

CITY COUNCIL

OCTOBER 6, 2015

Jesup City Council met in regular session on Tuesday, October 6, 2015, at 7:00 o'clock p.m. in the Jesup City Hall Council Chambers, 791 6th Street, Jesup, Iowa.

Mayor David Bishop called the meeting to order at 7:00 p.m.

Members present: Darren Engbretson, John Crawford, Richard Mott and Melissa Trumbauer.

Absent: Jill Chemin

Motion by Engbretson, seconded by Trumbauer to approve the agenda. Motion carried 4:0.

Council member Engbretson requested consent agenda item #5c, City Expenditures, be pulled from the agenda for separate discussion. Council member Mott requested consent agenda item #5f, be pulled from the agenda for separate discussion.

Motion by Trumbauer, seconded by Crawford, to approve and adopt the following items on the consent agenda: 1. Accept the minutes of the September 15, 2015 City Council meeting. 2. Accept the Clerk/Treasurer reports as of August 30, 2015 and place on file. 3. Approve **Resolution 2016-15**, Resolution Accepting Improvements – 5th and Church Street Water and Sewer Improvements Project Phase I. 4. Approve **Resolution 2016-16**, Resolution Approving Pay Request #2 – 5th and Church Street Water and Sewer Improvements Project Phase I. 5. Approve MSA Engineering Agreement for 1st Street Railroad Crossing Improvements Project. Roll Call: Ayes: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

Engbretson questioned the increase in legal fees. The Clerk explained the increase was due to defense and action in regards to citizen complaints to the Iowa Public Information Board. The Clerk was asked to provide copies of itemized attorney's fees for further review. Mott questioned if the slip lining project on 4th, 5th and Purdy Street was a permanent fix or if this would need to be re-done when the project is continued in the next phase. Public Works Director Even explained this is a long term solution and would not need to be replaced or dug up again in the next phase. Motion by Crawford, seconded by Engbretson to accept and approve the claims as presented and give direction to process and pay and approve the AECOM Engineering Agreement for 4th, 5th, and Purdy Street Reconstruction Project Phase II. Roll Call: Ayes: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR OCTOBER 6, 2015

WARRANTS WRITTEN SINCE THE SEPTEMBER 15, 2015 MEETING:

Accounts Payable	Payroll ACH - 10-1-15	15,848.76
IPERS	City & employee share, retirement	5,363.42

CLAIMS PRESENTED FOR OCTOBER 6, 2015

ADVANCED SYSTEMS	COPIER CONTRACT, #2020 - LIB	77.82
ALERT-ALL	FIREFIGHTER SCHOOL KITS, HATS - FD	1,076.00
AMPERAGE	CREATIVE SERVICES-EMERGENCY SRVS	13,017.00
B & B FARMSTORE	OIL FILTERS, BLADES - PARKS	155.82
BAKER & TAYLOR	LIBRARY BOOKS	403.97
BECKY BURKE	REIMB MILES, CONFERENCE - LIB	30.92
BLACK HAWK COUNTY TREASURER	HAMZAT CONTRIBUTION - FD	58.50
BROAD REACH BOOKS	LIBRARY BOOKS - LIB	118.19
CAPSTONE	LIBRARY BOOKS - LIB	262.87
CITY LAUNDERING	MATS,MOP,AIR DISPENSER - CH,ST,WA,WW	406.74
COVENANT MEDICAL CENTER	MEDICAL SUPPLIES - AMB	32.65
CPMI	CONSTRUCTION MANAGER-EM.SERVICES	2,142.63
CYNTHIA LELLIG	REIMB UNIFORM ALLOWANCE - LIB	60.19

