

# CITY COUNCIL

## AUGUST 7, 2023

The Jesup City Council met in a regular council meeting on Monday, August 7, 2023, at 7:00 p.m. in the Jesup City Hall, 791 6<sup>th</sup> Street, Jesup, Iowa. Public access to the meeting was accessible through YOUTUBE from a computer, tablet, smartphone, or telephone.

Mayor Pro-Tem Dave Bishop called the meeting to order at 7:05 pm. Mayor Even joined the meeting at 7:10 p.m. Members present: Denny Bell, Curtis Schares, David Bishop, Craig Wright, and Todd Rohlfsen. Wright joined the meeting via telephone.

Absent: None

Motion by Rohlfsen, seconded by Bell, to approve the agenda. Motion carried 5:0.

Motion by Bell, seconded by Rohlfsen, to approve the consent agenda and adopt the following items on the consent agenda: 1. Approve the minutes of the July 17th, 2023, regular council meeting. 2. Approve the claims and give directions to pay. 3. Approve **Resolution No. 2024-7 RESOLUTION APPROVING THE CITY STREET FINANCIAL REPORT TO THE IOWA DEPARTMENT OF TRANSPORTATION FOR THE FISCAL YEAR 2022-2023**. Roll Call: Ayes: Bell, Schares, Bishop, Wright, Rohlfsen. Nays: None. Motion carried 5:0.

### CLAIMS PRESENTED TO THE CITY COUNCIL FOR AUGUST 7, 2023

#### WARRANTS WRITTEN SINCE THE JULY 17, 2023, MEETING:

Accounts Payable	Payroll ACH - 7-28-2023	21,391.31
IPERS	City and employee share, retirement	8,674.95
Farmers State Bank	Payroll Taxes - Federal, Medicare, Social Security	6,610.57
Treasurer, State of Iowa	State payroll withholding tax	1,855.07
AFLAC	Employee Paid Insurance	170.74
Wellmark	City and employee share health insurance	10,636.98
Hartford Life Insurance	Life Insurance	150.00
Delta Dental	Vision and dental insurance	819.68
Buchanan County Recorder	Urban Revit Plan/Easement	89.00
Black Hawk County Recorder	Urban Revit Plan	57.00
Employee Benefit Systems	July claims processing/self-funding	4,158.61
Jesup Postmaster	August water bills	359.96

#### CLAIMS PRESENTED FOR AUGUST 7, 2023

ABSOLUTE SCIENCE	MEGA FOAM BLASTER - FOL	525.00
ADVANCE AUTO PARTS	FILTERS/WINDSHIELD WASH - PD, ST, WA	186.83
AGVANTAGE	WEED KILLER - WW	531.80
AHLERS COONEY	WEBINAR/URBAN REVIT PLAN	256.00
AMAZON CAPITAL SERVICES	SHOES/BOOTS/UNIFORMS/DVD'S - LIB, PD	169.97
AP INDUSTRIAL STEEL	SUPPLIES - PK	271.39
BADGER METER	BEACON HOSTING SRV - WA	93.44
BAILEY AMERSON	REFUND WATER DEPOSIT	6.21
BAKER & TAYLOR	LIBRARY BOOKS - LIB	300.53
BCEDC	FY24 DUES	7,273.20
BLACK HAWK RENTAL	HOSE REPLACEMENT/REPAIR - ST	471.03
BMC	ROADSTONE - WEST ECHO - ST	517.59
BROCK EVEN CONST	SIDEWALK - RUT	14,348.00
BOUNDTREE MEDICAL	MEDICAL SUPPLIES - AMB	116.16
CAMPBELL SUPPLY	CHARGER/CUTTER/SAW - FD	1,279.60
CITY LAUNDERING	MATS/UNIFORM/FIRST AID - CH, WA, WW, ST	472.46
CJ COOPER	RANDOM DRUG SCREN - ST	135.00

