

CITY COUNCIL

FEBRUARY 19, 2024

The Jesup City Council met in a regular council meeting on Monday, February 19, 2024, at 7:00 p.m. in the Jesup City Hall, 791 6th Street, Jesup, Iowa. Public access to the meeting was accessible through YOUTUBE from a computer, tablet, smartphone, or telephone.

Mayor Chris Even called the meeting to order at 7:00 p.m.

Members present: Denny Bell, Chad Kohagen, Andrew Hamilton, Craig Wright, and Todd Rohlfsen. Rohlfsen joined the meeting via telephone.

Absent: None.

Motion by Kohagen, seconded by Bell, to approve the agenda. Motion carried 5:0.

Motion by Rohlfsen, seconded by Hamilton, to approve and adopt the following items on the consent agenda. 1. Approve the minutes of the February 5, 2024, regular council meeting. 2. Approve the City Clerk reports. 3. Approve the claims and give directions to pay. Roll Call: Ayes: Bell, Kohagen, Hamilton, Wright, Rohlfsen. Nays: None. Motion carried 5:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR FEBRUARY 19, 2024

WARRANTS WRITTEN SINCE THE FEBRUARY 5, 2024, MEETING:

Jesup Postmaster	February water bills	347.54
Accounts Payable	Payroll ACH - 02-09-2024	19,507.70
Farmers State Bank	Payroll taxes - Federal, Medicare, Social Security	5,997.57
Employee Benefit Systems	Claims processing/self-funding	226.82

CLAIMS PRESENTED FOR FEBRUARY 19, 2024:

AMERICAN LEGION	SERVICE AGREEMENT	400.00
BLACK HAWK WASTE DISPOSAL	JANUARY RECYCLING/CARDBOARD	1,312.00
BOUND TREE	MEDICAL SUPPLIES - AMB	445.12
BRYCE KROENECKE	REFUND WATER DEPOSIT	64.80
BUCHANAN COUNTY SENIOR CENTER	SERVICE AGREEMENT	300.00
CEDAR CREST CEMETERY	SERVICE AGREEMENT	300.00
CITY LAUNDERING	MATS, MOPS, RAGS, TOWELS-CH, ST, WA, WW	260.71
CONSOLIDATED ENERGY	OIL – PD	78.78
CRAIG PARKER	PARKER MUNCEY LEASE	1.00
D & D TIRE	NEW TIRE - ST	285.00
DAKOTA SUPPLY	REPAIR SLEEVES/PLOW GUARD - ST, WA	1,496.71
EARL STEINBRON	ACCESS ROAD	150.00
ERSI	ARCGIS DESKTOP/MOBILE RNWL - WA, WW	2,805.00
FEHR GRAHAM	ENGINEERING	5,708.50
GORDON FLESCH	COPIER CONTRACT/OVERAGES - CH	25.00
GRAINGER	WINCH - WW	118.70
INDEPENDENCE FOOD PANTRY	SERVICE AGREEMENT	500.00
IOWA FIREFIGHTERS ASSOC	IFA MEMBERSHIP/MUTUAL AID DUES - FD	1,003.00
IOWA ONE CALL	LOCATES - WA	34.30
JESUP COMMUNITY SCHOOL	FY24 QTR 2 COMM REC PROGRAM	2,500.00
JESUP FARMERS DAY	PROPERTY LEASE	1,200.00
JOSH EVANS	REIMB MILEAGE - CONFERENCE - PD	129.65
KWIK TRIP	LP EXCHANGE - ST	21.33
MCCLURE	WASTEWATER TREATMENT PLANT IMPROV	6,148.75
MCMASTER-CARR	NUTS/BOLTS CASE LOADER - ST	337.00
MENARDS	PVC/VENTS/ADAPTERS - ST	776.49

OELWEIN PUBLISHING	JANUARY 22 MINUTES	110.92
OPERATION THRESHOLD	SERVICE AGREEMENT	700.00
PREMIER TECHNOLOGY	20 HR SERVICE CONTRACT - CH, WA, WW	1,900.00
PRESTO-X	PEST CONTROL - PD, CH	108.14
ROBERTS, STEVENS & PRENDER	LEGAL FEES - AMB, CH	1,012.50
SAMSON FABRICATION	TIME CAPSULE BOX & LID - PK	199.38
SANDRY FIRE	HELMETS/STRUCTURAL BOOT - FD	6,229.27
SIGNS AND MORE	2023 TAHOE GRAPHICS - PD	1,349.14
ST ATHANASIUS CEMETERY	SERVICE AGREEMENT	300.00
STATE HYGIENIC LABORATORY	LAGOON TESTING - WW	529.00
TRUENORTH	AD&D INSURANCE - AMB, FD	777.10
US CELLULAR	CELL PHONES - AMB, BLDG, WA/WW	285.91
VERIZON	MOBILE BROADBAND/CELLPHONE - PD	126.49
WEX BANK	JANUARY FUEL - ALL	1,976.80
TOTAL		42,006.49

CITIZEN INPUT

Kim French questioned the council regarding a jake brake ordinance and extending the 35-m.p.h. speed limit further west on South Street past the West Echo subdivision.

