

CITY COUNCIL
FEBRUARY 5, 2024

The Jesup City Council met in a regular council meeting on Monday, February 5, 2024, at 7:00 p.m. in the Jesup City Hall, 791 6th Street, Jesup, Iowa. Public access to the meeting was accessible through YOUTUBE from a computer, tablet, smartphone, or telephone.

Mayor Even called the meeting to order at 7:00 pm.

Members present: Denny Bell, Chad Kohagen, Andrew Hamilton, and Craig Wright.

Absent: Todd Rohlfen.

Motion by Wright, seconded by Kohagen, to approve the agenda. Motion carried 4:0.

Motion by Bell, seconded by Hamilton, to approve the consent agenda and adopt the following items on the consent agenda: 1. Approve the minutes of the January 22nd, 2024, regular council meeting. 2. Approve the claims and give directions to pay. 3. Approve the liquor license application – Kwik Trip Inc. Roll Call: Ayes: Bell, Kohagen, Hamilton, Wright. Nays: None. Motion carried 4:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR FEBRUARY 5, 2024

WARRANTS WRITTEN SINCE THE JANUARY 22, 2024, MEETING:

Jesup Postmaster	February water bills - WA, WW	
Accounts Payable	Payroll ACH - 1-26-24	21,317.05
IPERS	City and employee share, retirement	8,842.17
Farmers State Bank	Payroll taxes - Federal, Medicare, Social Security	6,536.93
Treasurer, State of Iowa	State payroll withholding tax	1,817.69
AFLAC	Employee Paid Insurance	170.74
Wellmark	City and employee share health insurance	10,288.48
Hartford Life Insurance	Life Insurance	165.00
Delta Dental	Dental/Vision	819.68
Employee Benefit Systems	Claims processing/self-funding	76.80

CLAIMS PRESENTED FOR FEBRUARY 5, 2024:

AMAZON CAPITAL SERVICES	PENS/CHARGER/SEEDS/BOOK - AMB, CH, LIB	190.33
ANNIE'S FOUNDATION	SPEAKER - FOL	200.00
BADGER METER	BEACON HOSTING SERVICE - WA	105.30
BAKER & TAYLOR	LIBRARY BOOKS - LIB	134.70
BECKY WEHRSPANN	JANUARY RURAL SCHOOLS - LIB	10.32
BOUND TREE	MEDICAL SUPPLIES - AMB	205.94
BUCHANAN CO FIREMAN	2024 DUES - FD	30.00
CITY LAUNDERING	MATS, MOPS, RAGS, TOWELS-CH, ST, WA, WW	270.10
CONSOLIDATED ENERGY	212 GALS DSL – ST	676.28
D & D TIRE	TIRES – ST	895.00
DAKOTA SUPPLY	BLADES/GUARDS/NUTS/BOLTS - ST	3,099.59
DISPLAY SALES	WIRE LEAD - PK	143.00
FARMERS MUTUAL	TELEPHONE - ALL	967.39
FIRE SERVICE TRAINING	HAZMAT CERTIFICATION - FD	50.00
GORDON FLESCH	COPIER CONTRACT/OVERAGES - LIB	80.01
GRAINGER	TIRE INFLATOR GAUGE - ST	174.12
HAWKEYE ALARM	ANNUAL ALARM MONITORING - LIB	300.00
INDEPENDENCE PLUMBING	TOILET REPAIR - LIB	125.60
IOWA ONE CALL	LOCATES - WA	24.30
JOHN POWERS	REIMB MILES/MEALS IABO - BLDG	171.35
LIBRARICA LLC	SUPPORT/UPDATES RENEWAL - LIB	268.65

MENARDS	CABLE TIES - PK	64.88
MERCYONE	MEDICAL SUPPLIES - AMB	96.01
MICROBAC	DRINKING/WASTEWTR ANALYSIS - WA, WW	1,942.00
MID-AMERICAN ENERGY	GAS, ELECTRIC-ALL	8,055.21
OELWEIN PUBLISHING	MINUTES	166.00
OVERDRIVE	AUDIO BOOKS - LIB	27.23
PCC	ELECTRONIC CLAIMS FEES - AMB	609.33
PETERSON TRUSTWORTHY	BATTERIES/PAINT/HANDLE - PK, ST, WA	201.29
SOCRAFTSE	BOOKMARKS - FOL	42.00
SPAHN & ROSE	PLYWOOD - WW	491.00
ST ATHANASIUS	BROTH/NOODLES/MAC & CHEESE - FOL	187.02
STATE CHEMICAL SOLUTIONS	WASTEWATER TREATMENT PROGRAM - WW	167.98
SUPERIOR WELDING	OXYGEN - AMB	45.00
THOMAS JAMES	GARBAGE - ALL	44.00
TITAN MACHINERY	FILTERS - ST	380.50
TREASURER, STATE OF IOWA	JANUARY WET/SALES TAX	2,000.53
UTILITY EQUIPMENT	BOX REPAIR - WA	91.00
UNIFIRST	MATS/CLOTHS - LIB	99.63
VISA	FLAGS/HOTEL/SOAP - CH, BLDG, PK, LIB, WA	860.85
WHIMSICAL TWIST	CALLIGRAPHY WORKSHOP - FOL	150.00
ZOLL	SRV PLAN/PREVENT MAINT - AMB	3,320.00
TOTAL		27,163.44

