

CITY COUNCIL

NOVEMBER 20, 2023

The Jesup City Council met in a regular council meeting on Monday, November 20, 2023, at 7:00 p.m. in the Jesup City Hall, 791 6th Street, Jesup, Iowa. Public access to the meeting was accessible through YOUTUBE from a computer, tablet, smartphone, or telephone.

Mayor Chris Even called the meeting to order at 7:00 p.m.

Members present: Denny Bell, Curtis Schares, David Bishop, and Todd Rohlfesen.

Absent: Craig Wright.

Motion by Rohlfesen, seconded by Bishop, to approve the agenda. Motion carried 4:0.

Motion by Bell, seconded by Bishop, to approve and adopt the following items on the consent agenda. 1.

Approve the minutes of the November 6, 2023, regular council meeting and the minutes of the November 15, 2023, special council meeting. 2. Approve the City Clerk reports. 3. Approve the claims and give directions to pay. Roll Call: Ayes: Bell, Schares, Bishop, Rohlfesen. Nays: None. Motion carried 4:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR NOVEMBER 20, 2023

WARRANTS WRITTEN SINCE THE NOVEMBER 6, 2023, MEETING:

Jesup Postmaster	November Water Bills	355.52
Accounts Payable	Payroll ACH - 11-17-23	32,330.06
Clint Bell	Payroll - 11-17-23	461.75
IPERS	City and employee share, retirement	8,591.19
Treasurer, State of Iowa	State payroll withholding tax	1,716.71
AFLAC	Employee Paid Insurance	170.74
United Healthcare	City and employee share	10,636.98
Farmers State Bank	Payroll taxes - Federal, Medicare, Social Security	8,286.13
Hartford Life Insurance	Life Insurance	165.00
Delta Dental	Dental/Vision	819.68
Employee Benefit Systems	Claims processing/self-funding	2,686.31
Employee Benefit Systems	Claims processing/self-funding	260.77

CLAIMS PRESENTED FOR NOVEMBER 20, 2023:

3E ELECTRICAL ENGINEERING	LIGHT, STREET SHOP - ST	153.96
ADVANCED AUTO PARTS	FILTERS, BATTERY, CLENAER - ST, FD	335.93
AP INDUSTIRAL STEEL	STEEL, CHRISTMAS DECORATIONS - PARKS	30.00
BOUND TREET	MEDICAL SUPPLIES - AMB	252.88
BUCHANAN COUNTY TOURISM	MEMBERSHIP DUES - CH	100.00
CHOSEN VALLEY TESTING	CORE TESTING - YOUNG & 8TH ST PROJECT	500.00
CITY LAUNDERING COMPANY	MATS, MOP, UNIFORMS -ALL	245.12
COLLEEN NAGEL	REFUND COMMUNITY ROOM FEE - CH	50.00
CYNDI VENABLES	REFUND COMMUNITY ROOM DEPOSIT - CH	100.00
D & D TIRE	REPAIR TIRE, TIRES - PARKS, PD	845.48
GALLS	BADGES - AMB	319.00
GORDON FLESCH	COPIER CONTRACT - CH	25.00
IOWA ASSOCIATION OF BUILDING OFF.	MEMBER DUES - BLDG	75.00
JESUP COMMUNITY SCHOOL	1ST QUARTER FY 24 COMMUNITY REC PROG.	2,500.00
KITE CONSTRUCTION	PARKING LOT - SPLASH PAD PROJECT	37,297.00
KWIK TRIP	ANTIFREEZE - PD	13.57
MAURER TREE SERVICE	REMOVE TREES - ST	950.00
MCCLURE ENGINEERING	ENGINEERING - WASTEWATER TREATMEMT	16,804.50
MENARDS	BOLTS - ST	2.16

METERING & TECHNOLOGY SOLUTIONS	METERS - WA	2,209.67
MICROBAC LABORATORIES	DRINKING WATER ANALYSIS - WA	609.00
PCC	ELECTRONIC CLAIMS FEES - AMB	759.51
PRESTO-X COMPANY	PEST CONTROL - CH, PD	108.14
RACOM	CHARGING CORDS, PAGERS - AMB	66.00
ROBERTS, STEVENS PRENDERGAST	LEGAL - CH, WWTP	1,096.00
SPAHN & ROSE LUMBER CO	SEALANT, SHIMS - WA, PD	62.73
USA BLUEBOOK	LIQUID DPH – WA	114.46
US CELLULAR	CELL PHONES - AMB, WA, WW, BLDG	255.87
VERIZON WIRELESS	MOBILE BROADBAND – PD	126.48
WEX	FUEL -A LL	2,414.24
TOTAL		68,421.70

