

CITY COUNCIL

JUNE 7, 2016

Jesup City Council met in regular session on Tuesday, June 7, 2016, at 7:00 o'clock p.m. in the Jesup City Hall Council Chambers, 791 6th Street, Jesup, Iowa.

Mayor Larry Thompson called the meeting to order at 7:00 p.m.

Members present: Russ Solomon, Jill Chemin, Dawn Vogel, Richard Mott and Melissa Trumbauer.

Absent: None

Mayor Thompson asked to amend item "F" to Resolution approving Applications for Tax Abatement. Motion by Trumbauer, seconded by Chemin to approve the agenda as amended. Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Trumbauer, seconded by Chemin, to approve and adopt the following items on the consent agenda: 1. Approve the minutes of the May 17, 2016 City council meeting. 2. Accept the City Clerk/Treasurer reports, as of May 31, 2016 and place on file 3. Approve the claims as presented and give direction to process and pay. 4. Approve liquor license applications Jesup Farmers Day and Bucketz Bar and Grill. 4. Approve **Resolution No. 2016-58**, Resolution Approving Pay Request #2, 4th, 5th & Purdy Street Reconstruction Phase III Project. 5. Approve **Resolution No. 2016-59**, Resolution Approving Application for Tax Abatement (Zuck). 6. Approve **Resolution No. 2016-60**, Resolution Approving Application for Tax Abatement (Schissel). Roll Call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR JUNE 7, 2016

WARRANTS WRITTEN SINCE THE MAY 17, 2016 MEETING:

Jesup Postmaster	Community Beautification mailer - CH	238.87
Accounts Payable	Payroll ACH - 6-1-15	15,800.83
Bank Iowa	Payroll taxes - Federal, Medicare, Social Security	5,529.33
Bank Iowa	2015 Capital loan Principal, Interest	186,681.50
Bankers Trust	2011, 2013, City Hall, Principal, Interest	334,681.25

CLAIMS PRESENTED FOR JUNE 7, 2016

ADVANCED SYSTEMS	COPIER CONTRACT - LIB	21.00
ADVANTAGE COMPANIES	MICROFILMING - LIB	1,400.00
AECOM	ENGINEERING FEES	2,051.23
A-LINE STRIPING & SWEEPING	STRIPING - ST	4,144.00
ANDY TRUMBAUER	REIMB MILES - FD	650.00
B & B FARMSTORE	BLADE,FILTER,CONCRETE SAW-ST,PARK	1,439.34
BAKER & TAYLOR	LIBRARY BOOKS	277.38
BARCO	DETOUR SIGNS - TRAFFIC SAFETY	157.46
BECKY BURKE	REIMB DENTAL, UNIFORMS - LIB	204.54
BMC AGGREGATES	CONCRETE SAND - ST	80.76
BUCHANAN COUNTY ENGINEER	231T SALT/SAND MIXTURE - ST	13,880.79
BUSINESS FORMS DIVERSIFIED	WATER BILLS - WA,WW	592.00
CAMPBELL SUPPLY	ZIPTIES,GLOVES,HAMMER-ST,PARKS,WW	311.29
CITIZEN HERALD	MINUTES, NOTICES, CLEAN UP - CH,LIB	537.85
CITY LAUNDERING	MATS,MOPS,DISPENSERS - CH,ST,WA,WW	429.25
CYNTHIA LELLIG	REIMB DENTAL, UNIFORMS - LIB	590.30
D&S PORTABLES	2 MONTHS RENT 5 UNITS - PARKS	1,075.00
DEMCO	LABELS, LABEL PROTECTORS - LIB	93.56
EAST CENTRAL IOWA COOP	WEED KILLER - PARKS, WW	969.25
EMERGENCY MEDICAL PRODUCT	MEDICAL SUPPLIES - AMB	101.45
FARMERS MUTUAL TELEPHONE	TELEPHONE SERVICE - ALL	744.04

