

CITY COUNCIL

NOVEMBER 6, 2023

The Jesup City Council met in a regular council meeting on Monday, November 6, 2023, at 7:00 p.m. in the Jesup City Hall, 791 6th Street, Jesup, Iowa. Public access to the meeting was accessible through YOUTUBE from a computer, tablet, smartphone, or telephone.

Mayor Even called the meeting to order at 7:00 pm.

Members present: Denny Bell, Curtis Schares, David Bishop, Craig Wright, and Todd Rohlfesen.

Absent: None.

Motion by Rohlfesen, seconded by Wright, to approve the agenda. Motion carried 5:0.

Motion by Bishop, seconded by Bell, to approve the consent agenda and adopt the following items on the consent agenda: 1. Approve the minutes of the October 16th, 2023, regular council meeting. 2. Approve the claims and give directions to pay. 3. Approve the liquor license application – The Farmers Wife. 4. Approve the amended Annual Urban Renewal Report. Roll Call: Ayes: Bell, Schares, Bishop, Wright, Rohlfesen. Nays: None. Motion carried 5:0.

CLAIMS PRESENTED TO THE CITY COUNCIL FOR NOVEMBER 6, 2023

WARRANTS WRITTEN SINCE THE OCTOBER 16, 2023, MEETING:

Accounts Payable	Payroll ACH - 10-20-23	20,494.86
Accounts Payable	Payroll ACH - 11-03-23	18,895.20
IPERS	City and employee share, retirement	8,493.34
Farmers State Bank	Payroll Taxes - Federal, Medicare, Social Security	6,339.75
Farmers State Bank	Payroll Taxes - Federal, Medicare, Social Security	5,965.96
Treasurer, State of Iowa	State payroll withholding tax	1,737.27
AFLAC	Employee Paid Insurance	170.74
Wellmark	City and employee share health insurance	10,636.98
Hartford Life Insurance	Life Insurance	165.00
Delta Dental	Vision and dental insurance	819.68
Buchanan County Recorder	Record sewer easement	27.00
Don's Truck	Repair a/c	2,666.85
Lodge Construction	Pay req #2 North Street	473,649.64
Tschiggfrie Excavating	Pay req #2 Splash Pad	52,529.87
Tschiggfrie Excavating	Pay req #6 Young & 8th St	195,204.60

CLAIMS PRESENTED FOR NOVEMBER 6, 2023:

3E	PARK LIGHT - PK	94.01
ADVANCE AUTO PARTS	OIL/FILTERS/DEF - FD	417.46
AMAZON CAPITAL SERVICES	BATTERIES/BAGS/SPICES/BOOKS - LIB, PD	508.62
BADGER METER	BEACON HOSTING SERVICE - WA	105.12
BAKER & TAYLOR	LIBRARY BOOKS - LIB	895.08
BECKY WEHRSPANN	REIMB MILEAGE - LIB	23.58
BLACK HAWK WASTE	OCTOBER RECYCLING/CARDBOARD	1,732.70
BMC	ROADSTONE - RUT	1,072.70
BODENSTEINER	BELT/OIL/FILTER - PK, ST	200.76
BOUND TREE	MEDICAL SUPPLIES - AMB	104.26
BUCHANAN CO FIREMAN ASSOC	2023 DUES - FD	30.00
BUCHANAN COUNTY TOURISM	2024 MEMBERSHIP DUES - CH	150.00
CITY LAUNDERING	MATS/UNIFORMS/FIRST AID - CH, ST, WA, WW	507.24
CONSOLIDATED ENERGY	336 GALS DSL – ST	1,364.16
D & D TIRE	TIRE SENSOR REPAIR – PD	40.00