PUBLIC HEARING

Motion by Bishop, seconded by Schares, to open the public hearing on the matter of the adoption of an amendment to Chapter 92, Water Rates. Motion carried 4:0. The clerk reported no oral or written objections had been filed. Mayor Even opened the floor for any objections or comments from the public. Hearing none, the mayor requested a motion to close the public hearing. Motion by Rohlfesen, seconded by Bishop, to close the public hearing. Motion carried 4:0. The Mayor declared the public hearing closed.

Mayor Even spoke regarding the water rate ordinance. This ordinance is a 3% increase each year for five years. The water rates have not increased since 2019. Motion by Rohlfesen, seconded by Bishop, to approve the first reading of an ordinance as follows: An Ordinance Amending Chapter 92 Regarding Water Rates. Roll Call: Ayes: Bell, Bishop, Rohlfesen, Schares. Nays: None. Motion carried 4:0.

Agenda item 6B, Possible Waiver of Second and Third Readings of an Ordinance Amending Chapter 92 Regarding Water Rates, died for a lack of a motion. Agenda item 6C was determined to be a moot agenda item as the council did not act on agenda item 6B. The second reading of the ordinance amending Chapter 92 regarding water rates will be on the December 4, 2023, council agenda.

CITIZEN INPUT

None

DEPARTMENTAL REPORTS

Attorney Prendergast complimented the ambulance department for not missing an ambulance call in over a year. Rohlfesen questioned the purchase of the MCI trailer from Evansdale Ambulance. Ambulance Chief Kim Lingenfelter stated the trailer needs to be stored inside. Rohlfesen questioned if the North Street project is complete. Public Works Director Michael Fettkether stated the final walkthrough with the city engineer and county engineer is Wednesday, November 21st. Rohlfesen questioned disposing of the old fire building across the street from the Emergency Services Facility. Motion by Bell, seconded by Bishop, to accept the departmental reports. Motion carried 4:0.

OLD BUSINESS

City Clerk Koley Mead spoke regarding the ordinance for Parking Violations. The council passed an ordinance for parking violations at the October 2, 2023, council meeting. Iowa Codification has informed the city that the State Code will not allow the city to increase the fine more than \$5.00 after 30 days. Also, the fine for Disability parking cannot be more than \$100.00 per state code. Motion by Bell, seconded by Schares, to approve the first reading of an ordinance as follows: An Ordinance Amending Chapter 70.03 Regarding Traffic Code Enforcement Procedures, Parking Violations, Alternate. Roll Call: Ayes: Bell, Bishop, Rohlfesen, Schares. Nays: None. Motion carried 4:0.

Motion by Rohlfesen, seconded by Schares, to approve waiving the second and third readings of an ordinance as follows: An Ordinance Amending Chapter 70.03 Regarding Traffic Code Enforcement Procedures, Parking Violations, Alternate. Roll Call: Ayes: Rohlfesen, Bishop, Schares, Bell. Nays: None. Motion carried 4:0.

Motion by Bishop, seconded by Schares, to adopt an ordinance as follows: An Ordinance Amending Chapter 70.03 Regarding Traffic Code Enforcement Procedures, Parking Violations, Alternate. Roll Call: Ayes: Schares, Bell, Bishop, Rohlfesen. Nays: None. Motion carried 4:0.

NEW BUSINESS

Fettkether spoke regarding the change order for the Splash Pad project. This change order is switch from fiberglass reinforcements to steel reinforcements within the concrete of the splash pad. Bell would like to know why the engineer did not include the steel reinforcements in the concrete when this was originally engineered. Motion by Rohlfesen, seconded by Bishop, to approve the change order in the amount of \$2,188.86. Roll Call: Ayes: Bishop, Rohlfesen, Schares. Nays: Bell. Motion carried 3:1.

