	189,868.09	.00	1,122,947.57
325	EMERGENCY SERVICES BLDG	155.00-	10.00	85.00	75.00	.00	145.00-
328	1ST ST RAILROAD	76,420.00	.00	.00	.00	.00	76,420.00
329	5TH AND CHURCH	199,597.18	93,608.18-	.00	93,608.18	.00	105,989.00
600	WATER	196,452.76	12,908.37	32,430.22	19,521.85	.00	209,361.13
610	SEWER	280,361.71	4,358.03-	32,617.77	36,975.80	.00	276,003.68
750	UTILITY DEPOSITS/SALES TX	38,500.27	1,262.43	3,546.29	2,283.86	.00	39,762.70
820	SELF INSURANCE	250.00-	.00	.00	.00	.00	250.00-
	Report Total	3,545,887.29	188,055.90-	292,922.25	480,978.15	.00	3,357,831.39

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1111	PETTY CASH - GENERAL	.00	83.33
001-410-1111	PETTY CASH - LIBRARY	.00	150.00
001-411-1111	PETTY CASH - FRIENDS LIBRARY	.00	100.00
600-000-1111	PETTY CASH - WATER	.00	33.34
610-000-1111	PETTY CASH - SEWER	.00	33.33
	PETTY CASH TOTAL	.00	400.00
001-000-1115	GENERAL	3,182.18	430,797.06
001-110-1120	POLICE VEHICLE REPLACEMENT	.00	12,022.76
001-150-1120	FIRE BUILDING	.00	150.97
001-150-1121	FIRE VEHICLE REPLACEMENT	.00	275,922.88
001-150-1123	FIRE INCIDENT BILLING	.00	25,028.14
001-150-1124	FIRE SCBA REPLACEMENT	.00	16,132.10
001-150-1125	FIRE MEMORIAL	.00	39,818.99
001-150-1126	FIRE DONATION EQUIPMENT	.00	.00
001-160-1120	AMBULANCE VEHICLE REPLACEMENT	.00	30,138.70
001-160-1121	AMBULANCE BLDG/REP/MAINTENANCE	.00	18,794.06
001-160-1122	AMBULANCE EMT TRAINING	.00	1,717.72
001-160-1123	AMBULANCE PARAMEDIC TRAINING	100.00	45,896.54
001-160-1124	AMB EMERGENCY SERVICES BLDG	.00	165.57
001-160-1125	AMBULANCE EQUIPMENT REPLACE	.00	2,504.74
001-160-1126	AMBULANCE MEMORIAL	.00	40,150.07
001-160-1127	AMBULANCE DONATION EQUIPMENT	.00	25.05
001-210-1120	STREET EQUIP/BUILDING	.00	25,969.44
001-410-1120	LIBRARY TRUST	.00	10,462.65
001-410-1122	LIBRARY EQUIPMENT	.00	19,001.29
001-410-1123	LIBRARY MEMORIAL	18,662.03	18,662.03
001-410-1124	LIBRARY COMMUNITY ROOM	447.80	447.80
001-411-1120	FRIENDS OF THE LIBRARY	326.37-	8,836.80
001-430-1120	PARK & RECREATION	24,488.68	24,488.68
041-000-1120	LIBRARY MEMORIAL	18,757.63-	.00
041-000-1121	LIBRARY COMMUNITY ROOM	447.80-	.00
043-000-1120	PARK & RECREATION	24,488.68-	.00
110-000-1115	ROAD USE TAX	31,072.39	139,128.79
112-000-1115	EMPLOYEE BENEFITS	3,721.99	34,003.65
119-000-1115	EMERGENCY	2,112.44	2,284.79
121-000-1115	LOST 40% WATER/SEWER	7,211.24	104,999.79
121-000-1121	LOST 60% CAPITAL SURPLUS	4,409.53	62,761.28
121-000-1122	LOST DEBT SERVICE	6,407.33	19,455.19
121-000-1123	LOST RESERVE	.00	66,712.85
125-000-1115	TIF	.00	.00
145-000-1115	HOUSING REHABILITATION	980.63-	.00
200-000-1115	DEBT SERVICE	28,783.10	50,928.60
322-000-1115	4TH,5TH,PURDY STREETS	189,868.09-	1,122,947.57
325-000-1115	EMERGENCY SERVICES BUILDING	10.00	145.00-
328-000-1115	1ST ST RAILROAD	.00	76,420.00
329-000-1115	5TH & CHURCH STREET	93,608.18-	105,989.00
600-000-1115	WATER	10,756.28	202,787.39
600-000-1123	WATER DEBT SERVICE	2,152.09	6,540.40

CITY OF JESUP
BALANCE SHEET
CALENDAR 9/2016, FISCAL 3/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
610-000-1115	SEWER	8,258.70-	264,114.82
610-000-1123	SEWER DEBT SERVICE	3,900.67	11,855.53
750-000-1116	WATER DEPOSITS	1,063.14	38,518.53
750-000-1117	SALES TAX	199.29	1,244.17
820-000-1115	SELF INSURANCE DEDUCTIBLE	.00	250.00-
	CHECKING TOTAL	188,055.90-	3,357,431.39
	TOTAL CASH	188,055.90-	3,357,831.39

CITY OF JESUP
 REVENUE & EXPENSE REPORT
 CALENDAR 9/2016, FISCAL 3/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	POLICE TOTAL	18,838.24	69,937.56	328,632.00	258,694.44
	FIRE TOTAL	2,297.68	6,132.30	112,095.00	105,962.70
	AMBULANCE TOTAL	20,034.33	23,978.89	86,185.00	62,206.11
	BUILDING INSPECTOR TOTAL	1,902.02	5,446.44	25,495.00	20,048.56
	ANIMAL CONTROL TOTAL	.00	.00	300.00	300.00
	OTHER PUBLIC SAFETY TOTAL	.00	17,843.00	35,686.00	17,843.00
	PUBLIC SAFETY TOTAL	43,072.27	123,338.19	588,393.00	465,054.81
	STREET TOTAL	13,289.43	44,490.53	432,035.00	387,544.47
	STREET LIGHTING TOTAL	5,983.83	12,454.88	32,000.00	19,545.12
	TRAFFIC SAFETY TOTAL	2,559.90	3,149.40	5,500.00	2,350.60
	STREET CLEANING TOTAL	.00	22.08	2,600.00	2,577.92
	GARBAGE TOTAL	697.00	2,196.00	16,209.00	14,013.00
	PUBLIC WORKS TOTAL	22,530.16	62,312.89	488,344.00	426,031.11
	OTHER HEALTH/SOCIAL SERV TOTA	.00	.00	1,900.00	1,900.00
	HEALTH/SOCIAL SERVICES TOTAL	.00	.00	1,900.00	1,900.00
	LIBRARY TOTAL	12,277.60	43,138.20	173,906.00	130,767.80
	FRIENDS OF LIBRARY TOTAL	326.37	1,163.28	3,700.00	2,536.72
	PARK TOTAL	2,728.82	10,571.18	64,561.00	53,989.82
	COMMUNITY RECREATION TOTAL	.00	2,500.00	10,000.00	7,500.00
	CEMETERY TOTAL	.00	.00	600.00	600.00
	COMMUNITY CELEBRATION TOTAL	.00	6,837.17	2,800.00	4,037.17-
	CULTURE & RECREATION TOTAL	15,332.79	64,209.83	255,567.00	191,357.17
	ECONOMIC DEVELOPMENT TOTAL	.00	7,434.00	7,434.00	.00
	HOUSING & URBAN RENEWAL TOTAL	980.63	980.63	.00	980.63-
	PLANNING & ZONING TOTAL	.00	312.05	500.00	187.95
	COMMUNITY/ECONOMIC DEV TOTAL	980.63	8,726.68	7,934.00	792.68-
	COUNCIL TOTAL	.00	.00	6,942.00	6,942.00
	MAYOR TOTAL	322.95	968.85	4,176.00	3,207.15
	CLERK TOTAL	11,594.28	35,483.31	151,837.00	116,353.69
	ELECTION EXPENSE TOTAL	.00	.00	.00	.00
	LEGAL SERVICES TOTAL	442.44	6,523.78	15,000.00	8,476.22
	CITY HALL TOTAL	675.74	5,013.58	14,160.00	9,146.42
	GENERAL GOVERNMENT TOTAL	13,035.41	47,989.52	192,115.00	144,125.48

CITY OF JESUP
 REVENUE & EXPENSE REPORT
 CALENDAR 9/2016, FISCAL 3/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	STREET TOTAL	.00	250.00	344,778.00	344,528.00
	CITY HALL TOTAL	.00	.00	76,888.00	76,888.00
	DEBT SERVICE TOTAL	.00	.00	161,908.00	161,908.00
	DEBT SERVICE TOTAL	.00	250.00	583,574.00	583,324.00
	STREET TOTAL	283,476.27	583,981.52	1,491,200.00	907,218.48
	CAPITAL PROJECTS TOTAL	75.00	400.00	74,000.00	73,600.00
	CAPITAL PROJECTS TOTAL	283,551.27	584,381.52	1,565,200.00	980,818.48
	WATER TOTAL	21,805.71	48,895.79	251,035.00	202,139.21
	SEWER TOTAL	36,975.80	76,182.71	195,310.00	119,127.29
	SELF INSURANCE TOTAL	.00	250.00	2,000.00	1,750.00
	ENTERPRISE FUNDS TOTAL	58,781.51	125,328.50	448,345.00	323,016.50
	TRANSFERS TOTAL	43,694.11	43,694.11	818,568.00	774,873.89
	TRANSFER OUT TOTAL	43,694.11	43,694.11	818,568.00	774,873.89
	TOTAL OF ALL FUNCTIONS	480,978.15	1,060,231.24	4,949,940.00	3,889,708.76