HAWKINS INC	CHLORINE - WA	732.46
IOWA DEPT OF NATURAL RESOURCES	STORM WA PERMIT - 5TH & CHURCH	175.00
IOWA DEPT OF TRANSPORTATION	TESTING - SOUTH ST PHASE III	1,074.34
IOWA PRISON INDUSTRIES	STREET SIGNS - TRAFFIC SAFETY	78.80
JESUP MOTOR SUPPLY	CLEANING SUPPLIES - PD	50.55
JESUP POSTMASTER	BULK MAILING PERMIT,BOX RENTAL - ALL	329.00
JOHN FRATZKE	REIMB HEALTH INSURANCE - ST	250.00
JUGGLING JEFF	JUGGLING SHOW - FRIENDS LIB	166.67
KELTEK INCORPORATED	REPAIR, MAINTENANCE - SIRENS	1,390.12
KEYSTONE LABORATORIES	WATER,WASTEWATER ANALYSIS-WA,WW	429.00
LEANN EVEN	REIMB UNIFORM ALLOWANCE - CH	257.73
LEISURE TIME GOLF CARTS	DEPOSIT, GOLF CARTS - COMM CELEB.	500.00
L.L. PELLING	47.35T PREMIX - ST	4,024.75
LYNCH DALLAS	LEGAL FEES - CH	2,315.82
MAGIC STORYTELLER	MAGIC STORYTELLER - FRIENDS LIBRARY	300.00
MARK BIRDNOW CHEVROLET	REPAIR LIGHT BULB,LUBE,OIL,FILTER - PD	79.26
MCCLURE ENGINEERING	FLOW MONITORING STUDY - WW	9,275.00
MID AMERICAN ENERGY	ELECTRIC, GAS - ALL	7,617.51
MILLER VOGEL	INSURANCE, WORK COMP - ALL	1,871.00
PCC	ELECTRONIC CLAIMS FEES - AMB	494.83
PETERSON TRUSTWORTHY	LIGHTS,BATTERIES,HOSE,PAINT-ST,WW,FD	261.57
HARDWARE	REPLENISH POSTAGE - LIB	35.00
PETTY CASH	CITY STRAY - ANIMAL CONTROL	50.00
PIPESTONE VET SERVICES	SUBSCRIPTION RENEWAL - LIB	542.22
POPULAR SUBSCRIPTION SERVICE	SEAL COAT PROJECT - ST	68,992.60
PRAIRIE ROAD BUILDERS	PEST CONTROL - CH, PD, LIB	137.30
PRESTO-X	PLOW BOLT KIT - ST	75.50
PRODUCTIVITY PLUS	SUBSCRIPTION RENEWAL - LIB	249.99
PUBLISHERS WEEKLY	TRAINING - FD	65.00
QUAD COUNTY FIRE SCHOOL	INSTALL SPEAKER - FD	405.00
RACOM	MAILING SEALERS,PAPER-CH,LIB	119.65
RITE PRICE OFFICE SUPPLY	LEGAL FEES - CH, PD	1,575.00
ROBERTS, STEVENS PRENDERGAST	NAMEBAR - PD	20.20
SANDEE'S	SUSPENDERS - FD	93.23
SANDRY FIRE SUPPLY	OUTREACH PROGRAM - LIB	150.00
SCIENCE CENTER OF IOWA	SUMMER READING PRIZES - LIB	390.00
ST ATHANASIUS SCHOOL	CLEAN UP DAY, APRIL GARBAGE - ALL	191.14
THOMAS JAMES	MAY SALES TAX - WA	1,874.00
TREASURER, STATE OF IOWA	CELL PHONES, HOTSPOTS - PD,AMB,BLDG	249.10
US CELLULAR	GLASSES,NOZZLE - WW	81.94
USA BLUEBOOK	GRATE - ST	328.20
UTILITY EQUIPMENT COMPANY	WATER,TOILET PAPER - LIB	19.70
WALMART		
TOTAL		137,068.67

CITIZEN'S INPUT

David Youngblut addressed the council regarding the repairs to the building located at 1235 10th Street. Youngblut indicated to the council that he would be turning the structure into a church.

