

CITY COUNCIL

APRIL 22, 2024

The Jesup City Council met in a regular council meeting on Monday, April 22, 2024, at 7:00 p.m. in the Jesup City Hall, 791 6th Street, Jesup, Iowa. Public access to the meeting was accessible through YOUTUBE from a computer, tablet, smartphone, or telephone.

Mayor Chris Even called the meeting to order at 7:00 p.m.

Members present: Denny Bell, Andrew Hamilton, Craig Wright, and Todd Rohlfesen.

Absent: Chad Kohagen.

Motion by Wright, seconded by Bell, to approve the agenda. Motion carried 4:0.

Motion by Rohlfesen, seconded by Wright, to approve and adopt the following items on the consent agenda. 1. Approve the minutes of the April 1, 2024, special council meeting and the April 1, 2024, regular council meeting. 2. Approve the City Clerk reports. 3. Approve the claims and give directions to pay. 4. Approve liquor license application – Jesup Farmers Day Inc. 5. Approve liquor license application – Wapsi Snowmobile Association. Roll Call: Ayes: Bell, Hamilton, Wright, Rohlfesen. Nays: None. Motion carried 4:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR APRIL 22, 2024

WARRANTS WRITTEN SINCE THE APRIL 1, 2024, MEETING:

| | | |
|--------------------------|--|-----------|
| Jesup Postmaster | April Water Bills | 323.18 |
| Accounts Payable | Payroll ACH - 4-05-24 | 18,504.70 |
| Accounts Payable | Payroll ACH - 4-19-24 | 20,326.14 |
| IPERS | City and employee share, retirement | 8,438.34 |
| Farmers State Bank | Payroll Taxes - Federal, Medicare, Social Security | 5,777.26 |
| Farmers State Bank | Payroll Taxes - Federal, Medicare, Social Security | 6,146.14 |
| Treasurer, State of Iowa | State payroll withholding tax | 1,801.65 |
| AFLAC | Employee Paid Insurance | 170.74 |
| Wellmark | City and employee share, Health Insurance | 10,767.25 |
| Hartford Life Insurance | Life Insurance | 165.00 |
| Delta Dental | Dental/Vision | 819.68 |
| Employee Benefit Systems | Claims processing/self-funding | 335.00 |
| Treasurer, State of Iowa | March sales/wet tax | 2,032.84 |

CLAIMS PRESENTED FOR APRIL 22, 2024

| | | |
|---------------------------|---|----------|
| ADVANCE AUTO PARTS | OIL FILTER - AMB, PD, ST, WA, WW | 69.10 |
| AMAZON | BAG/BATTERIES/BADGE/PANTS - PD | 455.16 |
| BARCO | POP UP SIGNS - WA | 180.98 |
| BLACK HAWK WASTE DISPOSAL | MARCH RECYCLING/CARDBOARD | 2,277.90 |
| BMC | ROADSTONE - RUT | 1,688.57 |
| BOUND TREE | MEDICAL SUPPLIES - AMB | 301.53 |
| BUCHANAN COUNTY ENGINEER | SAND/SALT MIX - ST | 7,548.10 |
| BUCHANAN CO FIRE ASSN | 2024 DUES - FD | 25.00 |
| CATALIS | WEBSITE HOSTING APR-JUN | 185.40 |
| CITY LAUNDERING | MATS, MOPS, RAGS, TOWELS-CH, ST, WA, WW | 425.04 |
| CONSOLIDATED ENERGY | OIL - AMB, PD | 143.61 |
| FEHR GRAHAM | ENGINEERING | 3,964.25 |
| FIRE SERVICE TRAINING | FF1 CERTIFICATION - FD | 50.00 |
| GALLS | TIE - PD | 9.79 |
| GORDON FLESH | COPIER CONTRACT/OVERAGES - AMB, CH | 383.07 |
| HAWKINS | CHLORINE - WA | 366.07 |
| HOME DEPOT | PAINT/SOAP/PAPER TOWELS - PK, WW | 175.73 |