CLAIMS PRESENTED TO THE CITY COUNCIL FOR OCTOBER 4, 2016		
WARRANTS WRITTEN SINCE THE SEPTEMBER 20, 2016 MEETING:		
Accounts Payable	Payroll ACH - 10-1-16	16,146.54
Bank Iowa	Payroll taxes - Federal, Medicare, Social Security	5,362.48
CLAIMS PRESENTED FOR OCTOBER 4, 2016		
AECOM	ENGINEERING - 4TH, 5TH, PURDY	9,346.92
ADVANCED SYSTEMS	COPIER CONTRACT - LIB	45.93
BAKER & TAYLOR	LIBRARY BOOKS	125.11
CAMPBELL SUPPLY	BAND SAW STAND,ROLLER SUPPORT - ST	389.53
CITIZEN HERALD	MINUTES, ORDINANCES - CH	612.84
CITY LAUNDERING	MATS,MOP,AIR DISPENSER - CH,ST,WA,WW	304.90
CLIA LABORATORY PROGRAM	CERTIFICATE FEE - AMB	150.00
D & D TIRE	MOUNT TIRE, REPAIR TIRE - ST,PARKS	245.00
DAWN VOGEL	REIMB HOTEL, LEAGUE CONF. - CH	268.70
EMERGENCY MEDICAL PRODUCT	MEDICAL SUPPLIES - AMB	3.95
FARMERS MUTUAL TELEPHONE	TELEPHONE SERVICE - ALL	787.22
HAWKINS INC	CHLORINE - WA	734.46
IOWA DEPT NATURAL RESOURCES	WATER SUPPLY ANNUAL FEE - WA	66.00
IOWA LAW ENFORCEMENT ACADEMY	MMPI TESTING - PD	140.00
IOWA WALL SAW	SAW MANHOLE - 4TH, 5TH, PURDY	530.00
IPREO	BOND FEES - 4TH, 5TH, PURDY	500.00
JESUP PAINT & AUTO BODY	REAR END DAMAGE - PD	2,198.18
KIECK'S CAREER APPAREL	BULLET PROOF VEST, OUTER CARRIER - PD	955.00
LH CUSTOM AG	BORE WATERLINES - WA	4,640.00
MIDAMERICAN ENERGY	GAS, ELECTRIC - ALL	9,885.61
MSA PROFESSIONAL SERVICES	ENGINEERING - 1ST ST RAILROAD	842.95
PARKER, PAULINE	LEASE PARKER MUNCEY PARK	1.00
PENWORTHY	LIBRARY BOOKS - LIB	457.71
PETERSON TRUSTWORTHY	KEYS, BLADES,TAPE,CHAIN-ST,PD,WA,WW	95.26
PETTY CASH	REPLENISH POSTAGE - LIB, CH	111.78
POWER STUMP REMOVAL	STUMP REMOVAL - ST	490.00
PRESTO-X	PEST CONTROL - CH,PD	71.38
PRINSCO	SHOVEL - ST	39.99
RITE PRICE OFFICE SUPPLY	PENS,CLIPBOARDS,TAPE,TONER-CH,PD, LIB	320.67
RUSS SOLOMON	REIMB MILEAGE - CH	119.07
STRUXTURE ARCHITECTS	DESIGN INTENT - EMERGENCY SERVICES	9,445.00
SUPERIOR WELDING	SERVICE FIRE EXTINGUISHER - PD,LIB,FD	107.65
THE GAZETTE	SUBSCRIPTION RENEWAL - LIB	317.20
THOMAS ELECTRIC MOTOR	MOTORS - WW	837.20
THOMAS JAMES	GARBAGE - ALL	40.00
TOP GRADE EXCAVATING	1ST STREET RAILROAD PROJECT	44,161.00
TREASURER, STATE OF IOWA	SEPTEMBER SALES TAX	2,182.00
WALMART COMMUNITY	DVD - LIB	24.96
TOTAL		91,594.17



City Laundering Co Rental Service Agreement

11.10.16

Account 140046-00

Customer	Sales	Office
Effective Start Date of Service Agreement		
Expiration Date of Service Agreement		

1700 So. Frederick | P.O. Box 622 | Oelwein, IA 50662 | (800) 798-5621 | Fax (319) 283-5636 | www.citylaundering.com

Business Name: City of Jesup
Address: 815 10th St, PO Box 592, Jesup IA 50648-0592
Phone: 319-827-3602

This Agreement made this _____ **day of** _____
 City Laundering Co. hereafter referred to as "Supplier," and the undersigned, hereafter referred to as "Customer," agree, the one with the other, on the following whereby the Customer rents garments and/or other merchandise from Supplier.

CHANGES/SIZES	DESCRIPTION	PRICE	CHANGES/SIZES	DESCRIPTION	PRICE
	EW Account				
1	36" Snap Mop	\$5.39			
1	48" Snap Mop	\$6.08			
1	3x5 Scraper	\$2.20			
1	3x10 Mat-EOW	\$10.59			
1	4x6 Mat-EOW	\$9.23			
1	3x5 Mat-EOW	\$5.87			
1	Air Freshener	\$3.39			
	Service Charge	\$12.90			
Per Change	Riggs Jeans/Hi Vis Shirts	\$2.15			
Per Change	Reed Jeans/ Hi Vis Shirts	\$1.93			

- Supplier agrees to furnish the above-referenced uniforms and items, as well as such other additional uniforms and items as may be subsequently requested by the Customer. If additional items are requested, those items will automatically become a part of and subject to the terms of this agreement. Customer agrees to rent exclusively from Supplier and to assume responsibility for all items on this agreement plus any others subsequently requested by Customer and furnished by Supplier. If any rental items furnished to the Customer are lost, damaged, destroyed or abused while in the Customer's possession from any cause other than normal wear, the Customer shall then be subject to a replacement charge for those items.
- The term of this rental agreement shall be for sixty (60) months from the effective start date of this agreement. Customer agrees this agreement [] will, [] will not automatically renew for one (1) like term.____(initial)
- The terms of this agreement shall apply to all increases or additions in merchandise and related services. **Charges may be imposed or charged from time to time by written notice to the customer. The sending of an invoice to the Customer containing such charges shall be construed as such written notice.** Since company's cost of doing business, such as costs of labor, materials, utilities, transportation and supplies may fluctuate, Customer agrees that all charges may be adjusted annually. It is hereby agreed that such price adjustments shall not exceed 7% per year. Pricing on this agreement is agreed to by company and Supplier upon signing. **The offer of lower pricing by another Supplier is not a valid reason to breach this agreement.**
- Customer acknowledges that Supplier inquired regarding any obligations with any other party for services which are the subject of this agreement, and Customer assures Supplier that none exist. No inducement has been made by Supplier for Customer to improperly terminate any pre-existing service agreement with another party. The Customer acknowledges receipts of this contract.
- The person signing on behalf of the Customer warrants to the supplier that he/she has the authority and power to execute this agreement on behalf of the Customer, and that the Customer has full knowledge of this agreement. Acceptance of the first delivery shall constitute acknowledgment by the Customer of the authority of the person executing this agreement. Customer has read this agreement in its entirety, understands it and as a merchant agrees to its terms.
- This agreement is subject to the additional terms and conditions set forth on the following pages hereof, all of which are incorporated in, and made part of this agreement

Initial Here:

City Laundering _____

Customers _____

7. All garments and other merchandise supplied under this agreement shall remain the property of Supplier, except that if this agreement is cancelled by the Customer for any reason prior to its regular expiration. Customer agrees to purchase said garments and merchandise at fair market value. Customer recognizes that in establishing service, Supplier has made a substantial capital investment in this account. If this agreement is terminated early, it is agreed that Supplier's damages will be substantial and difficult to ascertain. In recognition of these facts, it is agreed that in the event the Customer terminates service for any reason, at any time other than at contract expiration date, Customer shall pay Supplier as liquidated damages, and not as a penalty, an amount equal to 50 percent of the average weekly rental charges charged during the previous weeks of the contract period multiplied by the number of weeks remaining in this agreement. Upon payment of said amount and delivery to Supplier of all textiles covered by this agreement, Customer will be relieved from payment of future rental charges.
8. Textile Use:
 - a. The Customer may use the textiles for all purposes that are incidental to the Customer's normal activities. The Customer shall NOT use textiles to clean up spills of hazardous waste, as defined by applicable local, state and federal regulations.
 - b. The Customer shall not pour excess solvents or any other chemicals onto textiles as a means of disposing of excess solvents or chemicals.
 - c. The Customer shall establish and maintain at all times a collection system that complies with all applicable local, state and federal environmental and workplace regulations.
9. Collection of soiled textile:
 - d. If the soiled textile bears free liquid, the Customer will use a collection system or other process to remove this free liquid.
 - e. If the soiled textile does not bear free liquid, the Customer may place it in a soiled textile holder outside of a collection system prior to its transportation to the textile rental Company.
10. **WARNING! In the event that under this agreement rental garments are furnished to the customer, it is the customer's responsibility to identify risks and hazards in the workplace and to protect employees. The Supplier denies all responsibility for injury due to fire or chemical burn. If said garments are intended to be used by persons working near molten metal, sparks, or flames, or where caustic chemicals might spill or splash, 100% cotton or standard 65% Polyester/35% Cotton fabrics offer no protection against these hazards. Customer acknowledges this warning and hereby agrees to indemnify and hold harmless Supplier from any and all claims or damages arising out of any complaint that the garments were inadequate for said protection.**
11. The Customer agrees that the Supplier may take a periodic inventory upon the premises of the Customer. Customer grants Supplier the right to enter the premises and to recover its merchandise.
12. This agreement shall be binding upon and shall inure to the benefit of the parties hereto, their heirs, administrators, successors or assigns. No waivers or statements made by any representative of the Supplier shall be valid unless set forth herein.
13. If a Customer is leasing garments, Customer agrees to pay the weekly charge per employee. Weekly rental charge begins on the date of first delivery. The first delivery shall include a preparation charge for each garment issued to wearer of \$1.25. The preparation charge is subject to change as the Supplier's costs change. Rental rates listed on said agreement will be subject to CAM charges.
14. Customer agrees to indemnify, reimburse and hold Supplier harmless from and against any and all claims, losses, liabilities, demands, suits, judgments, or causes of action and all legal proceedings whether civil or criminal, penalties, fines and other sanctions and any costs and expenses in connection therewith, including attorney's fees and expenses, which may result from or arise in any matter as a result of any act or omission on the part of Customer with respect to the textiles or garments leased, if any hereunder. Customer shall indemnify or reimburse Supplier for any attorney fees, court costs and expenses incurred by Supplier in any attempt to collect amounts owed under the agreement in the event the agreement is unreasonably terminated by Customer in violation of terms set forth in this agreement. Invalidity or unenforceability of one or more provisions of this Agreement shall not affect any other provision of this Agreement.
15. **Supplier agrees to furnish the Customer with garments and other merchandise freshly laundered, mended and finished to industry standards. Supplier warrants to give good service to the Customer. The Customer shall have the right to terminate this agreement by giving Supplier written notice that service or quality problems exist. Said written notice shall be provided to the business manager of Supplier, which shall mean the person who has authority to sign contracts and make similar business decisions for Supplier. Supplier then shall have thirty (30) days from receipt of said written notice to correct said problems. If problems are not corrected in thirty (30) days by Supplier, the contract may be terminated by Customer.**

This agreement is subject to an addendum: Yes _____ No _____ If yes is checked, see attachment.

CITY LAUNDERING CO.

CUSTOMER

Signature _____

Signature _____

Name _____

Name _____

Title _____

Title _____

Manager's Signature _____

Email Address _____

Would you like a copy of the contract **emailed / mailed** to you?