DAVID BECKER ELECTRIC	REPLACE SWITCH/WIRING - LIB, PK	338.25
DISPLAY SALES	GARLAND/BULBS - PK	1,111.54
DON'S TRUCK	INSTALL DRYER KIT	493.87
EVEN QUALITY WORKS	STRIPING - ST	800.00
FARMERS MUTUAL	TELEPHONES, DSL - ALL	938.09
FEHR GRAHAM	ENGINEERING	21,709.00
FUTURE LINE	CURB GUARDS 2024 CHEVY - ST	386.32
GORDON FLESCH	COPIER CONTRACT/OVERAGES - LIB	60.46
HAWKINS	CHLORINE - WA	703.98
IOWA CODIFICATION	OCTOBER SUPPLEMENT	252.00
IOWA ONE CALL	LOCATES - WA	34.20
IOWA RURAL WATER ASSOC	COMMUNITY MEMBERSHIP DUES - WA	405.00
ISCIA	TRAINING - EVANS - PD	175.00
JESUP POSTMASTER	POSTAGE - WA	792.00
MAURER TREE SERVICE	TREE REMOVAL	950.00
MCCLURE	WWTP IMPROVEMENTS	14,201.00
MENARDS	PAD WINTERIZATION/TIES/LIGHT - PK, ST	451.89
METERING AND TECHNOLOGY	METER	1,394.00
MICROBAC LABORATORIES	DRINKING/WASTEWTR ANALYSIS - WA, WW	1,436.75
MID AMERICAN ENERGY	ELECTRIC - ALL	6,428.85
OELWEIN PUBLISHING	ORD 647 & 648/MINUTES	433.42
OVERDRIVE	EBOOK/AUDIOBOOK - LIB	1,015.70
PCC PHYSICIAN'S CLAIMS CO	ELECTRONIC CLAIMS FEES - AMB	1,409.13
PETERSON TRUSTWORTHY	WATER CONN/SCREWS/BATTERIES, PK, ST	160.63
PREMIER TECHNOLOGY	COMPUTER/MONTHLY IT - CH, PD, WA, WW	1,393.70
PRIMROSE	RUN SEWER LINE	1,455.85
PRINT EXPRESS	GOLF CART TAGS - CH	43.00
SPAHN & ROSE LUMBER COMP.	QUIKRETE/PLYWOOD/DOOR - PK, WA	751.16
STATE CHEMICAL SOLUTIONS	WASTEWATER TREATMENT PROGRAM	167.98
STOREY KENWORTHY	PAPER/CHECKS/ENVELOPES/BILLS - ALL	2,115.35
STRATEGIC IMAGING	VETERAN'S PARK SIGN	340.68
SUPERIOR WELDING	OXYGEN - AMB	45.00
SWANK MOVIE LICENSING	COPYRIGHT COMPLIANCE - LIB	247.00
THE COURIER	SUBSCRIPTION - LIB	164.99
THE LIBRARY STORE	BOOK COVERS/PATRON CARDS - LIB	129.60
THOMAS JAMES	GARBAGE - ALL	44.00
TITAN MACHINERY	FIX FAULT CODE - ST	406.83
TREAS - ST OF IOWA - DEPT REV	OCT SALES/WET TAX - WA	2,087.44
UNIFIRST	MATS/CLOTHS - LIB	58.84
VISA	OFFICE 365/CLEANER/PUMPKINS - ALL	950.88
WEX BANK	FUEL - ALL	3,007.95
TOTAL		76,737.02

CITIZEN INPUT

None

OLD BUSINESS

Mayor Even spoke regarding changing the name of Benson Shady Grove Avenue within the City of Jesup. The city has annexed a portion of Benson Shady Grove Avenue going south from South Street. The city needs to rename the city portion of this street to be a city street, not a county street name. The mayor recommends naming the city portion of Benson Shady Grove Avenue to 11th Street. Motion by Bishop, seconded by Wright, to approve **Resolution No. 2024-25 RESOLUTION CHANGING THE NAME OF BENSON SHADY GROVE AVENUE WITHIN THE CITY OF JESUP, BUCHANAN COUNTY IOWA**. Roll Call: Ayes: Bishop, Wright, Schares, Rohlfen, Bell. Nays: None. Motion carried 5:0.

NEW BUSINESS

Mayor Even spoke regarding the change order for the Wastewater Treatment Plant project. This change order extends the final completion date of the project from October 1, 2023, to June 30, 2024. The change order will change substantial completion date to February 29, 2024. Attorney Prendergast stated that all additional engineering fees or DNR fines will be paid by the contractor. The Mayor and attorney have been discussing the change order with McClure and are still working on the wording in the change order. Council member Bell would like the engineer to come to the council meeting and explain the change order. Motion by Schares, seconded by Bishop, to approve change order #3 for the Wastewater Treatment Plant project subject to attorney approval. Roll Call: Ayes: Rohlfen, Wright, Bishop, Schares. Nays: Bell. Motion carried 4:1.