| | | |
|-----------------------------|-------------------------------------|------------|
| IMFOA | MEMBERSHIP DUES - CH | 100.00 |
| INTOXIMETERS | DRYGAS - PD | 125.00 |
| IOWA CODIFICATION | APRIL SUPPLEMENT - CH | 253.00 |
| IOWA DEPT PUBLIC SAFETY | MACH 2024 1ST QTR - PD | 606.00 |
| JAMES ANDERSON | WATER DEPOSIT REFUND | 53.42 |
| KITE CONCRETE | SIDEWALKS/MAIN REPAIR - SPLASH, WA | 12,475.00 |
| MCCLURE ENGINEERING | WWTP/SRF PROJECT | 38,305.00 |
| MENARDS | PAINT/BLADES/NOZZLE - PK, ST | 123.35 |
| MERCY ONE MEDICAL CENTER | MEDICAL SUPPLIES - AMB | 65.52 |
| MICROBAC LABORATORIES | WW/DRINKING ANALYSIS - WA, WW | 1,372.50 |
| MIDAMERICAN ENERGY | ELECTRIC - ALL | 8,725.15 |
| MIDWEST CONTRACTORS | FULL DEPTH PATCHING - RUT | 67,890.00 |
| MILLER VOGEL | INSURANCE/WORK COMP - ALL | 126,916.00 |
| OELWEIN PUBLISHING | BUDGET/AMENDMENT/MINUTES | 872.34 |
| PETTY CASH | REPLENISH POSTAGE - CH, PD | 19.40 |
| PREMIER TECHNOLOGY | MONTHLY IT SERVICE - CH, PD, WA, WW | 598.70 |
| PRESTO - X | PEST CONTROL - CH, LIB, PD | 192.89 |
| PRINT EXPRESS | VETERANS PARK BROCHURE | 1,907.10 |
| RACOM | BELT CLIP/BATTERY - PD | 920.00 |
| ROBERTS, STEVENS & PRENDER | LEGAL FEES - AMB, CH, PD, SRF | 2,111.84 |
| ROD MCGLAUGHLIN | WATER DEPOSIT REFUND | 58.33 |
| RUSSELL WARREN | WATER DEPOSIT REFUND | 14.77 |
| SPAHN & ROSE LUMBER COMPANY | ANCHORS/NAILS/SCREWS - FD, PK, ST | 253.55 |
| STOREY KENWORTHY | PAPER/TOWELS/CLEANER - ALL | 136.18 |
| SUPERIOR WELDING SUPPLY | CO2/FIRE EXT INSPECTION - ALL | 1,336.01 |
| THOMAS JAMES | GARBAGE - ALL | 412.54 |
| TREAS-STATE OF IA | SALES/WET TAX | 2,032.84 |
| UTILITY EQUIPMENT | RISER/CURB STOP - WA | 234.00 |
| US CELLULAR | CELLPHONE - AMB, BLDG, FD, WA, WW | 285.75 |
| USA BLUEBOOK | PUMP TUBING - WA | 124.83 |
| VERIZON WIRELESS | MOBILE BROADBAND/CELLPHONE - PD | 126.43 |
| WEX | FUEL - ALL | 1,984.56 |
| TOTAL | | 288,881.30 |

PUBLIC HEARING

Motion by Rohlfesen, seconded by Bell, to open the public hearing on the matter of adopting the budget for fiscal year 2024-2025. Motion carried 4:0. The clerk reported no oral or written objections had been filed. Mayor Even opened the floor for any objections. Hearing none, the Mayor requested a motion to close the public hearing. Motion by Rohlfesen, seconded by Wright, to close the public hearing. Motion carried 4:0. The Mayor declared the public hearing closed.

Motion by Rohlfesen, seconded by Hamilton, to approve **Resolution No. 2024-60** RESOLUTION ADOPTING THE BUDGET FOR FISCAL YEAR 2024-2025. Roll Call: Ayes: Rohlfesen, Bell, Hamilton, Wright. Nays: None. Motion carried 4:0.

PUBLIC HEARING

Motion by Rohlfesen, seconded by Bell, to open the public hearing on the matter of amending the budget for fiscal year 2023-2024. Motion carried 4:0. The clerk reported no oral or written objections had been filed. Mayor Even opened the floor for any objections. Hearing none, the Mayor requested a motion to close the public hearing. Motion by Bell, seconded by Hamilton, to close the public hearing. Motion carried 4:0. The Mayor declared the public hearing closed.

Motion by Bell, seconded by Wright, to approve **Resolution No. 2024-61** RESOLUTION ADOPTING THE BUDGET AMENDMENT FOR FISCAL YEAR 2023-2024. Roll Call: Ayes: Bell, Rohlfesen, Hamilton, Wright. Nays: None. Motion carried 4:0.

CITIZEN INPUT

None

MAYORAL PROCLAMATION

Mayor Even declared April as Fair Housing Month.

DEPARTMENTAL REPORTS

Motion by Rohlfesen, seconded by Bell, to accept the departmental reports. Motion carried 4:0.

OLD BUSINESS

Ali Parrish, Habitat for Humanity, spoke regarding the Critical Home Repair Program. Habitat for Humanity will work with the city attorney to come up with specific guidelines for approval.