PARTIAL PAY ESTIMATE NUMBER THREE
 5TH STREET AND CHURCH STREET WATER & SEWER IMPROVEMENTS, JESUP, IOWA
 PROJECT NO. 15-838

Name of Contractor: Ray's Excavating, LLC 404 East Union St PO Box 51 Edgwood, IA 52042-0051					Name of Owner: City of Jesup 791 6th Street PO Box 592 Jesup, IA 50648-0592				
Date of Completion: Original: May 13, 2017 Revised:			Amount of Contract: Original: \$ 351,168.65 Revised: \$ 381,547.60 * *through Contract Change Order 3			Dates of Estimate: From: August 21, 2016 Through: September 20, 2016			
Item	Code	Description	Quantity	Unit	Unit Price	This Period		Total To Date	
						Quantity	Amount	Quantity	Amount
BID ITEMS									
1	1070-206-A-3	TRAFFIC CONTROL	1	LS	\$5,000.00		\$ -	1	\$ 5,000.00
2*	2010-108-A-1	CLEARING AND GRUBBING	327.2	UNITS	\$15.00		\$ -	327.2	\$ 4,908.00
3*	2010-108-E-1	CLASS 10 EXCAVATION	155	CY	\$7.50	25	\$ 187.50	180	\$ 1,350.00
4*	2010-108-I-0	SUBBASE, SPECIAL BACKFILL	1626	TON	\$18.00		\$ -	745.59	\$ 13,420.62
5	4010-108-E-1	SANITARY SEWER SERVICE SADDLE, 4"	4	EA	\$85.00		\$ -	5	\$ 425.00
6	4010-108-E-1	SANITARY SEWER SERVICE SADDLE, 6"	5	EA	\$110.00		\$ -	2	\$ 220.00
7	4010-108-E-2	SANITARY SEWER SERVICE, 4", REMOVE & REPLACE	164	LF	\$28.00		\$ -	166	\$ 4,648.00
8	4010-108-E-2	SANITARY SEWER SERVICE, 6", REMOVE & REPLACE	198	LF	\$29.00		\$ -	66	\$ 1,914.00
9	4020-108-A-1	STORM SEWER PIPE, RCP, 15"	148	LF	\$24.00	126	\$ 3,024.00	148	\$ 3,552.00
10	4020-108-A-1	STORM SEWER PIPE, RCP, 18"	651	LF	\$26.00	304	\$ 7,904.00	651	\$ 16,926.00
11	4040-108-A-1	SUBDRAIN, HDPE, 6"	760	LF	\$13.00		\$ -		\$ -
12	4040-108-C-1	SUBDRAIN CLEANOUT, TYPE A-2, 6"	3	EA	\$250.00		\$ -		\$ -
13	4040-108-D-1	SUBDRAIN CONNECTIONS	3	EA	\$150.00		\$ -		\$ -
14	4040-108-E-1	STORM SEWER SERVICE STUB, HDPE, 4"	354	LF	\$12.00		\$ -		\$ -
15	4040-108-E-1	STORM SEWER SERVICE STUB, HDPE, 6"	50	LF	\$20.00		\$ -	28	\$ 560.00
16	5010-108-A-1	WATER MAIN, DIP, 4"	30	LF	\$39.00	10	\$ 390.00	30	\$ 1,170.00
17	5010-108-A-1	WATER MAIN, DIP, 6"	1267	LF	\$31.00	287	\$ 8,897.00	1267	\$ 39,277.00
18	5010-108-A-1	WATER MAIN, DIP, 8"	380	LF	\$39.00		\$ -	380	\$ 14,820.00
19	5010-108-C-2	DIP FITTINGS	1065	LBS	\$8.50	115	\$ 977.50	1065	\$ 9,052.50

Item	Code	Description	Quantity	Unit	Unit Price	This Period		Total To Date	
						Quantity	Amount	Quantity	Amount
20	5010-108-D-1	WATER SERVICE, CORPORATION AND CURB STOP	12	EA	\$300.00		\$ -	10	\$ 3,000.00
21*	5010-108-D-2	WATER SERVICE LINE, COPPER, 3/4"	335	LF	\$16.00		\$ -	400	\$ 6,400.00
22	5010-108-E-0	CONNECTION TO EXISTING WATER MAIN	6	EA	\$ 250.00		\$ -	5	\$ 1,250.00
23	5020-108-A-1	WATER VALVE, GATE, 6"	5	EA	\$ 725.00		\$ -	6	\$ 4,350.00
24	5020-108-A-1	WATER VALVE, GATE, 8"	1	EA	\$ 1,250.00		\$ -	1	\$ 1,250.00
25	5020-108-C-1	FIRE HYDRANT ASSEMBLY	3	EA	\$ 3,000.00		\$ -	3	\$ 9,000.00
26	6010-108-A-1	STORM SEWER MANHOLE, SW-401	2	EA	\$ 2,250.00	1	\$ 2,250.00	2	\$ 4,500.00
27	6010-108-B-1	STORM SEWER INTAKE, SW-507	3	EA	\$ 3,500.00	3	\$ 10,500.00	3	\$ 10,500.00
28	6010-108-B-1	STORM SEWER INTAKE, SW-541	5	EA	\$ 4,000.00	1	\$ 4,000.00	5	\$ 20,000.00
29	6010-108-E-1	MANHOLE ADJUSTMENT, MINOR	3	EA	\$ 250.00		\$ -	1	\$ 250.00
30	6010-108-G-1	CONNECTION TO EXISTING INTAKE	1	EA	\$ 350.00		\$ -	1	\$ 350.00
31*	7010-108-E-1	CURB & GUTTER, PCC, 30" WIDE, 6" THICK	2413.7	LF	\$ 16.50		\$ -	120	\$ 1,980.00
32*	7030-108-A-1	REMOVAL OF SIDEWALK OR DRIVEWAY, PCC	697.2	SY	\$ 6.00		\$ -	520	\$ 3,120.00
33*	7030-108-E-1	SIDEWALK, PCC, 4" THICK	311.8	SY	\$ 37.00		\$ -	140	\$ 5,180.00
34*	7030-108-E-1	SIDEWALK, PCC, 6" THICK	187.8	SY	\$ 40.00		\$ -	40	\$ 1,600.00
35	7030-108-G-1	DETECTABLE WARNING	210	SF	\$ 35.00		\$ -	20	\$ 700.00
36*	7030-108-H-1	DRIVEWAY, PCC, 6" THICK	431.3	SY	\$ 40.00		\$ -	40	\$ 1,600.00
37	7030-108-H-2	DRIVEWAY, GRANULAR, 6" THICK	8	TON	\$ 18.50		\$ -		\$ -
38*	7040-108-I-0	CURB & GUTTER, REMOVAL	2593.7	LF	\$ 7.50		\$ -	2593.7	\$ 19,452.75
39*	7060-108-A-1	BITUMINOUS SINGLE SEAL COAT	2140	SY	\$ 9.70		\$ -		\$ -
40*	9010-108-A-1	SEEDING, FERTILIZING, AND MULCHING	1	LS	\$ 12,000.00		\$ -		\$ -
41	9040-108-A-2	STORMWATER POLLUTION PREVENTION PLAN, MANAGEMENT	1	LS	\$ 4,000.00		\$ -	0.75	\$ 3,000.00
42	9040-108-T-1	INLET PROTECTION DEVICE	10	EA	\$ 200.00		\$ -	3	\$ 600.00
43	11,020-108-A-1	MOBILIZATION	1	LS	\$ 15,000.00		\$ -	1	\$ 15,000.00
44	11,040-108-A-1	MAINTENANCE OF POSTAL SERVICE	1	LS	\$ 1,000.00		\$ -	0.75	\$ 750.00
45	11,040-108-B-1	MAINTENANCE OF SOLID WASTE COLLECTION	1	LS	\$ 2,000.00		\$ -	0.75	\$ 1,500.00
46*		STREET SAW CUT & REMOVAL	526	SY	\$6.00		\$ -	526	\$ 3,156.00
47*		TEMPORARY STREET SURFACING, RECLAIMED ASPHALT	50	TON	\$25.00		\$ -	50	\$ 1,250.00
		STORED MATERIALS					\$ (2,000.00)		\$ -
		TOTAL BID ITEMS					\$ 36,130.00		\$ 236,981.87

*Modified by Contract Change Order

PARTIAL PAY ESTIMATE NUMBER THREE
 5TH STREET AND CHURCH STREET WATER & SEWER IMPROVEMENTS, JESUP, IOWA
 PROJECT NO. 15-838

This Period	Retainer 5.00%	Total to Date
\$ 36,130.00	Amount Earned	\$ 236,981.87
\$ 1,806.50	Amount Retained	\$ 11,849.09
XXXXXXXXXXXXXXXXXXXX	Previous Payments	\$ 190,809.28
\$ 34,323.50	Amount Due	\$ 34,323.50

Estimated Percent of Job Completed 62.1%

Is Contractor's Construction Progress on Schedule? Yes

Submitted By:

Ray's Excavating, LLC

Approved By:

City of Jesup

By: _____ Date: _____
Ray Peterson, Owner

By: _____ Date: _____
Larry Thompson, Mayor

Recommended By:

Fehr Graham

By: _____ Date: _____
Le Ann Even, City Clerk

By: _____ Date: _____
Lucas J. Elsbernd, P.E., Project Engineer

RESOLUTION NO. 2017-__
RESOLUTION APPROVING PAYMENT FOR 5TH AND CHURCH
STREET WATER & SEWER IMPROVEMENTS PHASE II
PROJECT

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP,
BUCHANAN COUNTY, IOWA:

TO-WIT: 5TH AND CHURCH STREET WATER & SEWER IMPROVEMENTS PHASE
II PROJECT

Portion of the project:	<u>All</u>
Payment number:	<u>Three</u>
Final Contract amount:	<u>\$ 381,547.60</u>
Total Earned to Date:	<u>\$ 236,981.87</u>
Retainage:	<u>\$ 11,849.09</u>
Less Previous Payments	<u>\$ 190,809.28</u>
Final amount approved:	<u>\$ 34,323.50</u>

PASSED AND APPROVED THIS 4TH DAY OF OCTOBER 2016.

Larry Thompson
Mayor

Attest:

