

CITY COUNCIL

DECEMBER 15, 2015

Jesup City Council met in regular session on Tuesday, December 15, 2015, at 7:00 o'clock p.m. in the Jesup City Hall Council Chambers, 791 6th Street, Jesup, Iowa.

Mayor David Bishop called the meeting to order at 7:00 p.m.

Members present: Darren Engbretson, John Crawford, Richard Mott and Melissa Trumbauer.

Absent: Jill Chemin

Motion by Crawford, seconded by Trumbauer to approve the agenda. Motion carried 4:0.

Motion by Crawford, seconded by Trumbauer, to approve and adopt the following items on the consent agenda: 1. Approve the minutes of the December 1, 2015 City council meeting. 2. Approve the city expenditures as presented and give direction to process and pay. 3. Approve Resolution #2016-21 Application Under Jesup Urban Revitalization Plan, Seemann/Youngblut. 4. Approve Resolution #2016-22 Application Under Jesup Urban Revitalization Plan, Delagardelle. Roll Call: Ayes: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR DEC. 15, 2015

WARRANTS WRITTEN SINCE THE DECEMBER 1, 2015 MEETING:

Accounts Payable	Payroll ACH - 12-1-15	27,934.46
Bank Iowa	Payroll taxes - Federal, Medicare, Social Security	7,552.45
Darren Engbretson	Council Member Pay	1,109.65
Clint Bell	Fire Assistant Chief Pay - FD	461.75
Eric MacConnell	Fire Secretary Pay - FD	184.70
Jared Bucknell	Fire Treasurer Pay - FD	184.70
Eric Clark	Ambulance Drill Pay - AMB	27.70
Shawn Even	Ambulance Drill Pay - AMB	36.94
Tami Even	Ambulance Drill Pay - AMB	27.70
Heather Rasmusson	Ambulance Drill Pay - AMB	55.41
Danielle Schares	Ambulance Drill Pay - AMB	36.94
Becky Bohling	Ambulance Drill Pay - AMB	18.47
Carrie Youngblut	Ambulance Drill Pay - AMB	83.11
Paul Youngblut	Ambulance Drill Pay - AMB	129.29
Jesup Postmaster	December water bills - WA,WW	305.33
Bank Iowa	Interest - 2015 4th,5th Capital loan note	4,192.82
Accounts Payable	Payroll ACH - 12-15-15	16,063.18
IPERS	City & employees share, retirement	7,840.74
Farmers State Bank	Payroll taxes - Federal, Medicare, Social Security	2,015.00
Treasurer, State of Iowa	State payroll withholding tax	261.24
AFLAC	Employee paid insurance	42.00
Teamsters Local 238	Police Union Dues	50.00
Nationwide Retirement Solutions	Deferred comp savings plan - Deitrick	10,689.01
Wellmark	City and employee share - Blue Cross Blue Shield	5,950.76
Hartford Life Insurance	Life insurance	165.00

CLAIMS PRESENTED FOR DECEMBER 15, 2015:

ADVANCE AUTO PARTS	WIPER BLADES - AMB	47.96
ADVANCED SYSTEMS	COPIER CONTRACT - CH	214.01
AUTOMATIC DOOR GROUP	HANDICAP DOOR OPENERS - CH	3,395.00
BLACK HAWK WASTE DISPOSAL	NOVEMBER RECYCLING	802.00
BUCHANAN COUNTY LANDFILL	LF ASSESSMENT - CH	7,209.00
CEDAR VALLEY SEAMLESS GUTTERS	REFUND PERMIT 2015-54 - BLDG	95.00
CITIZEN HERALD	PUBLISH MINUTES	339.74

D & D TIRE	REPLACE TIRE - ST	340.00
EMERGENCY APPARATUS MAINTENANCE	PUMP TESTS, SERVICE - FD	2,510.67
ENVIRONMENTAL SYSTEMS RESEARCH	ARC GIS SOFTWARE - WA,WW	1,500.00
EVANSDALE FIRE RESCUE	MUTUAL AID - AMB	200.00
FAIRBANK FLOOR COVERING	CARPET - LIB	5,000.00
FARMERS MUTUAL TELEPHONE	TELEPHONE SERVICE - ALL	792.94
FEHR GRAHAM	ENGINEERING FEES - 5TH & CHURCH	5,780.00
HAWKINS INC	CHLORINE - WA	552.97
HOGLUND BUS & TRUCK	CHAINS - FD	221.26
HOME DEPOT	SREWDRIVER SET, HAMMER - ST	47.94
JESUP FOOD CENTER	PAPERTOWELS,MINUTE WIN IT - WW,LIB	38.38
JESUP MOTOR SUPPLY	OIL DRY,FILTERS,BLADES - ST,FD	128.09
KEYSTONE LABORATORIES	WATER/WASTEWATER ANALYSIS - WA,WW	555.00
KIECK'S CAREER APPAREL	POUCHES - PD	27.00
KWIK TRIP	36 GAL UNL, 496 GAL UNP, 91 GAL DSL	1,256.82
LIVE ACTION SAFETY	COT QUILT - AMB	214.44
MAURER TREE REMOVAL	TREE REMOVAL - ST,PARKS	650.00
METERING & TECHNOLOGY SOLUTIONS	METER - WA	955.21
MIDWEST BREATHING AIR	ANNUAL AIR TEST - FD	621.80
MIDWEST CONTRACTORS	MILLING - ST	1,800.00
OFFICE OF VEHICLE SERVICES	SALVAGE THEFT EXAM CERT - PD	50.00
PAUL NIEMANN CONSTRUCTION	ROCK - ST	73.83
PCC-PHYSICIAN'S CLAIMS COMPANY	ELECTRONIC CLAIMS FEES - AMB	1,322.05
PETERSON TRUSTWORTHY HARDWARE	ICE MELT,BATTERIES,CHAIN-ST,CH,LIB,WA	636.53
PETTY CASH	REPLENISH POSTAGE - CH,PD,WA,WW	52.89
POWER PLAN	AIR FILTER,FUEL FILTER - ST	81.56
ROBERTS, STEVENS, PRENDERGAST	ATTORNEY FEES	950.00
RUSS SOLOMON	REIMB MILES, MLA - CH	34.40
SIRIUS XM RADIO	WEATHER PROGRAM - FD	203.98
SPAHN & ROSE	CAULK, TAPE, SPEAKER MOUNTS - FD,CH	24.02
STATE HYGIENIC LABORATORY	LIMNOLOGY - WW	459.50
STOREY KENWORTHY	ACCOUNTS PAYABLE CHECKS - ALL	319.63
SUMMIT CHIROPRACTIC CLINIC	PLUMBING, CURB STOP - SO. ST PHASE III	256.25
THOMAS JAMES	NOVEMBER GARBAGE - ALL	40.00
TREASURER, STATE OF IOWA	NOVEMBER SALES TAX	1,945.00
TRUE NORTH	INSURANCE - FD,AMB	839.80
USA BLUEBOOK	GATE VALVE - WA	134.57
VISA	MEALS,BUDGET,BCEDC - CH	451.72
VISA - LIBRARY	DVDS, POPCORN MACHINE - LIB	704.60
WATERLOO/CEDAR FALLS COURIER	HELP WANTED AD - PD	766.40
WEST MUSIC	SOUND SYSTEM - CH	1,124.75
TOTAL		45,766.71