PUBLIC SAFETY

Tom and Adam Soppe addressed the council regarding a benefit ride organized by the Soppe family in memory of Connie Soppe. Motion by Trumbauer, seconded by Chemin to allow street closure of Young Street between 6th and 5th Streets, June 25, 2016, 8:00 a.m. – 10:15 a.m. and police assistance for traffic control at South Street to assist riders exiting town together for the start of the ride. Motion carried 5:0. Riders will be returning to Bucketz at 4:00 p.m. to finish the ride.

Discussion and review of Chief Trumbauer's plans regarding Emergency Services Facility. Public Works Director made a recommendation to Council to use the Chief's plans/drawings in conjunction with the existing original plans from Struxture to move forward and obtain a cost associated with those building plans. Discussion regarding existing contract with Struxture. Attorney Stevens advised the council that along with Chris Even he would meet with Struxture to devise a new contract that would allow the City to consider a lease/purchase agreement for construction of the facility. Motion by Trumbauer, seconded by Chemin to proceed with the recommendations of Stevens and Even to present drawings to Struxture and work on new contract to be presented to council. Motion carried 5:0.

CULTURE & RECREATION

Library Director Lellig reported the library has been extremely busy.

Motion by Trumbauer, seconded by Mott, to approve **Resolution No. 2016-61 RESOLUTION HIRING PART-TIME LIBRARY STAFF AND SETTING SALARY.** . Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

PUBLIC WORKS

Chris Even reported the plans for Black Hawk County's antenna installation on the city's water tower were reviewed by AECOM and all concerns have been addressed. Motion by Trumbauer, seconded by Mott, to approve **Resolution No. 2016-62 RESOLUTION APPROVING LIMITED SITE USAGE LICENSE AGREEMENT WITH BLACK HAWK COUNTY.** Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Vogel, seconded by Chemin to approve Change Order #6, 4th, 5th and Purdy Streets Reconstruction Phase I project. Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Trumbauer, seconded by Vogel, to approve **Resolution No. 2016-63 RESOLUTION ACCEPTING IMPROVEMENTS – 4TH, 5TH AND PURDY STREETS RECONSTRUCTION PHASE I PROJECT.** Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Mott, seconded by Trumbauer, to approve **Resolution No. 2016-64 RESOLUTION APPROVING PAY REQUEST #8 - 4TH, 5TH AND PURDY STREETS RECONSTRUCTION PHASE I PROJECT.** Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Chemin, seconded by Vogel to approve Change Order #2, 5th and Church Street Water & Sewer Improvements Phase II project. Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Trumbauer, seconded by Chemin to approve advertising the full-time position for public works employee. Discussion regarding hiring part-time employee and extending probationary period for new hire. Stevens advised the council he would need to discuss hiring and salary with union representative prior to advertising. Discussion regarding change in job description. Motion by Trumbauer, seconded by Chemin to amend the motion to approve advertising for a full-time public works employee, applications being received until July 11, 2016, subject to the Attorney's communication with Teamster's representative to make sure the City is compliant with union process. Roll call: Ayes: Solomon, Chemin, Vogel, Trumbauer. Nays: Mott. Motion carried 4:1.

Jared Peterson, Precision Concrete Cutting, addressed the council regarding his company's process for sidewalk repairs. Motion by Trumbauer, seconded by Chemin to approve Precision Concrete Cutting per Chris Even's recommendations for sidewalk repairs. Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

CITY ADMINISTRATION

Motion by Trumbauer, seconded by Vogel to approve the Municipal Advisory Services Agreement with D.A. Davidson. Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Vogel, seconded by Mott, to approve **Resolution No. 2016-65 RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE OF \$1,390,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2016, AND APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT.** Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

The Mayor reported all of the reviews for employees had been completed. Discussion regarding employee

evaluation forms and procedures now that the forms have been filled out. Mayor Thompson and the city clerk will draft steps to proceed with the reviews, to be submitted to the council at the June 21, 2016, council meeting.

