

CITY COUNCIL
DECEMBER 1, 2015

Jesup City Council met in regular session on Tuesday, December 1, 2015, at 7:00 o'clock p.m. in the Jesup City Hall Council Chambers, 791 6th Street, Jesup, Iowa.

Mayor David Bishop called the meeting to order at 7:00 p.m.

Members present: Darren Engbretson, Jill Chemin, John Crawford, Richard Mott and Melissa Trumbauer.

Absent: None

Motion by Trumbauer, seconded by Mott to approve the agenda. Motion carried 5:0.

Motion by Crawford, seconded by Chemin, to approve and adopt the following items on the consent agenda: 1. Approve the minutes of the November 17, 2015 City council meeting. 2. Accept the City Clerk/Treasurer reports, as of November 25, 2015 and place on file 3. Approve the city expenditures as presented and give direction to process and pay. Roll Call: Ayes: Engbretson, Chemin, Crawford, Mott, Trumbauer. Nays: None. Motion carried 5:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR DEC. 1, 2015

WARRANTS WRITTEN SINCE THE NOVEMBER 17, 2015 MEETING:

Banker's Trust	2010A,2011A, 2013A Capital loans,City Hall Int	29,681.25
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CLAIMS PRESENTED FOR DECEMBER 1, 2015:

A1 JANITORIAL SUPPLY	LIFT STATION CLEANER - WW	999.00
ADVANCE AUTO PARTS	OIL DRY, PAINT - FD,ST	27.36
ADVANCED SYSTEMS	COPIER CONTRACT - LIB	47.10
BAKER & TAYLOR	BOOKS - LIB	308.96
BECKY BURKE	REIMB DENTAL ALLOWANCE - LIB	336.00
CALEB HORVATH	BOOKS - LIB	20.00
CAMBELL SUPPLY	SAFETY GLASSES - ST	8.04
CENTRAL PROGRAMS	BOOKS - LIB	250.81
CITY LAUNDERING COMPANY	MATS,MOPS,RAGS,TOWELS-CH,ST,WA,WW	285.32
CJ COOPER	ANNUAL FEE - ST	35.00
CONSOLIDATED ENERGY	330 GAL DSL - ST	716.90
CYNTHIA LELLIG	REIMB MILES, DENTAL - LIB	146.12
DATA TECHNOLOGIES	2015 SUMMIT LIC.,SUPP FEE - CH,WA,WW	7,644.66
DES MOINES STAMP	STAMPER - LIB	47.85
DON'S TRUCK SALES	SEAL KITS - ST	174.99
EMERGENCY MEDICAL PRODUCT	MEDICAL SUPPLIES - AMB	33.80
FUTURE LINE	SERVICE BODY - ST	6,455.55
GALE/CENGAGE LEARNING	BOOKS - LIB	67.48
HARRISON TRUCK CENTER	BATTERIES - ST	253.28
IOWA ASSOCIATION BUILDING OFFICIALS	MEMBER DUES - BLDG	50.00
IOWA LEAGUE OF CITIES	MLA WORKSHOPS - CH	225.00
IOWA PRISON INDUSTRIES	STREET SIGN HARDWARE - ST	137.50
IOWA RURAL WATER ASSOCIATION	COMMUNITY DUES - WA	325.00
KIRKWOOD COMMUNITY COLLEGE	CONTINUING EDUCATION - AMB	80.00
KLUESNER CONSTRUCTION	JOINT/CRACK SEALING - ST	9,090.12
KNOW BUDDY	BOOKS - LIB	135.94
MICROMARKETING	BOOKS ON CD - LIB	180.49
MID AMERICAN ENERGY	ELECTRIC - ALL	6,843.28
MSA PROFESSIONAL SERVICES	ENGINEERING SERVICES-1ST ST RAILROAD	7,125.00
OFFICE OF VEHICLE SERVICES	SALVAGE THEFT EXAM CERT - PD	50.00
PETTY CASH	REPLENISH POSTAGE - LIB	68.16
PREMIER TECHNOLOGY	SERVICE CONTRACT - LIB	800.00