LeAnn M. Even, CMC, ICMC, CFO
City Clerk

**4TH, 5TH, AND PURDY STREET
RECONSTRUCTION PH III
JESUP LAND IMPROVEMENT
PAY ESTIMATE #6
JESUP, IOWA**

Period Ending: October 1, 2016

Contractor: Jesup Land Improvement

Item	Description	Units	Unit Cost	Original Contract		Authorized		Completed		% Of Item Complete
				Quantity	Contract \$ Amount	Quantity	Authorized \$ Amount	Quantity	Cost	
1	EXCAVATION, CLASS 10, WASTE	CY	\$5.26	2854.6	\$ 15,015.20	2,855	\$ 15,015.20	2,854.60	\$ 15,015.20	100.0%
2	TOPSOIL, FURNISH AND SPREAD	CY	\$20.22	445.1	\$ 8,999.92	445.1	\$ 8,999.92	445.10	\$ 8,999.92	100.0%
3	SPECIAL COMPACTION OF SUBGRADE	STA	\$550.00	11.7	\$ 6,407.50	11.7	\$ 6,407.50	8.74	\$ 4,807.00	75.0%
4	SUBGRADE STABILIZATION MATERIAL, GEOGRID	SY	\$1.60	3,939.6	\$ 6,303.36	3,939.6	\$ 6,303.36	2,166.67	\$ 3,466.67	55.0%
5	MODIFIED SUBBASE	CY	\$6.40	306.8	\$ 1,963.52	306.8	\$ 1,963.52	108.58	\$ 694.91	35.4%
6	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 7 IN.	SY	\$48.75	651.5	\$ 31,760.63	651.5	\$ 31,760.63	651.50	\$ 31,760.63	100.0%
7	AGGREGATE, ROADWAY COVER, 1/2 IN.	TON	\$150.00	42.4	\$ 6,360.00	42.4	\$ 6,360.00	78.00	\$ 11,700.00	184.0%
8	BINDER BITUMEN, MC-3000	GAL	\$3.05	2,210.0	\$ 6,740.50	2,210.0	\$ 6,740.50	2,210.00	\$ 6,740.50	100.0%
9	GRANULAR SURFACING ON ROAD, CLASS A CRUSHED STONE	TON	\$17.05	1,924.8	\$ 32,817.84	1,924.8	\$ 32,817.84	1,996.58	\$ 34,041.69	103.7%
10	SURFACING, DRIVEWAY, CLASS A CRUSHED STONE	TON	\$16.71	150.0	\$ 2,506.50	150.0	\$ 2,506.50	150.00	\$ 2,506.50	100.0%
11	INTAKE, SW-507	EACH	\$3,800.00	4.0	\$ 15,200.00	3.0	\$ 11,400.00	3.00	\$ 11,400.00	100.0%
12	MANHOLE ADJUSTMENT, MINOR	EACH	\$750.00	4.0	\$ 3,000.00	4.0	\$ 3,000.00	3.00	\$ 2,250.00	75.0%
13	SUBDRAIN, PERFORATED PLASTIC PIPE, 6 IN. DIA.	LF	\$10.50	2,250.0	\$ 23,625.00	2,250.0	\$ 23,625.00	2,250.00	\$ 23,625.00	100.0%
14	SUBDRAIN OUTLET, DR-303	EACH	\$300.00	16.0	\$ 4,800.00	16.0	\$ 4,800.00	16.00	\$ 4,800.00	0.0%
15	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 15 IN.	LF	\$37.00	78.0	\$ 2,886.00	79.0	\$ 2,923.00	79.00	\$ 2,923.00	100.0%
16	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 18 IN.	LF	\$40.00	750.0	\$ 30,000.00	492.0	\$ 19,680.00	492.00	\$ 19,680.00	100.0%
17	SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.	LF	\$28.00	615.0	\$ 17,220.00	615.0	\$ 17,220.00	615.00	\$ 17,220.00	100.0%
18	SANITARY SEWER SERVICE SADDLE	EACH	\$550.00	22.0	\$ 12,100.00	22.0	\$ 12,100.00	22.00	\$ 12,100.00	100.0%
19	REMOVAL OF PAVEMENT	SY	\$1.00	4,540.3	\$ 4,540.30	4,540.3	\$ 4,540.30	4,540.30	\$ 4,540.30	100.0%
20	CURB AND GUTTER, P.C. CONCRETE, 2.5 FT.	LF	\$17.50	1,970.0	\$ 34,475.00	1,970.0	\$ 34,475.00	2,007.00	\$ 35,122.50	101.9%
21	DRIVEWAY, P.C. CONCRETE, 6 IN.	SY	\$39.50	981.9	\$ 38,785.05	981.9	\$ 38,785.05	1,008.67	\$ 39,842.47	102.7%
22	REMOVAL OF PAVED DRIVEWAY	SY	\$2.05	863.3	\$ 1,769.68	863.3	\$ 1,769.68	704.57	\$ 1,444.37	81.6%
23	REMOVE AND REINSTALL SIGN AS PER PLAN	EACH	\$50.00	4.0	\$ 200.00	4.0	\$ 200.00	4.00	\$ 200.00	100.0%
24	TRAFFIC CONTROL	LS	\$1,800.00	1.0	\$ 1,800.00	1.0	\$ 1,800.00	1.00	\$ 1,800.00	100.0%
25	MOBILIZATION	LS	\$8,800.00	1.0	\$ 8,800.00	1.0	\$ 8,800.00	1.00	\$ 8,800.00	100.0%
26	TRENCH FOUNDATION	TON	\$9.00	250.0	\$ 2,250.00	250.0	\$ 2,250.00	777.71	\$ 6,999.39	311.1%
27	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 4 IN.	LF	\$40.00	74.4	\$ 2,976.00	66.9	\$ 2,676.00	66.90	\$ 2,676.00	100.0%
28	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 6 IN.	LF	\$32.00	510.4	\$ 16,332.80	521.2	\$ 16,678.40	521.20	\$ 16,678.40	100.0%
29	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 12 IN.	LF	\$51.00	421.5	\$ 21,496.50	424.6	\$ 21,654.60	424.60	\$ 21,654.60	100.0%
30	WATER SERVICE RECONNECTION, COPPER 3/4 IN.	EACH	\$1,250.00	22.0	\$ 27,500.00	21.0	\$ 26,250.00	21.00	\$ 26,250.00	100.0%
31	WATER SERVICE LINE, COPPER 3/4 IN.	LF	\$20.00	616.0	\$ 12,320.00	607.0	\$ 12,140.00	566.00	\$ 11,320.00	100.0%
32	FITTINGS BY WEIGHT, DUCTILE IRON	LB	\$13.00	899.0	\$ 11,687.00	546.0	\$ 7,098.00	546.00	\$ 7,098.00	100.0%
33	VALVE, GATE, DIP, 6 IN.	EACH	\$1,100.00	2.0	\$ 2,200.00	2.0	\$ 2,200.00	2.00	\$ 2,200.00	100.0%
34	VALVE, GATE, DIP, 12 IN.	EACH	\$2,250.00	2.0	\$ 4,500.00	2.0	\$ 4,500.00	2.00	\$ 4,500.00	100.0%

Period Ending: October 1, 2016

Contractor: Jesup Land Improvement

Item	Description	Units	Unit Cost	Original Contract		Authorized		Completed		% Of Item Complete
				Quantity	Contract \$ Amount	Quantity	Authorized \$ Amount	Quantity	Cost	
35	FIRE HYDRANT ASSEMBLY, WM-201	EACH	\$3,600.00	3.0	\$ 10,800.00	3.0	\$ 10,800.00	3.00	\$ 10,800.00	100.0%
36	FIRE HYDRANT REMOVAL	EACH	\$500.00	2.0	\$ 1,000.00	2.0	\$ 1,000.00	2.00	\$ 1,000.00	100.0%
37	ABANDON AND CAP EXISTING WATER MAIN	EACH	\$600.00	2.0	\$ 1,200.00	2.0	\$ 1,200.00	2.00	\$ 1,200.00	100.0%
38	CRUSHED RECLAIMED ASPHALT PAVEMENT	TON	\$23.50	646.2	\$ 15,185.47	646.2	\$ 15,185.47	851.31	\$ 20,005.79	131.7%
39	SUBDRAIN SERVICE TEE	UNIT	\$800.00	22.0	\$ 17,600.00	22.0	\$ 17,600.00	22.00	\$ 17,600.00	100.0%
40	REMOVE AND REINSTALL MAILBOXES	EACH	\$50.00	21.0	\$ 1,050.00	21.0	\$ 1,050.00	21.00	\$ 1,050.00	100.0%
41	MAINTENANCE OF SOLID WASTE COLLECTION	LS	\$1,000.00	1.0	\$ 1,000.00	1.0	\$ 1,000.00	1.00	\$ 1,000.00	100.0%
42	MULCHING, WOOD CELLULOSE FIBER	ACRE	\$3,950.00	0.6	\$ 2,172.50	0.6	\$ 2,172.50	0.55	\$ 2,172.50	100.0%
43	SEEDING AND FERTILIZING (URBAN)	ACRE	\$5,750.00	0.6	\$ 3,162.50	0.6	\$ 3,162.50	0.55	\$ 3,162.50	100.0%
CHANGE ORDERS										
8001	INTAKE, SW-541	EACH	\$ 4,200.00			1.0	\$ 4,200.00	1.00	\$ 4,200.00	100.0%
8002	WATER SERVICE RECONNECTION, HDPE 1-1/2 IN.	EACH	\$ 1,400.00			1.0	\$ 1,400.00	1.00	\$ 1,400.00	100.0%
8003	WATER SERVICE LINE, BORED, HDPE 1-1/2 IN.	LF	\$ 24.19			215.0	\$ 5,200.85	215.00	\$ 5,200.85	100.0%
TOTAL					\$ 472,508.76		\$ 463,411.31		\$ 473,648.67	102.2%

(* Payment for Stockpiled Materials



 AECOM

9/30/16

 Date

AUTHORIZED AMOUNT	\$ 463,411.31
TOTAL EARNED TO DATE	\$ 473,648.67
LESS 5% RETAINAGE	\$ 23,682.43
SUBTOTAL	\$ 449,966.24
LESS PREVIOUS PAYMENT	\$372,053.70

DUE THIS ESTIMATE \$ 77,912.54

Jesup Land Improvement has waived the right to sign partial pay estimates.

RESOLUTION NO. 2017-__
RESOLUTION APPROVING PAYMENT FOR 4TH, 5TH AND
PURDY STREET RECONSTRUCTION PHASE III PROJECT

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF JESUP,
BUCHANAN COUNTY, IOWA:

TO-WIT: 4TH, 5TH AND PURDY STREET RECONSTRUCTION PHASE III PROJECT

Portion of the project:	<u>All</u>
Payment number:	<u>Six</u>
Final Contract amount:	<u>\$ 463,411.31</u>
Total Earned to Date:	<u>\$ 473,648.67</u>
Retainage:	<u>\$ 23,682.43</u>
Less Previous Payments	<u>\$ 372,053.70</u>
Final amount approved:	<u>\$ 77,912.54</u>

PASSED AND APPROVED THIS 4TH DAY OF OCTOBER 2016.

Larry Thompson
Mayor

Attest:

LeAnn M. Even, CMC, ICMC, CFO
City Clerk

JESUP POLICE DEPARTMENT

Departmental Report for 9/29/16

Department Training:

October training will consist of Rifle and Shotgun certification and situational training. Should be another great month of training for the department.

MACH Software:

MACH still set to be installed on October 4th.

Department Staffing:

Officer Torrey and Officer Jones have been training and are set to go on their own. Officer Torrey will start his first shift solo 9/29/16. Officer Jones will go solo 10/1/16. They are both doing very well and I am pleased to have them on board. We will be back to a regular schedule, greater officer presence and visibility, and community involvement. I look forward to the months to come and watching the department progress in its professionalism, customer relations, and productivity.