PUBLIC INPUT

Attorney Carter Stevens congratulated council members Engbretson and Crawford and Mayor Bishop for their service and asked them to consider continuing to serve the community through volunteer work. Stevens also expressed his appreciation for working with the residents and employees of the city. Julie Versluis addressed the council regarding a complaint filed with the city. Crawford advised Versluis the council would be following the complaint procedure in place.

PUBLIC SAFETY

Motion by Trumbauer, seconded by Engbretson to approve **Resolution 2016-23**, Resolution Approving the Hiring of a Reserve Police Officer, Trenton Wellman. Roll Call: Ayes: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

Motion by Crawford, seconded by Trumbauer to approve Police Chief Deitrick's request to roll-over 32 hours of holiday time due to holiday work schedule. Motion carried 4:0.

Motion by Trumbauer, seconded by Engbretson to approve Fire Department budget, excluding salaries. Discussion regarding council obligation to approve budget according to December 15 submittal deadline. The clerk explained 28E allows for additional consideration at subsequent meetings if the council does not agree with initial budget as submitted. Crawford questioned approving and finalizing fire budget prior to consideration of all other departmental budgets. Trumbauer stated changing approval date to coincide with other department budget discussion needs to be done at the time contract is renewed and not approving budget would violate 28E agreement. The clerk stated the townships are required to certify the township budget with the county auditor by March 15th same as the annual city budget. Roll Call: Ayes: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

Motion by Crawford to approve salary portion of fire budget, second by Engbretson with amendment to increase salary portion. Discussion regarding need for increase in salaries. Engbretson questioned township trustee Nyle McMartin if he agreed for the need to increase salaries. McMartin agreed the fire volunteers membership are dedicated and there is no question regarding their service to the community. Crawford stated the salaries budget has been increased in this budget and if Engbretson was requesting an additional increase, the budget would need to go back to the townships for consideration. Engbretson feels the salaries should be increased by \$2,000.00 distribution to be determined by trustees. Crawford does not accept the 2nds motion to amend. Motion by Crawford to accept the salaries budget as presented, seconded by Mott. Roll Call: Ayes: None. Nays: Engbretson, Crawford, Mott. Abstain: Trumbauer. Motion failed: 0:3. Council directed salary portion of fire budget be reconsidered by township trustees.

Motion by Engbretson, seconded by Crawford to approve **Resolution # 2016-24** Resolution Updating Mutual Aid Agreement. Roll Call: Ayes: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

Motion by Crawford, seconded by Trumbauer to approve **Resolution # 2016-25** Resolution Adopting a Gift Acceptance Policy for the Emergency Services Facility Capital Campaign. Discussion regarding designation policy on donation checks. Stevens stated donations should be directed to City of Jesup for tax reporting purposes. Roll Call: Ayes: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

PUBLIC WORKS

Lucas Elsbeernd, Fehr Graham Engineering, presented information to the council regarding plans for the 4th, 5th and Purdy Street Water and Sewer Improvements Project. There was discussion regarding the proposed sidewalks previously approved by the council in the five year repair/replacement program. There was discussion regarding scheduling construction around the Farmers Days activities.

Motion by Trumbauer, seconded by Crawford to approve pay request #6 for the 4th, 5th and Purdy Street Reconstruction Project Phase I. Roll Call: Ayes: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

Motion by Crawford, seconded by Mott, to approve change order #5 for the 4th, 5th and Purdy Street Reconstruction Phase I Project. Roll Call: Ayes: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

Motion by Crawford, seconded by Trumbauer, to approve change order #2 for the South Street Reconstruction Phase III Project. Roll Call: Ayes: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

CITY ADMINISTRATION

Mayor Bishop addressed the council members thanking them for their service and the opportunity to serve the community in addition to wishing the mayor and council elect good luck in their service.

Motion by Crawford seconded by Trumbauer, to adjourn the meeting. Motion carried 4:0. Meeting adjourned at 7:55 p.m.

David Bishop
Mayor

Attest:

LeAnn M. Even, CMC, ICMC, CFO
City Clerk/Treasurer