

CITY COUNCIL

FEBRUARY 2, 2016

Jesup City Council met in regular session on Tuesday, February 2, 2016, at 7:00 o'clock p.m. in the Jesup City Hall Council Chambers, 791 6th Street, Jesup, Iowa.

Mayor Larry Thompson called the meeting to order at 7:00 p.m.

Members present: Russ Solomon, Jill Chemin, Dawn Vogel, Richard Mott and Melissa Trumbauer.

Absent: None.

Motion by Trumbauer, seconded by Vogel to approve the agenda as amended. Motion carried 5:0.

Motion by Trumbauer, seconded by Mott, to approve and adopt the following items on the consent agenda: 1. Approve the minutes of the January 19, 2016 City council meetings. 2. Accept the City Clerk/Treasurer reports, as of January 31, 2016 and place on file 3. Approve the city expenditures as presented and give direction to process and pay. 4. Approve liquor license application – Kwik Star. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR FEBRUARY 2, 2016

WARRANTS WRITTEN SINCE THE JANUARY 19, 2016 MEETING:

Accounts Payable	Payroll ACH - 2-1-16	14,782.67
Bank Iowa	Payroll taxes - Federal, Medicare, Social Security	4,947.39

CLAIMS PRESENTED FOR FEBRUARY 2, 2016:

ADVANCED SYSTEMS	LABOR, COPIER, COPIER CONTRACT - PD,LIB	301.34
ADVANCE AUTO PARTS	OIL FILTER, #406 - AMB	9.19
AMPERAGE	CREATIVE SERVICES - EM SERVICES BLDG	79.22
AUDIO EDITIONS	BOOKS ON CD - LIB	72.75
BAKER & TAYLOR	LIBRARY BOOKS	363.52
BECKY BURKE	REIMB CLOTHING ALLOWANCE - CH	18.95
CITY LAUNDERING	MATS, MOPS, FRESHENERS - CH,ST,WA,WW	136.87
CONSOLIDATED ENERGY	OIL, #406 - AMB	54.80
COVENANT MEDICAL CENTER	MEDICAL SUPPLIES - AMB	33.80
CPMI	CONSTRUCTION MANAGER FEES - EM SERV.	670.00
DARLEY FIRE EQUIPMENT	SMOKE MACHINE FLUID - FD	193.85
DATA TECHNOLOGIES	2015 W-2'S, W-3'S, 1099'S, 1096'S - CH	132.72
DAWN VOGEL	REIMB RECORDER BATTERIES - CH	14.97
DON'S TRUCK SALES	WING MOLBOARD, BEARING - ST	1,402.83
EARL STEINBRON	LAGOON ACCESS ROAD EASEMENT - WW	150.00
ERIC MACCONNELL	REIMB GLASSES INSERT, SCBA - FD	110.00
EMERGENCY MEDICAL PRODUCT	MEDICAL SUPPLIES - AMB	183.64
FARMERS MUTUAL TELEPHONE	TELEPHONE SERVICE - ALL	852.23
FELD FIRE	SCENE LIGHT - FD	1,169.00
HAWKEYE ALARM & SIGNAL	ANNUAL ALARM MONITORING - CH, LIB	335.00
IOWA EMS ASSOCIATION	AFFILIATE MEMBERSHIP - AMB	100.00
IOWA LEAGUE OF CITIES	MLA, PART 2 & 3 - CH	345.00
IOWA ONE CALL	LOCATES - WA	34.40
JESUP COMMUNITY SCHOOL	COMMUNITY RECREATION PROGRAM - CH	2,500.00
JESUP FARMERS DAY	LEASE PROPERTY - ST	1,200.00
JOHN POWERS	REIMB MILES, MEALS, IABO MEETING- BLDG	149.94
KANDIS CIESIELSKI	REIMB TEST STRIPS - AMB	19.97
LIBRARICA LLC	CASSIE-SUPPORT/UPDATES - LIB	208.95
MID-AMERICAN ENERGY	GAS, ELECTRIC-ALL	9,035.90
MIDWEST BREATHING AIR	STREET ELBOW - FD	53.30