Mayor Even spoke regarding the amendment to the engineering agreement for the Wastewater Treatment Plant project. This amendment is for the defective work at the building. Based on change order #3, this fee for engineering will be reduced in the contract to Staab Construction at the end of the project. Motion by Rohlfen, seconded by Wright, to approve amendment No. 2 for the Wastewater Treatment Plant project in the amount not to exceed \$80,000.00. Roll Call: Ayes: Schares, Wright, Bishop, Rohlfen. Nays: Bell. Motion carried 4:1.

Public Works Director Michael Fettkether spoke regarding the progress of the Wastewater Treatment Plant project. The project is now moving forward again. Motion by Rohlfen, seconded by Schares, to approve **Resolution No. 2024-26 RESOLUTION APPROVING PAYMENT #17 FOR THE WASTEWATER TREATMENT PLANT 2020 PROJECT.** Roll Call: Ayes: Schares, Rohlfen, Wright, Bishop. Nays: Bell. Motion carried 4:1.

Mayor Even spoke regarding the State Revolving Fund Sponsored Project. The city, McClure Engineering, and the Department of Natural Resources have been working to come up with a list of potential projects. The list has been narrowed to six projects and now the city needs to determine which projects we want to move forward with. The Mayor explained the six potential projects to the council. The Mayor and Public Works Director recommended the wetland area at the Wastewater Treatment Plant. The council discussed the list of projects. Motion by Rohlfen, seconded by Schares, to approve moving forward with improvements to the Karst Swale at the city street shop and the wetland at the Wastewater Treatment Plant. Motion carried 5:0.

Motion by Rohlfen, seconded by Bell, to approve the first reading of an ordinance as follows: An Ordinance Amending Chapter 7.09 regarding Fiscal Management, Setoff Program Provisions. Roll Call: Ayes: Wright, Schares, Bell, Bishop, Rohlfen. Nays: None. Motion carried 5:0.

Motion by Rohlfen, seconded by Bishop, to approve waiving the second and third readings of an ordinance as follows: An Ordinance Amending Chapter 7.09 regarding Fiscal Management, Setoff Program Provisions. Roll Call: Ayes: Rohlfen, Wright, Bishop, Schares, Bell. Nays: None. Motion carried 5:0.

Motion by Bishop, seconded by Schares, to adopt an ordinance as follows: An Ordinance Amending Chapter 7.09 regarding Fiscal Management, Setoff Program Provisions. Roll Call: Ayes: Schares, Bell, Wright, Bishop, Rohlfen. Nays: None. Motion carried 5:0.

Mayor Even spoke regarding the Resolution Adopting Guidelines for Calculating Valuations for Permit Fees. The guidelines for calculating valuations for permit fees have not changed since 2009. The city valuations are outdated compared to what building costs are today. Motion by Wright, seconded by Bishop, to approve **Resolution No. 2024-27 RESOLUTION ADOPTING GUIDELINES FOR CALCULATING VALUATIONS FOR PERMIT FEES AND BUILDING FEE SCHEDULE.** Roll Call: Ayes: Bishop, Schares, Bell, Rohlfen, Wright. Nays: None. Motion carried 5:0.

Fettkether spoke regarding the minor subdivision plat. Prairie Winds would like to split a lot on James Street into two lots to build another condo. Motion by Schares, seconded by Wright, to approve **Resolution No. 2024-28 RESOLUTION APPROVING MINOR SUBDIVISION PLAT.** Roll Call: Ayes: Wright, Rohlfen, Bishop, Schares, Bell. Nays: None. Motion carried 5:0.

Motion by Rohlfen, seconded by Bishop, to set November 20, 2023, as a public hearing for an ordinance to amend Chapter 92 - Water Rates. Motion carried 5:0.

ADJOURN

Motion by Rohlfesen, seconded by Wright, to adjourn the meeting. Motion carried 5:0. The meeting adjourned at 7:46 pm.

Koley Mead
City Clerk