

CITY COUNCIL

AUGUST 3, 2020

Jesup City Council met in a regular council meeting on Monday, August 3, 2020, at 7:00 p.m. in the Jesup City Hall, 791 6th Street, Jesup, Iowa. Due to the COVID-19 concerns and social distancing recommendations, an electronic meeting is being offered through ZOOM. Public access to the meeting was accessible through ZOOM from a computer, tablet, smartphone, or telephone. Audience seating was limited to ten seats.

Mayor Chris Even called the meeting to order at 7:00 pm.

Members present: Denny Bell, Curtis Schares, David Bishop, Craig Wright, and Todd Rohlfesen.

Absent: None

Motion by Bell, seconded by Schares, to approve the agenda. Motion carried 5:0.

Motion by Bishop, seconded by Wright, to approve the consent agenda and adopt the following items on the consent agenda: 1. Approve the minutes of the July 20th, 2020 regular council meeting. 2. Approve the claims and give direction to pay. 3. Approve **Resolution No 2021-03 RESOLUTION APPROVING THE CITY STREET FINANCIAL REPORT TO THE IOWA DEPARTMENT OF TRANSPORTATION FOR THE FISCAL YEAR 2019-2020**. Roll Call: Ayes: Bell, Schares, Bishop, Wright, Rohlfesen. Nays: None. Motion carried 5:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR AUGUST 3, 2020

WARRANTS WRITTEN SINCE THE JULY 20, 2020 MEETING:

Accounts Payable	Payroll ACH - 7-31-2020	16,142.54
IPERS	City and employee share, retirement	7,328.11
Treasurer, State of Iowa	State payroll withholding tax	1,745.00
AFLAC	Employee Paid Insurance	266.05
United Healthcare	City and employee share	14,270.79
Collection Services Center	Child Support	115.38
Farmers State Bank	Payroll Taxes - Federal, Medicare, Social Security	4,979.20
Hartford Life Insurance	Life Insurance	150.00

CLAIMS PRESENTED FOR AUGUST 3, 2020

AMAZON CAPITAL SERVICES	BOOKS, DVDS - LIB	163.12
D & S PORTABLES	2 MONTH RENTAL - PARKS	1,000.00
BADGER METER, INC	JULY BEACON HOSTING - WA	68.40
BAKER & TAYLOR	LIBRARY BOOKS	831.54
BMC AGGREGATES LC	ROADSTONE - ST, WW	3,219.90
BRODART	BOOK COVERS - LIB	45.95
CAMPBELL SUPPLY	SAFETY GLASSES - WW	7.00
CITY LAUNDERING	MATS, MOPS, RAGS, TOWELS - CH, ST, WA, WW	194.15
CONVEY SIGN	FROST GLASS WINDOWS - CH, PD	725.52
D & S PORTABLES	2 MONTH RENTAL - PARKS	1,000.00
EMERGENCY MEDICAL PRODUCT	MEDICAL SUPPLIES - AMB	70.49
FARMERS MUTUAL TELEPHONE	TELEPHONES - ALL	712.72
GORDON FLESCH	COPIER CONTRACT - LIB	86.19
HARRISON TRUCK CENTERS	FITTINGS - FD	8.50
HAWKINS INC.	CHLORINE - WA	432.00
HOME DEPOT	AIR CONDITIONER - WW	149.00
INRCOG	FY21 DUES - CH	1,285.20
IOWA CODIFICATION	ORD 607, LEG UPDATES - CH	1,082.00
IOWA DNR WASTEWATER	NPDES PERMIT - WA	1,275.00
IOWA ONE CALL	LOCATES - WA	50.50
JESUP COMMUNITY SCHOOL	YEARBOOK - LIB	45.00

