

# CITY COUNCIL

## JULY 19, 2016

Jesup City Council met in regular session on Tuesday, July 19, 2016, at 7:00 o'clock p.m. in the Jesup City Hall Council Chambers, 791 6<sup>th</sup> Street, Jesup, Iowa.

Mayor Larry Thompson called the meeting to order at 7:00 p.m.

Members present: Russ Solomon, Dawn Vogel, Richard Mott and Melissa Trumbauer.

Absent: Jill Chemin

Mayor Thompson requested the agenda be amended to add 11E, question to attorney. Motion by Trumbauer, seconded by Vogel to approve the agenda as amended. Motion carried 4:0.

Motion by Trumbauer, seconded by Mott, to approve and adopt the following items on the consent agenda: 1. Approve the minutes of the June 21<sup>st</sup>, 2016 City council meeting. 2. Approve the claims as presented and give direction to process and pay. Roll Call: Ayes: Solomon, Vogel, Mott, Trumbauer. Nays: None. Motion carried 4:0.

### CLAIMS PRESENTED TO THE CITY COUNCIL FOR JULY 19, 2016

#### WARRANTS WRITTEN SINCE THE JULY 5, 2016 MEETING:

Jesup Postmaster	July water bills - WAWW	289.79
Jesup Land Improvement	Pay Req #3 - 4th, 5th and Purdy St Phase III	30,934.33
Black Hawk County Recorder	Record Ordinance #569 - CH	12.00
Ali Schissel	2nd place prize, residentail - Comm Dev.	100.00
Jesup Vet Clinic	2nd place prize, commercial - Comm Dev.	100.00
Accounts Payable	Payroll ACH - 7-15-16	15,251.99
IPERS	City & employees share, retirement	6,922.95
Bank Iowa	Payroll taxes - Federal, Medicare, Social Security	5,462.85
Treasurer, State of Iowa	State payroll withholding tax	1,778.00
AFLAC	Employee paid insurance	443.06
Wellmark	City and employee share - Blue Cross Blue Shield	11,178.50
Hartford Life Insurance	Life Insurance	159.76
Teamsters Local 238	Police Union Dues	203.00

### CLAIMS PRESENTED FOR JULY 19, 2016

ADVANCE AUTO PARTS	BATTERIES - ST	461.26
ADVANCED SYSTEMS	COPIER CONTRACT - CH	219.14
AMANDA BIRNDOW	RETURN WATER DEPOSIT - WA	33.75
B & B FARMSTORE	CUTTING WHEEL - ST	329.95
BECKY BURKE	REIMB CLOTHING ALLOWANCE - LIB	74.89
BLACK HAWK COUNTY TREASURER	EDACS FEES - FD,AMB	55.10
BLACK HAWK WASTE DISPOSAL	JUNE CARDBOARD, RECYCLING	697.00
BMC AGGREGATES	WASHED CHIPS - ST	128.53
BROCK EVEN CONSTRUCTION	2016 SIDEWALK PROJECT - ST	3,195.00
CARD SERVICES	LEAGUE,SIGNS,PRINTER-CH,PD,AMB,LIB	2,391.80
CARROT-TOP INDUSTRIES	COLLARS - COMMUNITY CELEBRATION	22.67
CYNTHIA LELLIG	REIMB DENTAL EXPENSE - LIB	110.00
DAIRY KONE	ICE CREAM MIX - FRIENDS LIBRARY	180.00
DISPLAY SALES	BANNER PINS - COMMUNITY CELEBRATION	4.80
EAST CENTRAL IOWA COOP	ROUND UP - WW,PARKS	216.66
EMERGENCY MEDICAL PRODUCT	MEDICAL SUPPLIES - AMB	293.26
FARMERS MUTUAL TELEPHONE	BACKUP - PD	105.60
FEHR GRAHAM	ENGINEERING - 5TH & CHURCH STREETS	1,275.00
GALLS	UNIFORM ALLOWANCE,MORRISON - PD	153.90
HAWKEYE TILE	2016 SIDEWALK PROJECT - ST	435.00