CONSOLIDATED ENERGY	DSL/OIL - ST, WW	997.56
CORKERY YARD IMPROVEMENTS	REMOVE TREES/BRUSH - ST	2,000.00
D & D TIRE	TIRE PLUG - PK	5.00
D & S PORTABLES	MONTHLY RENTAL - PK	1,500.00
DANKO EMERGENCY EQUIP	STRETCHER/SLING - FD	1,611.25
DOLLYWOOD FOUNDATION	14 CHILDREN - FOL	350.00
EMERGENCY APPARATUS	SERVICE PUMPS/TRUCKS - FD	3,770.22
FARMERS MUTUAL	TELEPHONE SERVICE - ALL	935.28
FEHR GRAHAM	ENGINEERING	12,630.81
FELD FIRE	BUNKER GEAR - FD	7,000.00
GORDON FLESCH	COPIER CONTRACT/OVERAGES - LIB	79.16
HOME DEPOT	WRENCHES/AC/TOWELS - ST, WW	437.96
IMFOA	CLERK CERTIFICATION APPLICATION	125.00
INRCOG	FY24 DUES	1,329.24
IOWA CODIFICATION	ANNUAL WEB HOSTING/ORD	663.00
IOWA DNR	NPDES PERMIT - WW	1,450.00
IOWA ONE CALL	LOCATES - WA	34.20
JESUP COMMUNITY SCHOOL	FY23 QTR 4 COMM REC PROGRAM	2,500.00
JETCO	WELL #4 LOW LEVEL ALARM - WA	926.25
KWIK TRIP	ICE - WW	5.82
MEGAN CROSS	REIMB MILEAGE MPI CLASSES	114.94
MENARDS	HYDRANT/BULBS - ST, WA	227.97
MERCYONE	MEDICAL SUPPLIES - AMB	32.45
MICROBAC LABORATORIES	TESTING/ANALYSIS - WA, WW	1,640.25
MID AMERICAN ENERGY	GAS, ELECTRIC - ALL	9,295.48
MIDWEST PATCH	STREET SIGNS/PATCH - ST	718.70
MILLER-VOGEL	INSURANCE - ST	493.00
NICOLE LEE	REFUND WATER DEPOSIT	93.71
OELWEIN PUBLISHING	ORD/JULY 5/JULY 17 MINUTES - CH	436.44
OVERDRIVE	FY24 EBOOK CONTENT FEE - LIB	826.68
PCC PHYSICIAN'S CLAIMS CO	ELECTRONIC CLAIMS FEES - AMB	943.87
PETERSON TRUSTWORTHY	LOCKS/PAINT/SUPP - FD, PK, ST, WA	597.85
PRECISION PLUMBING	A/C REPAIR - LIB	437.95
PREMIER TECHNOLOGY	MONTHLY IT SRV - CH, PD, WA, WW	598.70
PRESTO-X	PEST CONTROL - CH, LIB, PD	192.89
RELIANT FIRE APPARATUS	REPLACE TRIM/GAUGE - FD	187.22
ROYAL HOME SERVICES	STRIP/WAX COMM RM FLOOR	2,690.00
SANDRY FIRE SUPPLY	ADAPTER/ANNUAL SERVICE - FD	1,803.16
SIGNS AND MORE	DECALS - ST	227.96
SPAHN & ROSE	POLY FILM/SCREWS - PK, ST	68.78
ST ATHANASIUS	GIFT CARDS - FOL	350.00
STATE CHEMICAL SOLUTIONS	WASTEWATER TREATMENT PROG - WW	163.09
THOMAS JAMES	GARBAGE - ALL	44.00
TREASURER, STATE OF IOWA	JULY WET/SALES TAX	2,313.87
UNIFIRST CORPORATION	MATS, CLOTHS - LIB	80.78
USA BLUEBOOK	DOOR TAGS/PAINT/FLAGS - WA	356.03
UTILITY EQUIPMENT	HYDRANT PARTS - WA	89.42
VISA	TRAVEL/SUPPLIES - AMB, CH, FD, LIB, PK	755.85
WATERLOO FIRE RESCUE	MUTUAL AID - AMB	300.00
WEX BANK	FUEL - ALL	3,066.55
TOTAL		94,452.55

**CITIZEN INPUT**

None

## **NEW BUSINESS**

Lisa Kremer updated the council on the Buchanan County Economic Development Commission 2023 update.