Date Reported	Time	Call Type	Reporting Party	CFS #	Agency	Disposition
Date Reported	Time	Call Type	Reporting Party	CFS #	Agency	Disposition
09/01/2016	22:06:31	TS <i>Traffic stop</i>	JOSHUA EVANS	16-008236	J	WI
09/02/2016	16:37:18	TS	ROBERT ROQUET	16-008259	J	WI
09/02/2016	16:51:46	TS	ROBERT ROQUET	16-008261	J	WI
09/02/2016	19:32:26	TS	ROBERT ROQUET	16-008270	J	WI
09/03/2016	16:50:03	TS	ROBERT ROQUET	16-008315	J	WI
09/03/2016	16:56:09	TS	ROBERT ROQUET	16-008316	J	WI
09/03/2016	20:01:46	TS	ROBERT ROQUET	16-008329	J	WI
09/03/2016	22:17:39	TS	ROBERT ROQUET	16-008340	J	WI
09/03/2016	22:21:11	TS	ROBERT ROQUET	16-008341	J	WI
09/03/2016	23:03:33	NOISE		16-008343	J	HN
09/04/2016	02:31:23	ASSAULT		16-008353	J	AR
09/04/2016	02:45:49	DISORDER		16-008354	J	HN
09/04/2016	04:31:51	DISORDER	[REDACTED]	16-008355	J	WI
09/04/2016	16:36:30	TS	ROBERT ROQUET	16-008363	J	WI
09/04/2016	17:46:51	TS	ROBERT ROQUET	16-008369	J	HN
09/04/2016	17:57:04	TS	ROBERT ROQUET	16-008370	J	WI
09/04/2016	22:22:34	TS	ROBERT ROQUET	16-008386	J	WI
09/04/2016	23:53:25	DISORDER	[REDACTED]	16-008388	J	HN
09/07/2016	00:51:11	TS	ROBERT ROQUET	16-008447	J	VW
09/10/2016	20:29:03	DRUGEQUI		16-008562	J	HN
09/11/2016	23:38:16	TS	ROBERT ROQUET	16-008593	J	WI
09/12/2016	22:16:43	TS	DENNIS CALDWELL	16-008626	J	WI
09/13/2016	18:39:36	TS	ROBERT ROQUET	16-008648	J	WI
09/14/2016	12:02:20	1038V	[REDACTED]	16-008666	J	RT
09/14/2016	15:52:39	TS	ROBERT ROQUET	16-008671	J	WI
09/18/2016	00:56:02	1038V	ROBERT ROQUET	16-008769	J	AR
09/18/2016	04:10:45	1038P	VERIZON	16-008770	J	HN
09/20/2016	20:53:42	TS	PHILLIP TORREY	16-008852	J	WI
09/23/2016	00:29:59	TS	PHILLIP TORREY	16-008914	J	VW
09/23/2016	02:33:29	TS	KYLE MANTERNACH	16-008916	J	VW
09/23/2016	14:12:47	1050PD	JOSHUA EVANS	16-008939	J	RT
09/23/2016	22:57:13	TS	PHILLIP TORREY	16-008971	J	WI
09/24/2016	00:04:45	TS	PHILLIP TORREY	16-008975	J	VW
09/24/2016	01:14:29	TS	PHILLIP TORREY	16-008977	J	VW

Search Results

*1038V = suspicious vehicle
P = person*

1050 PD = Property Damage collision

Date Reported	Time	Call Type	Reporting Party	CFS #	Agency	Disposition
Date Reported	Time	Call Type	Reporting Party	CFS #	Agency	Disposition
09/24/2016	03:12:07	TS	KYLE MANTERNACH	16-008983	J	HN
09/24/2016	21:07:56	MISSPERS	[REDACTED]	16-009011	J	RT
09/25/2016	16:59:29	ANIMAL	SHARON	16-009025	J	HN
09/26/2016	20:38:00	TS	PHILLIP TORREY	16-009052	J	WI
09/26/2016	22:40:49	TS	PHILLIP TORREY	16-009057	J	WI
09/26/2016	23:28:32	TS	PHILLIP TORREY	16-009058	J	VW
09/27/2016	23:08:20	TS	ROBERT ROQUET	16-009076	J	WI
09/27/2016	23:22:26	TS	AUSTIN WESTPFAHL	16-009077	J	WI

JESUP PUBLIC LIBRARY
LIBRARIAN'S REPORT
SEPTEMBER 2007

CIRCULATION: September 2016 3416

September 2015 3397
September 2014 3347

PEOPLE SERVED: 1451

ACTIVITIES:

September 5 - 10: Cindy on vacation

September 7: Half- day Craft day. Nineteen children & adults attended

September 8: Becky delivered books and read to the Rural Schools.

September 9: Teddy Bear sleepover. Five children brought their animals.

September 12: Ms. Kayser brought her Second graders down to get their library cards.

September 13: Cindy's surgery, out until 9/29.

Mrs. Dierks brought her Second graders down to get their library cards.

September 15: Iowa Author Virginia Pillars spoke on mental illness. 29 people attended.

September 19: Mature Movie Monday - The Finest Hours. 2 people attended.

September 26: Cooking with Guinea Pigs
Library Board Meeting

September 28: Becky to attend Town Meeting in Cedar Falls

COMMUNITY ROOM ACTIVITIES:

September 1: Lil tots story time
September 8: Lil tots story time
September 9: Scrapbooking.
September 11: Birthday Party
September 13: Pipestone
September 14: Rural women study club
September 14: Boy scouts
September 15: Lil tots story time
September 15: Virginia Pillars
September 20: testing
September 21: Bunco
September 23: Color me Happy
September 26: Garden Club
September 26: Cooking for Guinea Pigs
September 26: Library Board of Trustees

Calendar

October 3: VNA Flu Shot Clinic 4-6pm
October 4: testing
October 6: Early depression dilemmas of Rural Iowa, Lisa Ossian
October 9: Girl Scouts
October 11: Buchanan County Tourism
October 12: Rural Women's Study Club
October 14: Color me happy
October 14: Scrapbooking
October 18: testing
October 20: Boy Scouts
October 24: Cooking for Guinea Pigs
October 24: Library Board of Trustees
October 28: Color me happy

JESUP PUBLIC LIBRARY BOARD OF DIRECTOR'S MEETING
MONDAY, AUGUST 22, 2016

The Jesup Public Library Board of Directors met on Monday, August 22, 2016. President Amber Youngblut called the meeting to order at 7:00 p.m.

Present: Nancy Weber, Becky Burke, Cindy Lellig, Becky Wehrspann, Amber Youngblut, Al VanderHart, Danielle Thorson, Kathy Pettengill, John Bergman, Denise Bishop

Absent: Kraig Emick

The agenda was reviewed; motion made by Nancy and seconded by Kathy to approve the agenda. All voted aye, motion carried.

SECRETARY'S REPORT

A motion was made by Denise and seconded by Kathy to approve and accept the corrected secretary's report. All voted aye, motion carried.

FINANCIAL REPORT

A motion was made by Denise and seconded by John to approve the City Clerk's report. All voted aye; motion carried.

Two bills were added, bringing the total to \$2477.01. A motion was made by Nancy and seconded by Denise to accept the Director's spreadsheet and pay the bills. All voted aye, motion carried.

DIRECTOR'S REPORT

- Circulation and People Served decreased from the same time last year, but Wi-Fi and Bridges access increased.
- Several new cards have been issued.
- Community Room use is slow during the summer months.
- Summer Reading: 97 elementary-aged children completed the program, a significant increase from past years, so more books will need to be purchased. The Board would like to make note of this for reference when budgeting for books next year.

EDUCATIONAL REPORT

CIPA (Children's Internet Protection Act) – Computer filters are not keeping up with technology, so the ALA (American Library Association) does not recommend using the filters for online searches. Our library computers are OK without filters. Cindy shared two articles concerning this subject.

CITIZEN INPUT

Cindy shared with the Board that Carter Stevens, City Attorney, thanked the library staff at a recent Council meeting and encouraged citizens to utilize the library.

OLD BUSINESS

- Energy Audit: T-12s: ballasts need to be changed. T-8s: make sure lamps are correct. Cindy will call for electrician bids for the ballast installation.
- Flag Pole: Still waiting for bids. Tabled until next meeting.

NEW BUSINESS

- Cindy's computer was hit with Ransomware; some files were encrypted, but many were saved. Discussion was held about prevention and updating the staff computers with Fire Eye or Kasperski software.
- Mature Movie Mondays: Board approved showing Rated "R" or "PG-13" movies, with the suggestion of advertising the movies with their rating.
- Lost Books: A family has lost 14 books and is carrying a fine of \$162.54. They have moved out of town; Cindy sent a letter requesting the books be returned. Follow-up may include sending notification by certified mail.
- Staffing: Julia is back to work. Sarah has offered to help as needed and specifically for every third Saturday.
- Accreditation Guidelines: (We are updated to 2020.) New/changed state regulations:
 - Long Rang Plan – every year
 - Trustee members to attend a County meeting each year
 - Trustee members receive 3-5 hours of instruction each yearCindy will provide the Board a list of education options.

Denise motioned to adjourn at 8:00 p.m.

Respectfully Submitted,



Becky Wehrspan
Secretary

City of Jesup

From: Amber Youngblut <ayoungblut@gmail.com>
Sent: Thursday, September 29, 2016 1:44 PM
To: City of Jesup
Cc: drdmbishop@jtt.net
Subject: Librarian Vacation Carryover

Hello.

On Monday, September 26 the Jesup Library Board voted and approved the carry over of 48 hours of unused vacation and 9 hours of personal time for Cindy Lellig.

Please reach out to myself or Denise Bishop with any questions.

Thank you,
Amber Youngblut
Library Board President

Public Works Director's Report

Prepared by Chris Even on September 30, 2016

The City of Jesup should have a capital improvement plan for at least the next five years. The City does not currently have a plan established beyond the next year. As the city council prepares to begin working on the budget, I recommend one of the early council work session focus on developing a capital improvement plan.

Water (September 1 to September 30)

- James attended a two-day workshop in Ankeny training on water distribution, water leak detection, and line locating. James also attended a workshop in Cedar Rapids training on disinfection in water supply systems.

Wastewater (September 1 to September 30)

- Visu-Sewer completed the city's annual contract cleaning of the sanitary sewer mains.
- Replaced a motor on one of the aerators at the lagoons. In the process of checking other motors and repairing as needed.
- I recommend the City send out a request for proposals for engineering services to perform a facility review, evaluate alternatives, and develop a facility plan for the city's wastewater treatment plant.

Streets & Parks (September 1 to September 30)

- Installed new street marker signs on Main Street. New street marker signs have six-inch lettering compared to older signs which have four-inch lettering. Many of the older signs were also badly faded.
- Seeded areas on Main Street and Hawley Street that were disturbed during last summer's sidewalk project.
- Had several stumps in the city right of way ground down, cleaned up chips, and seeded areas.

Projects (Thru July 28)

4th, 5th, and Purdy Street Reconstruction Phase III (2016)

- This project has been substantially completed. Mark Durbahn and I reviewed the project and prepared a list of items to be completed or corrected.
- The completion date for this project was September 15, 2016.

5th & Church Street Water and Sewer Improvements Phase II (2016)

- All the underground work except one water main connection has been completed for this project.
- B&B Builders is planning to be in Jesup on Monday, October 3, to begin installing curb and gutter and sidewalks.
- The project must be substantially completed by October 28, 2016.

1st Street Railroad Crossing Improvements (2016)

- Top Grade Excavating has installed the culverts and the railroad crossing has been replaced. Top Grade Excavating is working to coordinate the installation of the asphalt approach with their subcontractor and the railroad for flagging. The approach is expected to be completed during the week of October 3.
- The City hauled rock for this project which saved about \$900. We are currently about \$8,000 below the original estimate for this project

Christopher Circle Sanitary Sewer Replacement (2016)

- Ray's Excavating plans to start on the Christopher Circle Sanitary Sewer Replacement as soon as they are finished with the 5th & Church Street Water and Sanitary Sewer Improvements Phase II project if the manholes are built.
- The substantial completion date for this project is November 1, 2016.

Sanitary Sewer Flow Monitoring and Plan of Action (2016)

- A city council work session is scheduled for October 4 to review preliminary findings from the flow monitoring. After receiving input from the city council, McClure Engineering will complete the Plan of Action, which they aim to have ready to present publically in late October or early November.