KEYSTONE LABORATORIES INC.	WATER ANALYSIS - WA	167.20
L.L. PELLING CO.	7.84T PREMIX - ST	705.60
METERING & TECHNOLOGY SOLUTIONS	2" METER - WA	1,129.05
MICHAEL FETTKETHER	DENTAL REIMB. - ST, WA/WW	151.46
MID AMERICAN ENERGY	GAS, ELECTRIC - ALL	10,663.96
PCC PHYSICIAN'S CLAIMS CO	ELECTRONIC CLAIMS FEES - AMB	416.24
PENWORTHY	LIBRARY BOOKS	201.76
PETERSON TRUSTWORTHY HARDWARE	BALLAST, AERATOR, BATTERIES-WA, PARK	315.92
PETTY CASH	REPLENISH POSTAGE – LIB	11.95
PREMIER TECHNOLOGY	MONTHLY IT SERVICE - CH, PD	494.70
OVERDRIVE	LIBRARY BOOKS	275.88
RACOM	INSTALL COMP. DOCKING STATION - PD	625.00
STOREY KENWORTHY/ MATT PARROT	CALCULATOR, ENVELOPES - LIB	23.20
SUPERIOR WELDING	OXYGEN - AMB	53.92
THOMAS JAMES	JULY GARBAGE - ALL	40.00
TREASURER, STATE OF IOWA	JULY WET/SALES TAX	2,242.00
UTILITY EQUIPMENT CO	SEWER LID - WW	10.00
VISA	YEARLY SUBSCRIPTIONS - LIB	239.49
TOTAL		30,219.51

CITIZEN INPUT

None

NEW BUSINESS

Motion by Bishop, seconded by Bell, to approve the investment funding request from Buchanan County Economic Development Commission in the amount of \$7,308.00 for Fiscal Year 2021. Roll Call: Ayes: Bell, Wright, Bishop, Schares, Rohlfesen. Nays: None. Motion carried 5:0.

Public Works Director Michael Fettkether spoke regarding the estimate from Jesup Land Improvement for the North Street Drainage Improvements project. This project will remove and replace the existing culverts and reshape the ditch to allow the water to drain to the south. Mayor Even stated this project is only for the south side of North Street. Motion by Rohlfesen, seconded by Wright, to approve the quotation from Jesup Land Improvement for the North Street Drainage Improvements project not to exceed \$17,500.00. Roll Call: Ayes: Bell, Schares, Bishop, Wright, Rohlfesen. Nays: None. Motion carried 5:0.

Mayor Even spoke regarding the Infectious Disease Action Plan for the COVID-19 Pandemic. The CDC has issued changes to the COVID-19 guidance. The plan has been updated to include language for Quarantining and Isolation along with changes for meetings. Motion by Bell, seconded by Bishop, to approve the amended Infectious Disease Action Plan Policy for the City of Jesup regarding the COVID-19 Pandemic. Roll Call: Ayes: Schares, Bishop, Rohlfesen, Wright, Bell. Nays: None. Motion carried 5:0.

Chief Evans spoke regarding the hiring of Tristan Dilley. Dilley has been an EMT for AREA Ambulance in Independence for the last three years. Tristan Dilley introduced himself to the Mayor and Council. Motion by Schares, seconded by Rohlfesen, to approve **Resolution No. 2021-04 RESOLUTION APPROVING THE HIRING OF FULL-TIME POLICE OFFICER AND SETTING THE SALARY**. Roll Call: Ayes: Bell, Rohlfesen, Schares, Bishop, Wright. Nays: None. Motion carried 5:0.

Chief Evans spoke regarding police officer Hunter Robinson attending the Iowa Law Enforcement Academy to become a certified police officer. This is a ten-week course through Hawkeye Community College. The tuition for the academy is \$4,995.00, the required uniforms are \$225.00 and there is a \$125.00 administrative fee. There will be a three-year agreement between the City of Jesup and Robinson. The agreement also includes meals and fuel costs during the academy. The total estimated cost of the agreement will be approximately \$7,000.00. The final costs will be calculated after the academy is complete. Robinson will sign the agreement prior to the academy and after the academy is complete. Motion by Rohlfesen, seconded by Schares, to approve sending Police Officer Hunter Robinson to the Iowa Law Enforcement Academy at Hawkeye Community College on August 17, 2020 through October 23, 2020. Roll Call: Ayes: Bell, Schares, Bishop, Wright, Rohlfesen. Nays: None. Motion carried 5:0.

Mayor Even spoke regarding the public hearing for an ordinance to increase sewer service charges. The proposed ordinance increases sewer charges by nine percent for the next three years. The council discussed future water and sewer projects. The council discussed raising water rates. There was discussion regarding financing the new Wastewater Treatment Plant project. Motion by Rohlfesen, seconded by Bishop, to set August 17th, 2020 as a public hearing date for an ordinance to amend Chapter 99, Sewer Service Charges. Motion carried 5:0.