DATA TECHNOLOGIES	USER GROUP MEETING - CH	170.00
DOUBLE EE CONSTRUCTION	REPAIR ROOF - ST	7,480.00
EAST CENTRAL IOWA COOP	ROUND UP - ST,PARKS	122.10
ELM USA	CD,DVD CLEANER - FRIENDS LIBRARY	142.43
EMERGENCY MEDICAL PRODUCT	MEDICAL SUPPLIES - AMB	194.94
FASTENAL	NUTS,BOLTS,WASHERS,AERATORS - WW	12.04
GALLS	HANDCUFF KEY - PD	9.28
HAPPY FACES ENTERTAINMENT	STORY HOUR PROGRAM - LIB	350.00
HAWKEYE TOOL & DIE	REPAIR SHAFTS, AERATORS - WW	1,860.00
HELEN EDER	REFUND OVERPAYMENT - AMB	100.00
INTER INSTITUTE OF MUNICIPAL CLERKS	DUES, EVEN - CH	155.00
IOWA DEPT NATURAL RESOURCES	WATER SUPPLY ANNUAL FEE - WA	99.00
IOWA LEAGUE OF CITIES	STAFF ORIENTATION WEBINAR - CH	35.00
IOWA ONE CALL	LOCATES - WA	39.60
IOWA PUMP WORKS	REPAIR PUMP - WW	689.00
IOWA WATER ENVIRONMENT ASSOC	ANNUAL WATER CONFERENCE - WA	25.00
IOWA WORKFORCE DEVELOPMENT	3RD QTR UNEMPLOYMENT	74.38
JESUP MOTOR SUPPLY	WASHER FLUID, SOAP - PD,ST	34.34
JOHN POWERS	REIMB MILES, IRWA CONFERENCE - WA	189.20
KEYSTONE LABORATORIES	WATER/WASTEWATER ANALYSIS	668.00
KIECK'S CAREER APPAREL	BULLET PROOF VEST - PD	825.00
LAW ENFORCEMENT SYSTEMS	IOWA CITATION & COMPLAINT - PD	149.00
LIBRARIAN'S BOOK EXPRESS	LIBRARY BOOKS - LIB	328.17
MARK BIRDNOW CHEVROLET	ALIGNMENT, TIRE ROTATION - PD	93.39
MICROMARKETING	BOOK ON CD - LIB	14.99
MIDAMERICA BOOKS	LIBRARY BOOKS - LIB	99.80
MIDAMERICAN ENERGY	GAS, ELECTRIC - ALL	7,352.76
NATIONAL GEOGRAPHIC	SUBSCRIPTION RENEWAL - LIB	39.00
OFFICE OF VEHICLE SERVICES	SALVAGE THEFT EXAM CERT - PD	70.00
O'REILLY AUTO PARTS	AIR FITTINGS - ST	10.74
PARKER, PAULINE	LEASE PARKER MUNCEY PARK	1.00
PCC	AMBULANCE BILLING - AMB	587.02
PENWORTHY	LIBRARY BOOKS - LIB	183.88
PETERSON TRUSTWORTHY	REPAIR AERATORS,LIGHTS,BULBS-WW,ST	1,866.10
PETTY CASH	REPLENISH POSTAGE - LIB	56.86
PRESTO-X	PEST CONTROL - CH,PD	70.00
RACOM CORPORATION	BATTERY,MAINTENANCE CONTRACT - PD	515.00
RITE PRICE OFFICE SUPPLY	PENCILS,INK,PAPER,LABELS,PAINT - CH,LIB	75.68
ROBERTS, STEVENS & PRENDERGAST	LEGAL FEES - PD, CH	700.00
SMART APPLE MEDIA	LIBRARY BOOKS - LIB	218.86
SPAHN & ROSE	REPAIR DOOR - ST	103.75
STOREY KENWORTHY/MATT PARROTT	ACCOUNTS PAYABLE CHECKS - ALL	319.63
STRUXTURE ARCHITECTS	DESIGN DEVELOPMENT-EMERGENCY SRVS	1,404.18
STRYKER FLEX FINANCIAL	COT, LIFT CHAIR - AMB	17,274.40
SUMMIT FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION - CH	290.00
SUPERIOR WELDING	ANNUAL FIRE EXTINGUISHER INSPECT.- ALL	542.90
THE GAZETTE	SUBSCRIPTION RENEWAL - LIB	317.20
THOMAS ELECTRIC MOTOR	MOTOR - WW	89.60
THOMAS JAMES	GARBAGE - ALL	40.00
TREASURER, STATE OF IOWA	SEPTEMBER SALES TAX	2,058.00
UPSTART	DESK CALENDAR,STICKERS - LIB	26.90
US CELLULAR	CELL PHONES - AMB,BLDG,PD, WA,WW	279.55
VISA	COPIER INK,BACKGROUND CHECK-CH,AMB	52.22
VISA - LIBRARY	LIBRARY BOOKS,TEA TREE OIL - LIB	47.85
WALMART COMMUNITY	BAGS,TOILET PAPER,CLEANER - LIB	41.20
TOTAL		66,437.24