4th, 5th, and Purdy Street Reconstruction Phase IV (2016)

- AECOM has completed all of the field survey and has started mapping the existing utilities. They will be beginning design of this project within the next few weeks.

**Jesup Source Water Protection Plan
Planning Committee/Team**

City:

1. Mayor
2. City Council Member
3. City Council Member
4. City Clerk
5. Water Operator
6. City Engineer

County:

1. Board of Supervisors
2. Board of Health (water/wells/septic/sewer/sanitarian duties)
3. Engineer
4. Planning and Zoning
5. Emergency Management
6. Conservation Board
7. Conservation Board Naturalist

Property Owners (Near Sources):

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

BHC Soil and Water Conservation District:

1. SWCD Commissioner
2. SWCD District Conservation Staff

IDNR:

1. Becky Ohrtman, SWP Specialist
2. Bob Rowden, IDNR Geologist III
3. Joe Sanfilippo and Amber Sauser, IDNR (Manchester Office)
4. Marybeth Stevenson, IDNR, Middle Cedar Watershed Management Authority
5. Greg Schmitt, IDNR Private Lands Biologist

Other:

1. Jesup School Superintendent
2. Practical Farmers of Iowa (Notifications will go through Lauren at PFI)
3. Shelly Smith, Iowa State Extension Service
4. Wayne Petersen, Urban Conservationist, Iowa Division of Agriculture and Land Stewardship

State Legislators:

1. Representative Timi Brown-Powers (House District #61)
2. Representative Bruce Bearinger (House District #64)
3. Senator Bill Dotzler (Senate District #31)
4. Senator Brian Schoenjahn (Senate District #32)

Source Water Assessment for Jesup (PWS# 1044006) Silurian-Devonian Aquifer



Source Water Protection

The purpose of this Source Water Protection (SWP) "Phase I" assessment is to:

- Define your source water area and susceptibility;
- locate, inventory, and rank potential contaminant sources within your source water area;
- provide the results to the public for improved protection of your drinking water.

Introduction

This Source Water Protection (SWP) "Phase I" assessment is meant to provide information and be used as a tool to help protect the quality and quantity of your drinking water. Within it you will find an inventory of your wells, tables showing potential contamination sources within your source water area, and maps showing your system's source water information.

The source water area defined in this report is the region directly linked to your water supply, and where land use changes have the greatest influence on your drinking water quality. Your source water area was defined based on scientific information available to the Iowa Department of Natural Resources (IDNR – Source Water Protection Program).

This "Phase 1" source water assessment by no means protects your drinking water. To protect your drinking water your system should develop

and implement a Source Water Protection Plan. Protection measures are different for each system, but commonly include reserving areas for future wells, cleaning up contaminants, and converting portions of your source water area to native vegetation. Further information on how to protect your drinking water, including a [guidebook](#), [workbook](#) and [GIS resources](#), can be found at www.iowasourcewater.org.

This SWP assessment includes the following sections:

1. Defining Your Source Water Area
2. Susceptibility of Your Source Water Area
3. Contaminant Sources within Your Source Water Area
4. Ranking Contaminant Sources
5. How to Protect Your Drinking Water
6. Consumer Confidence Report

Section 1: Defining Your Source Water Area

Accurate well, aquifer, and pumping information is critical to providing the best estimate of your source water area. According to our records, Jesup has one active public well open in the dolomite and limestone of the Silurian-Devonian aquifer. The table below shows your well and aquifer information. If you believe the table is wrong, please contact the Source Water Protection Program at www.iowasourcewater.org or 515-725-8332.

W#	Local Name	Depth (ft.)	Const. date	Status	Aquifer	Aquifer thick. (ft.)	SWL (ft.)	PWL (ft.)	Rate (gpm)
9382	#2	380	12/27/1957	Active	Silurian	170	70	167	182
40478	#1	234	1/1/1903	Plugged	Silurian-Devonian	0	48	0	0
40479	#3	400	1/1/1976	Plugged	Silurian-Devonian	377	60	122	363
37363	#4	365	7/11/1996	Active	Silurian-Devonian	166	60	175	179

Source Water Glossary

Aquifer: An underground water-bearing layer that provides a usable quantity of water.

Source Water Area: An estimation of the area contributing water to your public wells.

Capture zone: A computer modeled source water area, typically using 2-5-and 10 year time of travel periods.

Time of travel: A duration of time specified to determine the distance and area that water will travel.

Susceptibility: A measure of an aquifer's potential to become contaminated. Does not imply either good or poor water quality.

Confining layer: A layer of material which slows the movement of water.

Sufficient information was available concerning your wells, aquifer and pumping conditions to produce a computer modeled estimate of your source water area. For your water supply, the source area was divided and prioritized to show where we estimate groundwater to flow during "time of travel" periods; typically 2, 5, and 10-years. These source areas for your facility were estimated using an analytical element model for the purpose of delineating source water protection areas. The model requires certain input data for your aquifer, wells, and pumping rate, described below:

•Gradient: 0.001 ft./ft. •Flow Direction: 275 •Porosity: 0.02
•Transmissivity: 270 ft.2/day •Aquifer Thickness: 238 ft. •Average Gallons per Day: 200,000.

Section 2: Susceptibility of Your Source Water Area

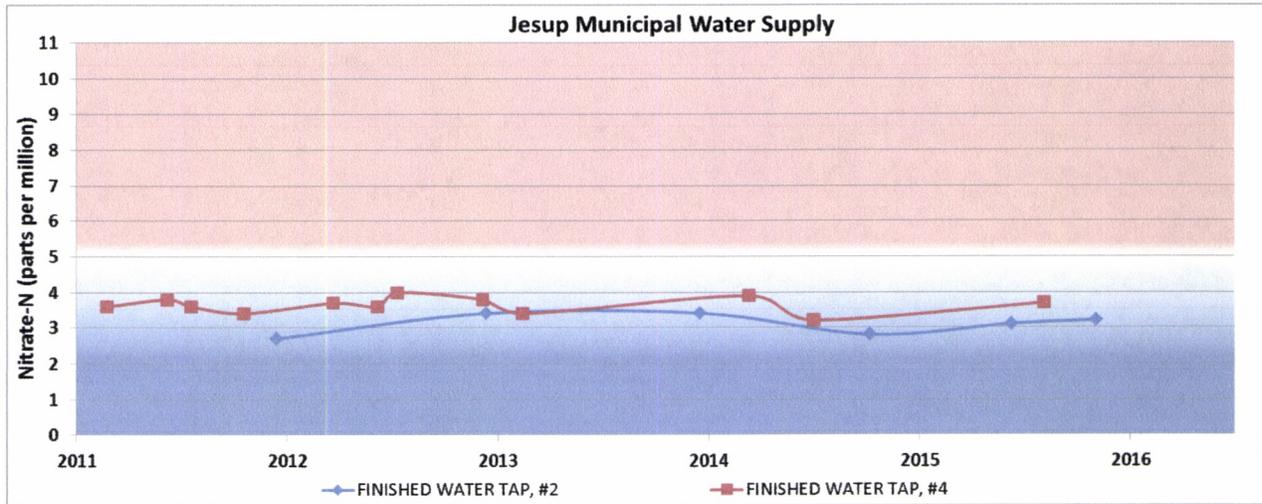
Research by the [Iowa Geological Survey](#) has determined that thickness of confining layers such as till, clay, and shale between the aquifer and the land surface is inversely related to aquifer susceptibility. Aquifers overlain by thicker confining beds are less susceptible to contamination than aquifers overlain by thin confining beds. The table below summarizes susceptibility by confining layer thickness.

Confining layer thickness	Susceptibility designation
<25 feet	Highly susceptible
25 to 50 feet	Susceptible
50 to 100 feet	Slightly susceptible
>100 feet	Low susceptibility

Based on our data, your wells have a cumulative confining layer thickness of 25 to 50 feet. Your aquifer was therefore determined to be susceptible to contamination from the land surface. Your source water area may be influenced by highly fractured bedrock near the land surface, commonly called karst. Karst areas typically have groundwater in direct connection with the land surface. The map at the end of this report may show known sinkholes in your area. You may need to more accurately inventory sinkholes in your capture zone.

Another method for determining the susceptibility of your aquifer is by using nitrate concentrations in well water to evaluate the potential for contamination from the land surface. Wells that are less protected from contamination near the land surface typically have higher nitrate concentrations than wells that are more protected from contamination near the land surface. Based on our records, finished water at Jesup has a six-year average nitrate-N concentration of 3.5 parts per million (ppm), based on 18 total samples.

Nitrate concentrations in your public water supply are generally medium. Elevated nitrate concentrations can disrupt the electron transport system and cause methemoglobinemia, or blue baby syndrome, in infants.



Section 3: Contaminant Sources within Your Source Water Area

To identify potential contaminant sources we searched electronic databases for facilities and land uses that fell inside your source water area. The databases used for the inventory are described in step 3 of the Iowa Source Water Protection [Guidebook](#). The contaminant source inventory includes facilities and land uses that have been known to contaminate groundwater.

Table 1 lists the potential contaminant sources we found in your source water area. The map numbers correspond to the contaminant source list in Table 1. The potential contaminant sources are derived from databases that have varying degrees of locational accuracy, and therefore could be located in the wrong area or omitted from the map entirely. For this reason, locational accuracy is noted at the end of the table. You or other residents may be aware of additional contaminant sources that should be included, feel free to modify this report to reflect your knowledge.

For many aquifers, particularly those overlain by thick confining layers, the greatest threat of contamination to the aquifer is through existing wells that penetrate the confining layers. For this reason, Table 2 lists all known wells, owners, and locations identified in your source water area. A numbered symbol shown on the map at the end of this report identifies well locations. Well locations are derived from databases that have varying degrees of accuracy, and therefore could be mapped in the wrong area or omitted from the map entirely. For this reason, locational accuracy is noted at the end of Table 2.

In addition to the specific “point” sources listed in Table 1, nonpoint sources of contamination also exist in your source water area. In Iowa, a potentially significant nonpoint source of contamination is row crop agriculture. Land use percentages and acreages are presented in Table 3.

Section 4: Ranking Contaminant Sources

We have attempted to prioritize the relative risk to your source water based on a three component ranking system; 1) the location of the potential contaminant source in the source water area, 2) the susceptibility ranking of the aquifer to contamination, and 3) the type of contaminant source. Points are assigned for each category and a cumulative score calculated for each potential contaminant source using the scores for each of the three components. Higher numbers always correspond to higher risk in this report.

1) Location of potential contaminant sources

Your potential contaminant sources are ranked from 1-3 based on the capture zone they are located in, with greater weight given based on proximity to the well. Fixed radius capture zones also received greater risk as they represent unknown or poorly known hydrogeologic conditions. The table below shows the risk score assigned to each source water area.

Source Water Area	Risk score
2-year time of travel, hydrologic boundary, fixed radius, 1-mile, modified karst - high	3
5-year time of travel, modified karst – medium	2
10-year time of travel, aquifer retrieval area, surface runoff area	1

2) Aquifer susceptibility to contamination

Susceptibility rankings were given scores to give more priority to aquifers with less confining layer thickness. Aquifer susceptibilities were given ranks of 1-4, from low susceptibility to highly susceptible. If your well depth or confining layer thickness is unknown, the source water area was automatically designated as “highly susceptible” and ranked 4.