OFFICE OF VEHICLE SERVICES	SALVAGE THEFT EXAM CERT - PD	100.00
PETERSON TRUSTWORTHY	LIGHT,INSULATION,PAINT,BIT-FD,WA,WW,ST	67.19
PETTY CASH	REPLENISH POSTAGE - LIB,AMB,CH,PD	81.50
PRESTO-X	PEST CONTROL - CH, PD, LIB	135.92
PRODUCTIVITY PLUS	WINDOW GLASS, CASE LOADER - ST	181.65
RITE PRICE OFFICE SUPPLY INC	TONER,LABELS,CASES,PAPER - LIB,CH	206.56
SANDRY FIRE SUPPLY	CARRYING CASE, FOAM - FD	900.45
SIMPLE & DELICIOUS	RENEW SUBSCRIPTION - LIB	19.97
SPAHN & ROSE	LUMBER - ST	41.04
STRUXTURE ARCHITECTS	TOWN HALL MEETING - EM SERVICES	1,195.00
THE BOOK FARM	LIBRARY BOOKS	195.44
THOMAS JAMES	GARBAGE - ALL	40.00
TREASURER, STATE OF IOWA	JANUARY SALES TAX	1,857.00
US CELLULAR	CELL PHONES - AMB,PD,BLDG	260.45
WALMART	GLUE,STORAGE TUB,TOILET PAPER - LIB	28.28
TOTAL		25,242.59

CITY ADMINISTRATION

Motion by Chemin, seconded by Trumbauer, to table discussion regarding renewal of employee benefits insurance until the February 16, 2016 meeting. Motion carried 5:0.

Matt and Kurt Vogel, Vogel Insurance Agency, presented information to the council regarding renewal rates for City property and casualty insurance coverage. Motion by Mott, seconded by Trumbauer to approve renewal of City insurance through Vogel Insurance Agency. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Trumbauer, seconded by Solomon to set the public hearing date to approve the 2016/2017 fiscal year budget for March 1, 2016. Motion carried 5:0.

PUBLIC SAFETY

Motion by Vogel seconded by Mott to approve extension of police officer probationary period for three additional months. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Trumbauer seconded by Mott to table new appointment to the Jesup Ambulance Board until the February 16, 2016 meeting. Motion carried 5:0.

Discussion regarding Chief Trumbauer's request to purchase tables and chairs for Fire Department. There was discussion regarding funds from donations and memorials. The council agreed to discuss division of these funds at the February 16, 2016 meeting. Motion by Chemin, seconded by Trumbauer to purchase fire department tables and chairs. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

CULTURE & RECREATION

Director Lellig reported progress on the library repairs.

PUBLIC WORKS

Discussion regarding scope of 4th, 5th and Purdy Street Reconstruction Phase III & IV Project. Motion by Vogel, seconded by Solomon to move forward with Option 1, seal coat, no sidewalks. Roll Call: Ayes: Solomon, Vogel, Mott. Nays: Chemin, Trumbauer. Motion carried 3:2.

Motion by Trumbauer, seconded by Chemin to proceed with Option 2, concrete streets, replacement of existing sidewalk on 5th Street. Roll Call: Ayes: Chemin, Trumbauer. Nays: Solomon, Vogel, Mott. Motion failed 2:3.

The Council reviewed plans for the 5th and Church Street Water & Sewer Phase II Project. Discussion regarding sidewalk ADA and SUDAS specifications. The Public Works Director confirmed these sidewalks are part of the City's five year Sidewalk Repair/Replacement Program. Motion by Trumbauer, seconded by Chemin, to release plans for contractor bids. Motion by Vogel to amend Trumbauer's motion for plans to exclude new sidewalks and to only replace existing or disturbed sidewalks. Trumbauer declined Vogel's motion to amend. Roll Call: Ayes: Solomon, Chemin, Mott, Trumbauer. Nays: Vogel. Motion carried 4:1.

