

CITY COUNCIL

MARCH 18, 2024

The Jesup City Council met in a regular council meeting on Monday, March 18, 2024, at 7:00 p.m. in the Jesup City Hall, 791 6th Street, Jesup, Iowa. Public access to the meeting was accessible through YOUTUBE from a computer, tablet, smartphone, or telephone.

Mayor Pro Tem Denny Bell called the meeting to order at 7:00 p.m. Mayor Even joined the meeting at 7:22 p.m. Members present: Denny Bell, Chad Kohagen, Andrew Hamilton, and Craig Wright. Absent: Todd Rohlfesen. Council member Rohlfesen joined the meeting at 7:22 p.m.

Motion by Wright, seconded by Kohagen, to approve the agenda. Motion carried 4:0.

Motion by Wright, seconded by Hamilton, to approve and adopt the following items on the consent agenda. 1. Approve the minutes of the March 4, 2024, regular council meeting. 2. Approve the City Clerk reports. 3. Approve the claims and give directions to pay. 4. Approve liquor license application – St Athanasius Church. 5. Approve liquor license application – Jesup Nine and Dine Banquet Hall. Roll Call: Ayes: Bell, Kohagen, Hamilton, Wright. Nays: None. Motion carried 4:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR MARCH 18, 2024

WARRANTS WRITTEN SINCE THE MARCH 04, 2024, MEETING:

Accounts Payable	Payroll ACH - 3-08-2024	18,085.91
Farmers State Bank	Payroll taxes - Federal, Medicare, Social Security	5,610.99
Employee Benefit Systems	Claims processing/self-funding	120.80
Jesup Postmaster	March water bills - WA, WW	345.10

CLAIMS PRESENTED FOR MARCH 18, 2024:

AMERICAN WATER WORKS	FY25 MEMBERSHIP DUES - WA	430.00
AXON ENTERPRISE	TASER BASIC PLAN PMNT #5 - PD	2,400.00
BCEDC	RURAL SUMMIT	70.00
BLACK HAWK COUNTY EMS	2024 DUES	50.00
BLACK HAWK COUNTY TREASURER	FY24 HAZMAT CONTRIBUTION - FD	96.50
BLACK HAWK WASTE	FEBRUARY CARDBOARD/RECYCLING	1,670.45
BOUND TREE	MEDICAL SUPPLIES - AMB	936.23
CAMPBELL SUPPLY	DRIVER BIT SET - WA	23.99
CITY LAUNDERING	MATS, MOPS, RAGS, TOWELS-CH, ST, WA, WW	260.71
CJ COOPER	PRE-EMPLOYMENT QUERY - ST	10.00
FARMERS MUTUAL	FIBER INSTALL WWTP – WW	1,590.00
GORDON FLESCH	COPIER CONTRACT/OVERAGES - CH	25.00
HAWKEYE COMM COLLEGE	ILEA - PD	5,500.00
HAWKINS	CHLORINE - WA	628.52
IOWA DEPT OF PUBLIC SAFETY	MACH 2023 3RD & 4TH QTR - PD	1,212.00
IOWA PRISON INDUSTRIES	ILEA UNIFORM - PD	230.00
IOWA PUMP WORKS	LFT STN SRV AGREEMENT - WW	928.00
JESUP FIRE ASSOC	DRILL PAY - FD	4,105.00
JESUP POSTMASTER	STAMPS - ALL	1,020.00
LAURIE EVEN	SEW ON PATCHES - PD	48.00
MCCLURE ENGINEERING	ENGINEERING - WWTP	4,486.91
METERING AND TECHNOLOGY	PLATE/GASKET/LINER - WA	194.88
MICROBAC	DRINKING/WASTEWATER ANALYSIS - WA, WW	1,372.50
MIDAMERICAN ENERGY	STREETLIGHT INSTALL - RUT	5,915.92
MIDWEST BREATHING	QUARTERLY AIR TEST - FD	193.45
OELWEIN PUBLISHING	FEBRUARY 19 MINUTES/ORD 653 - CH	275.84

PRESTO-X COMPANY	PEST CONTROL - CH, PD	108.14
PRIMROSE HEATING & AIR	WATER LINE 4TH ST - WA	487.45
ROBERTS, STEVENS & PRENDER	LEGAL FEES - CH, SRF, WWTP	3,112.50
RYDELL AUTO	REPAIR SIREN BRACKET - PD	180.00
SHAWVER WELL	PUMP SYSTEM INSTALL - WWTP	8,855.10
SUMMIT	ANNUAL SPRINKLER INSPECT - AMB, CH, FD	963.00
THOMAS JAMES	GARBAGE - ALL	44.00
TITAN MACHINERY	HORN - ST	45.60
US CELLULAR	CELLPHONE - AMB, BLDG, FD, WA/WW	285.91
USA BLUEBOOK	PH PROBE/TAGS/BUFFER - WA, WW	448.97
VERIZON WIRELESS	MOBILE BROADBAND/CELLPHONE - PD	126.49
TOTAL		48,331.06

CITIZEN INPUT

Kyle Troyer spoke on behalf of the Jesup Soccer Complex. The complex needs an estimated \$5,000 repair to the irrigation system that is no longer working. Troyer is asking if the city would help with the cost of this repair.

DEPARTMENTAL REPORTS

Motion by Kohagen, seconded by Wright, to accept the departmental reports. Motion carried 4:0.