3) Land-use type

The land-use type combines the potential for different facility classes or land uses to release contaminants with an estimate of the toxicity of the contaminants that may be released. Land-use risks are assigned values from 1 to 5 (least to greatest risk).

The final “Risk Score” for the source water area is the result of summing the three components of relative risk. For a list of land-use types and additional information regarding the ranking classification, please refer to the Iowa Source Water Protection [Guidebook](#).

The goal for ranking potential contaminants is to provide your system with a list to help prioritize potential risks. These risks can only be addressed through local initiatives and strategies started by your community. To begin a SWP plan, it is up to your local community to decide which potential contaminant sources carry the most risk, and to proactively engage problems you find that may affect your drinking water. The risk rankings provided in this report are only a guide; the final decision on the priority of potential contaminant sources rests with your local source water protection team.

Section 5: How to Protect Your Drinking Water

This Source Water Phase I assessment only provides information on your source water area and contaminants. Your community is responsible for taking the necessary action to ensure you have clean drinking water for future generations. To do this the Iowa Source Water Program strongly encourages you to start a Source Water Protection Plan. A SWP plan is different for each community, but the steps needed to complete one are the same for every system. Most steps have already been outlined and partially completed in the SWP “Phase 1” assessment:

Steps for completing a Source Water Protection plan

- Step 1:** Organize a source water team
- Step 2:** Identify your source water areas
- Step 3:** Inventory well and contaminant sources
- Step 4:** Assess and rank contaminant sources
- Step 5:** Develop an action plan
- Step 6:** Construct or update your emergency response plan
- Step 7:** Submit and Implement your SWP Plan

If your community is interested in protecting your drinking water, there are plenty of free resources available to help guide you through this process. www.iowasourcewater.org has many online resources available, including a detailed [guidebook](#) and [workbook](#) created for Iowa community water supplies. Please contact Rebecca Ohrtman (515-725-8332) of the Source Water Program for further information.

Section 6: Consumer Confidence Report

As the agency responsible for conducting drinking water programs in the state of Iowa, IDNR must provide each public water supply with language to be included in their Consumer Confidence Report regarding source water protection. The following language, at a minimum, must be included in each Consumer Confidence Report you produce from now on:

“The Jesup water supply obtains its water from the dolomite and limestone of the Silurian-Devonian aquifer. The Silurian-Devonian aquifer was determined to be susceptible to contamination because the characteristics of the aquifer and overlying materials provide some protection from contaminants from the land surface. Jesup’s Silurian-Devonian well will be susceptible to contaminants near the land surface such as leaking underground storage tanks, contaminant spills, and excess fertilizer application. A detailed evaluation of your source water was completed by the Iowa Department of Natural Resources, and is available from the Water Operator at 319-827-1522.”

You may modify this language or include additional information if you so desire, but you must identify the source of your system’s drinking water and identify known sources of potential contamination.

Table 1. Inventory and ranking of potential contaminant sources.

Jesup Public Water Supply (1044006)
Phase I - Contaminant Source Inventory and Assessment

Aquifer: Silurian-Devonian Susceptible (risk factor = 3)

Map No.	Site Name	Site Type	Site Link ¹	Program ID	Site Address	Loc'n Acc ²	Land Use Risk ³	Risk Score ⁴
Capture zone: 2-year time of travel (risk factor = 3)								
1	Andy Heffernen	Underground storage tank	310622298	198607268	111 6th St, Jesup, IA 50648	poor	5	11
7	East Central Iowa Co-op - Jesup	Air Permit - Group 1 Grain Elevators	311400583	10-02-002	661 Douglas Street, Jesup, IA 50648	poor	3	9
8	Frost Oil Co	Underground storage tank	310508466	198601130	910 Main St, Jesup, IA 50648	poor	5	11
10	Parker Property	Underground storage tank	310469371	198609514	671 Young St, Jesup, IA 50648	poor	5	11
Capture zone: 5-year time of travel (risk factor = 2)								
2	Jesup Community School District	Underground storage tank	310461915	198810992	531 Prospect St., Jesup, IA 50648	poor	5	10
3	Members Mutual Oil Company(jesup)	Above ground fuel storage	311987278	AST13022	, Jesup, IA 50648	poor	5	10
4	Rottinghaus Farmland Corp.(jesup)	Above ground fuel storage	311988684	AST13174	, Jesup, IA 50648	poor	5	10
5	Prinsco	Hazardous Materials Spill	311620332	020807-MAW-1256	, Jesup, IA 50648	poor	1	6
6	American Protein Corp	Underground storage tank	310625231	198915399	1021 Main, Jesup, IA 50648	poor	5	10
Capture zone: 10-year time of travel (risk factor = 1)								
9	B & B Farm Store Inc	Underground storage tank	310597609	198912070	940 6th, Jesup, IA 50648	poor	5	9
11	J & J Sinclair	Underground storage tank	310511176	198600877	1011 Sixth, Jesup, IA 50648	good	5	9
12	J & J Sinclair	Leaking USTs	310511176	9LTL33	1011 Sixth, Jesup, IA 50648	good	5	9
13	Rr Incident	Hazardous Materials Spill	311646163	030909-TEM-0601	, Jesup, IA 51579	poor	1	5

¹ID's are hyperlinked to detailed contaminant source information where available. Click once to open the spreadsheet, then click again to follow the link.

²Estimated horizontal accuracy: < 25m. = good; 25m. to 50m. = fair; >50m. = poor

³Score range: 1 to 5, see Table 3 of the Iowa Source Water Protection and Assessment plan

⁴Sum of land use, capture zone, and aquifer susceptibility risk factors

Table 2. Inventory of water wells not used in source water area.

Jesup Public Water Supply (1044006)

Phase I - Inventory of Wells

Aquifer: Silurian-Devonian Susceptible (risk factor = 3)

Map No.	Well ID ¹	Well Owner	Well ID Source	Depth (ft.)	Date Drilled/ permitted	Well Location	Locational Accuracy ²
Capture zone: 2-year time of travel (risk factor = 3)							
2	9382	Jesup, City Of	IGS well database	380	12/27/1957	T89N, R10W, Sec. 31, NE, NW, NE	good
3	2413203	Jesup Municipal Water Supply	Public Water Supply well	380	1/1/1957	T89N, R10W, Sec. 31, NE, NW, NE	good
4	W3881	City Of Jesup ()	Water Use Permit Wells	360	unkn	T89N, R10W, Sec. 31, NE, NW, NE	good
5	21408	Youngblut, Vernette	Registered abandoned wells	62	n.a.	T89N, R10W, Sec. 30, SE, SE, SW	poor
8	2111323	Shatzer, Robert	Private well tracking system	66	1/2/1930	T89N, R10W, Sec. 31, NE, SE, SE	good
9	2409079	Jesup Municipal Water Supply	Public Water Supply well	234	1/1/1903	T89N, R10W, Sec. 31, NE, SE, SE	poor
10	40478	Jesup, City Of	IGS well database	234	1/1/1903	T89N, R10W, Sec. 31, NE, SE, SE	poor
11	2407221	Jesup Municipal Water Supply	Public Water Supply well	300	1/1/1997	T89N, R10W, Sec. 31, NE, SE, SE	good
12	37363	Jesup, City Of	IGS well database	365	7/11/1996	T89N, R10W, Sec. 31, NE, SE, SE	good
Capture zone: 5-year time of travel (risk factor = 2)							
6	9891	Hallman, Elsa	Registered abandoned wells	75	n.a.	T89N, R10W, Sec. 31, NE, NE, SE	poor
7	2162392	Vogel, Mark	Private well tracking system	70	1/1/1930	T89N, R10W, Sec. 31, NE, SE, SW	good
13	2168835	City Of Jesup	Private well tracking system	368	1/1/1976	T89N, R10W, Sec. 32, SW, NW, NW	good
Capture zone: 10-year time of travel (risk factor = 1)							
1	32016	Brinkman, Bev	Wells registered for testing	unkn	unkn	T89N, R10W, Sec. 30, SE, NW, SW	poor

¹Well id's are hyperlinked to detailed well information where available.

Click once to open the spreadsheet, then click again to follow the link.

²Estimated horizontal accuracy: < 25m. = good; 25m. to 50m. = fair; >50m. = poor

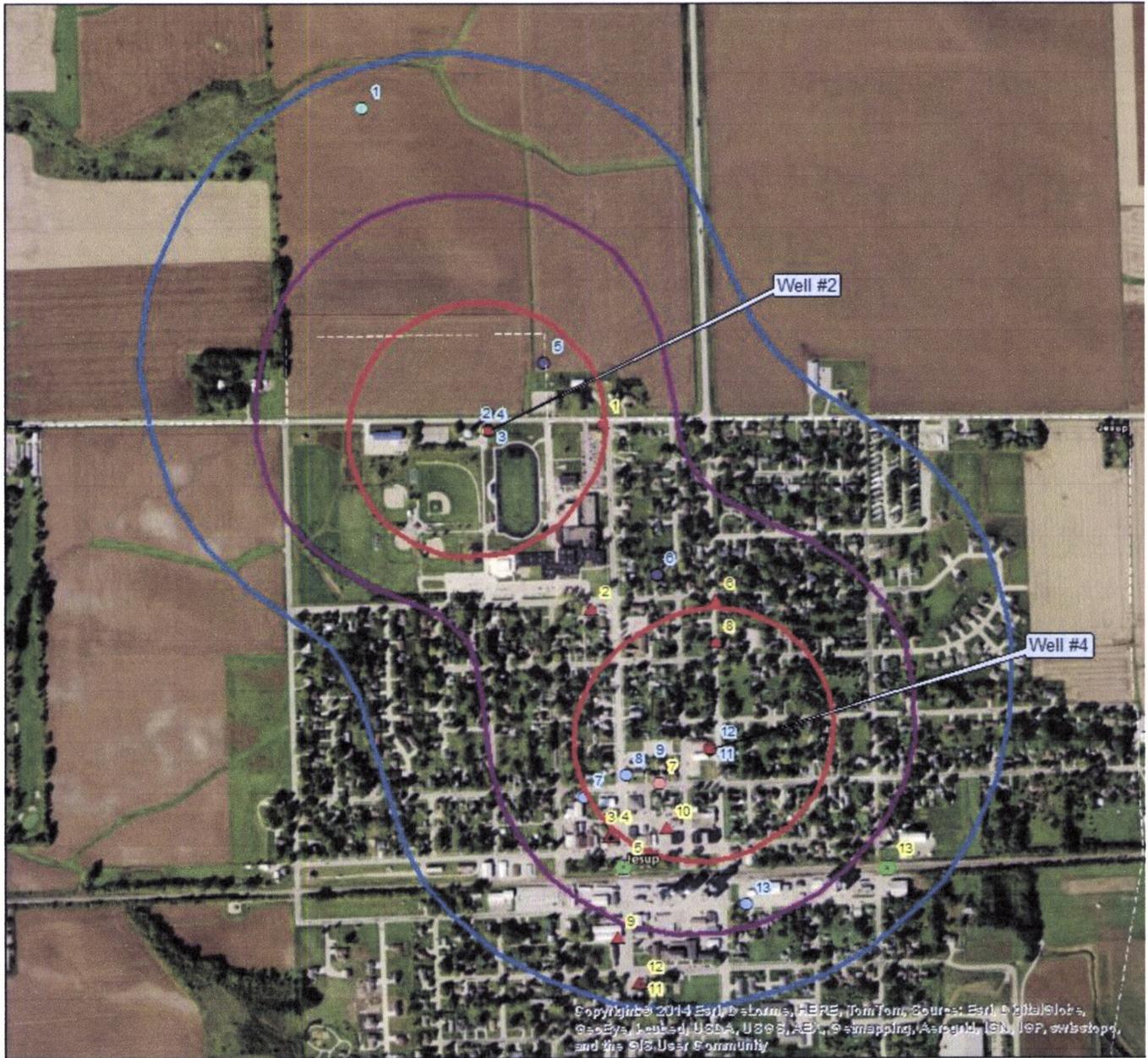
Table 3. Land cover within your source water area.