INTER INSTITUTE OF MUN. CLERKS	DUES, MEAD - CH	95.00
IOWA DEPT NATURAL RESOURCES	WATER SUPPLY ANNUAL FEE - WA	293.51
IOWA ONE CALL	LOCATES - WA	68.40
JACOB KRONECKE	RETURN WATER DEPOSIT - WA	118.24
JANE MORGAN	ALLERGIC REACTION CLASS - AMB	50.00
JESUP FARMERS DAY	FRIENDS OF LIBRARY BOOTH - FRIENDS	120.75
JESUP FOOD CENTER	PAPER PLATES - FRIENDS OF LIBRARY	2.35
JESUP MOTOR SUPPLY	WIPER, ZIP TIES, TRAILER BALL-FD, PARK, ST	69.17
KEYSTONE LABORATORIES	WATER/WASTEWATER ANALYSIS - WA, WW	822.00
KWIK TRIP	66 GAL UNL, 540 GAL UNP, 48 GAL DSL-ALL	1,372.03
LYNCH DALLAS	LEGAL FEES - CH	1,899.84
PAUL NIEMANN CONSTRUCTION	ROCK - ST	272.66
PCC	ELECTRONIC CLAIMS FEES - AMB	505.97
PRECISION CONCRETE CUTTING	SIDEWALK REPAIRS - ST	4,305.08
RADIO AG	RENT RADIOS-COMMUNITY CELEBRATION	400.00
RITE PRICE OFFICE SUPPLY	PAPER - CH	35.95
ROBERTS, STEVENS, PRENDERGAST	LEGAL FEES-CH, PD, LIB, FD, WA, WW	3,800.00
SCHUMACHER ELEVATOR	ANNUAL MAINTENANCE - CH	1,184.14
SECRETARY OF STATE	RENEW NOTARY - CH	30.00
TERRY SCARBROUGH	GRIND STUMPS - PARKS	450.00
UTILITY EQUIPMENT CO	WATER MAIN PARTS - WA	212.60
TOTAL		26,491.00

Allen Wright thanked the City for their support to prepare for the 2016 Farmer Days celebration. Allen will present attendance information to the council at the August meeting.

### **PUBLIC SAFETY**

Chief Ciesielski updated the council regarding the Ambulance Department activities. Discussion regarding addendum to Emergency Services Architecture Contract. Motion by Vogel, seconded by Mott to direct attorney Stevens, Public Works Director Even and Mayor Thompson to meet with Nick Hildebrandt, Structure Architecture, to negotiate a more feasible architecture contract. Information will be presented to the council at the August 2, 2016 council meeting. Motion carried 4:0.

Motion by Vogel, seconded by Solomon, to approve **Resolution No. 2017-04 RESOLUTION REGARDING PROPOSAL FOR SETTLEMENT OF GRIEVANCE**. Roll Call: Ayes: Solomon, Vogel, Mott, Trumbauer. Nays: None. Motion carried 4:0.

### **PUBLIC WORKS**

Motion by Trumbauer, seconded by Vogel to approve the Storm Water Pollution Prevention Plan for the 5<sup>th</sup> & Church Streets Phase II Project. Roll Call: Ayes: Solomon, Vogel, Mott, Trumbauer. Nays: None. Motion carried 4:0.

### **CITY ADMINISTRATION**

Discussion regarding road regulations preventing golf carts access to businesses and opening up more streets for use by golf carts. Motion by Trumbauer, seconded by Vogel to table the agenda item until the August 2, 2016 council meeting to allow Chief Evans time to investigate county regulations for North Street and Farm-to-Market regulations for Main and 6<sup>th</sup> Streets. Motion carried 4:0.

Marie Schares addressed the council regarding her complaint filed for sewage back-up in her personal residence due to back-up in the City sewer main. Motion by Vogel, seconded by Trumbauer to direct City Attorney Stevens to address letter to City insurance agent to re-investigate claim and liability of City for payment on claim. The City insurance agent will be asked to attend the August 2, 2016 council meeting in relation to this claim. Motion carried 4:0.

Carolyn Hackwell addressed the council regarding her complaint related to the ordinance increasing water and sewer rates July 1, 2016. Mayor Thompson explained the ordinance language should be clearer but that the July 1<sup>st</sup> billing was billed correctly. Attorney Stevens, Public Works Director Even and Mayor Thompson will meet to discuss the language in the ordinance and a possible amendment to the water and sewer rate ordinances. Motion by Vogel, seconded by

Trumbauer, to set a public hearing date for August 2, 2016 regarding an amendment to the water and sewer rate ordinance language. Roll Call: Ayes: Solomon, Vogel, Mott, Trumbauer. Nays: None. Motion carried 4:0.

Discussion regarding draft for Employee Evaluation and Review Procedure. Council members agreed that the following language should be added to the initial draft of the Employee Evaluation and Review Procedure:

- All employees who have completed their probationary period will receive an evaluation.
- Five (5) days prior to the meeting, the Mayor will e-mail a copy of the employee's completed evaluations to all Council members for their review.
- During the review discussion, upon a majority approval of the council members, Council comments may be added to the reviews.

Motion by Trumbauer, seconded by Vogel to approve the Employee Evaluation and Review Procedures as amended. Motion carried 4:0.

Motion by Trumbauer, seconded by Vogel, to adjourn the meeting. Motion carried 4:0. Meeting adjourned at 8:30 p.m.

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Larry Thompson  
Mayor

Attest:

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LeAnn M. Even, CMC, ICMC, CFO  
City Clerk/Treasurer