NEW BUSINESS

Motion by Rohlfesen, seconded by Hamilton, to approve the Lion's Club Car Cruise for June 2, 2024. Motion Carried 4:0.

Rachel Schmit spoke regarding a block party on 2nd Street. Schmit would like to close 2nd street on July 13, 2024, starting at 2:00 p.m. for a block party. Motion by Rohlfesen, seconded by Wright, to approve closing 2nd Street on July 13, 2024, at 2:00 p.m. for a block party. Motion carried 4:0.

Public Works Director Michael Fettkether spoke regarding the map of affected areas that need sealcoating. Motion by Rohlfesen, seconded by Bell, to approve the seal coating quote from Prairie Road Builders for \$56,862.14. Roll Call: Ayes: Rohlfesen, Bell, Wright, Hamilton. Motion carried 4:0.

Fettkether spoke regarding sealcoating North Street east of Main Street. The north half of North Street is owned by the county and the south half is owned by the city. Motion by Hamilton, seconded by Bell, to approve the quote from Prairie Road Builders to seal coat the south half of North Street in the amount of \$20,430.80. Roll Call: Ayes: Hamilton, Wright, Rohlfesen, Bell. Motion carried 4:0.

Fettkether spoke regarding the new dump truck that is being built to replace the 2007 Sterling dump truck. The truck is scheduled to be delivered in June 2024. Fettkether would like to add a sand spreader, snowplow, and wing to the truck in the amount of \$39,433.00. These three items will not be installed until the next fiscal year. Motion by Wright, seconded by Hamilton, to approve the quotation from Henderson for the spreader, plow, and wing in the amount of \$39,433.00. Roll Call: Ayes: Rohlfesen, Bell, Wright, Hamilton. Nays: None. Motion carried 4:0.

Fettkether spoke regarding replacing curb and gutter in various spots in town. Motion by Rohlfesen, seconded by Bell, to approve the quotation from Kite Construction for replacing curb and gutter in the amount of \$17,301.00. Roll Call: Ayes: Hamilton, Bell, Rohlfesen, Wright. Nays: None. Motion carried 4:0.

Andy Trumbauer, Fire Chief, spoke regarding the base radio installed at the Emergency Services Facility. The city will be receiving partial reimbursement from an Iowa DNR grant, and the fire association will reimburse the city for a portion. Motion by Hamilton, seconded by Wright, to approve the quotation from Racom for a base radio in the amount of \$6,749.14. Roll Call: Ayes: Wright, Hamilton, Bell, Rohlfesen. Nays: None. Motion carried 4:0.

Motion by Rohlfesen, seconded by Wright, to approve Heather Gardner as a fire volunteer. Motion carried 4:0.

Motion by Wright, seconded by Bell, to approve **Resolution No. 2024-62 RESOLUTION APPROVING PAYMENT #23 FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENTS 2020 PROJECT**. Roll Call: Ayes: Wright, Rohlfesen, Hamilton, Bell. Nays: None. Motion carried 4:0.

Lee Strait, McClure Engineering, spoke regarding the Water Quality Initiative Grant through the Iowa Department of Agriculture and Land Stewardship. The city has been awarded \$175,000.00 to address the surface water at the tributary of Spring Creek that is adjacent to the Wastewater Treatment Plant and where the treated stormwater will outlet and ultimately flow to the Cedar River. This project is approximately \$350,000.00. The other \$175,000.00 will come from the SRF Sponsored Project grant. Motion by Bell, seconded by Wright, to approve **Resolution No.**

2024-63 RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF THE WATER QUALITY INITIATIVE GRANT BETWEEN THE IOWA DEPARTMENT OF AGRICULTURE AND LAND STEWARDSHIP AND THE CITY OF JESUP IN THE AMOUNT OF \$175,000.00. Roll Call: Ayes: Bell, Wright, Rohlfesen, Hamilton. Nays: None. Motion carried 4:0.

Lee Strait, McClure Engineering, spoke regarding the amendment to the SRF Sponsored Project. This amendment is for soil boring and surveying required by the Iowa Department of Agriculture and Land Stewardship at the karst swale project by the city street shop. Motion by Bell, seconded by Hamilton, to approve an amendment to the engineering agreement from McClure Engineering for the SRF Sponsored Project. Roll Call: Ayes: Wright, Bell, Hamilton, Rohlfesen. Nays: None. Motion carried 4:0.