Motion by Rohlfesen, seconded by Bell, to approve June 20<sup>th</sup>, 21<sup>st</sup>, and 22<sup>nd</sup>, 2024 for the annual Farmers Day celebration. Motion carried 5:0.

Mayor Even took control of the meeting at 7:10 p.m.

Motion by Bell, seconded by Bishop, to approve **Resolution No. 2024-8** RESOLUTION INCREASING THE SALARY OF THE DEPUTY CITY CLERK. Roll Call: Ayes: Bishop, Rohlfesen, Schares, Bell, Wright. Nays: None. Motion carried 5:0.

Motion by Rohlfesen, seconded by Bishop, to approve **Resolution 2024-9** RESOLUTION APPROVING THE HIRING OF A PART TIME LIBRARY EMPLOYEE AND SETTING THE SALARY. Roll Call: Ayes: Wright, Rohlfesen, Bishop, Bell, Schares. Nays: None. Motion carried 5:0.

Motion by Bishop, seconded by Rohlfesen, to re-appoint Al Vanderhart to the Library Board and appoint Dawn Person to the Library Board. Motion carried 5:0.

Motion by Rohlfesen, seconded by Bishop, to approve **Resolution 2024-10** RESOLUTION APPROVING CONTRACT AND BOND – SPLASH PAD PROJECT. Roll Call: Ayes: Schares, Bell, Wright, Rohlfesen, Bishop. Nays: None. Motion carried 5:0.

Mayor Even spoke regarding the engineering agreement for the North Street Overlay project. This agreement is for the construction administration phase of the project. Motion by Schares, seconded by Bishop, to approve an engineering agreement with Fehr Graham for the North Street Overlay Project. Roll Call: Ayes: Bishop, Schares, Wright, Bell, Rohlfesen. Nays: None. Motion carried 5:0.

Motion by Schares, seconded by Rohlfesen, to approve **Resolution No. 2024-11** RESOLUTION APPROVING PAYMENT #16 FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENTS 2020 PROJECT. Roll Call: Ayes: Wright, Bell, Schares, Rohlfesen, Bishop. Nays: None. Motion carried 5:0.

Mayor Even spoke regarding DNR construction permit for the Hawkeye Road Water Main Extension – Phase II. This project will extend the city water main 300 feet further west of Hawkeye Road to service the new Quality Ag Service business. Quality Ag Service is funding this construction permit fee and the 300 feet of new water main. The city will not be responsible for any of the financial responsibilities of this water main extension. The city has to apply for this application because it will be the city water main after it is installed. Motion by Rohlfesen, seconded by Bell, to approve the Department of Natural Resources construction permit application for the Hawkeye Road Water Main Extension – Phase II Project. Roll Call: Ayes: Bell, Rohlfesen, Bishop, Wright, Schares. Nays: None. Motion carried 5:0.

Elijah Vlasek introduced himself to the Council. Motion by Bell, seconded by Bishop, to accept the application of Elijah Vlasek as a Jesup Ambulance volunteer. Motion carried 5:0.

Mayor Even spoke regarding the sewer service charges for residents who have city sewer but do not have city water. These residents do not have a water meter to meter how much water is going into the city sewer. The current ordinance is a flat fee based on approximately 8000 gallons of water going into the sewer. City staff would like to lower this flat fee to be based on 5000 gallons of water going into the sewer. Motion by Schares, seconded by Bishop, to set August 21, 2023, as a public hearing date for an ordinance to amend Chapter 99 – Sewer Service Charges. Motion carried 5:0.

Mayor Even spoke regarding the alley between 3<sup>rd</sup> and 4<sup>th</sup> Streets south of Douglas Street. This public hearing will be to sell two parcels to Brooke Schmit. Motion by Bell, seconded by Rohlfesen, to set August 21, 2023, as a public hearing date for disposal of property for an alley between 3<sup>rd</sup> and 4<sup>th</sup> Streets. Motion carried 5:0.

**ADJOURN**

Motion by Rohlfesen, seconded by Schares, to adjourn the meeting. Motion carried 5:0. The meeting adjourned at 7:32 pm.

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Megan Cross  
Deputy City Clerk