

CITY COUNCIL

APRIL 6, 2020

Jesup City Council met in a regular council meeting on Monday, April 6, 2020, at 7:00 p.m. in the Jesup City Hall, 791 6th Street, Jesup, Iowa. Due to the COVID-19 concerns and social distancing recommendations, an electronic meeting is being conducted through ZOOM. Council members will be utilizing ZOOM to attend the meeting from their homes. Mayor and staff will be in City Hall with computers. Public access to the meeting will be accessible through ZOOM from a computer, tablet, smartphone or telephone.

Mayor Chris Even called the meeting to order at 7:05 pm.

Members present: Denny Bell, Curtis Schares, David Bishop, Craig Wright and Todd Rohlfesen.

Absent: None

Motion by Rohlfesen, seconded by Bell, to approve the agenda. Motion carried 5:0.

Motion by Bishop, seconded by Wright, to approve the consent agenda and adopt the following items on the consent agenda: 1. Approve the minutes of the March 16th and March 26th, 2020 special city council meetings and the March 16th, 2020 regular council meeting. 2. Approve the claims and give direction to pay. Roll Call: Ayes: Bell, Schares, Bishop, Wright, Rohlfesen. Nays: None. Motion carried 5:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR APRIL 6, 2020

WARRANTS WRITTEN SINCE THE MARCH 16, 2020 MEETING:

Accounts Payable	Payroll ACH - 3-27-20	16,438.70
IPERS	City and employee share, retirement	7,316.46
Treasurer, State of Iowa	State payroll withholding tax	1,704.00
AFLAC	Employee Paid Insurance	266.05
Teamsters	Union Dues	260.24
Collection Services Center	Child support	125.00
Hartford Life Insurance	Life Insurance	150.00
United Healthcare	City and employee share, Health Insurance	15,179.85
Farmers State Bank	Payroll Taxes - Federal, Medicare, Social Security	5,193.16
Jesup Postmaster	April Water Bills	309.75

CLAIMS PRESENTED FOR APRIL 6, 2020

AMAZON CAPITAL SERVICES	BOOKS, DVDS, PAINT, FOLDERS - LIB	315.80
AUBREY DONLEA	REFUND COMM ROOM RENTAL FEE - CH	50.00
AXON ENTERPRISE, INC.	TASERS, CARTRIDGES - PD	4,300.00
B & B FARM STORE, INC	BARN LIME, TYVEK COVERALLS - FD, ST	265.23
BADGER METER, INC	BEACON HOSTING SERV - WA	67.92
BAKER & TAYLOR	LIBRARY BOOKS - LIB	575.25
BMC AGGREGATES	ROADSTONE - ST	661.81
BRETT SHAFFER	REIMB. EXPENSE OF N95 MASKS - AMB	96.11
CASEY'S	256 GAL UNP - PD	563.82
CASONDRA SCHAFFER	REIMB. CLEANING SUPPLIES - LIB	17.12
CHRISTINA BECKER	REFUND COMM ROOM RENTAL FEE - CH	50.00
CITIZEN HERALD	SUBSCRIPTION, MINUTES, - LIB, CH, WA	639.21
CITY LAUNDERING	MATS, MOPS, RAGS, TOWELS-CH, ST, WA, WW	460.10
ENVIRONMENTAL RESOURCE ASSN	PH - WW	104.30
FARMERS MUTUAL TELEPHONE	PHONE, I-NET - ALL	705.95
GOAL DIGGER	WORKSHOPS - LIB	200.00
GORDON FLESCH COMPANY	COPIER CONTRACT, OVERAGES - CH. LIB	353.94
HAWKINS INC	CHLORINE - WA	617.50
ICAN	AIRED 39 SPOTS - ECONOMIC DEVELOPMENT	600.00
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT 1ST QUARTER	1,216.97