DEPARTMENTAL REPORTS

Rohlfen stated the library has been full of activities. Motion by Bell, seconded by Kohagen, to accept the departmental reports. Motion carried 5:0.

NEW BUSINESS

Tim Turnis presented information to the council regarding the renovation of the softball/baseball complex located at Jesup Community School. The monies appropriated for the renovations were removed from the bond for educational purposes. The school is now going to apply for grants and seek donations to renovate the fields.

Jeff Finke, Iowa Heartland Habitat for Humanity spoke regarding the Critical Home Repair Program. The program can offer roofing, siding, exterior painting, window repair/replacement, accessibility, plumbing, electrical and mechanical repair, and furnace replacement. To qualify for the program, a household must fall below 80% of the median income. The homeowner applies to the program and Habitat for Humanity works with the resident to see if they qualify. Habitat for Humanity would like the city to help promote this program to the residents of Jesup. Mayor Even spoke regarding the Tax Increment Financing Low to Moderate Income fund from the subdivisions that the city is collecting TIF dollars. These dollars could be used to help the residents. Rohlfen spoke regarding Habitat for Humanity working with Heartland Technology and INRCOG last year on a similar program. The mayor will contact Heartland Technologies on the status.

Kurt Karr, MonkeyThis, presented information to the council regarding the micro website for promoting Jesup. This micro website is meant to attract new residents to Jesup. Karr is ready to launch the micro website in March. The concept of the website is that the city would create social media ads that would take people to our micro website so they can research more about relocating to Jesup.

Lisa Kremer updated the council on the Buchanan County Economic Development Commission Annual Review.

Mayor Even spoke regarding the Buchanan County Housing Needs Assessment. This was last updated in 2018. Motion by Bell, seconded by Wright, to approve **Resolution No. 2024-47 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JESUP, IOWA ADOPTING THE UPDATED BUCHANAN COUNTY HOUSING NEEDS ASSESSMENT.** Roll Call: Ayes: Bell, Wright, Rohlfen, Kohagen, Hamilton. Nays: None. Motion carried 5:0.

Lee Strait, McClure Engineering, spoke regarding the South Street Trail and Storm Water Improvements. McClure is already working on the wetland at the Wastewater Treatment Plant and the Karst Swale at the city street shop. Strait would like to add the Storm Water Improvements on South Street to the SRF Sponsored Project. The improvements would include bio retention cells on the north side of South Street from Buchanan County Health Center to 5th Street. McClure is required to bid all SRF Sponsored projects together. These three projects are funded by the SRF

Sponsored project grant. Mayor Even spoke regarding a trail system on South Street. This project would be a 10-foot-wide trail from Dalton Street to 6th Street on the north side of South Street, and a sidewalk on the south side of South Street from Dalton Street to 3rd Street. The trail system is not covered by the SRF Sponsored Project grant. Motion by Kohagen, seconded by Bell, to approve an amendment to the engineering agreement with McClure Engineering for the SRF Sponsored Projects Water Quality Improvements. Roll Call: Ayes: Rohlfesen, Kohagen, Wright, Bell, Hamilton. Nays: None. Motion carried 5:0.

Motion by Hamilton, seconded by Bell, to approve **Resolution No. 2024-48** RESOLUTION APPROVING PAYMENT #21 FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENTS 2020 PROJECT. Roll Call: Ayes: Wright, Rohlfesen, Kohagen, Hamilton, Bell. Nays: None. Motion carried 5:0.

Motion by Bell, seconded by Hamilton, to approve **Resolution No. 2024-49** RESOLUTION CERTIFYING A LIEN TO THE BUCHANAN COUNTY TREASURER. Roll Call: Ayes: Bell, Hamilton, Wright, Rohlfesen, Kohagen. Nays: None. Motion carried 5:0.

Motion by Rohlfesen, seconded by Wright, to approve the first reading of an ordinance as follows: An Ordinance Amending Chapter 35.06 Regarding Fire Department, Election of Officers. Roll Call: Ayes: Wright, Bell, Hamilton, Rohlfesen, Kohagen. Nays: None. Motion carried 5:0.