OLD BUSINESS

Hamilton expressed new concerns with the Critical Home Repair Program and requested a representative to come and speak to the council. Motion by Wright, seconded by Hamilton, to table the Critical Home Repair program through Habitat for Humanity. Roll Call: Ayes: Wright, Bell, Hamilton, Kohagen. Nays: None. Motion carried 4:0.

Fire Chief Andrew Trumbauer spoke regarding concerns with the Memorandum of Agreement. Chris Hare, Buchanan County Emergency Management, was available to answer questions. Hamilton suggested having the City Attorney make changes to the agreement. Motion by Wright, seconded by Kohagen, to approve the city attorney to make requested changes to the Memorandum of Agreement for a Public Emergency Site with Buchanan County Emergency Management and Buchanan County Public Health. Motion carried 5:0.

Mayor Even spoke regarding the obligation of the American Rescue Plan Act (ARPA) funds. Public Works Director Michael Fettkether discussed ideas and projects he's been working on. Kyle Troyer spoke regarding an Eagle Scout project his daughter is working on to turn a tennis court at the school into a pickle ball court. Motion by Rohlfen, seconded by Bell to approve obligating \$3,000 to the Eagle Scout pickle ball courts project. Motion carried 5:0. Motion by Rohlfen, seconded by Hamilton to approve obligating \$5,000 to irrigation repairs for the Jesup Soccer Complex. Motion carried 5:0. Motion by Kohagen, seconded by Wright to approve obligating \$80,000 to the community recreation softball/baseball field improvements, \$50,711.29 to the Land O' Corn park electrical and lighting upgrades, \$10,000 to the removal of off-street parking located at the Methodist Church, \$24,000 to the Splash Pad Project, \$24,000 to the Veteran's Park Project, and \$15,000 to City of Jesup Welcome Signs. Roll Call: Ayes: Bell, Wright, Rohlfen, Kohagen, Hamilton. Nays: None. Motion carried. 5:0.

NEW BUSINESS

Mayor Even spoke regarding the Minor Subdivision Plat for Farmers Mutual Telephone First Addition. Motion by Rohlfen, seconded by Wright, to approve **Resolution No. 2024-55 RESOLUTION APPROVING MINOR SUBDIVISION PLAT**. Roll Call: Ayes: Bell, Wright, Rohlfen, Kohagen, Hamilton. Nays: None. Motion carried 5:0.

Mayor Even spoke regarding the plat of survey for Vernetta Youngblut. The family wants to parcel off the house from the farm to sell the house. This parcel is not within city limits but needs council approval because it is within 2 miles of city limits. Motion by Bell, seconded by Hamilton, to approve **Resolution No. 2024-56 RESOLUTION APPROVING PLAT OF SURVEY**. Roll Call: Ayes: Hamilton, Kohagen, Bell, Wright, Rohlfen. Nays: None. Motion carried 5:0.

Motion by Rohlfen, seconded by Hamilton, to approve **Resolution No. 2024-57 RESOLUTION APPROVING PAYMENT #22 FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENTS 2020 PROJECT**. Roll Call: Ayes: Wright, Rohlfen, Kohagen, Hamilton, Bell. Nays: None. Motion carried 5:0.

Public Works Director Michael Fettkether spoke regarding the lawn mowers. Motion by Wright, seconded by Kohagen, to approve purchasing a John Deere lawn mower, including trade-in, for \$8,500.00 from P & K Midwest. Roll Call: Ayes: Kohagen, Bell, Wright, Rohlfesen, Hamilton. Nays: None. Motion carried 5:0.

Motion by Bell, seconded by Kohagen, to go into closed session under Iowa Code Section 21.5(1)(i). Roll call: Bell, Kohagen, Hamilton, Wright, Rohlfesen. Motion carried 5:0. Motion by Rohlfesen, seconded by Wright, to end closed session. Roll call: Kohagen, Rohlfesen, Bell, Wright, Hamilton. Motion carried 5:0. Mayor Even declared the council reconvene open session at 9:19 p.m.

ADJOURN

Motion by Rohlfesen, seconded by Wright, to adjourn the meeting. Motion carried 5:0. The meeting was adjourned at 9:20 p.m.

Megan Cross
Deputy City Clerk

REVENUES AND EXPENSES FOR THE MONTH OF FEBRUARY

	REVENUES	EXPENSES
GENERAL	41,733.79	85,652.51
ROAD USE TAX	25,828.24	.00
EMPLOYEE BENEFIT	1,694.97	14,553.21
EMERGENCY	227.35	.00
LOCAL OPTION SALES TAX	34,291.45	.00
TAX INCREMENT FINANCING	.00	.00
DEBT SERVICE	3,533.03	.00
WASTEWATER TREATMENT	131,976.25	172,991.55
SRF SPONSORED PROJECT	.00	.00
NORTH STREET IMPROVEMENTS	363,144.04	3,698.50
SPLASH PAD	.00	.00
YOUNG & 8 TH STREETS	.00	2,010.00
220 TH STREET SANITARY SEWER	.00	.00
VETERANS MEMORIAL PARK	.00	.00
WATER	33,643.31	14,085.62
SEWER	62,283.56	17,705.50
WATER DEPOSITS/SALES TAX	2,279.05	2,157.29
TOTAL	700,635.04	312,854.18