JAMES MASTELLER	REIMB MEALS FIRE SCHOOL – FD	13.38
JEREMY ZWANZINGER	REFUND COMM ROOM RENTAL FEE – CH	50.00
JESSICA STUDEBAKER	REFUND COMM ROOM RENTAL FEE – CH	50.00
KENDALL KANE	REIMB. AEMT RENEWAL FEE – AMB	10.00
KEYSTONE LABORATORIES INC	DRINKING WATER, WASTEWATER ANALYSIS	1,030.00
MARGE WEBER	REFUND COMM ROOM RENTAL FEE – CH	50.00
MCCLURE ENGINEERING	NE AREA CIPP LINING PROJECT	1,417.50
METERING & TECHNOLOGY SOLUTIONS	WATER METERS	1,651.85
MID AMERICAN ENERGY	GAS, ELECTRIC – ALL	9,722.11
MIDWEST BREATHING AIR	QUARTERLY AIR TEST - FD	197.00
MSA PROFESSIONAL SERVICES	ENGINEERING - 1ST ST RAILROAD	2,372.50
PETERSON TRUSTWORTHY HARDWARE	TIE DOWN STRAPS, HITCH, PVC - PD, WA	55.82
PETTY CASH	POSTAGE – LIB	35.80
PREMIER TECHNOLOGY	MONTHLY IT SERVICES, MONITOR - CH, PD	494.70
PRESTO-X COMPANY	PEST CONTROL - CH. PD	79.00
REBECCA BAUER-FISHER	REIMB MILEAGE – LIB	8.63
RHEA KNOTT	WORKSHOPS – LIB	37.00
ROBERTS, STEVENS & PRENDER	LEGAL FEES - CH, FD, WA	2,281.25
STOREY KENWORTHY	CARTRIDGE, TOILET PAPER, SPEAKER-CH, WA	282.99
THOMAS JAMES	GARBAGE, REPAIR DUMPSTERS – ALL	690.00
TREASURER, STATE OF IOWA	MARCH SALES TAX	1,903.00
USA BLUE BOOK	WHITE PAINT, STRAINER, TUBING - WA. WW	431.98
ZOLL MEDICAL CORP	O2 SENSOR, ELECTRODES, CABLES- AMB	829.00
TOTAL		35,554.54

CITIZEN INPUT

Carolyn Hackwell and Dawn Vogel spoke regarding the ATV/UTV ordinance.

NEW BUSINESS

Motion by Bishop, seconded by Wright, to table the citywide Clean-up Day until the Chamber of Commerce sets the Garage Sale weekend date. Motion carried 5:0.

George Lake, Buchanan County Economic Development Commission, spoke regarding the funding request. Lake stated the City of Jesup has voted to not support BCEDC for the last two fiscal years. Bell questioned if BCEDC was exploring a commercial campaign similar to the one the City of Jesup produced. Lake stated that BCEDC is looking into a commercial for the entire county. Lake discussed what the focus of a commercial would be in trying to attract new businesses and new residents. Mayor Even spoke regarding nine Jesup businesses that support BCEDC. Motion by Bishop, seconded by Rohlfen, to approve the investment funding request from Buchanan County Economic Development Commission in the amount of \$7,308.00 for Fiscal Year 2020. Roll Call: Ayes: Bell, Wright, Bishop, Schares, Rohlfen. Nays: None. Motion carried 5:0.

Mayor Even spoke regarding the proposed changes to Chapter 75 pertaining to ATV/UTV's. The council discussed the Times of Operation. City Attorney Heather Prendergast stated the council can set the times of operation outside of sunrise to sunset. Rohlfen questioned the permit fee being lowered from \$75.00 to \$30.00 for budgetary purposes. Even spoke regarding more permits being issued if the permit fee was lowered. Wright stated the City will receive more permits from out of town residents if the permit fee is lowered. The council would like to keep the Times of Operation the same as the existing ordinance. Motion by Rohlfen, seconded by Bishop, to approve the first reading of an ordinance as follows: An Ordinance Amending Chapter 75 Pertaining to All-Terrain Vehicles, Off-road Utility Vehicles and Off-road Motorcycles and keep the Time of Operation the same as the existing ordinance. Roll Call: Ayes: Rohlfen, Wright, Schares, Bell, Bishop. Nays: None. Motion carried 5:0.

