

# CITY COUNCIL

## SEPTEMBER 18, 2023

The Jesup City Council met in a regular council meeting on Monday, September 18, 2023, at 7:00 p.m. in the Jesup City Hall, 791 6<sup>th</sup> Street, Jesup, Iowa. Public access to the meeting was accessible through YOUTUBE from a computer, tablet, smartphone, or telephone.

Mayor Chris Even called the meeting to order at 7:00 p.m.  
 Members present: Curtis Schares, Craig Wright, and Todd Rohlfesen.  
 Absent: Denny Bell and David Bishop.

Motion by Rohlfesen, seconded by Wright, to approve the agenda. Motion carried 3:0.

Motion by Wright, seconded by Schares, to approve and adopt the following items on the consent agenda. 1. Approve the minutes of the September 5, 2023, regular council meeting. 2. Approve the City Clerk reports. 3. Approve the claims and give directions to pay. Roll Call: Ayes: Schares, Wright, Rohlfesen. Nays: None. Motion carried 3:0.

### CLAIMS PRESENTED TO THE CITY COUNCIL FOR SEPTEMBER 18, 2023

#### WARRANTS WRITTEN SINCE SEPTEMBER 5, 2023

Jesup Postmaster	September Water bills	359.16
Accounts Payable	Payroll ACH - 9-8-23	19,092.07
Farmers State Bank	Payroll taxes - Federal, Medicare, Social Security	6,071.34
Employee Benefit Systems	September Claims Processing	80.00

#### CLAIMS PRESENTED FOR SEPTEMBER 18, 2023:

ADVANCE AUTO PARTS	ANTI-FREEZE/AIR FILTER - FD, PD, ST	125.22
AMAZON	CALENDAR - CH	19.53
BLACK HAWK WASTE DISPOSAL	AUGUST RECYCLING/CARDBOARD	1,464.80
BOUND TREE	MEDICAL SUPPLIES - AMB	381.49
CARD SERVICES	MICROSOFT 365 - PD	12.38
CITY LAUNDERING	MATS, MOPS, RAGS, TOWELS-CH, ST,WA,WW	254.42
D & S PORTABLES	MONTHLY RENTAL – PK	1,500.00
GORDON FLESH	COPIER CONTRACT – CH	25.00
HAWKINS	CHLORINE – WA	633.02
HOME DEPOT	ELEC INSTALL SHED - WA, WW	421.71
JANETTE KESTER	WATER CREDIT REFUND – WA	126.93
LESLIE MOORE	WATER DEPOSIT REFUND	68.83
MCCLURE ENGINEERING	WWTP IMPROVEMENTS	17,751.05
METERING AND TECHNOLOGY SOLUTIONS	METER SUPPLIES SPLASH PAD	731.21
MICROBAC LABORATORIES	DRINKING/WASTEWATER ANALYSIS	1,285.25
OELWEIN PUBLISHING	MINUTES – CH	243.76
PRESTO-X	PEST CONTROL - CH, PD	108.14
PRINT EXPRESS	THANK YOU CARDS - AMB	63.82
ROBERTS, STEVENS, PRENDERGAST	LEGAL FEES - CH, PD, SPLASH	1,636.50
THOMAS JAMES	AUGUST GARBAGE - ALL	44.00
TRUCK CENTER	BELT/FILTER - ST	646.10
US CELLULAR	CELL PHONE - AMB, BLDG, FD, WA/WW	255.23
UTILITY EQUIPMENT CO	WATER INSTALL SHED - WA, WW	494.33
VERIZON WIRELESS	CELL PHONE - PD	126.43
WATERLOO FIRE	MUTUAL AID - AMB	300.00
TOTAL		28,719.15

## **CITIZEN INPUT**

None

## **DEPARTMENTAL REPORTS**

Council Member Rohlfesen questioned the ambulance department monthly report. Ambulance Chief Kim Lingenfelter spoke regarding the annual statistics, discussed improvements to the department, discussed a quality assurance program, future goals of the department, and the future needs of the department. Rohlfesen questioned the timeline for the completion of the Wastewater Treatment Plant project. Mayor Even stated the proposed new schedule has a completion date of February 2024. Council Member Schares questioned the status of the Young & 8<sup>th</sup> Street project. The contractor is coordinating the boring of the water main under the railroad tracks with the railroad and the boring company. Motion by Schares, seconded by Rohlfesen, to accept the departmental reports. Motion carried 3:0.

## **NEW BUSINESS**

Motion by Schares, seconded by Rohlfesen, to approve **Resolution No. 2024-18** RESOLUTION APPROVING APPLICATION FOR TAX ABATEMENT UNDER THE JESUP URBAN REVITALIZATION PLAN. Roll Call: Ayes: Rohlfesen, Schares, Wright. Nays: None. Motion carried 3:0.

Motion by Rohlfesen, seconded by Wright, to approve **Resolution No. 2024-19** RESOLUTION APPROVING PAYMENT #5 FOR THE YOUNG & 8<sup>TH</sup> STREET UTILITY IMPROVEMENTS PROJECT. Roll Call: Ayes: Wright, Schares, Rohlfesen. Nays: None. Motion carried 3:0.

Motion by Rohlfesen, seconded by Wright, to approve **Resolution No. 2024-20** RESOLUTION APPROVING PAYMENT #1 FOR THE SPLASH PAD PROJECT. Roll Call: Ayes: Schares, Rohlfesen, Wright. Nays: None. Motion carried 3:0.

Motion by Rohlfesen, seconded by Schares, to approve **Resolution No. 2024-21** RESOLUTION APPROVING PAYMENT #1 FOR THE NORTH STREET OVERLAY PROJECT. Roll Call: Ayes: Wright, Schares, Rohlfesen. Nays: None. Motion carried 3:0.

Mayor Even spoke regarding solid waste fees. Currently the city charges \$1.00 per utility account for a landfill fee. The recycling expenses increased June 1, 2023. City staff would like to combine the landfill fee and recycling fees into one charge for solid waste and increase the fee to \$2.25 per month per utility account to cover these expenses. The council discussed the current revenue and expenses for landfill fees and recycling fees. Motion by Rohlfesen, seconded by Schares, to set October 2, 2023, as a public hearing date for an ordinance to amend Chapter 106 – Collection of Solid Waste. Motion carried 3:0.

## **ADJOURN**

Motion by Rohlfesen, seconded by Schares, to adjourn the meeting. Motion carried 3:0. The meeting was adjourned at 7:27 p.m.

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Koley Mead  
City Clerk

## REVENUES AND EXPENSES FOR THE MONTH OF AUGUST

	<b>REVENUES</b>	<b>EXPENSES</b>
GENERAL	40,844.26	119,773.81
ROAD USE TAX	27,887.95	15,360.29
EMPLOYEE BENEFIT	107.05	14,140.56
EMERGENCY	14.35	.00
LOCAL OPTION SALES TAX	35,331.86	.00
TAX INCREMENT FINANCING	15.47	.00
DEBT SERVICE	235.82	.00
WASTEWATER TREATMENT	342,759.08	312,449.08
NORTH STREET IMPROVEMENTS	.00	.00
SPLASH PAD	20,000.00	387.35
YOUNG & 8 <sup>TH</sup> STREETS	.00	160,284.94
220 <sup>TH</sup> STREET SANITARY SEWER	.00	2,000.00
VETERANS MEMORIAL PARK	.00	.00
WATER	35,134.86	16,178.45
SEWER	64,817.07	18,787.34
WATER DEPOSITS/SALES TAX	2,758.50	2,938.87
TOTAL	569,906.27	662,300.69