Motion by Wright, seconded by Kohagen, to approve waiving the second and third readings of an ordinance as follows: An Ordinance Amending Chapter 35.06 Regarding Fire Department, Election of Officers. Roll Call: Ayes: Kohagen, Wright, Rohlfesen, Hamilton, Bell. Nays: None. Motion carried 5:0.

Motion by Hamilton, seconded by Kohagen, to adopt an ordinance as follows: An Ordinance Amending Chapter 35.06 Regarding Fire Department, Election of Officers. Roll Call: Ayes: Hamilton, Bell, Kohagen, Wright, Rohlfesen. Nays: None. Motion carried 5:0.

Motion by Hamilton, seconded by Bell, to approve **Resolution No. 2024-50** RESOLUTION AUTHORIZING ABANDONMENT PROCEEDINGS PURSUANT TO IOWA CODE SECTION 657A AGAINST REAL PROPERTY LOCATED AT 535 HAWLEY STREET IN THE CITY OF JESUP, BUCHANAN COUNTY, IOWA. Roll Call: Ayes: Bell, Hamilton, Wright, Kohagen. Nays: None. Abstain: Rohlfesen. Motion carried 4:0.

Motion by Hamilton, seconded by Wright, to approve **Resolution No. 2024-51** RESOLUTION AUTHORIZING ABANDONMENT PROCEEDINGS PURSUANT TO IOWA CODE SECTION 657A AGAINST REAL PROPERTY LOCATED AT 1215 8TH STREET IN THE CITY OF JESUP, BUCHANAN COUNTY, IOWA. Roll Call: Ayes: Wright, Bell, Kohagen, Hamilton. Nays: None. Abstain: Rohlfesen. Motion carried 4:0.

Motion by Hamilton, seconded by Kohagen, to approve **Resolution No. 2024-52** RESOLUTION AUTHORIZING ABANDONMENT PROCEEDINGS PURSUANT TO IOWA CODE SECTION 657A AGAINST REAL PROPERTY LOCATED AT 546 PROSPECT STREET IN THE CITY OF JESUP, BUCHANAN COUNTY, IOWA. Roll Call: Ayes: Kohagen, Wright, Hamilton, Bell. Nays: None. Abstain: Rohlfesen. Motion carried 4:0.

Motion by Bell, seconded by Kohagen, to go into closed session pursuant to Iowa Code section 21.5(1)(c), to discuss strategy with counsel in matters where litigation is present or imminent and where disclosure of such matters would likely prejudice the position of the city in that litigation. Roll Call: Ayes: Kohagen, Wright, Hamilton, Bell, Rohlfesen. Motion carried 5:0. Motion by Kohagen, seconded by Wright, to end closed session. Roll Call: Ayes: Rohlfesen, Hamilton, Wright, Kohagen, Bell. Motion carried 5:0.

Mayor Even declared the council reconvene open session at 8:49 p.m.

Motion by Wright, seconded by Bell, to approve change order #4 for the Wastewater Treatment Plant Improvements 2020 Project. Roll Call: Ayes: Bell, Kohagen, Hamilton, Wright, Rohlfesen. Nays: None. Motion carried 5:0.

ADJOURN

Motion by Kohagen, seconded by Hamilton, to adjourn the meeting. Motion carried 5:0. The meeting was adjourned at 8:49 p.m.

Koley Mead
City Clerk

REVENUES AND EXPENSES FOR THE MONTH OF JANUARY

	REVENUES	EXPENSES
GENERAL	68,991.07	113,862.37
ROAD USE TAX	29,360.15	.00
EMPLOYEE BENEFIT	281.31	13,742.74
EMERGENCY	37.73	.00
LOCAL OPTION SALES TAX	27,335.57	250.00
TAX INCREMENT FINANCING	.00	.00
DEBT SERVICE	1,287.89	250.00
WASTEWATER TREATMENT	180,501.29	143,975.69
SRF SPONSORED PROJECT	.00	79,750.00
NORTH STREET IMPROVEMENTS	.00	13,272.00
SPLASH PAD	.00	.00
YOUNG & 8 TH STREETS	.00	.00
220 TH STREET SANITARY SEWER	.00	729.25
VETERANS MEMORIAL PARK	.00	.00
WATER	31,061.97	15,968.98
SEWER	60,175.41	15,249.79
WATER DEPOSITS/SALES TAX	2,254.88	2,214.70
TOTAL	401,287.27	399,262.52