Strait spoke regarding the design for the bioswales on South Street as part of the SRF Sponsored Project. Fekkether requested more time to review the documents sent to him that day. Motion by Rohlfesen, seconded by Wright, to table the design for the bioswales on South Street as part of the SRF Sponsored Project. Roll Call: Ayes: None. Nays: Hamilton, Bell, Rohlfesen, Wright. Motion failed 0:4. Motion by Hamilton, seconded by Bell to approve the design for the bioswales on South Street as part of the SRF Sponsored Project, subject to the approval of the Public Works Director and Mayor. Roll Call: Ayes: Hamilton, Bell, Rohlfesen, Wright. Nays: None. Motion carried 4:0.

Motion by Rohlfesen, seconded by Hamilton, to approve change order #2 in the amount of (\$2,003.13) for the Splash Pad Project. Roll Call: Ayes: Hamilton, Wright, Rohlfesen, Bell. Nays: None. Motion carried 4:0.

Motion by Rohlfesen, seconded by Bell, to approve **Resolution No. 2024-64** RESOLUTION APPROVING PAYMENT #4 FOR THE SPLASH PAD PROJECT. Roll Call: Ayes: Bell, Rohlfesen, Wright, Hamilton. Nays: None. Motion carried 4:0.

Motion by Rohlfesen, seconded by Bell, to approve **Resolution No. 2024-65** RESOLUTION ACCEPTING IMPROVEMENTS – SPLASH PAD PROJECT. Roll Call: Ayes: Wright, Hamilton, Rohlfesen, Bell. Nays: None. Motion carried 4:0.

Motion by Rohlfesen, seconded by Wright, to approve **Resolution No. 2024-66** RESOLUTION APPROVING PAYMENT #5 – RETAINAGE, FOR THE SPLASH PAD PROJECT. Roll Call: Ayes: Rohlfesen, Bell, Wright, Hamilton. Nays: None. Motion carried 4:0.

Mayor Even spoke regarding establishing a new code in the Jesup code of ordinances to allow chickens within city limits. There would be a limit of five chickens and roosters would not be allowed. The chickens would be required to be penned up at all times. Agenda item 12Q, First reading of an Ordinance Establishing Chapter 56 – Urban Chickens died for lack of motion.

Agenda items 12R-12V were determined to be moot agenda items as the council did not act on agenda item 12Q.

Motion by Rohlfesen, seconded by Wright, to approve the first reading of an ordinance as follows: An Ordinance Amending Chapter 165A.29 Regarding Zoning: General Regulations, Bulk Requirements. Roll Call: Ayes: Wright, Bell, Hamilton, Rohlfesen. Nays: None. Motion carried 4:0.

Motion by Rohlfesen, seconded by Hamilton, to approve waiving the second and third readings of an ordinance as follows: An Ordinance Amending Chapter 165A.29 Regarding Zoning: General Regulations, Bulk Requirements. Roll Call: Ayes: Wright, Rohlfesen, Hamilton, Bell. Nays: None. Motion carried 4:0.

Motion by Hamilton, seconded by Bell, to adopt an ordinance as follows: An Ordinance Amending Chapter 165A.29 Regarding Zoning: General Regulations, Bulk Requirements. Roll Call: Ayes: Hamilton, Bell, Wright, Rohlfesen. Nays: None. Motion carried 4:0.

ADJOURN

Motion by Rohlfesen, seconded by Bell, to adjourn the meeting. Motion carried 4:0. The meeting was adjourned at 8:25 p.m.

Megan Cross
Deputy City Clerk

REVENUES AND EXPENSES FOR THE MONTH OF MARCH

| | REVENUES | EXPENSES |
|---|-----------------|-----------------|
| GENERAL | 81,919.08 | 81,214.18 |
| ROAD USE TAX | 20,449.45 | 5,915.92 |
| EMPLOYEE BENEFIT | 4,811.95 | 13,499.40 |
| EMERGENCY | 645.45 | .00 |
| LOCAL OPTION SALES TAX | 22,983.98 | .00 |
| TAX INCREMENT FINANCING | .00 | .00 |
| DEBT SERVICE | 8,819.69 | .00 |
| WASTEWATER TREATMENT | 171,329.71 | 242,573.61 |
| SRF SPONSORED PROJECT | .00 | 43,362.50 |
| NORTH STREET IMPROVEMENTS | .00 | .00 |
| SPLASH PAD | .00 | .00 |
| YOUNG & 8 TH STREETS | .00 | .00 |
| 220 TH STREET SANITARY SEWER | .00 | .00 |
| VETERANS MEMORIAL PARK | 300.00 | .00 |
| WATER | 31,779.25 | 13,422.24 |
| SEWER | 60,009.08 | 17,975.67 |
| WATER DEPOSITS/SALES TAX | 2,404.12 | 2,189.62 |
| TOTAL | 405,451.76 | 420,153.14 |