PRESTO-X	PEST CONTROL - LIB, CH, PD	135.92
RJS WELDING	REPAIR FUEL TANK - FD	210.00
RITE PRICE OFFICE SUPPLY	OFFICE SUPPLIES - CH,LIB	76.90
SANDRY FIRE SUPPLY	PANTS, PATCHES - FD	1,795.58
US CELLULAR	CELL PHONE - AMB,PD,BLDG,WA,WW	249.21
WAL-MART	DVD,TOILET PAPER,PAPERTOWELS - LIB	196.49
WEST MUSIC	MICROPHONE,STAND,BASE - CH	499.95
TOTAL		46,132.76

PUBLIC INPUT

Attorney Carter Stevens addressed the council regarding findings concerning the Mayor-elect remaining as an active duty reserve officer while also employed as the mayor of Jesup. Stevens stated he would provide the council with an opinion letter stating the State Code supersedes the city employee policy requiring elected officials to resign as employees of the city upon filing election papers. Stevens feels the reserve officer position is not incompatible with the mayor position and is therefore not a conflict of interest. Stevens further stated the Mayor-Elect, upon becoming the mayor, could appoint a new police chief however, once that chief is appointed he becomes the chief's subordinate as a reserve officer which could lead to a conflict of interest. Stevens stated at that point the mayor would need to defer certain actions regarding the police department to the Mayor-Pro-Tem.

Carolyn Hackwell addressed the council with concerns regarding proposed sidewalks on the east side of the 1st Street Railroad Crossing Improvements Project. Hackwell feels the project could set a precedence for sidewalks throughout the city.

Kim Adams addressed the council in support of the proposed sidewalks on the east side of the 1st Street Railroad Crossing Improvements Project expressing this would provide handicapped citizens with a safe crossing area rather than being forced to cross in the street.

Council member Crawford addressed the council thanking the council and staff for their support during his term. Crawford encouraged the new council to avail themselves for all council training opportunities.

PUBLIC SAFETY

Chief Trumbauer presented information to the council regarding the SCBA grant received and the City's matching portion. Trumbauer requested remaining funds budgeted for the purchase of SCBAs be transferred to the fire vehicle replacement fund. Motion by Chemin, seconded by Mott to transfer \$78,000.00 to fire vehicle replacement fund after SCBA matching funds and remaining balance is paid. Roll Call: Ayes: Engbretson, Chemin, Crawford, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Crawford seconded by Engbretson to approve **Resolution 2016-20**, Resolution To Proceed with a Fundraising Campaign for a New Emergency Services Facility. Roll Call: Ayes: Engbretson, Chemin, Crawford, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Justin Tolan, Amperage, presented information to the Council regarding naming opportunities for the Emergency Services facility capital campaign.

Motion by Trumbauer, seconded by Crawford to accept resignation of officer Bovy. Motion carried 5:0.

Discussion regarding "reasonable" response time contained in officer job descriptions. Chief Deitrick expressed he is comfortable with a maximum 30 minute response time for officers but that supervisory officers would have residency or response time requirements. Council member Engbretson feels residency requirements may limit candidate pool. Motion by Crawford, seconded by Engbretson to approve police job descriptions as written. Motion carried 4:1, council member Trumbauer dissenting.

Motion by Crawford, seconded by Trumbauer to accept the Mayor's recommendation to re-appoint John Bergman to the Board of Adjustment. Motion carried 5:0.

CULTURE & RECREATION

Director Lellig reported the Friends of the Library purchased ginger bread houses and men for decorating.

