

CITY COUNCIL

JUNE 17, 2024

The Jesup City Council met in a regular council meeting on Monday, June 17, 2024, at 7:00 p.m. in the Jesup City Hall, 791 6th Street, Jesup, Iowa. Public access to the meeting was accessible through YOUTUBE from a computer, tablet, smartphone, or telephone.

Mayor Chris Even called the meeting to order at 7:00 p.m.

Members present: Denny Bell, Andrew Hamilton, Craig Wright, and Todd Rohlfsen.

Absent: Chad Kohagen.

Motion by Wright, seconded by Hamilton, to approve the agenda. Motion carried 4:0.

Motion by Hamilton, seconded by Rohlfsen, to approve and adopt the following items on the consent agenda. 1. Approve the minutes of the June 3, 2024, regular council meeting. 2. Approve the City Clerk reports. 3. Approve the claims and give directions to pay. Roll Call: Ayes: Bell, Hamilton, Wright, Rohlfsen. Nays: None. Motion carried 4:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR JUNE 17, 2024

WARRANTS WRITTEN SINCE THE JUNE 3, 2024, MEETING:

Accounts Payable	Payroll ACH - 6-14-24	19,164.82
Farmer State Bank	Payroll taxes - Federal, Medicare, Social Security	6,149.11
Employee Benefit Systems	Claims processing/self-funding	555.83
Jesup Postmaster	June Water Bills	309.37

CLAIMS PRESENTED FOR JUNE 17, 2024

AMAZON CAPITAL SERVICES	BOOKS/TAPE/JUMPER CABLES - AMB, LIB	89.74
BAKER AND TAYLOR	LIBRARY BOOKS - LIB	368.42
BLACK HAWK WASTE DISPOSAL	MAY CARDBOARD/RECYCLING	1,482.40
BOUND TREE	MEDICAL SUPPLIES - AMB	2,226.81
BROCK BARNHART	MILEAGE REIMB ILEA - PD	386.92
CAMPBELL SUPPLY	CABLE TIES - PK	58.79
CATALIS	FY25 WEBSITE MANAGEMENT - CH	2,000.00
CENGAGE	LIBRARY BOOKS - LIB	21.44
CHICAGO CENTRAL & PACIFIC	LEASE JESUP PARK - PK	400.00
CITY LAUNDERING	MATS, MOPS, RAGS, TOWELS-CH, ST, WA, WW	550.04
D & D TIRE	TIRE PLUG - PK	5.00
D & S PORTABLES	MONTHLY RENTAL - PK	2,000.00
DAVID BECKER ELECTRIC	REPAIR LIGHTS - CH, PK	1,557.00
DEMCO	BOOK COVERS/BOOKMARKS - LIB	344.13
DO ART PRODUCTIONS	COMIC BOOK WORKSHOP - FOL	350.00
GATR	2025 MACK TRUCK - ST, WA, WW	165,000.00
GORDON FLESCH COMPANY	COPIER CONTRACT/OVERAGES - CH, LIB	128.33
HAWKEYE ALARM	SERVICE CALL - AMB, FD	142.50
HOME DEPOT	TRASH BAGS/POSTS/LINE - PK, ST, WW	461.60
INDEPENDENCE AUTO PARTS	OIL FILTERS - PK	40.50
INDEPENDENCE BULLETIN JOURNAL	1 YEAR RENEWAL - LIB	109.00
IOPONICS	ANIMAL PRESENTATION - FOL	98.75
IOWA LEAGUE OF CITIES	FY25 MEMBER DUES	1,858.00
ISU EXTENSION & OUTREACH	MARCH-MAY STEM - LIB	220.00
JESUP COMM SCHOOLS	PICKELBALL COURT PAINT - ARPA	3,000.00
JESUP POSTMASTER	BOX RENEWAL - ALL	184.00
KARL EMERGENCY VEHICLES	2023 TAHOE UPFITTING - PD	15,591.64