Public Works Director Michael Fettkether spoke regarding the change orders for the Northeast Area CIPP lining project. Change order number one is increasing the contract for additional sanitary sewer cleaning and televising and change order number two is reducing the contract since some of the area was not able to be CIPP lined. Motion by Bell, seconded by Bishop, to approve change order #1 for the Northeast Area CIPP Lining project. Roll Call: Ayes: Schares, Wright, Bell, Bishop, Rohlfesen. Nays: None. Motion carried 5:0.

Motion by Bell, seconded by Wright, to approve change order #2A for the Northeast Area CIPP Lining project. Roll Call: Ayes: Rohlfesen, Bishop, Bell, Wright, Schares. Nays: None. Motion carried 5:0.

Motion by Bell, seconded by Bishop, to approve **Resolution No. 2021-05** RESOLUTION APPROVING PAY REQUEST #2 FOR THE NORTHEAST AREA CIPP LINING PROJECT. Roll Call: Ayes: Bell, Schares, Rohlfesen, Wright, Bishop. Nays: None. Motion carried 5:0.

Motion by Bishop, seconded by Wright, to approve **Resolution No 2021-06** RESOLUTION ACCEPTING IMPROVEMENTS – NORTHEAST AREA CIPP LINING PROJECT. Roll Call: Ayes: Bishop, Bell, Wright, Rohlfesen, Schares. Nays: None. Motion carried 5:0.

Motion by Bell, seconded by Schares, to approve **Resolution No. 2021-07** RESOLUTION APPROVING PAY REQUEST #3 FOR THE NORTHEAST AREA CIPP LINING PROJECT. Roll Call: Ayes: Wright, Schares, Bell, Bishop, Rohlfesen. Nays: None. Motion carried 5:0.

Motion by Bell, seconded by Schares, to approve the first reading of an ordinance as follows: An Ordinance Amending Chapter 55 Pertaining to Animal Control. Roll Call: Ayes: Bell, Wright, Rohlfesen, Schares, Bishop. Nays: None. Motion carried 5:0.

Motion by Bishop, seconded by Schares, to waive the second and third readings of an ordinance as follows: An Ordinance Amending Chapter 55 Pertaining to Animal Control. Roll Call: Ayes: Bishop, Rohlfesen, Schares, Bell, Wright. Nays: None. Motion carried 5:0.

Motion by Rohlfesen, seconded by Wright, to adopt an ordinance as follows: An Ordinance Amending Chapter 55 Pertaining to Animal Control. Roll Call: Ayes: Wright, Rohlfesen, Bell, Schares, Bishop. Nays: None. Motion carried 5:0.

Motion by Rohlfesen, seconded by Bishop, to approve the first reading of an ordinance as follows: An Ordinance Amending Chapter 1 Pertaining to Standard Penalty. Roll Call: Ayes: Bishop, Bell, Rohlfesen, Wright, Schares. Nays: None. Motion carried 5:0.

Motion by Rohlfesen, seconded by Schares, to waive the second and third readings of an ordinance as follows: An Ordinance Amending Chapter 1 Pertaining to Standard Penalty. Roll Call: Ayes: Schares, Wright, Rohlfesen, Bell, Bishop. Nays: None. Motion carried 5:0.

Motion by Bishop, seconded by Schares, to adopt an ordinance as follows: An Ordinance Amending Chapter 1 Pertaining to Standard Penalty. Roll Call: Ayes: Rohlfesen, Bishop, Wright, Bell, Schares. Nays: None. Motion carried 5:0.

Motion by Schares, seconded by Bell, to approve the first reading of an ordinance as follows: An Ordinance Amending Chapter 46 and Chapter 121 Pertaining to Tobacco Use. Roll Call: Ayes: Bell, Rohlfesen, Schares, Wright, Bishop. Nays: None. Motion carried 5:0.

Motion by Wright, seconded by Bishop, to waive the second and third readings of an ordinance as follows: An Ordinance Amending Chapter 46 and Chapter 121 Pertaining to Tobacco Use. Roll Call: Ayes: Bishop, Rohlfesen, Wright, Bell, Schares. Nays: None. Motion carried 5:0.

Motion by Bell, seconded by Schares, to adopt an ordinance as follows: An Ordinance Amending Chapter 46 and Chapter 121 Pertaining to Tobacco Use. Roll Call: Ayes: Schares, Rohlfesen, Bell, Bishop, Wright. Nays: None. Motion carried 5:0.

ADJOURN

Motion by Bell, seconded by Wright, to adjourn the meeting. Motion carried 5:0. Meeting adjourned at 7:36 pm.

Koley Mead
City Clerk