PUBLIC HEARING

Motion by Bell, seconded by Wright, to open the public hearing on the matter of the adoption of the 2023 City of Jesup Comprehensive Plan. Motion carried 4:0. The clerk reported no oral or written objections had been filed. Mayor Even opened the floor for any objections or comments from the public. Hearing none, the mayor requested a motion to close the public hearing. Motion by Kohagen, seconded by Bell, to close the public hearing. Motion carried 4:0. The Mayor declared the public hearing closed.

Nick Fratzke, INRCOG, spoke regarding the comprehensive plan. The process of updating the comprehensive plan started last summer. A task force was created with members from the community. The task force analyzed the goals and objectives for the future of Jesup. The Planning and Zoning Commission then met to implement the policies and procedures of the plan to achieve the goals and objectives. Motion by Kohagen, seconded by Bell, to approve **Resolution No. 2024-45 RESOLUTION ADOPTING THE 2023 CITY OF JESUP COMPREHENSIVE PLAN UPDATE**. Roll Call: Ayes: Hamilton, Wright, Kohagen, Bell. Nays: None. Motion carried 4:0.

CITIZEN INPUT

None

NEW BUSINESS

Candice Sweet spoke regarding the community Little Pantry. Sweet has implemented a pantry in the city of Quasqueton. The pantry is in the community for residents to take what they need and leave what they can for another resident. The pantry in Quasqueton is a filing cabinet. The pantry would consist of food items, hats, gloves, mittens or whatever is appropriate for the time of year. Sweet discussed what the pantry would look like and a location for a pantry that would be private, but accessible for residents to pick up and drop off items. The Mayor will discuss a location with staff and bring back to council as a future agenda item.

City Attorney Heather Prendergast spoke regarding the term of office for the ambulance chief. The code of ordinances currently states that the term is for one year. Prendergast stated that the council is in control of how the ambulance elects the officers. Dan Walter, Assistant Ambulance Chief, stated that the ambulance department formed a committee to rewrite the by-laws and the committee decided to increase the term to two years. Walter stated that it takes a year to learn the job of chief. The ambulance department is asking the council to change the code of ordinances for the ambulance to match the fire department. The fire department code of ordinance does not state a length for a term of office. Council member Bell has concerns with the issues in the past years, if it is a two-year term, that a chief cannot be voted out after one year. The Mayor stated that the fire and ambulance department should have the same term of

office. Prendergast asked the council for a majority of the council on whether they would like a one-year or two-year term for the ambulance and fire chiefs. The majority of the council would like the term of office for the fire and ambulance chiefs to be one year. The clerk will draft an ordinance to add a one-year term to the fire department code of ordinance.

Motion by Bell, seconded by Wright, to approve **Resolution 2024-46 RESOLUTION INCREASING THE SALARY OF A POLICE OFFICER**. Roll Call: Ayes: Kohagen, Wright, Bell, Hamilton. Nays: None. Motion carried 4:0.

The council reviewed and discussed departmental budgets.

Motion by Hamilton, seconded by Kohagen, to set the public hearing date to approve the 2024-2025 proposed property tax levy for April 1, 2024. Motion carried 4:0.

Motion by Wright, seconded by Hamilton, to go into closed session pursuant to Iowa Code section 21.5(1)(c), to discuss strategy with counsel in matters where litigation is present or imminent and where disclosure of such matters would likely prejudice the position of the city in that litigation. Roll Call: Ayes: Kohagen, Wright, Hamilton, Bell. Motion carried 4:0. Motion by Wright, seconded by Bell, to end closed session. Roll Call: Ayes: Hamilton, Wright, Kohagen, Bell. Motion carried 4:0.

Mayor Even declared the council reconvene open session at 9:07 p.m.

Motion by Hamilton, seconded by Kohagen, to direct the city attorney to draft three Resolutions regarding Chapter 657A.10B properties. Roll Call: Ayes: Bell, Kohagen, Hamilton, Wright. Nays: None. Motion carried 4:0.

ADJOURN

Motion by Kohagen, seconded by Wright, to adjourn the meeting. Motion carried 4:0. The meeting adjourned at 9:08 pm.

Koley Mead
City Clerk