PUBLIC WORKS

Jake Huck and John Krayner, MSA, presented information to the council regarding the 1st Street Railroad Crossing Improvements Project. Discussion regarding what portion of the federal grant applies to the city's portion of the

project. Council member Mott stated he is concerned a majority of the expense to the city is not covered by the grant for repairs the railroad should be making. Public Works director Even stated the city is responsible for maintenance of the road and infrastructure under the tracks that are in need of repair and the cost savings to the city in making the repairs in conjunction with the railroad's repairs. There was additional discussion regarding the proposed sidewalks and possible liability to the city in not providing a pedestrian footpath at this crossing.

Motion by Crawford, seconded by Chemin to approve accept the MSA's engineering supplemental agreement for the 1st Street Railroad Crossing Improvements Project, to include water main on 10th Street from the intersection of Hawley Street to the railroad right-of-way on 10th Street. Public Works Director Even explained the cost savings by performing these repairs in conjunction with the 1st Street Railroad Crossing Improvements Project. Roll Call: Ayes: Engbretson, Chemin, Crawford, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Chemin, seconded by Crawford, to approve change order #2 for the South Street Reconstruction Phase III Project in the amount of \$7,472.10. Roll Call: Ayes: Engbretson, Chemin, Crawford, Mott, Trumbauer. Nays: None. Motion carried 5:0.

CITY ADMINISTRATION

Motion by Engbretson, seconded by Crawford to set a public hearing date for January 19, 2015 regarding an amendment to an ordinance for sanitary sewer cross connection removal. Motion carried 5:0

John Crawford presented information regarding employee review forms. Motion by Crawford, seconded by Trumbauer to approve employee review forms for all future evaluations. Roll Call: Ayes: Crawford, Mott, Trumbauer. Nays: Engbretson, Chemin. Motion carried 3:2.

Motion by Trumbauer seconded by Chemin, to adjourn the meeting. Motion carried 5:0. Meeting adjourned at 8:18 p.m.

David Bishop
Mayor

Attest:

LeAnn M. Even, CMC, ICMC, CFO
City Clerk/Treasurer

EXPENDITURES FOR THE MONTH OF NOVEMBER

GENERAL	59,376.56
LIBRARY	.00
PARKS	.00
ROAD USE TAX	243.00
EMPLOYEE BENEFIT	15,138.29
EMERGENCY PLANNING	.00
LOCAL OPTION	.00
T.I.F.	.00
DEBT SERVICE	.00
CITY HALL PROJECT	.00
4 TH & 5 TH & PURDY	14,115.05
5 TH & CHURCH ST	5,166.59
6 TH ST RECONSTRUCTION	.00
SOUTH STREET PHASE III	.00
EMERG. SERVICES BLDG	.00
WELLNESS/REC CENTER	.00
1 ST STREET RAILROAD	50.00
WATER UTILITY	9,425.74
SEWER UTILITY	26,165.99
UTILITY DEPOSITS/SALES TAX	1,988.89
SELF-INSURANCE	.00
TOTAL	131,670.11

REVENUES FOR THE MONTH OF NOVEMBER

GENERAL	50,738.43
LIBRARY	.00
PARKS TOTAL	.00
ROAD USE TAX	26,938.58
EMPLOYEE BENEFIT	8,015.30
EMERGENCY PLANNING	971.21
LOCAL OPTION SALES	3,410.87
T.I.F.	.00
DEBT SERVICE	13,036.41
DOUGLAS STREET	.00
1 ST STREET STORM SEWER	.00
5 TH & CHURCH ST RECONSTRUCTION	.00
4 TH 5 TH PURDY STREET RECONSTRUCTION	.00
6 TH STREET RECONSTRUCTION	.00
EMERGENCY SERVICES BUILDING	.00
SOUTH STREET PHASE III	.00
WELLNESS CENTER PROJECT	.00
WATER UTILITY	26,631.38
SEWER UTILITY	27,721.46
UTILITY DEPOSITS/SALES	2,131.18
SELF INSURANCE	.00
TOTAL	159,594.82