Jesup - Silurian-Devonian aquifer Susceptible
Summary of land cover types (2015) by percentage of total

Capture zone	Row Crop	Alfalfa	Grassland	Developed Areas	Barren Areas	Forested Areas	Total Acres
2-year	33.3	0.0	10.8	55.4	0.5	0.0	45
2-year	0.0	0.0	0.0	100.0	0.0	0.0	46
5-year	26.4	1.8	5.1	66.8	0.0	0.0	163
10-year	40.4	0.5	4.0	54.3	0.0	0.7	238

Jesup 1044006

Silurian-Devonian Aquifer - Source Water Protection Area



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Public Wells

- Active
- Plugged

Groundwater Capture Zones

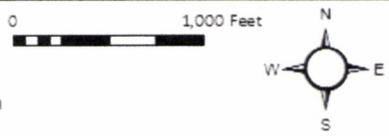
- 2-Year Capture Zone
- 5-Year Capture Zone
- 10-Year Capture Zone

Contaminant Sources

- Air Permit - Group 1 Grain Elevators
- Hazardous Materials Spill
- ▲ Above ground fuel storage
- ▲ Underground storage tank
- ▲ Leaking USTs

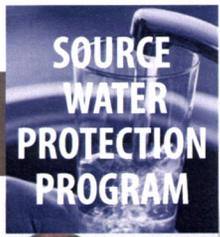
Other Wells

- IGS well database
- Private well tracking system
- Public water supply well
- Registered abandoned wells
- Water use permit wells
- Wells registered for testing





On-Site Investigation of Source Water Area



Ground breaks for the Elliott wetland restoration project Oct. 11, 2012.

Elliott's drinking water wells contained nitrate levels of concern. During the DNR's Source Water Protection (SWP) program investigation, soil contamination from a business was discovered. Although that was soon remedied, well tests continued to show nitrate levels of concern from general soil conditions.

A denitrification facility was out of the question for the city of 350 people, so the city hoped for a natural way to denitrify the water.

Dan Cook, one of DNR's SWP groundwater site investigators, learned the land just east of Elliott's well had been a wetland prior to being drained many years ago and farmed. East of that area the wetland remained intact.

"Groundwater samples taken from the west side of the nearby wetland showed little to no nitrate, even though the general soil conditions on its east side were similar to those at the Elliott well," said Cook.

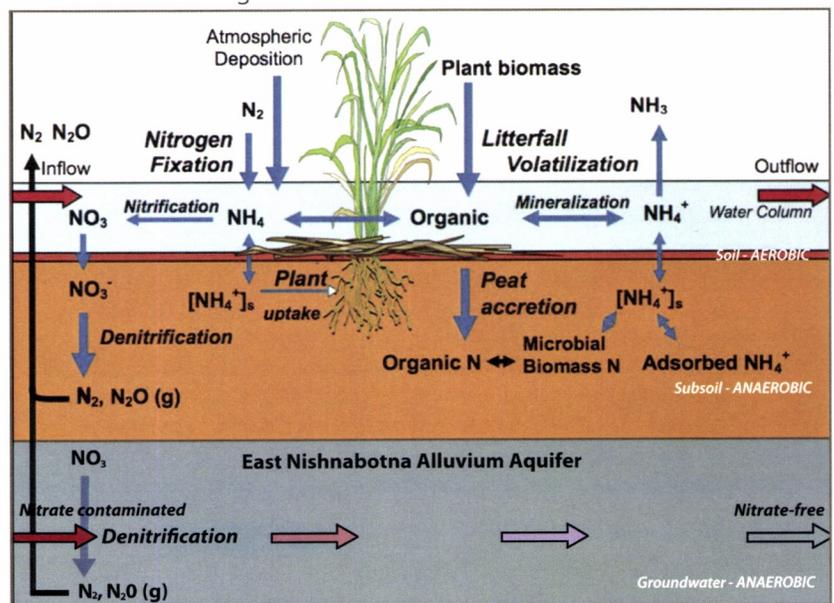
This information proved to be the clincher as to how to naturally and economically remove nitrate from the Elliott groundwater: return the L-shaped 22-acre site east of the well back into a wetland and add a native grass buffer.

The school district agreed to donate 4.7 acres it owned just north of the elementary school to the project. The farmer who owned the remaining 18 acres agreed to sell it to the city of Elliott

if, several of Elliott residents agreed to sell portions of their property in order to square up the property line. This was truly a community effort.

Microbes in wetland soils reduce nitrate

A wetland reduces nitrate in the groundwater through a natural process. The decomposition of plant debris in a wetland is carried out by microscopic organisms called microbes in the top three inches of soil. They need oxygen to feed on carbon in plant material. Microbes take oxygen from the wetland water in the soil. Peat is the result of feeding on carbon.



Solutions Target Contaminants, Not Water Treatment



SWP LOCAL PLANNING TEAM AND CONTRIBUTORS

City of Elliott
Griswold Schools
Local landowners
U.S. Corps of Engineers
Montgomery County Conservation
Montgomery and East Pottawattamie districts of Soil and Water Conservation
Iowa Department of Natural Resources
Resource Enhancement and Protection grant (REAP)
IDALS — Division of Soil Conservation
Watershed Improvement Review Board
U.S. Fish and Wildlife Foundation 5 Star Grant
Montgomery and Pottawattamie Pheasants Forever
Montgomery County Board of Supervisors
USDA-Natural Resources Conservation Service

When the oxygen in the soil's water is used up, microbes take oxygen from nitrate in the subsoil. The nitrate, losing its oxygen, turns into nitrogen and nitrous oxide gases, both of which escape into the air. This process is called denitrification.

When oxygen from the subsoil is exhausted, the microbes move into groundwater to break up nitrate and use oxygen. Water drawn from the aquifer after it passes through the wetland has little to no nitrate left.

Even though the area east of the well was drained, the subsoil created by several thousand years of wetland remains. When the wetland is reestablished, the belief is the microbes will reach critical activity much sooner than starting from scratch.

Collaboration and connections

Through a 28E agreement from the SWP Program for Priority Community Water Supplies, the Golden Hills RC&D staff assisted the SWP Team in coordinating and locating resources to complete the SWP team-developed plan.

NRCS and Division of Soil Conservation staff developed the technical wetland plans and obtained necessary permits and program funds for completion of the plan.

Funding to purchase the farmland was secured from a grant from the Watershed Improvement Review Board.

Bridge materials, left over from a project done by the city of Stanton,

have been offered to Elliott's wetland project, including help from city of Stanton employees to install the bridge.

Soil removed from the site will be used to build up the path through the wetland to facilitate the outdoor classroom and paths. Additionally, the county will use the extra soil for raising a nearby road that historically floods during wet periods. Remaining soil may be offered to the Elliott community and others nearby.

Excavation

The soybean field on the school-donated acres was harvested right after the project ground-breaking ceremony Oct. 11, 2012. Ground work will be completed in April 2013.

Community benefits

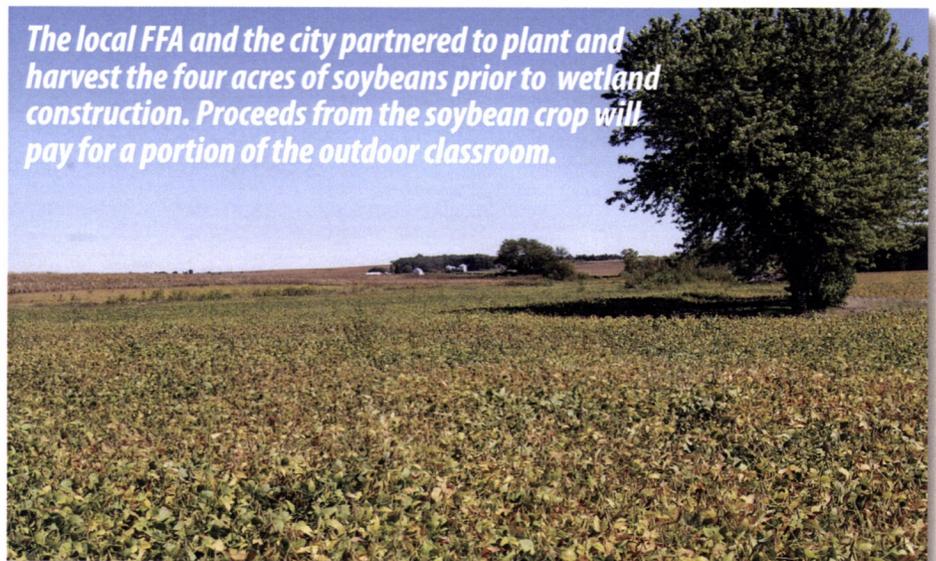
When completed, the Elliott and surrounding communities will have a short and long walking trail with a bridge over the wetland, interpretive panels, and a shelter house for enjoying wetland wildlife viewing.

Educational opportunities for elementary school children will include movement of the sun through the installation of a human sundial, wildlife viewing with a bird feeding station and telescope, and hands-on learning of the environmental sciences, such as: water testing.

"Our students are so lucky to have this experience of learning how to protect and appreciate their natural resources to ensure quality drinking water," says Deb Karwal, naturalist for Montgomery County Conservation. "A short walk will take them back into Iowa's history, and they can observe native creatures. These kids will grow up to love their environment."

For more information email SWP Coordinator Becky Ohrtman at Rebecca.Ohrtman@dnr.iowa.gov or call her at 515-725-8332.

The local FFA and the city partnered to plant and harvest the four acres of soybeans prior to wetland construction. Proceeds from the soybean crop will pay for a portion of the outdoor classroom.



CITY OF _____

PHASE 2 SOURCE WATER PROTECTION PLAN

PLAN ORGANIZED BY: _____

DATE APPROVED BY CITY COUNCIL: _____

DATE SUBMITTED TO DNR: _____

DATE APPROVED BY DNR SWP PROGRAM: _____



SWP PLANNING TEAM MEMBERS

NAME	POSITION	EMAIL	PHONE

SOURCEWATER PROTECTION WORK PLAN

City of _____ PWSID _____

Date Initiated/Updated: _____

Activity	Start Date	Completion Date	Responsible Personnel	% Completed	Comments
Organize SWP Community Planning Team & Develop Member Contact List					Meetings held to organize the Community SWP Team
Water Monitoring of individual wells		Ongoing			
Develop Emergency Response Plan					

