

# CITY COUNCIL

## MARCH 4, 2024

The Jesup City Council met in a regular council meeting on Monday, March 4, 2024, at 7:00 p.m. in the Jesup City Hall, 791 6<sup>th</sup> Street, Jesup, Iowa. Public access to the meeting was accessible through YOUTUBE from a computer, tablet, smartphone, or telephone.

Mayor Even called the meeting to order at 7:00 pm.

Members present: Denny Bell, Chad Kohagen. Andrew Hamilton, Craig Wright, and Todd Rohlfsen.

Absent: None.

Motion by Bell, seconded by Kohagen, to approve the agenda. Motion carried 5:0.

Motion by Rohlfsen, seconded by Wright, to approve the consent agenda and adopt the following items on the consent agenda: 1. Approve the minutes of the February 19th, 2024, regular council meeting. 2. Approve the claims and give directions to pay. 3. Approve the liquor license application – Kwik Trip Inc. Roll Call: Ayes: Bell, Kohagen, Hamilton, Wright, Rohlfsen. Nays: None. Motion carried 5:0.

### CLAIMS PRESENTED TO THE CITY COUNCIL FOR MARCH 4, 2024

#### WARRANTS WRITTEN SINCE THE FEBRUARY 19, 2024, MEETING:

Jesup Postmaster	March water bills - WA, WW	
Accounts Payable	Payroll ACH - 02-23-24	20,557.81
IPERS	City and employee share, retirement	8,658.26
Farmers State Bank	Payroll taxes - Federal, Medicare, Social Security	6,279.97
Treasurer, State of Iowa	State payroll withholding tax	1,753.45
AFLAC	Employee Paid Insurance	170.74
Wellmark	City and employee share, Health Insurance	10,288.48
Hartford Life Insurance	Life Insurance	165.00
Delta Dental	Dental/Vision	819.68
STAAB	Pay req #21 WWTP project	166,842.80
Employee Benefit Systems	Claims processing/self-funding	1,376.47

#### CLAIMS PRESENTED FOR MARCH 4, 2024:

ADVANTAGE ARCHIVES	YEARBOOK DIGITIZATION - FOL, LIB	3,955.66
AHLERS COONEY	AMEND URBAN REVIT PLAN	81.00
AMAZON CAPITAL SERVICES	BOOKS/TOWELS/CLEANER - FOL, LIB, PD	396.48
BADGER METER	HOSTING/SERVICE AGREEMENT - WA	1,005.30
BAKER & TAYLOR	LIBRARY BOOKS - LIB	401.55
BLACK HAWK RENTAL	HYDRAULIC FLUID - ST	121.00
BOUND TREE	MEDICAL SUPPLIES - AMB	108.88
CHRISTINA LICHTY	MONKEYTHIS PHOTOS	600.00
CITY LAUNDERING	MATS, MOPS, RAGS, TOWELS-CH, ST, WA, WW	377.56
CONSOLIDATED ENERGY	OIL – WW	77.79
FARMERS MUTUAL TELEPHONE	PHONE/INTERNET – ALL	950.71
INDEPENDENCE AUTO PARTS	DIESEL FLUID - ST	39.96
IOWA LIBRARY ASSOC	2024 MEMBERSHIP - LIB	130.00
KIRKWOOD COMM COLLEGE	SKILLS TRAINING - AMB	40.00
LINDA BETSINGER MCCANN	LOST CITIES OF IA - LIB	75.00
MCCLURE	SRF SPONSORED PROJECT	43,250.00
MENARDS	PAPER PRODUCTS/CONDUIT - AMB, FD, ST	120.39
MID AMERICAN ENERGY	GAS, ELECTRIC - ALL	8,634.32
MILLER-VOGEL INS	INSURANCE - PD	327.00
NORTHEAST IOWA DOOR	DOOR REPAIR - ST	316.75