MCCLURE ENGINEERING	ENGINEERING WWTP/SRF	7,022.20
METERING AND TECHNOLOGY	METERS/FLANGE SET - WA	1,935.77
MIDAMERICA BOOKS	LIBRARY BOOKS - LIB	161.70
MIDWEST BREATHING AIR	QUARTERLY AIR TEST - FD	193.45
MICROBAC LABORATORIES	DRINKING/WW ANALYSIS - WA, WW	2,380.75
NVB PLAYGROUNDS	ADAPTIVE SWING HARNESS - PK	152.00
OELWEIN PUBLISHING	MINUTES	220.32
OVERDRIVE	AUDIO/EBOOKS	1,202.25
PCC	ELECTRONIC CLAIMS FEES - AMB	569.87
PRESTO-X	PEST CONTROL - CH, PD	118.95
PUTNAM MUSEUM	FUNBUNDLE MEMBERSHIP - FOL	234.00
RACOM	PAGER ANTENNAS - AMB	33.90
ROBERTS, STEVENS & PRENDER	LEGAL FEES - AMB, CH, LIB	2,137.50
SAFE LIFE	BULLET PROOF VESTS - PD	2,412.90
SIGNS AND MORE	T-SHIRTS/PENCILS - AMB, LIB	594.54
STOREY KENWORTHY	PAPER TOWELS/ENVELOPES - CH, LIB	273.77
TELEFLEX	MEDICAL SUPPLIES - AMB	59.50
THOMAS JAMES	GARBAGE/CLEAN UP - ALL	294.00
TITAN MACHINERY	REPLACE WIF SENSOR - ST	972.86
TREAS-ST OF IA-DEPT REVENUE	MAY SALES/WET TAX	2,152.60
UMB BANK	BOND REG	500.00
US CELLULAR	CELLPHONES - AMB, BLDG, FD, WA, WW	285.75
VERIZON WIRELESS	MOBILEBROADBAND/CELLPHONE - PD	126.45
ZIAN BAUTISTA	WATER DEPOSIT REFUND	75.09
TOTAL		222,785.13

PUBLIC HEARING

Motion by Rohlfen, seconded by Wright, to open the public hearing on the matter of adopting the plans, specifications, form of contract and estimate of cost for the State Revolving Fund Sponsored Project. Motion carried 4:0. The clerk reported no oral or written objections had been filed. Mayor Even opened the floor for any objections or comments from the public. Hearing none, the Mayor requested a motion to close the public hearing. Motion by Rohlfen, seconded by Bell, to close the public hearing. Motion carried 4:0. The Mayor declared the public hearing closed.

Council Member Rohlfen questioned the South Street Water Quality Improvements part of the project and the 20-year maintenance plan. Motion by Bell, seconded by Wright, to approve **Resolution No. 2024-75 RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE STATE REVOLVING FUND SPONSORED PROJECT**. Roll Call: Ayes: Rohlfen, Bell, Wright, Hamilton. Nays: None. Motion carried 4:0.

Mayor Even spoke regarding awarding the contract for the SRF Sponsored Project. There was discussion regarding the base bid for all three projects plus the alternates. Motion by Wright, seconded by Hamilton, to approve **Resolution No. 2024-76 RESOLUTION MAKING AWARD OF CONTRACT FOR THE STATE REVOLVING FUND SPONSORED PROJECT** to include base bid plus alternates. Roll Call: Ayes: Hamilton, Bell, Wright, Rohlfen. Nays: None. Motion carried 4:0.

CITIZEN INPUT

None

DEPARTMENTAL REPORTS

Rohlfen questioned the remaining budgeted funds from the library. Motion by Rohlfen, seconded by Bell, to accept the departmental reports. Motion carried 4:0.

NEW BUSINESS

Mayor Even spoke regarding the application for fireworks permit. The Jesup Sandlot would like to have fireworks display on July 26, 2024, at the Jesup Community School after the conclusion of the Jesup Recreation

softball/baseball seasons. Motion by Rohlfen, seconded by Wright, to approve Tyler DeSousa's application for a firework's permit on July 26, 2024, at the Jesup Community School for the Jesup Sandlot. Roll Call: Ayes: Rohlfen, Wright, Hamilton, Bell. Motion carried 4:0.