PUBLIC HEARING

Motion by Trumbauer, seconded by Crawford to open the public hearing to amend the Jesup Code of Ordinances regarding Sanitary Sewer System Cross Connection Removal. Motion carried 4:0. The Clerk reported a written objection had been filed with her office by Russ and Marj Rock and that the Mayor and Council had been provided with copies of that objection. Mayor Bishop opened the floor for any objections or comments from the public. Larry Thompson, Dawn Vogel and Doug Shaffer addressed the council with comments and concerns regarding the proposed ordinance.

The Public Works Director was asked to present information addressing inflow and infiltration in regards to the proposed ordinance. There was discussion regarding infiltration data, costs, permits, inspections and procedures for enforcement of the proposed ordinance. Even explained reduction of inflow and infiltration will ultimately result in reduced costs for future system upgrades. Larry Thompson made additional comments to the council asking for detailed data on infiltration. Carolyn Hackwell addressed the Council regarding construction on 6th Street and the lack of storm sewers in the project.

Hearing no further comments, Bishop requested a motion to close the public hearing. Motion by Crawford, seconded by Engbretson to close the public hearing. Motion carried 4:0. Motion by Crawford to proceed with the first reading of an ordinance to amend the Jesup Code of Ordinances regarding Sanitary Sewer System Cross Connection Removal. Motion failed for lack of a second. The council determined public input dictated further review by the Council and review again during a new public hearing.

CITIZEN INPUT

Patti Schmit addressed Kim Adams regarding publication of public notices. Dawn Vogel addressed the council regarding ADA coordinator appointment and compliance requirements. Nancy Kies addressed the council in regards to the new recycling bins. The clerk explained the recycling company went to a co-mingled bulk bin to insure the bin was full when they come to empty the bins. The co-mingled bins will be sorted at the recycling plant. The clerk has asked the Citizen Herald to print an article informing citizens of the change and asking that cardboard be broken down to allow for maximum use of the bins. Joan Kessens addressed the council inquiring about the cost to the community for the Never Forget 9/11 mobile exhibit coming to Jesup Farmers Days in 2016. Mayor Bishop responded that Farmers Day Inc. is responsible for those expenses, but that they would most likely be asking for a donation from the city to assist with that expense.

PUBLIC SAFETY

Council member Mott presented the Public Safety Committee recommendation in regards to the retirement agreement with Chief Deitrick. Deitrick addressed the public regarding his decision to retire. The council and citizens thanked Chief Deitrick for his years of service. Motion by Mott, seconded by Trumbauer, to approve the retirement agreement between the City of Jesup and Police Chief Richard Deitrick. Roll Call: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

Motion by Mott, seconded by Trumbauer to approve **Resolution 2016-17** Resolution of the City of Jesup, Iowa Regarding Retirement Agreement with Police Chief Richard Deitrick. Roll Call: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

CULTURE & RECREATION

Library Director Lellig reported quotes have been reviewed and the carpet and painting will be done in January.

COMMUNITY AND ECONOMIC DEVELOPMENT

Motion by Crawford, seconded by Mott to approve the second reading of an ordinance as follows: An Ordinance Amending Ordinance No. 472 to Article II, Section 2.01 Rezoning Certain Property of the Code of Ordinances for the City of Jesup, Iowa. Roll Call: Ayes: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

Motion by Crawford, seconded by Trumbauer to waive the third reading of an ordinance as follows: An Ordinance Amending Ordinance No. 472 to Article II, Section 2.01 Rezoning Certain Property of the Code of Ordinances for the City of Jesup, Iowa. Roll Call: Ayes: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