Motion by Bell, seconded by Wright, to waive the second and third readings of an ordinance as follows: An Ordinance Amending Chapter 75 Pertaining to All-Terrain Vehicles, Off-road Utility Vehicles and Off-road Motorcycles. Roll Call: Ayes: Bishop, Bell, Rohlfen, Schares, Wright. Nays: None. Motion carried 5:0.

Motion by Bell, seconded by Wright, to adopt an ordinance as follows: An Ordinance Amending Chapter 75 Pertaining to All-Terrain Vehicles, Off-road Utility Vehicles and Off-road Motorcycles. Roll Call: Ayes: Schares, Wright, Bell, Rohlfen, Bishop. Nays: None. Motion carried 5:0.

Motion by Wright, seconded by Bishop, to approve **Resolution No. 2020-39 RESOLUTION PERTAINING TO THE OPERATION OF ALL-TERRAIN VEHICLES, OFF-ROAD UTILITY VEHICLES AND OFF-ROAD MOTORCYCLES.** Roll Call: Ayes: Bell, Rohlfen, Schares, Bishop, Wright. Nays: None. Motion carried 5:0.

Mayor Even spoke regarding purchasing a new loader tractor. The loader tractor is used more than the backhoe. This will be paid from Road Use Tax, Water revenue and Sewer revenue. Public Works Director Michael Fettkether recommends purchasing the Case loader. Motion by Rohlfen, seconded by Schares, to approve purchasing the 2020 Case 570N EP from Titan Machinery in the amount of \$62,955.00. Roll Call: Ayes: Rohlfen, Schares Wright, Bishop, Bell. Nays: None. Motion carried 5:0.

Mayor Even spoke regarding the soil boring for the 1st Street Railroad Water Main project. The borings are needed for the engineer. The attorney has reviewed the agreement. The attorney spoke about concerns with the limited liability in relation to the total project cost. Motion by Schares, seconded by Bishop, to approve the proposal from Terracon for Geotechnical engineering services for the 1st Street Railroad Water Main Project. Roll Call: Ayes: Bell, Wright, Rohlfen, Schares Bishop. Nays: None. Motion carried 5:0.

Public Works Director Michael Fettkether addressed the council regarding the North Street Drainage Improvements project. At the east end of city limits on North Street, the ditch on the north side is backing up with water and flooding the field. This is caused by the water ponding on the south side and not draining properly. Easements would need to be acquired from property owners to be able to get a waterway to drain to the south. Bishop spoke regarding a property owner's willingness to have a drainage ditch. The property owner has concerns regarding who will pay for the drainage ditch. Mayor Even stated the City will probably pay for the cost of creating a drainage ditch. Attorney Prendergast spoke regarding having a public hearing to explain the project to the property owners and get feedback from the property owners. Motion by Bishop, seconded by Bell, to approve an engineering agreement with Fehr Graham for the North Street Drainage Improvements project. Roll Call: Ayes: Bishop, Schares, Bell, Wright, Rohlfen. Nays: None. Motion carried 5:0.

Mayor Even spoke regarding the current COVID-19 pandemic regarding water/sewer service. The City is currently not shutting off water service to residents, but still applying penalties to residents who do not pay on time. Other cities are waiving late fees on water bills. The penalty is \$10.00 per month. Motion by Schares, seconded by Wright, to temporarily waive late fees for water/sewer bills so long as the Mayor's Emergency Proclamation is in effect. Roll Call: Ayes: Rohlfen, Schares Wright, Bishop, Bell. Nays: None. Motion carried 5:0.

ADJOURN

Motion by Bell, seconded by Schares, to adjourn the meeting. Motion carried 5:0. Meeting adjourned at 7:59 pm.

Koley Mead
City Clerk