Motion by Bell, seconded by Wright, to approve **Resolution No. 2024-77 RESOLUTION APPROVING PAYMENT #25 FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENTS 2020 PROJECT**. Roll Call: Ayes: Wright, Rohlfen, Hamilton, Bell. Nays: None. Motion carried 4:0.

Mayor Even spoke regarding the job descriptions for the ambulance and fire chiefs. There was discussion regarding residency requirements. Motion by Rohlfen to mirror the Fire Chief job description for the Ambulance Chief. The motion died for lack of a second. Motion by Bell, seconded by Hamilton, to mirror the Fire Chief job description for the Ambulance Chief through 12/31/2024 regarding residency requirements. Roll Call: Rohlfen, Bell, Wright, Hamilton. Nays: None. Motion carried 4:0.

Motion by Hamilton, seconded by Wright, to approve **Resolution No 2024-78 RESOLUTION SETTING SALARIES FOR APPOINTED OFFICERS AND EMPLOYEES AND VOLUNTEER STIPENDS FOR THE FIRE AND AMBULANCE OFFICERS OF THE CITY OF JESUP, IOWA EFFECTIVE JUNE 22, 2024**. Roll Call: Ayes: Rohlfen, Wright, Hamilton. Abstain: Bell. Nays: None. Motion carried 3:0.

Mayor Even spoke regarding the remaining funds within the library budget. The Library Board has requested the remaining funds that the library has not spent be transferred from the General Fund to the Library savings account fund. There is approximately \$17,800.00 dollars remaining. There is still one payroll left to process in this fiscal year. Library Director Becky Burke spoke regarding using the remaining funds for musical instruments that would be attached to the exterior of the library building. Motion by Wright, seconded by Rohlfen, to approve the Library Board request to transfer surplus from the Library fund budget to the Library savings account. Roll Call: Ayes: Rohlfen, Wright, Hamilton, Bell. Motion carried 4:0.

Motion by Bell, seconded by Hamilton, to approve **Resolution No. 2024-79 RESOLUTION APPROVING TRANSFERS FOR BUDGETARY PROVISIONS**. Roll Call: Ayes: Bell, Wright, Hamilton, Rohlfen. Nays: None. Motion carried 4:0.

Public Works Director Michael Fettkether spoke regarding a job posting for a Water/Wastewater Technician. Motion by Wright, seconded by Bell, to approve posting for a Water/Wastewater Technician. Roll Call: Ayes: Bell, Hamilton, Rohlfen, Wright. Motion carried 4:0.

ADJOURN

Motion by Hamilton, seconded by Wright, to adjourn the meeting. Motion carried 4:0. The meeting was adjourned at 8:15 p.m.

Megan Cross
Deputy City Clerk

REVENUES AND EXPENSES FOR THE MONTH OF MAY

	REVENUES	EXPENSES
GENERAL	98,283.68	91,850.11
ROAD USE TAX	28,561.30	91.70
EMPLOYEE BENEFIT	13,193.11	18,326.30
EMERGENCY	1,769.67	.00
LOCAL OPTION SALES TAX	31,271.26	96,106.25
TAX INCREMENT FINANCING	.00	.00
DEBT SERVICE	21,928.36	325,077.50
WASTEWATER TREATMENT	11,107.52	60,700.74
SRF SPONSORED PROJECT	.00	30,075.00
NORTH STREET IMPROVEMENTS	.00	10,450.00
SPLASH PAD	70.00	2,526.50
YOUNG & 8 TH STREETS	.00	.00
220 TH STREET SANITARY SEWER	.00	.00
VETERANS MEMORIAL PARK	7,500.00	.00
WATER	33,633.33	13,971.20
SEWER	62,233.93	17,402.31
WATER DEPOSITS/SALES TAX	2,526.95	1,999.95
TOTAL	312,079.11	668,577.56