Motion by Engbretson, seconded by Trumbauer to adopt an ordinance as follows: An Ordinance Amending Ordinance No. 472 to Article II, Section 2.01 Rezoning Certain Property of the Code of

Ordinances for the City of Jesup, Iowa. Roll Call: Ayes: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

PUBLIC WORKS

Motion by Mott, seconded by Engbretson, to approve change order #3 – 4th, 5th and Purdy Street Reconstruction Project Phase I. Roll Call: Ayes: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

Motion by Engbretson, seconded by Trumbauer, to approve **Resolution 2016-18**, Resolution approving Pay Request #4 – 4th, 5th and Purdy Street Reconstruction Phase I. Even explained retainage may be held until spring for additional seeding. Roll Call: Ayes: Engbretson, Crawford, Mott, Trumbauer. Nays: None. Motion carried 4:0.

Lucas Elsbernd, Fehr-Graham engineer, addressed the council regarding their proposal. Motion by Trumbauer, seconded by Crawford to approve Fehr-Graham’s proposal for engineering services -5th and Church Street Reconstruction Phase II.

CITY ADMINISTRATION

Council member Crawford addressed the council to review cost free measures the city can develop to address ADA requirements for the city. The coordinator position will be filled by a current employee with no additional salary. Crawford stated, to mitigate cost, as the city does projects we will implement measures to update our properties to become compliant and satisfy the Department of Justice. Motion by Crawford, seconded by Crawford to appoint Chris Even as the City of Jesup ADA Coordinator until 31 December, 2016. Motion carried 4:0.

Motion by Crawford, seconded by Engbretson to amend the personnel policy to include ADA requirements. Motion carried 4:0.

Motion by Crawford, seconded by Engbretson to approve the grievance procedure policy and direct city staff to place information on the city website. Motion carried 4:0.

The mayor addressed current council members, mayor and council candidates to inform them of future training dates and strongly encouraged them to reserve the dates to attend training sessions.

Motion Trumbauer seconded by Crawford, to adjourn the meeting. Motion carried 4:0. Meeting adjourned at 8:30 p.m.

David Bishop
Mayor

Attest:

LeAnn M. Even, CMC, ICMC, CFO
City Clerk/Treasurer

EXPENDITURES FOR THE MONTH OF SEPTEMBER

GENERAL	63,187.75
LIBRARY	.00
PARKS	.00
ROAD USE TAX	.00
EMPLOYEE BENEFIT	13,980.44
EMERGENCY PLANNING	.00
LOCAL OPTION	.00
T.I.F.	.00
DEBT SERVICE	.00
CITY HALL PROJECT	.00
4 TH & 5 TH & PURDY	49,912.49
5 TH & CHURCH ST	.00
6 TH ST RECONSTRUCTION	.00
SOUTH STREET PHASE III	.00
EMERG. SERVICES BLDG	5,993.00
WELLNESS/REC CENTER	.00
1 ST STREET RAILROAD	50,685.85
WATER UTILITY	10,016.70
SEWER UTILITY	17,000.03
UTILITY DEPOSITS/SALES TAX	2,275.12
SELF-INSURANCE	.00
TOTAL	213,051.38

REVENUES FOR THE MONTH OF SEPTEMBER

GENERAL	91,169.67
LIBRARY	5.77
PARKS TOTAL	4.04
ROAD USE TAX	30,960.44
EMPLOYEE BENEFIT	18,482.26
EMERGENCY PLANNING	2,239.49
LOCAL OPTION SALES	60.08
T.I.F.	.00
DEBT SERVICE	30,062.80
DOUGLAS STREET	.00
1 ST STREET STORM SEWER	.00
5 TH & CHURCH ST RECONSTRUCTION	.00
4 TH , 5 TH PURDY STREET RECONSTRUCTION	.00
6 TH STREET RECONSTRUCTION	.00
EMERGENCY SERVICES BUILDING	.00
SOUTH STREET PHASE III	.00
WELLNESS CENTER PROJECT	.00
WATER UTILITY	29,553.16
SEWER UTILITY	29,664.63
UTILITY DEPOSITS/SALES	2,724.87
SELF INSURANCE	.00
TOTAL	234,927.21