

CITY COUNCIL

MAY 20, 2024

The Jesup City Council met in a regular council meeting on Monday, May 20, 2024, at 7:00 p.m. in the Jesup City Hall, 791 6th Street, Jesup, Iowa. Public access to the meeting was accessible through YOUTUBE from a computer, tablet, smartphone, or telephone.

Mayor Chris Even called the meeting to order at 7:00 p.m.

Members present: Denny Bell, Chad Kohagen, Andrew Hamilton, Craig Wright, and Todd Rohlfsen.

Absent: None.

Motion by Rohlfsen, seconded by Kohagen, to approve the agenda. Motion carried 5:0.

Motion by Bell, seconded by Hamilton, to approve and adopt the following items on the consent agenda. 1. Approve the minutes of the May 6, 2024, regular council meeting. 2. Approve the City Clerk reports. 3. Approve the claims and give directions to pay. Roll Call: Ayes: Bell, Kohagen, Hamilton, Wright, Rohlfsen. Nays: None. Motion carried 5:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR MAY 20, 2024

WARRANTS WRITTEN SINCE THE MAY 6, 2024, MEETING:

Jesup Postmaster	May Water Bills	311.00
Accounts Payable	Payroll ACH - 5-17-24	19,932.45
Farmers State Bank	Payroll taxes - Federal, Medicare, Social Security	6,432.28
AFLAC	Employee Paid Insurance	170.74
Wellmark	City and employee share, Health Insurance	10,677.25
Employee Benefit Systems	Claims processing/self-funding	85.00

CLAIMS PRESENTED FOR MAY 20, 2024:

AGVANTAGE FS	WEED KILLER - ST	282.40
AMAZON	TONER/CALENDAR - CH, PD	100.29
BLACK HAWK WASTE DISPOSAL	APRIL RECYCLING/CARDBOARD	1,865.00
BMS AGGREGATES	ROADSTONE - ST	91.70
BOUND TREE	MEDICAL SUPPLIES - AMB	1,021.01
CITY LAUNDERING	MATS, MOPS, RAGS, TOWELS-CH, ST, WA, WW	270.10
CONSOLIDATED ENERGY	DIESEL, OIL - ST, PD	954.13
DIAMOND ENTERPRISES	HYDROSEED - SPLASH PAD PROJECT	2,232.00
GALLS	BADGES - AMB	144.74
GORDON FLESCH	COPIER CONTRACT - CH	28.00
HOME DEPOT	PLIERS/GARAGE REMOTE - CH, WW	42.09
JESUP COMMUNITY SCHOOL	COMMUNITY RECREATION	2,500.00
JESUP POSTMASTER	BULK MAILING PERMIT - WA, WW	320.00
L.L. PELLING	COLD MIX - ST	3,669.75
MCCLURE ENGINEERING	ENGINEERING - WWTP	11,107.52
MICROBAC LABORATORIES	DRINKING/WW ANALYSIS - WA, WW	17.50
MIDWEST PATCH	STREET SIGNS - ST	2,332.50
OELWEIN PUBLISHING	MINUTES, ORDINANCES - CH	580.84
O'REILLY	BRAKE PADS/ROTORS - PD	302.00
P & K MIDWEST	OIL, FILTER - PARKS	55.66
PRESTO-X COMPANY	PEST CONTROL - CH, PD	118.95
RAPIDS REPRODUCTIONS	REFUSAL FORMS - AMB	108.70
ROBERTS, STEVENS & PRENDERGAST	LEGAL FEES - AMB, CH, PD, SPLASH	1,575.70
SHIELD TECHNOLOGY	ANNUAL RECORDS LICENSE - PD	450.00
STOKES WELDING	BLADES. AIR FILTER - PARKS	257.00

SUPERIOR WELDING	OXYGEN - AMB	90.00
THOMAS JAMES	CLEAN UP DAY	187.99
US CELLULAR	CELL PHONE - AMB, BLDG, WA, WW	285.75
UTILITY EQUIPMENT	WATER VALVES - PK	137.76
VERIZON WIRELESS	MOBILE BROADBAND, CELL PHONE - PD	126.43
WEX	FUEL - ALL	2,362.73
TOTAL		33,618.24

CITIZEN INPUT

None

DEPARTMENTAL REPORTS

Councilmember Hamilton questioned the resignation of the Assistant Library Director.
Motion by Bell, seconded by Kohagen, to accept the departmental reports. Motion carried 5:0.

NEW BUSINESS

Mayor Even spoke regarding the SRF Sponsored Project. This resolution is setting a public hearing date to adopt the plans and specifications. The proposed date for the public hearing is June 17, 2024. Motion by Bell, seconded by Rohlfen, to approve **Resolution No. 2024-69 RESOLUTION ORDERING SRF SPONSORED PROJECT AND FIXING DATE FOR HEARING THERON AND TAKING QUOTES THEREFOR.** Roll Call: Ayes: Wright, Kohagen, Rohlfen, Hamilton, Bell. Nays: None. Motion carried 5:0.

Motion by Rohlfen, seconded by Wright, to approve **Resolution No. 2024-70 RESOLUTION ESTABLISHING A PROJECT FUND FOR THE PROSPECT AND HOPKINS STREET IMPROVEMENTS PROJECT.** Roll Call: Ayes: Bell, Wright, Rohlfen, Kohagen, Hamilton. Nays: None. Motion carried 5:0.