OELWEIN PUBLISHING	MINUTES/ORD 652 - CH	208.88
OVERDRIVE	AUDIOBOOKS/EBOOKS - LIB	1,167.76
PCC	ELECTRONIC CLAIMS FEES/OVRPMNT - AMB	1,263.12
PENWORTHY	LIBRARY BOOKS - LIB	197.15
PETERSON TRUSTWORTHY	BATTERIES/CONDUIT/WIRE	187.24
PETTY CASH	REPLENISH POSTAGE - LIB	21.99
PREMIER TECHNOLOGY	HARD DRIVE/MONTHLY IT - CH, PD, WA, WW	788.70
SPAHN & ROSE	ANCHORS - WW	21.96
STATE CHEMICAL SOLUTIONS	WASTEWATER TREATMENT PROGRAM - WW	167.98
STOREY KENWORTHY/MATT PAR	FOLDERS/PAPER/CORRECTION TAPE - ALL	728.60
TAMA COUNTY EMS ASSOC	AMLS CLASS - AMB	100.00
TREASURER, STATE OF IOWA	FEBRUARY WET/SALES TAX	2,189.62
UNIFIRST	MATS/CLOTHS - LIB	99.63
USA BLUE BOOK	GLOVES/LIQUID DPD - WA	174.83
VISA	MEALS/BAG/HOTEL/SUBSCRIPTION - LIB, PD	2,072.77
WHIMSICAL TWIST	CALLIGRAPHY WORKSHOP - LIB	70.00
TOTAL		70,469.58

### CITIZEN INPUT

None

### NEW BUSINESS

Jason Thompson spoke regarding the Shooting Education Range. The cub scouts are hosting a pine wood derby on April 27, 2024, and would like to educate the scouts on shooting. The education shooting range is for BB guns and the scouts will have an instructor on-site. Motion by Kohagen, seconded by Rohlfesen, to approve an education shooting range for the cub scouts on April 27, 2024, at the park pavilion pending proof of insurance provided by cub scouts. Motion carried 5:0.

Motion by Rohlfesen, seconded by Hamilton, to approve **Resolution No. 2024-53** RESOLUTION APPROVING APPLICATION FOR TAX ABATEMENT UNDER THE JESUP URBAN REVITALIZATION PLAN. Roll Call: Ayes: Hamilton, Rohlfesen, Kohagen, Bell, Wright. Nays: None. Motion carried 5:0.

Mayor Even spoke regarding the Memorandum of Agreement for a Public Emergency Site. Buchanan County Emergency Management would like the city to partner with Buchanan County Emergency Management and Buchanan County Public Health. The Jesup Fire Station would serve as a facility which can be used by the departments in the event of a public emergency. Hamilton expressed concerns about the amount of space they may use as well as the duration. Motion by Rohlfesen, seconded by Wright, to table the Memorandum of Agreement for a Public Emergency Site with Buchanan County Emergency Management and Buchanan County Public Health until more information is obtained. Motion carried 5:0.

Chief Evans spoke regarding disposing of the 2019 Chevy Police Tahoe. The City of Winthrop is interested in purchasing the vehicle for a First Responder Rescue Unit. The City of Winthrop has agreed to purchase the vehicle for 24,000.00. Motion by Wright, seconded by Hamilton, to approve **Resolution No. 2024-54** RESOLUTION APPROVING DISPOSAL OF 2019 CHEVY TAHOE – POLICE DEPARTMENT. Roll Call: Ayes: Hamilton, Wright, Bell, Rohlfesen, Kohagen. Nays: None. Motion carried 5:0.

Motion by Kohagen, seconded by Wright, to approve the first reading of an ordinance as follows: An Ordinance Amending Chapter 62.07 Regarding Engine Braking. Roll Call: Ayes: Wright, Bell, Hamilton, Rohlfesen, Kohagen. Nays: None. Motion carried 5:0.

Motion by Kohagen, seconded by Bell, to approve waiving the second and third readings of an ordinance as follows: An Ordinance Amending Chapter 62.07 Regarding Engine Braking. Roll Call: Ayes: Kohagen, Wright, Rohlfesen, Hamilton, Bell. Nays: None. Motion carried 5:0.

Motion by Hamilton, seconded by Bell, to adopt an ordinance as follows: An Ordinance Amending Chapter 62.07 Regarding Engine Braking. Roll Call: Ayes: Hamilton, Bell, Kohagen, Wright, Rohlfesen. Nays: None. Motion carried 5:0.

Mayor Even spoke regarding the obligation of the American Rescue Plan Act (ARPA) funds. The ARPA funds need to be obligated to a project this year. The mayor stated the city still has approximately \$211,000.00 to obligate to a project. The city is required to do reporting to the Department of Treasury in April. All ARPA funds are required to be obligated by December 31, 2024, but the Iowa League of Cities recommends cities obligate all funds to a project by April 2024. The Council would like to discuss project options at the next council meeting on March 18, 2024.

**ADJOURN**

Motion by Bell, seconded by Kohagen, to adjourn the meeting. Motion carried 5:0. The meeting adjourned at 7:30 pm.

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Megan Cross  
Deputy City Clerk