Motion by Trumbauer, seconded by Mott to approve **Resolution 2016-31**, Resolution Ordering Fifth and Church Street Water and Sewer Improvements Phase II Project and Fixing Date for Hearing Thereon and Taking of Quotes Therefor. Roll Call: Ayes: Solomon, Chemin, Mott, Trumbauer. Nays: Vogel. Motion carried 4:1. Public hearing date was set for March 1, 2016.

Discussion regarding Kwik Star driveway approach. Mark Durbahn, AECOM reviewed plans to finalize repairs to driveway approach at Kwik Star. The City will not be responsible for any additional expenses for this project.

Motion by Trumbauer, seconded by Vogel to approve payment to Horsfield Construction for construction completed, contingent upon receipt of AECOM letter accepting responsibility for additional expenses associated with the driveway approach. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0. The Clerk was directed to forward the AECOM letter to attorney Stevens for his approval.

Motion by Vogel, seconded by Trumbauer to close the council session per Iowa Code 21.5 (1), (J); to discuss the purchase or sale of particular real estate at 8:12 p.m. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Mott, seconded by Chemin to re-convene to open session at 8:30 p.m. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Vogel to proceed with purchase at asking cost with less than \$5,000.00 for demolition costs. The Mayor declared the motion failed for lack of second.

Motion by Trumbauer, seconded by Chemin to close the council session per Iowa Code 20.17(3); regarding collective bargaining procedures at 8:35 p.m. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Trumbauer, seconded by Chemin to re-convene to open session at 8:55 p.m. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Trumbauer seconded by Vogel, to adjourn the meeting. Motion carried 5:0. Meeting adjourned at 9:00 p.m.

Larry Thompson
Mayor

Attest:

LeAnn M. Even, CMC, ICMC, CFO
City Clerk/Treasurer

EXPENDITURES FOR THE MONTH OF JANUARY

GENERAL	70,863.98
LIBRARY	.00
PARKS	.00
ROAD USE TAX	.00
EMPLOYEE BENEFIT	13,244.12
EMERGENCY PLANNING	.00
LOCAL OPTION	.00
T.I.F.	.00
DEBT SERVICE	.00
CITY HALL PROJECT	823.33
4 TH & 5 TH & PURDY	3,106.28
5 TH & CHURCH ST	10,200.00
SOUTH STREET PHASE III	.00
EMERG. SERVICES BLDG	1,451.00
1 ST STREET RAILROAD	.00
WATER UTILITY	8,029.26
SEWER UTILITY	10,148.53
UTILITY DEPOSITS/SALES TAX	2,200.71
SELF-INSURANCE	250.00
TOTAL	120,317.21

REVENUES FOR THE MONTH OF JANUARY

GENERAL	50,199.79
LIBRARY	.00
PARKS TOTAL	.00
ROAD USE TAX	22,662.97
EMPLOYEE BENEFIT	684.58
EMERGENCY PLANNING	82.95
LOCAL OPTION SALES	18,114.40
T.I.F.	.00
DEBT SERVICE	1,113.42
DOUGLAS STREET	.00
1 ST STREET STORM SEWER	.00
5 TH & CHURCH ST RECONSTRUCTION	.00
4 TH . 5 TH PURDY STREET RECONSTRUCTION	.00
6 TH STREET RECONSTRUCTION	.00
EMERGENCY SERVICES BUILDING	213.33
SOUTH STREET PHASE III	.00
WELLNESS CENTER PROJECT	.00
WATER UTILITY	25,871.26
SEWER UTILITY	27,778.00
UTILITY DEPOSITS/SALES	2,211.41
SELF INSURANCE	.00
TOTAL	148,932.11