Mayor Even spoke regarding an engineering agreement for the Prospect and Hopkins Street Improvements project. Attorney Prendergast stated the Indemnification and Limitation of Liability clause within the engineering agreement needs amended to increase the amount of liability to at least as much as the project's estimated cost. Motion by Bell, seconded by Wright, to approve an engineering agreement with Fehr Graham for the Prospect and Hopkins Street Improvements Project, subject to city attorney review and approval. Roll Call: Ayes: Wright, Bell, Hamilton, Kohagen, Rohlfen. Nays: None. Motion carried 5:0.

Motion by Kohagen, seconded by Hamilton, to accept the resignation of Assistant Library Director Allie Borgerding. Roll Call: Ayes: Hamilton, Kohagen, Rohlfen, Bell, Wright. Nays: None. Motion carried 5:0.

Camille Thorson, Mckenna Albert, and Hannah Bovy spoke regarding the community survey for Jesup Recycling. The mayor opened the floor to citizen comments. Judy Rock, Greg Weber, Dennis Emme, Eric Frey, Donna Delagardelle, Linda Youngblut, Traci Ciesielski, Todd Conner, and Dorthea Bovy addressed the council. Mayor Even spoke regarding the Request for Proposals to local companies for trash pickup and recycling. Hamilton questioned if Thomas James could take cardboard and recycling. The CAPS associates stated that Thomas James could take cardboard, but not plastics. Motion by Hamilton, seconded by Wright, to approve sending out a Request for Proposal for trash and recycling pickup. Roll Call: Ayes: Bell, Hamilton, Wright, Kohagen, Rohlfen. Nays: None. Motion carried 5:0.

Trey Kahl Long, McClure Engineering, explained the change order for the Wastewater Treatment Plant Improvements 2020 Project. Motion by Rohlfen, seconded by Hamilton, to approve change order #5 for the Wastewater Treatment Plant Improvements 2020 Project. Roll Call: Ayes: Rohlfen, Wright, Bell, Kohagen, Hamilton. Nays: None. Motion carried 5:0.

Motion by Rohlfen, seconded by Hamilton, to approve **Resolution No. 2024-71 RESOLUTION APPROVING PAYMENT #24 FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENTS 2020 PROJECT.** Roll Call: Ayes: Kohagen, Wright, Rohlfen, Hamilton, Bell. Nays: None. Motion carried 5:0.

Mayor Even spoke regarding the plat of survey for BMC Aggregates. This subdivision is 1.8 miles south of Jesup. The Mayor recommends waiving the review of the plat of survey for the BMC Aggregates. Motion by Rohlfesen, seconded by Kohagen, to approve **Resolution No. 2024-72 RESOLUTION WAIVING RIGHT OF REVIEW PARCEL**. Roll Call: Ayes: Rohlfesen, Hamilton, Kohagen, Wright, Bell. Nays: None. Motion carried 5:0.

Public Works Director Michael Fettkether spoke regarding moving a fire hydrant and adding a fire hydrant on 6th Street at the Jesup Community School. The city and school would like to move and replace the fire hydrant by the old horseshoe driveway and add a fire hydrant on 6th Street by the new building. The city is still in discussion with the school regarding who is paying for which items and who is doing the installation. Motion by Hamilton, seconded by Bell, to table the replacement and addition of fire hydrants on 6th Street until the June 3, 2024, council meeting. Motion carried 5:0.

Motion by Wright, seconded by Kohagen, to go into closed session pursuant to Iowa Code section 21.5(1)(c), to discuss strategy with counsel in matters where litigation is present or imminent and where disclosure of such matters would likely prejudice the position of the city in that litigation. Roll Call: Ayes: Kohagen, Wright, Hamilton, Bell, Rohlfesen. Motion carried 5:0. Motion by Bell, seconded by Wright, to end closed session. Roll Call: Ayes: Rohlfesen, Hamilton, Kohagen, Wright, Bell. Motion carried 5:0.

Mayor Even declared the council reconvene open session at 8:28 p.m.

ADJOURN

Motion by Kohagen, seconded by Rohlfesen, to adjourn the meeting. Motion carried 5:0. The meeting was adjourned at 8:29 p.m.

Koley Mead
City Clerk

REVENUES AND EXPENSES FOR THE MONTH OF APRIL

	REVENUES	EXPENSES
GENERAL	383,981.14	167,492.93
ROAD USE TAX	28,690.36	69,578.57
EMPLOYEE BENEFIT	79,709.56	41,826.82
EMERGENCY	10,691.88	.00
LOCAL OPTION SALES TAX	27,083.38	.00
TAX INCREMENT FINANCING	16,059.11	.00
DEBT SERVICE	134,648.59	.00
WASTEWATER TREATMENT	319,020.35	90,257.50
SRF SPONSORED PROJECT	.00	35,075.00
NORTH STREET IMPROVEMENTS	496.08	1,378.00
SPLASH PAD	.00	25,895.04
YOUNG & 8 TH STREETS	.00	1,952.50
220 TH STREET SANITARY SEWER	.00	.00
VETERANS MEMORIAL PARK	4,070.00	2,530.16
WATER	30,816.42	30,415.59
SEWER	58,979.06	32,269.61
WATER DEPOSITS/SALES TAX	2,344.81	2,544.84
TOTAL	1,096,590.74	501,216.56