Motion by Schares, seconded by Rohlfesen, to approve **Resolution No. 2024-29 RESOLUTION APPROVING PAYMENT #3 FOR THE SPLASH PAD PROJECT.** Roll Call: Ayes: Bishop, Schares, Bell, Rohlfesen. Nays: None. Motion carried 4:0.

Alex Potter, McClure Engineering, spoke regarding the Wastewater Treatment Plant project. Potter stated that the defective building has been demolished and the new building has been rebuilt by the general contractor. Bell stated that the subcontractor that built the original building should not have been on the property because there was not a signed contract between the general contractor and subcontractor. Potter stated that this extra work will not be billed to the city. The council discussed the performance bond and the two-year maintenance bond. The maintenance bond does not go into effect until final acceptance of the project. Motion by Rohlfesen, seconded by Schares, to approve **Resolution No. 2024-30 RESOLUTION APPROVING PAYMENT #18 FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENTS 2020 PROJECT.** Roll Call: Ayes: Schares, Rohlfesen, Bishop. Nays: Bell. Motion carried 3:1.

Motion by Rohlfesen, seconded by Bishop, to approve **Resolution No. 2024-31 RESOLUTION APPROVING THE HIRING OF A SEASONAL EQUIPMENT OPERATOR GRADE 1/SNOWPLOW OPERATOR AND SETTING THE SALARY.** Roll Call: Ayes: Bishop, Bell, Rohlfesen, Schares. Nays: None. Motion carried 4:0.

Ambulance Chief Kim Lingenfelter spoke regarding the application for Brady Peterson. Peterson is an EMT with the Cedar Rapids Fire Department. Motion by Bishop, seconded by Bell, to accept the application of Brady Peterson as a Jesup Ambulance volunteer. Motion carried 4:0.

Mayor Even spoke regarding dead trees on private property. Fettkether has written a letter to send to all property owners with dead trees on their property. Attorney Prendergast stated that our city ordinance states that a property owner has 14 days to remove a dead tree after notification from the city. The Mayor stated there are approximately 20-25 dead trees within the city in the front yards of private properties. The council discussed if the city were to take out a tree on private property, the cost would be assessed to the property owner. The Mayor suggested sending letters to the property owners and have them contact City Hall within 14 days with a timeframe for removal of the dead tree. Motion by Rohlfesen, seconded by Schares, to approve sending out a letter to property owners with dead trees in their front yard to have them removed, and notify City Hall within 14 days with a timeframe for removal of the dead tree on their property. The council will have this as an agenda item on the December 18, 2023, council agenda, to review the list and timeframe for removal of dead trees by property owners. Roll Call: Ayes: Rohlfesen, Bishop, Schares, Bell. Nays: None. Motion carried 4:0.

Michael Fettkether spoke regarding the Winter Festival. This will take place on December 2, 2023, in the Land "O" Corn Park. Fettkether would like to close Young Street from 6th Street to 7th Street from 4:00 p.m. to 6:00 p.m. Motion by Schares, seconded by Bishop, to approve closing Young Street from 6th Street to 7th Street on December 2, 2023, from 4:00 p.m. to 6:00 p.m. for the Winter Festival. Motion carried 4:0.

ADJOURN

Motion by Rohlfesen, seconded by Bishop, to adjourn the meeting. Motion carried 4:0. The meeting was adjourned at 7:48 p.m.

Koley Mead
City Clerk

REVENUES AND EXPENSES FOR THE MONTH OF OCTOBER

	REVENUES	EXPENSES
GENERAL	389,477.48	81,629.81
ROAD USE TAX	28,157.50	51,846.48
EMPLOYEE BENEFIT	79,442.80	13,796.92
EMERGENCY	10,656.10	.00
LOCAL OPTION SALES TAX	26,827.11	.00
TAX INCREMENT FINANCING	16,538.06	.00
DEBT SERVICE	133,729.64	.00
WASTEWATER TREATMENT	31,952.05	37.50
NORTH STREET IMPROVEMENTS	.00	490,832.14
SPLASH PAD	40,369.87	56,542.37
YOUNG & 8 TH STREETS	.00	205,493.60
220 TH STREET SANITARY SEWER	.00	825.00
VETERANS MEMORIAL PARK	.00	.00
WATER	34,593.91	17,964.08
SEWER	61,529.09	18,332.20
WATER DEPOSITS/SALES TAX	2,726.01	2,659.15
TOTAL	855,999.62	939,959.25