Motion by Vogel, seconded by Chemin, to approve **Resolution No. 2016-66** RESOLUTION SETTING SALARIES FOR THE POLICE OFFICERS AND LIBRARY EMPLOYEES OF THE CITY OF JESUP. Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Discussion regarding union negotiations and agreement for temporary salary increase for employees until union negotiations are completed. Motion by Trumbauer, seconded by Chemin, to approve, **Resolution No. 2016-67** RESOLUTION SETTING SALARIES FOR THE APPOINTED OFFICERS AND EMPLOYEES OF THE CITY OF JESUP with a 3% wage increase as budgeted by the council. Roll call: Ayes: Chemin, Trumbauer. Nays: Solomon, Vogel, Mott. Motion failed 2:3.

Motion by Vogel, seconded by Mott, to approve **Resolution No. 2016-67** RESOLUTION SETTING SALARIES FOR THE APPOINTED OFFICERS AND EMPLOYEES OF THE CITY OF JESUP with a 2.25% wage increase to be revisited through union negotiations, Roll call: Ayes: Solomon, Vogel, Mott. Nays: Chemin, Trumbauer. Motion passed 3:2.

Motion by Trumbauer, seconded by Vogel to pull out the salary for Fire Chief Trumbauer to be voted on separately due to conflict of interest. Motion carried 5:0.

Motion by Vogel, seconded by Chemin, to approve **Resolution No. 2016-68** RESOLUTION SETTING THE VOLUNTEER STIPEND FOR THE APPOINTED FIRE CHIEFS AND OFFICERS OF THE CITY OF JESUP, IOWA. Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer Nays: None. Motion carried 5:0.

Motion by Vogel, seconded by Chemin, to approve **Resolution No. 2016-68** RESOLUTION SETTING THE VOLUNTEER STIPEND FOR THE APPOINTED FIRE CHIEF OF THE CITY OF JESUP, IOWA. Roll call: Ayes: Solomon, Chemin, Vogel, Mott. Nays: None. Abstain: Trumbauer. Motion carried 4:0.

Motion by Chemin, seconded by Vogel, to approve **Resolution No. 2016-69** RESOLUTION SETTING THE VOLUNTEER STIPEND FOR THE APPOINTED AMBULANCE CHIEFS AND OFFICERS OF THE CITY OF JESUP, IOWA. Roll call: Ayes: Solomon, Chemin, Vogel, Mott, Trumbauer. Nays: None. Motion carried 5:0.

Motion by Trumbauer, seconded by Chemin, to adjourn the meeting. Motion carried 5:0. Meeting adjourned at 8:45 p.m.

Larry Thompson
Mayor

Attest:

LeAnn M. Even, CMC, ICMC, CFO
City Clerk/Treasurer

EXPENDITURES FOR THE MONTH OF MAY

GENERAL	58,842.83
EMPLOYEE BENEFIT	15,724.43
SOUTH ST PHASE III	590.60
4 TH & 5 TH & PURDY ST	43,414.43
WATER UTILITY	8,768.77
SEWER UTILITY	16,691.51
UTILITY DEPOSITS/SALES TAX	2,064.75
SELF-INSURANCE	.00
TOTAL	146,097.32

REVENUES FOR THE MONTH OF MAY

GENERAL	43,874.81
LIBRARY	16.39
PARKS	11.05
ROAD USE TAX	19,945.69
EMPLOYEE BENEFIT	8,384.41
EMERGENCY PLANNING	1,015.93
LOCAL OPTION SALES	15,570.39
DEBT SERVICE	13,843.71
SOUTH ST PHASE III	10,700.00
EMERGENCY SERVICES BUILDING	85.00
WATER UTILITY	26,452.47
SEWER UTILITY	27,857.08
UTILITY DEPOSITS/SALES TAX	2,154.87
TOTAL	169,911.80